

**Town of Van Buren., ME.**

**Council Meeting Minutes**

January 5, 2021

**ZOOM MEETING**

1. Open Council Meeting/Attendance: Chairman called ZOOM meeting to order @ 1801. All Councilors present, Town Manager present.
2. Adopt minutes from December 15, 2020: Motion made by Maurice C. seconded by Paul N. to accept the minutes of 12-15-2020 as written. All in favor, motion carried.
3. Modify/Accept Agenda: Motion made by Paul N. seconded by Maurice C. to accept the agenda as written. All in favor, motion carried.
4. Old Business:
  - a. Discuss proposed Marijuana Ordinance with Planning Board:  
Planning Board members were Jay L., Dayton G. and Jason G. More research will be performed looking at various ordinance possibilities by all members of both Councils. Paul N. will call other municipalities who have enacted similar ordinances. Also decided to gather as much information as possible for public hearings before referendum and possible implementation. Town Council/Planning Board will meet on January 20<sup>th</sup> at 6 p.m. via ZOOM.
5. New Business:
  - a. Liquor License Renewal for Ouellette's Trading Post:  
-Motion made by Paul N., seconded by John B. to accept license renewal. All in favor, motion carried.
  - b. 5 year Bingo License renewal for Knights of Columbus:  
-Motion made by Paul N. seconded by Joey O. to accept license renewal which will expire on Jan 31, 2026. All in favor, motion carried.
  - c. Approve fund transfer for Asbestos Abatement:  
- Motion by Paul N. seconded by John B. to move \$20,000 from the Revolving Loan Fund to Miscellaneous and Unclassified line item coded for Demolition for audit and payment purposes. All in favor, motion carried.
  - d. Approve fund transfer for claim/settlement costs: Town Manager states settlement divided between General Govt. legal line and also a portion of lost wages will come out Public Works Department.  
  
-Motion by Paul N. seconded by Joey O. to move \$22,500 from Revolving Loan Fund to General Government line 0200 legal line and remainder split into proper sections of settlement agreement. All in favor, motion carried.
6. Town Manager Report:  
  
-COVID update and pressing forward with grant applications.

7. Town Council Updates:

-Paul N. asking Luke Dyer about Police Officer hiring updates. Luke D. advising a couple of interested individuals but nothing definite.

-John B. Asking about SCRAMBLED Diner updates. Town Manager advising renovations are moving forward to building.

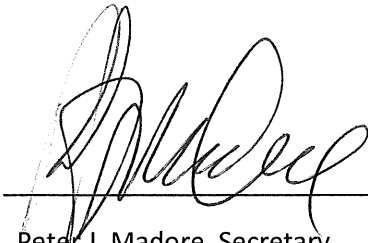
-Maurice C. nothing to report

-Pete M. Asking everyone (public) to not be so negative especially on Facebook and to come together and review the Minutes of the Town Meetings on the Town Facebook page before having an opinion and posting incorrect information. These are difficult times for everyone due to COVID 19 and the border being closed. The community needs to come together and ride out these trying times. Encouraging participation in meetings where questions can be asked directly to Town Manager/Council. Encouraging involvement in the Town by volunteering through various avenues and GET INVOLVED to BETTER THE COMMUNITY.

-Joey O. nothing to report

8. Public Comment: None

9. Adjourned: ZOOM meeting adjourned at 1903 hours. All in favor, motion carried.

  
Peter J. Madore, Secretary

Respectfully submitted,



**Town of Van Buren., ME.**

**Assessors/Council ZOOM Meeting Minutes**

January 19, 2021

1. Call Assessors meeting to order @ 1803 by Chairman, all Councilors present.

2. Accept/Modify Agenda: Motion made by Paul N., seconded by John B, to accept agenda as written. All in favor, motion carried.

3. New Business

a. Abatements

1. RE1198-1199 (Vacancy Adjustment). Motion made by Paul N. seconded by John B. to abate account RE1198 for the amount of \$153.53. All in favor, motion carried.

Motion made by John B. seconded by Paul N. to abate account RE1199 for the amount of \$229.18. All in favor, motion carried.

2. RE1230 (Demolition). Motion made by Paul N. seconded by Maurice C. to abate account RE1230 in the amount of \$89.00. All in favor, motion carried.

3. RE311, 465, 468, 469, 475, 1180 and 1357 (Tree Growth Recerts). Motion made by Paul N. seconded by John B. to abate RE465, 468, 469, 475, 1180 and 1357 in the amount of \$3,659.77. All in favor, motion carried.

b. County Commissioners Abatement Appeal: Tyler Street (Glen Madore). Tony M. advising appeal was sent to County, meeting will be set up soon.

4. Other

5. Adjourn Meeting: Meeting adjourned at 1813 hours.

6. Open Council Meeting: Chairman called meeting to order at 1814 hours. All Councilors present, Town Manager present.

7. Accept/Modify Agenda: Town Manager advising under item 9 (1) to delete "discuss flatbed trailer purchase for Highway Department. Motion made Paul N. seconded by Maurice C. to delete item 9 (1) from agenda. All in favor, motion carried.

8. Accept minutes of Council Meeting of January 5, 2021: Motion made by Paul N. seconded by John B. to accept the minutes of January 5, 2021.

9. New Business:

2. Meet with Planning Board to discuss Marijuana Ordinance: (Jay L., Dayton G., Jason G., and Steve D. present from Planning Board). Paul N. advising he has done more research and made contact with multiple communities. The voters of said community need to decide to opt in/out, we would have referendum vote (tentatively on June 8<sup>th</sup>). Biggest complaints from municipalities surveyed are odor problems which will have to be considered and mitigated with

zoning and variances. Town Manager will make contact with MMA for ordinance question(s). Maine Office of Marijuana is there for guidance (changes in laws are frequent). Agreed that Manufacturing facility would either be in industrial or Farm/Forest zones only. Land Ordinance for Van Buren will need to be updated/modified. Informational meetings for public must be ready by April 16. Hoping to have everything ready before then. Next meeting for this subject will be January 26, 2021 @ 1800 hours between Council and Planning Board.

10. Town Manager Update: Police Department Update: Still no definite candidates, still looking. Highway Department Truck may need an engine overhaul, update coming. Grant season and Town Manager is working on multiple grants that would benefit Town.

11. Town Councilors Reports: Maurice C. Nothing to report

Paul N. Talked about Crisis Intervention Seminar he took part in and how it relates to Town response to media issues during crisis events.

Pete M. Thanking John B. for the proposed Pocket Park design he created for the upcoming grant package for the Gagnon's Hardware demolition project.

