



#### PLANNING BOARD MEMBERS

MARK HARRIS, CHAIRMAN  
MICHAEL OGBURN, MEMBER  
PAULINE HARRY, MEMBER  
JOE CARSON, MEMBER  
PATTY HANFORD, MEMBER

### VILLAGE OF CAYUGA PLANNING BOARD APPROVED MINUTES 8/18/2022

**Members Present:** Chairman Mark Harris, Michael Ogburn, Pauline Harry, Joe Carson

**Excused:** Patty Hanford

**Staff Present:** Mayor Don Wilson, Jr, Clerk Jen Ogburn

**Public:** Cindy/Jeff Sharpe

1. Chairman Harris call to order – Called to order with the Pledge to the Flag at 6:00pm
2. Changes/Additions to Agenda – none
3. Approval of Minutes
  - Approval of Minutes from January 26, 2022
  - **Motion to approve the minutes from January 26, 2022, made by Planning Board Member Michael Ogburn. Second made by Planning Board Chairman Mark Harris. 4/0 approved.**
4. NY Forward/DRI
  - NY Forward aimed at smaller municipalities
    -
  - 2 or 3 smaller regions can apply together for a joint Downtown Revitalization Initiative.
    - Village of Cayuga plans to apply jointly with the Village of Union Springs and the Village of Aurora
    - NYS wants goals defined – what is the overall impact on downtown life
  - NY Forward and DRI are 2 separate applications
  - NYS has provided a company called Bergman to help answer questions that municipalities may have
  - Projects for the 2 applications will be the same
  - NYS wants more defined boundaries when coming up with lists of potential projects
    - Prefer walkability – everything to be within walking distance
    - Example Seneca Falls has everything based off a 10-minute walking distance
  - Show all projects
  - Prioritize projects
  - Can have both private and municipal projects
    - No required match for municipal projects

- There is a match requirement for private projects – currently it is uncertain what that match is.
- Guidelines on what money can be spent on
- Need to explain how you will manage the award if you receive it.
  - you use existing staff capacity in the village, will the award create new positions and you will need new staff, etc...
  - Award will NOT pay for project management
  - Award will not fund planning only
  - Award will fund design build projects
- The state is looking for shovel ready projects in 1-3 years
- Having the Comprehensive Plan, Zoning Re-write and LWRP will all help with getting this award.
- Examples of ineligible projects are projects where you are purely planning, Operation and Maintenance, ongoing routine costs (salary, wages, etc.), maintenance, pre-existing projects – projects that municipalities have already started, a purchase of a property (the purchase cost of a property can be used as a match cost), training. pr
- Examples of projects the State is looking for are Streetscape projects, sidewalks, curbs, trees, mobility enhancements.

#### **A. Potential list of Projects**

- New sidewalks, crosswalks and street trees along NYS Route 90, Wheat St, and Water St
- Improvements to Harris Park possibly including one or more of the following:
  - Replace and extend the boardwalk north to the end of the park
  - Add an ADA compliant kayak launch and additional kayak storage rack
  - Add a playground
  - Replace the gazebo with a larger pavilion that could accommodate larger gatherings, live music events, movie nights, etc.
  - Improve the parking lot and add more parking if possible
  - Clean up the area south of the beach and open it up so people can use it for picnics, fishing, etc.
  - Add a dock area off the boardwalk with a pump out station for boats
- Improvements to McIntosh Park possibly including one or more of the following:
  - Add a Gazebo
  - Add a playground
  - Add a large pavilion for events that can also be used as a basketball court
  - Parking area improvements

- Creation of a Cayuga Community Investment Fund to provide small grants to property owners to make the following types of improvements (more to be added):
  - Façade and structural safety improvements
  - Energy efficiency improvements
  - Flood protection improvements
  - Creation of new residential apartment(s) in an existing building
  - Creation of new commercial space in an existing g building
  - Funds to support establishment of new home occupation businesses
- A new Municipal & Public Safety Building opening the existing buildings for redevelopment. The building would include more space for each use, a larger meeting room for public meetings and events, and would save money in the long term by being much more energy efficient than the current buildings.

#### **B. Next Steps**

- County Planning and Mayor Wilson will meet with Bergman to discuss more of what is expected.
- County Planning and Mayor Wilson will meet with members of the community for Support Letters
- Public Outreach via Facebook post and website
- Public Meeting at 6:00pm on September 14, 2022, prior to the Board Meeting

#### 5. Solar/Wind

- **Motion to table discussion on Solar and Wind made by Planning Board Member Michael Ogburn. Second made by Planning Board Member Pauline Harry. 4/0 approved.**

#### 6. Adjournment

- **Motion to adjourn made by Planning Board Member Pauline Harry. Second made by Planning Board Member Michael Ogburn. 4/0 approved.**

Respectfully submitted by  
*Jen Ogburn*  
Village Clerk