

# Operator's License Application

## VILLAGE OF VERNON, WI

Verification of having completed the Beverage Server Training class must be presented prior to a Regular Operator's License issuance

New License (\$55.00 = \$45.00 for License and \$10.00 for Background Check)

Application is hereby made for an Operator's (Bartender's) License for the period ending \_\_\_\_\_.

1. First Name: \_\_\_\_\_ Middle Initial: \_\_\_\_\_ Last Name: \_\_\_\_\_  
Maiden Name or Other Names Known By: \_\_\_\_\_

2. Home Address: \_\_\_\_\_

City: \_\_\_\_\_ State: WISCONSIN Zip: \_\_\_\_\_

If resident of above address is less than three (3) years list previous address:

\_\_\_\_\_

3. Name and address of licensed establishment at which you will be employed:

\_\_\_\_\_

4. Do you currently hold an operator's license? Yes \_\_\_ No \_\_\_ If YES, in what community? \_\_\_\_\_

*A Police background check of your record will be conducted prior to application review by the Village Board; however, specific arrest/fine/conviction information is requested below.*

5. Have you been arrested, convicted, fined, or have charges pending for **any alcohol or controlled substance related offense in the past five (5) years**, such as 1) underage drinking, 2) underage alcohol beverage serving/selling, 3) violating any controlled substance law, 4) operating under the influence of any controlled substance (drunk driving), 5) allowing another person to use your operator's (bartender's) license, 6) selling alcohol beverages to an intoxicated person, 7) selling alcoholic beverages after closing hours, 8) selling alcohol beverages without a license, 10) giving away alcohol beverages to evade provisions of law, or 11) any violation in Chapter 125, Wis. Stats., or Chapter 187 of the Village Code?  No  Yes (if yes, provide details below)

Date: \_\_\_\_\_ Location (City): \_\_\_\_\_ Violation: \_\_\_\_\_ Disposition: \_\_\_\_\_

Date: \_\_\_\_\_ Location (City): \_\_\_\_\_ Violation: \_\_\_\_\_ Disposition: \_\_\_\_\_

6. Have you been convicted of **a felony offense (non-misdemeanor)**?  No  Yes (if yes, provide details below)

Date: \_\_\_\_\_ Location (City): \_\_\_\_\_ Violation: \_\_\_\_\_ Disposition: \_\_\_\_\_

7. Date of Birth \_\_\_\_\_ Phone: \_\_\_\_\_

WI Drivers License # \_\_\_\_\_ Email: \_\_\_\_\_

(Attach Copy)

(Optional)

**READ CAREFULLY BEFORE SIGNING:** I declare under penalty of law that all of the above information is true and correct to the best of my knowledge. Any falsification of information may lead to denial of this license. I understand that a police background check will be conducted, and this application becomes a public record. I understand that the license fee is due upon application and is non-refundable, regardless of circumstance. My license may be denied or revoked by the Village Board if I violate the law or fail to comply with the rules and policies set forth by the Village Board. My license, if approved, will be issued after the next possible Village Board Meeting.

\*\*\* DO NOT WRITE IN THIS BOX \*\*\*

STATE OF WISCONSIN )  
 ) ss  
WAUKESHA COUNTY )

\_\_\_\_\_  
Applicant's Signature

\_\_\_\_\_, being first duly sworn on oath that he/she is the person that made and signed the foregoing application for an Operator's License; that all the statement make by the applicant are true. Subscribed and sworn to me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_

\_\_\_\_\_  
Notary Public

\_\_\_\_\_  
My Commission Expires

## Procedure for Obtaining a Operator's License

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1. Fill out the application on the reverse side.
2. Have background check done at the Vernon Town Hall. The fee is \$10.00.
3. You will need to supply your driver's license and proof of completing the RESPONSIBLE BEVERAGE SERVICE CLASS. Call Waukesha County Technical College at 1-262-691-5566 to register for the RESPONSIBLE BEVERAGE SERVICE CLASS or take the class on-line at <http://www.serverlicense.com> or <http://www.learntoserve.com> .
4. When the above is completed, bring the following to the Vernon Town Hall:
  - a. Completed Application
  - b. Responsible Beverage Service Class Course completion Slip
  - c. \$55.00 (\$45. For license and \$10. For background check)
  - d. You will then be placed on the next Town Board agenda for review.
5. We will notify you when your regular two year license is ready to be picked up.