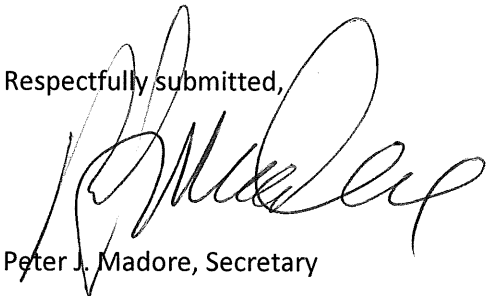
John B. Stating he will email pocket park plan to all councilors shortly.

Joey O. Nothing to report.

12. Sign Warrants: Need signing tomorrow at Municipal Building.

13. Adjourn: Motion made by Joey O. seconded by John B. to adjourn meeting at 1942. All in favor, motion carries.

1-19-21  
Respectfully submitted,



Peter J. Madore, Secretary

**Town of Van Buren., ME.**

**Special Council/Planning Board ZOOM Meeting Minutes (Marijuana ord.)**

January 26, 2021

1. Call meeting to order @ 1801 by Chairman, all Councilors present, except John B. Town Manager and Assessor present. Jay L., Dayton G., Jason G., Steve D. present from Planning Board.

2. Working Session with Planning Board on the Land Use Ordinance. Related to Adult Use and Medical Marijuana establishments:

-Paul N. gave briefing of information received in talking to other Municipalities.

-Tony M. reviewed survey that was sent out to Council and Planning Board. Much discussion on locations, setbacks and type of marijuana operation to be considered.

CULTIVATION: - Motion made by Joey O. seconded by Steve D. to allow medical marijuana cultivation facility in INDUSTRIAL PARK ZONE at this time. Any other entity approaching for a different zone before referendum can be considered at that time. All in favor except Jay L. who abstained, motion carried. NOTE: Ultimate APPROVAL/DISAPPROVAL will be voted on by citizens at referendum JUNE 2021.

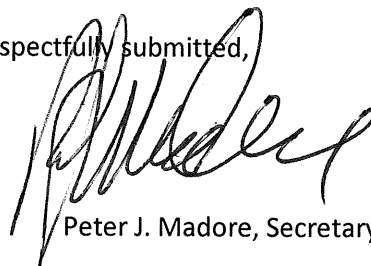
RESALE: Looked into possible site(s) for this type of establishment. Downtown Main St. seems to be out of the question due to setbacks from State of Maine. Much discussion on possible allowed zone(s) with many different opinions noted. Group could not reach a consensus at this time. Suggested we gather more information and have a basic public hearing to let citizens give input on this subject. - Motion made by Pete M., seconded by Maurice C. to have NO retail for the time being until we gather more information and conduct a public hearing for input from citizens on this matter. All in favor, motion carried.

NOTE: Whatever is agreed upon at future hearing/meeting, ultimate APPROVAL/DISAPPROVAL will be voted on by citizens at referendum JUNE 2021.

-1<sup>st</sup> Public hearing on this subject will be held shortly. Paul N. will get together with Town Manager and Assessor to determine a valid date.

3. Adjourn: Motion made by Joey O. seconded by Pete M. to adjourn meeting at 2007. All in favor, motion carried.

Respectfully submitted,



Peter J. Madore, Secretary

1-27-21

**Town of Van Buren., ME.**

**ZOOM Council Meeting Minutes**

February 2, 2021

1. Chairman called meeting to order @ 1800. All Councilors present, Town Manager present.
2. Accept/Modify Agenda: Motion made by Paul N., seconded by Maurice C. to accept agenda as written. All in favor, motion carried.
3. Adopt minutes of Jan 19 and Jan 26, 2021: Motion made by Paul N., seconded by John B. to accept minutes of January 19, 2021. All in favor motion carried. Motion made by Paul N., seconded by Maurice C. to accept minutes of January 26, 2021. All in favor, motion carried.
4. New Business:
  - a. Ambulance Department – Billing to Ambulance calls to Grand Isle and Madawaska (Ben Zetterman) - Discussion on how to approach possible fees since Madawaska Ambulance is now covering Grand Isle in which Van Buren Ambulance had covered for years. It was suggested to charge \$750 fee if VBAS is asked to respond in any area of Madawaska Ambulances coverage area - same fee as ASI (Fort Kent Ambulance) is charging if they are asked to respond on their end.

-Motion made by Paul N., seconded by John B. to charge a fee of \$750 to Madawaska Ambulance Service if we are called to their coverage area. All in favor, motion carried.
  - b. Personnel Matters – Town Manager – Executive Session – 1 M.R.S.A. 405 (6) (a)

-Motion made by Paul N., seconded by Joey O. to enter executive session at 1825. All in favor, motion carried.

-Motion made Paul N., seconded by Maurice C. to exit executive session at 1909. All in favor, motion carried.

- Mike Ouellette, Bookkeeper will be retiring March 31, 2021. THANK YOU for the OUTSTANDING job Mike and ENJOY your retirement!!
5. Town Manager Report: Grant season: Letter of intent to CDBG for Pocket Park. Resiliency grants moving forward and partnering with other small Towns in area to try and get more money for poverty programs. Sewer Grant Update. Tony working on LED Lighting Grant to benefit various Municipal areas.
6. Town Councilors Reports:

John B. nothing to report

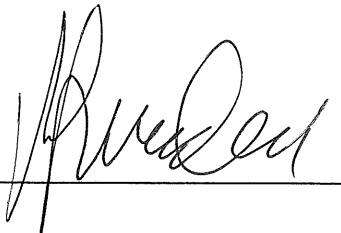
Maurice C. nothing to report

Pete M. – just finished FEMA Grant for 13 sets of Bunker gear and 18 SCBA's totaling \$180,000 95/5 matching

Joey O. nothing to report

Paul N. marijuana ordinance update
7. Public Comment: None
8. Adjourn: Meeting adjourned @ 1929 hrs.

2-3-21



Peter J. Madore, Secretary

**Town of Van Buren., ME.**

**ZOOM Council Meeting Minutes**

February 23, 2021

1. Secretary called meeting to order @ 1802. Councilors present except for Chairman Joey O. Town Manager present. Motion made by Maurice C. seconded by John B. to elect Paul N. as pro Chairman for tonight's meeting. All in favor motion carried.
2. Accept/Modify Agenda: Pete M. and John Beaulieu request to modify tonight's agenda to add under 4 (d) under Other to add discussion for "2<sup>nd</sup> Amendment Sanctuary Town". Motion made by John B. seconded by Maurice C. to accept the modified agenda. All in favor, motion carried.
3. Adopt minutes of Feb 2, 2021: Maurice C. states he did not get the minutes. Motion made by John B, seconded by Pete M. to accept minutes of February 2, 2021 with the stipulation if Councilman Maurice C. has any question(s) to bring it up at next scheduled meeting. All in favor, motion carried.
4. Old Business:
  - a. Marijuana opt. in action?

