
BUSINESS DEVELOPMENT AUTHORITY MEETING (BDA) MINUTES

Vienna Twp Hall ~ MAY 8TH, 2013 ~ 5:00P.M.

Roll Call: Present: Larry Eaton, Cheri Johnston, Gerald Stadler, Peter Chargo, Michelle Voorhies, Nancy Belill

Absent: Vernon Curtis, Randy Taylor, Robert Palmer

Previous Minutes: April 10th 2013. **Motion** made by Stadler, seconded by Johnston to approve as written. All were in Favor - **MOTION PASSED**

Treasurer's Report: May 8th 2013. **Moved** by Chargo, seconded by Johnston to approve the report with the total account balance of **\$430,718.47** All in Favor – **MOTION PASSED**

Bills: **Bills present to the board in the amount of\$10,287.95**
Motion made by Stadler, seconded by Voorhies to approve the bills as presented.
Roll Call Vote: Eaton, Johnston, Stadler, Chargo, Voorhies, Belill – All in Favor - **MOTION PASSED**

Visitors: **Paul Massimino** – AMD Urgent Care provided the board with information about his facility located on Linden Rd. This is state of the art on premises urgent care by E.R. physicians that treat broken bones and most injuries. Also, includes the ability to provide x-rays, blood labs & heart attack stabilization.

William Florida – Billy's Pine Run Inn. Mr. Florida intends on participating in the BDA beautification project. He informed the board that he plans on making improvements to his property and addressed some issues of unsound roadway on the east and south side entrances to his establishment. He will promote a family friendly atmosphere and has interest in becoming more involved in community activities.

Don Lee – Architect – Don advocates assistance for Mr. Florida's restaurant as the building has visibility and some historical value to the community.

Paul Luttenbacher – Vienna Township Treasurer

Changes to Agenda: New Business - Add: Saginaw St. Demo Bid
Demo Building Bid Opening
Bridge Park Bids
Senior Center Generator
Move: May Dates to Correspondence
Unfinished Business: Table – Master Plan
2013 Budget revision approval
Committee Reports: Table all reports

Correspondence: 1. May Meeting date will be Tuesday, May 21st, 2013 at 5:00pm

Committee Reports: Tabled

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- Unfinished Business:**
1. Vienna West P.U.D Signage - Board discussion on the signage restrictions for west side business district (P.U.D.) signage. The point was made that there needs to be some change in the restrictive nature of the portion of the P.U.D. agreement. The one sign per building regardless of the number of occupants is a issue, as is the height and location for building on the Linden road commercial lots. - Tabled for further evaluation.
 2. Administrative expense paid to township. The Board will continue with the township services as previously agreed until December of 2013 with the following exception: \$10,500 billed to the BDA for Bob Palmer's work on the Board's behalf will be deducted from total of \$17,500.00 earmarked, no change in the total amount budgeted for 2013. **Motion** by Chargo, seconded by Voorhies - All were in Favor – **MOTION PASSED**

- New Business:**
1. BDA Marketing Plan – Vienna Twp. has developed a marketing initiative document that includes current budgeted programs and provides special funding to non-profit organizations who's events and projects achieve the goals outlined within this document. **Motion** by Johnston, seconded by Chargo - All were in Favor – **MOTION PASSED**
 2. Non-profit Support for Event - An application requesting funding was received in the amount of \$1,000.00 to sponsor the Healthy Community Family Fitness Expo on May 18th. **Motion** by Chargo, seconded by Voorhies Roll Call Vote: Eaton, Johnston, Stadler, Chargo, Voorhies, Belill, All were in favor – **MOTION PASSED**
 3. Mower Pricing – (Discussion but table) Eaton and Chargo, after evaluating the request for a new mower, it was determined that Keene Tractor service should evaluate our mower's condition and provide and estimate of repairs. The Board would then determine whether to trade the old unit in, repair it or proceed with the purchase of a new mower. Decision will be made as soon as the evaluation is completed.
 4. Vote to Demo Building at Saginaw St. - Eaton presented to the board the results of the Engineer's report on the masonry block building located at the Saginaw street location. His recommendation was to demolish the building due to the condition. **Motion** by Chargo, seconded by Voorhies to demolish building - All in favor – **MOTION PASSED**
 5. Building Demo Bid Opening – **Eaton** reported two bids. Gardner Excavating - \$10,800.00
Rick Palmateer - \$4,875.00
Motion by Belill, seconded by Chargo to accept the low bid - Roll Call Vote: Eaton, Johnston, Stadler, Chargo, Voorhies, Belill, All in Favor – **MOTION PASSED**
 6. Bridge Park Bid Opening - Two bids received: Fessler & Bowman Inc. \$49,669.00
Gardner Excavating Inc. \$47,543.04
Motion to accept the low bidder made by Voorhies, seconded by Chargo, after some discussion, roll call vote was taken: Eaton, Johnston, Stadler, Chargo, Voorhies-Yes Belill - No. - **MOTION PASSED**

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7. Senior Center Generator – (Tabled) Larry explained to the board that there was a change request made for the use of the \$10,000 budgeted. Also, Palmer requested, in a discussion with Eaton prior to the BDA meeting, that he wanted the BDA to pay an additional \$2,000 due the project planner’s under estimating the cost of the project. Eaton suggested that we pay the budgeted amount but the additional amount requested should deferred back to the Township for payment. The reason: The point was made by a Township board members, in our April 10, 2013 meeting, that it is important that the BDA remain within their budgets.

Moved to adjourn: Motion by Belill, seconded, by Chargo passed at 7:00p.m.

Randy Taylor, Secretary

Submitted by Janet Mowl