

WISCONSIN STATE LAW WORK PERMIT REQUIREMENTS

(WHAT YOU NEED TO BRING IN ORDER TO GET A WORK PERMIT)

- ▶ Written request from the employer, including their address, telephone number and a description of the duties you will be performing.
- ▶ A note from parent or guardian giving permission for you to work for that particular employer.
- ▶ Home address
- ▶ Proof of age . . . Birth Certificate or Baptismal Certificate or Drivers License (with your picture)
- ▶ Original Social Security Card – (Bringing in just your number will NOT work) NO COPIES
- ▶ FEE: \$10.00 (This is refundable from your employer).

HOURS: - 7:00 a.m. – 4:00 p.m. Monday through Friday.

PLACE: - Mukwonago School District Office – 385 County Road NN E

PHONE: 262-363-6300