\*Recall a vote that was made on Oct/Nov to do this but also pursue an ordinance. Planning Board wants to leave it up to the people to decide and interested parties can petition for a meeting? So, does Council rescind their motion to take it to the people or proceed with scheduling hearings and take it to a vote of the people (without an ordinance until it passes or fails.

-Motion made by John B. seconded by Maurice C. to endorse the Planning Boards idea of having interested parties petition for signatures and let people decide whether to opt in or out concerning a marijuana entity. All in favor, motion carried.

-Motion made by John B. seconded by Maurice C. to rescind the October 20, 2020 motion which reads ". Motion made by Paul N. seconded by Joey O. to hold Town Public Meeting to allow citizens to vote on whether or not to allow any commercial marijuana establishments in Van Buren." All in favor, motion carried.

NOTE: This can be revisited pending outcome IF petition(s) are circulated and enough signatures are attained to move forward.

b. Police Department – Luke Dyer would like the Council to declare him officially retired from the Van Buren Police Department. Pro Temp Chairman asked if we could move this to last item of meeting and discuss under executive session under M.R.S.A. 405 6 (A). All parties in favor of moving this subject to the end of the meeting.

5. New Business

- a. Review 2<sup>nd</sup> Quarter expenses and revenues: Council reviewed current figures.
- b. Wastewater Job Opening-James LaPointe changing job effective March 3<sup>rd</sup>.
  - Council thanks James Lapointe for his great work and wishes him well. Town is currently advertising for his position.

c. Recycling Center staffing and changes to hauling related to Deschaines Sanitation pulling out of VB Hauling. Joey Dumond is also retiring May 1, 2021.

- Town Manager advising we are getting pretty close to half the tonnage we were before. Also, Jay Lajoie will be hauling our garbage to Canada in the near future. We will need to refocus our operating hours and manpower to the reduction of projected income. Discussed to eliminate the parttime recycling position due to significant reduction of work and operate the recycling center 4 days a week (30-32 hours). Also, it was discussed to hire a FULLTIME qualified person to be a "floater" between the Highway, Sewer and Recycling Center as a general laborer to take the burden off of the current crew under Supervisor Rick Sirois which would aid all three departments. It was unanimously agreed by all parties to move forward with this proposal.

-Motion made by John B. seconded by Maurice C. to hire a FULLTIME qualified person as a "floater" between the Highway, Sewer and Recycling Departments. All in favor, motion carried.

d. Other: 2nd Amendment preservation/protection (Sanctuary Town). John B. and Pete M. proposing the Town of Van Buren, ME. draft a resolution to protect 2<sup>nd</sup> Amendment rights under the current Constitution of the United States as it is written as of this date. It would make the Town a Sanctuary area for any proposed changes that may come about. Adopt basically the same resolution as the Town of Fort Fairfield, ME. just did. Council will vote on this at next scheduled meeting.

6. Town Manager Report: Grant updates to include recent grant to install 2 electric car charging stations somewhere in Town.....more to come.

7. Town Council Reports:

-Maurice C. nothing to report

-John B. Asked about hours for Town Office and Library. Looking into possibly extending Town Officer hours? Thanking James LaPointe for his employment with Wastewater. Dominic Lajoie was just elected as National Potato Council President. Requesting the Town give him a letter of recognition/congratulations.

-Paul N. thanking all folks for the hard work during difficult times.

-Pete M. Asking if support letter had been sent to Richard Martin (Maine Forestry Service) to move forward with hazardous mitigation of railroad ties in Keegan by the State. Town Manager will draft letter for Councilors to sign and will be sent afterwards.

4 b. continued:

-Motion made by John B. seconded by Maurice C. to enter into executive session under M.R.S.A. 405 6 (A) at 1920 hours. All in favor, motion carried.

-Motion made by Maurice C. seconded by John B. to exit executive session at 1932 hours. All in favor, motion carried.

-Motion made by John B. seconded by Maurice C. to adopt resolution accepting that Sergeant Luke Dyer of the Van Buren Police Department has officially retired from said department. All in favor, motion carried.

8. Public Comment: None

9. Adjourn: Meeting adjourned @ 1934 hrs.

2-24-21

  
Peter J. Madore, Secretary



**Town of Van Buren., ME.**

**ZOOM Council Meeting Minutes**

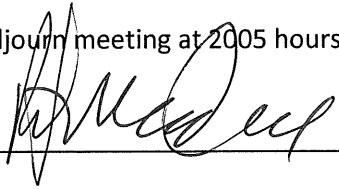
March 2, 2021

1. Chairman called meeting to order @ 1800. All Councilors present. Town Manager present.
2. Accept/Modify Agenda: Addition to item 4 (f) to add discussion with Rick Sirois for Highway Department fleet and possible future purchase of plow truck. Motion made by Paul N., seconded by Maurice C. to accept modified agenda. All in favor, motion carried.
3. Adopt minutes of Feb 2, 2021 and Feb 23, 2021: Motion made by Paul N., seconded by John B. to accept the minutes of 2-2-21. All in favor, motion carried. Motion made by Paul N., seconded by John B. to accept the minutes of 2-23-2021 with a minor typo for the date header which is incorrect. Secretary will correct and forward with correct date to Town Manager. All in favor, motion carried.
4. New Business:
  - a. St John Valley Cultural Byway-National Scenic Byway designation. Steve Dobson-Aroostook County Tourism and Fred Michaud-MDOT. Received briefing from both gentlemen designating Route 1 in St John Valley as Cultural Byway, won't cost anything, still in the works, could help with tourism.
  - b. Van Buren Constable Appointments-Mike Bresett and Luc Dyer: Motion made by Pete M., seconded by Paul N. to appoint Mike Bresett and Luc Dyer as constables for the Town of Van Buren, ME. All in favor, motion carried.
  - c. Solid Waste Hauling Contract with Grand Prix Farms (Executive Session?) Jay Lajoie: Jay L. advises we do not have to go into executive session, subject was discussed in open forum. Motion made by Paul N., seconded by Maurice C. to contract Grand Prix Farms for Solid Waste hauling to Canada for the period of March 1, 2021 to June 30, 2022. All in favor, motion carried.
  - d. Council Resolution - 2<sup>nd</sup> Amendment Sanctuary proposal: Chairman read this proposal. Motion made by Paul N., seconded by John B. to accept and adopt this proposal as the 21-01 resolution for 2<sup>nd</sup> Amendment Sanctuary for the Town of Van Buren, ME.
  - e. Deputy Town Manager Appointment-Luc Dyer-Executive Session M.R.S.A. 405 6 (a): Motion made by Paul N., seconded by Maurice C. to enter into executive session at 1914. All in favor, motion carried. Motion made by Paul N., seconded by John B. to exit executive session at 1937 hours. All in favor, motion carried. Motion made by Paul N., seconded by Joey O. to appoint Luc Dyer as Deputy Town Manager effective as of 3-1-21. All in favor, motion carried.
  - f. Discussion with Rick S. for possibility of purchasing new plow truck to replace 2004 truck. 2 quotes in hand, Council agreed we cannot keep pushing back with quick fixes and we need to implement a CIP plan to replace old/antiquated equipment. Rick will get more info on this subject so Council can make a decision.
5. Town Manager Updates:
  - Recycling Center: no longer have a part time position and hour changes coming.
  - Grants moving forward
  - TULSA electing to move forward with their projects with their own funds not grant funds.

-Engineers designing Sewer Dewatering/Sludge plans for plant.

6. Town Council Report: -Maurice C. nothing to report  
-John B. Pocket Park Update? Grant moving forward. SCRAMBLED Restaurant update? Looking to open at end of the month  
-Paul N. Asking about grant for 2 electric car charging stations? Still in works  
-Pete M. Nothing to report  
-Joey O. We need to have an assessors meeting. Updates on properties with clutter/junk, review tax acquired properties, what is latest on Edna's building/Yacht Club and status on additional properties that may go tax acquired.
7. Public Comment: None
8. Adjourn: Motion made by Paul N., seconded by Joey O. to adjourn meeting at 2005 hours. All in favor.

3-3-21

  
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Peter J. Madore, Secretary

**Town of Van Buren., ME.**

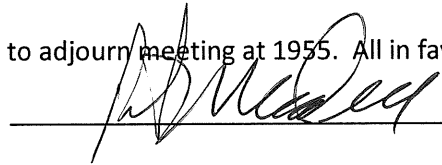
**ZOOM Council Meeting Minutes**

March 16, 2021

1. Chairman called meeting to order @ 1801. All Councilors present except Maurice C. Co-Town Managers present.
2. Accept/Modify Agenda: Motion made by Paul N., seconded by Joey O. to accept agenda as written. All in favor, motion carried.
3. Adopt Minutes of 3-2-2021: Motion made by Paul N., seconded by Joey O. to accept minutes of 3-2-2021 as written. All in favor, motion carried.
4. New Business:
  - a. Code Enforcement Officer (CEO)Updates (Tony M.): Discussed an April 30 deadline for Mr. Learnard to begin cleaning up the vehicles/boats and other items on his property located on Main St. or daily fines will be imposed. CEO to send another letter. Also, Mr. Sirois located on Main St. has more vehicles now then he did before he cleaned up the last time, needs to be addressed again. Also, discussed dangerous building next door to Tastee Food on Main St. CEO advised owner(s) had received a demolition permit last fall but stated the building will not be demolished until the Town starts demolishing their buildings. Town is in the process of acquiring grant funds for the demo of 3 buildings at this time. CEO will send a letter back to this owner as there IS also an interested party that would demolish the building if property was turned over to said party. CEO will check out town for other places throughout that may need attention. Motion made by Paul N., seconded by John B. to set a deadline of April 30, 2021 for Mr. Learnard located on Main St. (across from the K of C Hall) to clean up his property. All in favor, motion carried.
  - b. Tax Lien Property Status/Recommendations (Nancy and Luke): Briefed on list of properties/land that has become or tax acquired. Council reviewed current ordinance for this matter for selling these types of properties. Suggested due to current market that the Town list properties on real estate site(s) deemed feasible first before going out to sealed bid. Also, to give abutting landowners to these properties courtesy call to advise these properties have become available. Motion made by Paul N., seconded by John B. to amend the current ordinance for tax acquired properties to include "Council has the right to sell any properties that have come up for sale (tax acquired) via the real estate market before the sealed bid process as long as it meets or exceeds any fees that have been incurred by the Town". All in favor, motion carried.
    - It was suggested present owners have 30 days to pay off any liens/debt IN FULL, no motion.
    - Yacht Club: Unanimously agreed that this building is probable no longer marketable and should be demolished. We can apply for funds next year to maybe accomplish this.
    - Edna's Floral: Grant moving forward for this building for Resiliency Program and should know for sure if funding will be approved in 30-60 days. If not, other parties have expressed interest in this building.
  - c. Other: None

5. Town Management Updates:
  - Public Hearing March 23 for Demolition of Gagnon Hardware Complex/Pocket Park Proposal.
  - Private Entity looking to install Electric Car charging station near Farmers Market.
  - New USDA grant opportunity: Sewer projects and loading dock for Northern Girl Building. Nancy will proceed.
6. Town Council Report: -John B. will write up congratulations letter for Dominic Lajoie for National Potato Board President
  - Paul N. Asking Tony about grant for LED lighting for Highway Department Garage and 3 heat pumps for Town. Grants are moving forward according to Tony. Also, Paul asking to work with Highway Supervisor for proposal of new plow truck. All agreed.
  - Pete M. Asking Management if we have advertised Recycling Center position due to employee retirement on May 1<sup>st</sup> and also for Highway/Sewer/Recycling Center "Floater" position. Both will be listed in newspaper and facebook.
  - Joey O. Nothing to report.
7. Public Comment: Hannah from STJVT (Fiddlehead Focus) is a new reporter and would like to learn about Town and follow up with Town Events. Hannah had a few questions for the Council which were answered.
8. Adjourn: Motion made by Joey O., seconded by Paul N. to adjourn meeting at 1955. All in favor.

3-17-21

A handwritten signature in dark ink, appearing to read "Peter J. Madore", is written over a horizontal line.

Peter J. Madore, Secretary

**Town of Van Buren., ME.**

**Council Meeting Minutes-Legion Hall**

**April 6, 2021**

1. Chairman called meeting to order @ 1800. All Councilors present, Co-Town Managers present.
2. Accept/Modify Agenda: Motion made by Paul N., seconded by John B. to accept agenda as written. All in favor, motion carried.
3. Adopt Minutes of 3-16-2021: Motion made by Paul N., seconded by John B. to accept minutes of 3-16-2021 as written. All in favor, motion carried.

**4. New Business:**

- a. Fire Department Recovery Program (Chief Caron): Fire Dept wants to enter into agreement with Central Maine Recovery LLC (CMCR LLC) in order to attempt to recoup costs associated with emergency response situations, mainly "rescue" responses. This would entail forwarding a bill for services rendered to insurance companies to party or parties involved. CMCR LLC would not charge for this service, however, would be paid 20% if an amount was collected for a call. Proposed that all money collected would go into a separate Fire Dept. Capital Improvement Account for future equipment purchases.

-Motion made by Paul N. seconded by Maurice C. to enter into contract for Fire Department Cost Recovery Program with Central Maine Recovery LLC for reimbursement for services provided. All monies collected to go into separate Capital Improvement Account earmarked for Fire Department. All in favor, motion carried.

-Motion made by Paul N. seconded by John B. to adopt the UPDATED Van Buren Fire Department Standard Operating Guidelines (SOG'S) dated April 6, 2021. All in favor, motion carried.

-Motion made by Paul N. seconded by John B. to adopt updated ordinance for Van Buren Fire Department as printed. All in favor, motion carried.

NOTE: Councilman Pete M. abstained from voting on all 3 previous motions for Fire Dept. Recovery Program.

- b. Review 3<sup>rd</sup> Quarter Expenses and Revenues-Nancy: Town Manager went over 3<sup>rd</sup> quarter report with everyone. All looking o.k.
- c. Update of FY 2020 Audit-Nancy: Town FINALLY received final audit report from FY 2020. Suggested by Council that we revisit this contract and stipulate a deadline date for future audits if we remain with this company. COVID-19 pandemic is partially to blame for late report but concern was still discussed to receive in a timely manner for proper operation of the Town.
- d. Discussion of Ambulance Department Budget, FY 2020 and 2021 under executive session 1 M.R.S.A. 405 6 (A): Chairman asked if we could have this as last item on agenda tonight. All in favor.  
-Motion made by Paul N. seconded by Maurice C. to enter into executive session under 1 M.R.S.A. 405 6 (A) at 1923 hours, all in favor, motion carried.  
-Motion made by Paul N. seconded by Maurice C. to exit executive session at 2030 hours. All in favor, motion carried.

- No action taken after the executive session.

e. Other: None

5. Town Management Updates:

-FINAL copy of CDBG Grant will be submitted this week by Nancy for Gagnon Hardware Complex demo, grant deadline this coming Friday.

-STK Grant proposal for Ambulance "Bunkhouse" mobile trailer.

-Tony M. working on LED grant for Highway garage and 3 heat pump grant for Library, PD and Recreation Building.

6. Town Council Report:

-Paul N. continuing work with Highway Supervisor for proposed new plow truck.

-Maurice C. nothing to report.

-Pete M. Asking Management if we have advertised Recycling Center position due to employee retirement on May 1<sup>st</sup>. Luke and Nancy will decide how that position will be handled this week due to reduction of hours and proceed with hiring process.

-Joey O. Nothing to report.

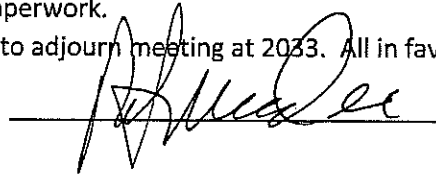
-John B. Nothing to report

7. Public Comment: None

8. Sign Warrants and other documents: Council sign all paperwork.

9. Adjourn: Motion made by Joey O. seconded by Paul N. to adjourn meeting at 2033. All in favor.

4-7-21

A handwritten signature in black ink, appearing to read "Peter J. Madore", written over a horizontal line.

Peter J. Madore, Secretary

**Town of Van Buren., ME.**

**Council Meeting Minutes-Library**

April 20, 2021

1. Chairman called meeting to order @ 1833. All Councilors present, Co-Town Managers present.
2. Accept/Modify Agenda: Motion made by Paul N., seconded by John B. to accept agenda as written. All in favor, motion carried.
3. Adopt Minutes of 4-6-2021: Motion made by Paul N., seconded by Maurice C. to accept minutes of 4-6-2021 as written. All in favor, motion carried.
4. New Business:
  - a. Knight of Columbus Bottle Club Renewal of License: Motion by Paul N. seconded by Maurice C. to renew license. All in favor, John B. Abstained, motion carried.
  - b. Pine Runners ATV Club Land Lease Renewal: The 5 year land lease renewal is expiring for the parking/unloading and loading of ATV's on upper Champlain St. The ATV club agrees to upkeep this property for their intended use. Motion made by Paul N. seconded by John B. to renew another 5 year lease to the ATV Club (May 15, 2021 to May 15, 2026). All in favor, motion carried.
  - c. Other: Ambulance Department update- Revenues and Part-time hires. (Ben Zetterman): Luke D. briefed as Ben Z. was out on an Ambulance run. Advised hired 3 EMT's on a part time basis with the possibility of future fulltime employment. 2 of them are almost at the advanced level and are looking to live in Van Buren. Also, it's looking like we will be receiving revenues from WellCare for \$40,000, MaineCare for \$47,000 and some from the VA.
  - d. 2021-2022 Budget Discussion for Recycling, Highway and Wastewater: Nancy T. briefed on proposed budget for the upcoming fiscal year.
  - e. Other: None
5. Town Management Updates:
  - FINAL Audit has finally been received
  - STK Grants for Acadian Village and Ambulance "Bunkhouse" mobile trailer submitted.
  - VB Resiliency Grant (Dave Cote) submitted for \$84,000, Town is sponsor and if awarded, is entitled for 4%.
  - \$100,000 CDBG grant submitted on April 9 for Gagnon Hardware Complex Demo.
  - Edna's building will be visited next week, Resiliency Grant proposal interested in building as well as other parties.....more to come on the reuse of this building soon.
6. Town Council Report:
  - Paul N. continuing work with Highway Supervisor for proposed new plow truck. Quote from Daigle and Houlton for Western Star chassis. 2 other lighter duty chassis were looked at out of PA. All trucks will be going up 8 percent as of June 1, 2021. Looking to order ASAP before price increase, would only be in service for winter of 2023. Nationwide backlog of vehicles due to COVID 19. Also, stated was on ZOOM meeting with MMA for Broadband and Solar subjects for statewide projects. Paul, Pete and JB will look into possibly SOLAR project(s) that would benefit the Town.

-Maurice C. nothing to report.

-Pete M. Asking Management about returning Town Office to normal hours as people are asking. Luke D. advises he is meeting with employees next week and hours will be expanding.

-Joey O. Nothing to report.

-John B. Nothing to report

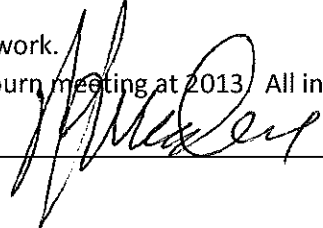
7. Public Comment: -Gloria O. asking if we can look into dealers in Canada for quote on new proposed highway plow truck. Rick S. will be briefing council next meeting.

-Hannah from Fiddlehead Focus asking Council a few questions on selling tax acquired properties and impact of minimum wage on Town operations.

8. Sign Warrants and other documents: Council signed all paperwork.

9. Adjourn: Motion made by Joey O. seconded by Paul N. to adjourn meeting at 2013 All in favor.

4-21-21

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Peter J. Madore, Secretary



**Town of Van Buren., ME. (Legion Home)**

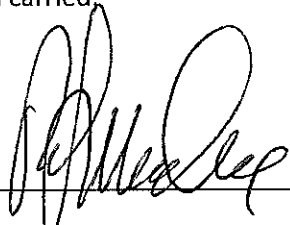
**Budget Meeting**

April 28, 2021

1. Meeting called to order @ 1804 by Secretary Pete M. All Councilors present with exception of Joey O. Co-Town Managers present.
2. Reviewed proposed municipal budgets for the following departments:  
Fire  
Library  
General Government

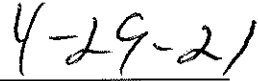
-NOTE: Annual Town Meeting will be held on June 8, 2021.

Adjourn: Motion made by Pete M. seconded by Paul N. to adjourn meeting @ 1938 hrs. All in favor, motion carried.

A handwritten signature in black ink, appearing to read 'P. Madore', is written over a horizontal line.

Peter J. Madore, Secretary

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Y-29-21', is written over a horizontal line.

**Town of Van Buren., ME.**

**Council Meeting Minutes/Regular and Budget Meeting**

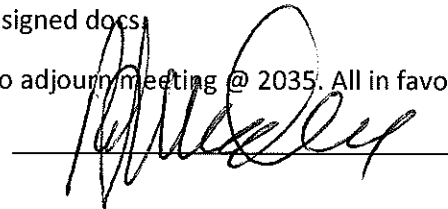
(Fire Station)

May 4, 2021

1. Secretary called meeting to order @ 1802, all Councilors present except Joey O. Co-Town Managers present. Motion made by Maurice C. seconded by Paul N. to elect Paul N. pro forma chairman for tonight's meeting. All in favor, motion carried.
2. Accept/Modify Agenda: Nancy T. asking to move Fire Department budget ahead of old business. Motion made by Paul N., seconded by John B. to accept modified agenda. All in favor, motion carried.
3. Adopt Minutes of 4-20 and 4-28-2021: Motion made by Paul N., seconded by John B. to accept minutes of 4-20-2021 as written. All in favor, motion carried.  
-Motion made by Paul N. seconded by John B. to accept minutes of 4-28-2021 as written. All in favor, motion carried.  
- 5 (a) Fire Department Budget: No changes except for 1.5% pay raise for Chief. Chief working on contracts with Cyr Plantation, Hamlin and T17R3. Also, requesting if Town could look into possibly reinstating CIP Account specifically earmarked for Fire Dept.
4. OLD Business:
  - a) Highway Truck Purchase: Paul N. and Rick S. presented all info. Daigle and Houlton from Fort Kent for Western Star was agreed upon, tentative total cost of \$188,939. Must order before June 1, 2021 to avoid an 8% cost increase. We have 60 days after date of order to cancel. If we order now (May 2021), truck should be received by May 2022. Town Council unanimous in wanting to purchase truck, Nancy T. asking if we could wait until May 28, 2021 to place order as this date is closer to the June 8, 2021 annual Town Meeting.  
-Motion made by Maurice C. seconded by John B. to move on ordering truck tonight. 3 in favor, Pete M. opposed. Pete M. states he is in favor of truck but asked to wait a couple of weeks and move on this at the next Regular Meeting to be held on May 18, 2021.  
-Maurice C. rescinded his motion and all Councilors agreed to table vote until the May 18, 2021 Council meeting. All in favor, motion will be tabled until May 18, 2021.
5. NEW business (Budgets)
  - b) Recreation: Managers had meeting with Recreation committee members earlier today. Survey will be sent out for questionnaire to community for input into possible future programs/wants/needs. John B. asking if we are planning on updating current facilities, specifically tennis court which is in dire need of resurfacing. Also, using surplus funds from this year to purchase 2 new basketball standing hoops. Also, talked about looking into buying a transport van not only for recreation but for town purposes for different transportation needs. Management will be researching possible grant funding for recreation needs.
  - c) Economic Development: Much discussion on this subject and possible changes to the way the Town handles economic development for this community. Many different opinions were expressed and Item will be tabled until next meeting.

- d) Miscellaneous and unclassified: Biggest change saw an additional \$45,000 added to the resurfacing/repair of roads.
5. Town Managers Reports/Updates: No updates on any grants as of yet
- Hollis Chambers has been hired as the Recycling Center Manager.
  - Down to final candidates for the Wastewater position.
  - May 19<sup>th</sup> will be a luncheon/recognition for recent retiring employees: Joey Dumond, Mike Ouellette and Georgie Martin.
6. Council Reports/Updates:
- Paul N: Nothing to report.
  - Maurice C. Nothing to report.
  - John B. Nothing to report
  - Pete M. Asking Management to put funding line from former Police Dept Budget on NEXT meeting agenda to discuss. Personally, would like to see most if not all of this go into Capital Improvement to rebuild that line item. We have MANY projects that could benefit from these funds, more discussion is needed.
7. Public Comment: None
8. Sign Warrants and other approved documents: Council signed docs.
9. Adjourn: Motion made by Paul N. seconded by John B. to adjourn meeting @ 2035. All in favor.

5-5-21

A handwritten signature in black ink, appearing to read "Peter J. Madore", is written over a horizontal line.

Peter J. Madore, Secretary

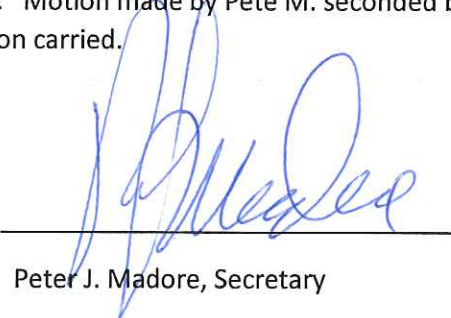
**Town of Van Buren., ME.**

**Budget Meeting**

May 11, 2021

1. Meeting called to order @ 1801 by Chairman. All Councilors present, Co-Town Managers present.
2. Approve/Modify Agenda: Motion made by Paul N. seconded by Maurice C. to accept agenda as written. All in favor, motion carried.
3. Review and approve all General Government Departmental expenses:
  - Council reviewed changes, discussed recommendations, capital improvement and road resurfacing accounts with significant increase proposal. Recycling Center has about half the tonnage coming in (rate increase may be needed at this time to offset costs). NO tax increase for upcoming fiscal year.
  - Motion made by Paul N. seconded by John B. to increase user fee for Recycling center to 15 cents per pound for trash disposal. All in favor, motion carried.
  - Motion made John B. seconded by Joey O. to accept the amount of \$2,681,075 for the total budget for General Government for the upcoming fiscal year 2021/2022. All in favor, motion carried.
4. a. Review and Approve Wastewater expenses: Council reviewed and discussed changes/recommendations: Motion made by Paul N. seconded by Maurice C. to accept 2021/2022 Wastewater budget proposed in the amount of \$415.066. All in favor, motion carried.  
  
b. Discuss Wastewater rate increase: No rate increase for the last 2 years and we are well below average for Maine Communities. Rate increase was discussed, anticipated repairs and infrastructure modifications are needed. Motion made by Joey O. seconded by Paul N. to increase Wastewater rates by 8% for upcoming fiscal year. All in favor, motion carried.
5. Public Comments: None
6. Sign Warrants: Councilors signed warrants.
- 7 Adjourn: Motion made by Pete M. seconded by Paul N. to adjourn meeting @ 1931 hrs. All in favor, motion carried.

Respectfully submitted,

---

Peter J. Madore, Secretary

May 12 2021

**Town of Van Buren**

**Regular Assessors Meeting**

**Tuesday, May 18, 2021**

1. Open Meeting/Attendance.

Meeting called to order at 6: 00 p.m.

Peter Madore absent, all other assessors present,

2. Meet with Deputy Assessor.

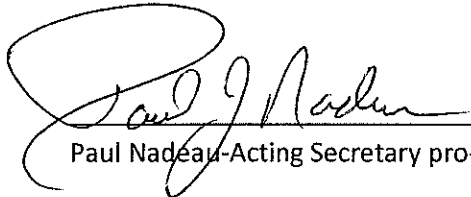
Motion by Paul Nadeau, seconded by Maurice Corbin to accept Deputy Assessor resignation effective immediately May 18, 2021.

All in favor.

3. Adjourn

4. Motion by Joey Ouellette, seconded by John Beaulieu to adjourn assessors meeting at 6:03 p.m.

Motion carried.

  
Paul Nadeau-Acting Secretary pro-temp

Date Adopted: 6/1/2021

**Town of Van Buren**  
**Regular Council Meeting**

**May 18, 2021**

**1. Open Meeting/ Attendance**

Joey Ouellette, John Beaulieu, Maurice Corbin, Paul Nadeau present, Peter Madore absent due to work requirements, Nancy Troeger, Luke Dyer co-managers present.

**2. Approve/modify agenda.**

**3. Approve minutes of Council Meeting held on May 4<sup>th</sup> and 11<sup>th</sup>, 2021.**

Motion by Joey Ouellette, seconded by John Beaulieu to adopt meeting minutes of May 4, 2021 as printed.  
Motion carried.

Motion by John Beaulieu, seconded by Paul Nadeau to adopt meeting minutes of May 11, 2021 as printed.  
Motion Carried.

**4. Old Business:**

**a) Highway Department Truck Purchase.**

Motion by Paul Nadeau, seconded by Joey Ouellette to approve ordering of new Highway Department truck from Daigle and Houghton in Fort Kent Maine.  
Motion Carried.

**5. New Business:**

**a) Van Buren Cove Fire Contract.**

Motion by Paul Nadeau, seconded by Joey Ouellette to approve Fire Protection Interlocal Cooperation for Van Buren Cove with the County of Aroostook effective January 01, 2022 to December 31, 2024.  
Motion carried.

**b) CEO.**

Motion by Paul Nadeau, seconded by Joey Ouellette to enter into executive session MRSA\$405 6 A at 6:15 p.m.

Motion carried.

Motion by Paul Nadeau, seconded by Paul Nadeau to exit executive session at 6:35 p.m.

Motion carried.

No action taken at this time.

**c) Van Buren Ambulance/Revenues.**

Motion by Joey Ouellette, seconded by Maurice Corbin to enter into executive session MRSA\$405 6A at 6:40 p.m.

Motion carried.

Motion by John Beaulieu, seconded by Joey Ouellette to exit executive session at 7:00 p.m.

Motion carried.

Motion by John Beaulieu, seconded by Joey Ouellette to accept letter of resignation from Benjamin Zetterman AEMT as Director of Van Buren Ambulance Department, effective June 4, 2021. Mr. Zetterman will remain as a full time advanced EMT.

Motion Carried.

**d) Other/Passenger Van Research-John Beaulieu**

Presentation made by John Beaulieu concerning possible future passenger van to transport individuals for activities with citizens of Van Buren.

No action taken at this time.

**6. TM Reports/Updates**

**Community Enterprise Grant Approved.**

Town has been approved for grant to remove debris from the Gagnon Hardware building. Town manager will now submit needed materials/information for the second phase of the approval process.

**AmeriCorps Grant approved.**

**7. Council Reports/Updates**

Maurice Corbin: Nothing

Joey Ouellette: Nothing

Paul Nadeau: Nothing

John Beaulieu: Asked for an update on solar projects. Luke Dyer will follow up with information.

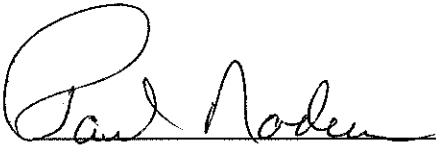
**8. Public comments**

**9. Sign Warrants.**

**10. Adjourn**

Motion by Joey Ouellette, seconded by John Beaulieu to adjourn meeting at 8:20 p.m.

Motion carried.

  
\_\_\_\_\_

Paul Nadeau, secretary Pro –Temp

Date Adopted: 6/1/ 2021

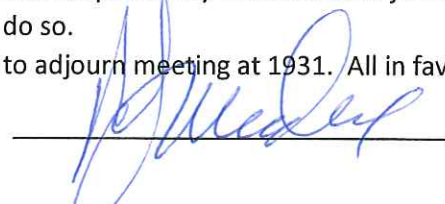
**Town of Van Buren., ME.**

**Special Council Meeting Minutes-ZOOM**

May 26, 2021

1. Chairman called meeting to order @ 1800. All Councilors present, Co-Town Managers present.
2. Approve warrant articles: All articles were reviewed one by one, some minor changes. Ambulance budget was discussed in depth due to shortfall. Leftover monies from PD budget to be used to help cover as well as other avenues. Do not want to raise mil rate at this time but future Ambulance budgets will more likely than not need taxpayer appropriation due to significant increase in costs and revenues decreasing or remaining stagnant. Ambulance budget will have to be watched closely for cost savings measures. Recommended to have quarterly reports for this department from now on for current status of said budget.  
-Motion made by Paul N. seconded by Joey O. to accept warrant articles as amended this evening by Council. All in favor, motion carried.
- 3 Code Enforcement and Assessment:
  - a. Appoint Temp CEO to issue building permits: Motion made by Paul N. seconded by Maurice C. to appoint Nancy Troeger as temp CEO. All in favor, motion carried.
  - b. Appoint Deputy Tax Assessor: Motion made by Paul N. seconded by Joey O. to appoint Luke Dyer as Deputy Tax Assessor. All in favor, motion carried.
  - c. Approve NEW CEO/ASSESSOR: Devin Parent has been hired for the CEO/ASSESSOR position for the Town of Van Buren. He will begin June 4<sup>th</sup>. He will be officially sworn in at the Assessors meeting on June 1, 2021.
- 4 Public Comment: Hannah from Fiddlehead Focus asked about possibility of Ambulance joining up with larger service. Not at this time and no plans to do so.
- 5 Adjourn: Motion made by Paul N. seconded by Pete M to adjourn meeting at 1931. All in favor.

May 27 2021

  
\_\_\_\_\_  
Peter J. Madore, Secretary



**Town of Van Buren., ME.**  
**Assessors/Council Meeting Minutes**

June 1, 2021

**ASSESSORS MEETING**

1. Chairman called meeting to order @ 1833. All Councilors present except for John B. Co-Town Managers present.
2. Accept/Appoint new Assessor's Agent (Devin Parent) in Executive Session 1 M.R.S.A. 405 (6) (A). Motion made Paul N. seconded by Joey O. to enter executive session at 1802. Motion made by Paul N. seconded by Maurice C. to exit executive session at 1815. All in favor, motion carried. Motion made by Paul N. seconded by Joey O. to appoint Devin Parent as the new Assessors Agent. All in favor, motion carried.
3. Adjourn Assessors meeting: Motion made by Paul N. seconded by Joey O. to adjourn Assessors Meeting at 1816, all in favor, motion carried.

**COUNCIL MEETING**

1. Open Meeting: Chairman called meeting to order at 1818, all present except John B. Co-Managers present
2. Approve/Modify Agenda: Motion by Paul N. seconded by Maurice C. to accept agenda as printed. All in favor, motion carried.
3. Approve minutes of May 11<sup>th</sup>, May 18<sup>th</sup> and May 26<sup>th</sup> budget, regular and special Council Meetings.
  - Motion made by Paul N. seconded by Maurice C. to approve the May 11, 2021 minutes as printed. All in favor, motion carried
  - Motion made by Paul N. seconded by Maurice C. to accept the May 18, 2021 Assessors meeting minutes as printed. All in favor motion carried.
  - Motion made by Paul N. seconded by Maurice C. to accept the May 18, 2021 Council meeting minutes as printed. All in favor, motion carried.
  - Motion made by Joey O. seconded by Maurice C. to accept the May 26, 2021 special Council Meeting minutes as printed. All in favor, motion carried.
4. New Business
  - a. Aroostook EMA Memorandum of Understanding (MOU): Written understanding between Aroostook EMA and the Town of Van Buren for any disaster response. Motion made by Paul N. seconded by Maurice C. to approve this MOU as of June 1, 2021. All in favor, motion carried.
  - b. VB Housing Authority Board Appointments: Dr. Charles Plourde and David Madore terms expiring June 2021. Motion made by Paul N. seconded by Maurice C. to re appoint Dr. Plourde and Mr. Madore to a

new 5 year term to the Van Buren Housing Authority Board expiring June 2026. All in favor, motion carried.

c. County Ambulance Contract (T17 R3 and R4-VB Cove Long Lake): Motion made by Paul N. seconded by Joey O. to approve County Ambulance Contract in the amount of \$4,120 for the period of July 1, 2021 to June 30, 2022. All in favor, motion carried.

d. Amendment to disposal of acquired property: Paul N. has finalized amendment and will be added to Town Policy. Motion made by Joey O. seconded by Paul N. to add amendment to Town Policy concerning disposal of acquired property. All in favor, motion carried.

e. Town Manager Contract negotiation under executive session 1 M.R.S.A. 405 (6) (A): Motion made by Paul N. seconded by Maurice C. to enter into executive session at 1845. All in favor, motion carried.

-Motion made by Paul N. seconded by Joey O. to exit executive session at 1955 hours. All in favor, motion carried.

-Motion made by Paul N. seconded by Joey O. to enter into new contractual agreement with Nancy Troeger for the period of July 1, 2021 to June 30, 2023. All in favor, motion carried.

5. Town Manager Report: grant updates, no paving this year, no one hired for Highway Dept as of yet and people needed for the Board of appeals.

6. Council Reports: Maurice-nothing to report (last meeting-TY for your service)

Pete-noting to report

Joey-nothing to report

Paul-encouraging public to go vote and get involved in community

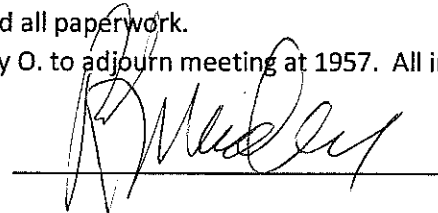
7. Public Comment: -Hannah from Fiddlehead Focus asked about Ambulance Contracts. Town Manager advises we are looking into rates/formulas for future contracts.

-Mike Morrow asking about hiring more EMT's for VBAS. It is currently being worked by Managers.

8. Sign Warrants and other documents: Council signed all paperwork.

9. Adjourn: Motion made by Paul N. seconded by Joey O. to adjourn meeting at 1957. All in favor.

6-2-21



Peter J. Madore, Secretary

Organizational Town Council Meeting

June 8, 2021

9,

1. Call meeting to order/ attendance

8:38 pm Joey Ouellette, Peter Madore, John Beaulieu, Paul Nadeau, Anne-Marie Poitras, Jessica Cyr, Luke Dyer

2. Motion to nominate chairperson

Motion by Peter Madore to elect Joey Ouellette  
2<sup>nd</sup> by John Beaulieu  
Motion carried

3. Motion to nominate secretary

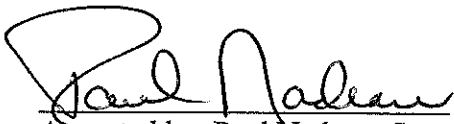
Motion by Joey Ouellette to elect Paul Nadeau  
2<sup>nd</sup> by Peter Madore  
Motion carried

4. Meeting and time discussion

First and Third Tuesday of each month at 6 pm

5. Motion to adjourn 8:41 pm

Motion by John Beaulieu  
Second by Joey Ouellette  
Motion Carried



Accepted by: Paul Nadeau, Secretary

**ANNUAL TOWN MEETING**  
**TOWN OF VAN BUREN, MAINE**  
**June 8-9, 2021**

**COUNTY OF AROOSTOOK, SS. VAN BUREN, MAINE**

**TO:** Luke Dyer, a constable of the Town of Van Buren, in the County of Aroostook, State of Maine.

**GREETINGS:**

In the name of the State of Maine, you are hereby required to notify and warn the Voters of the Town of Van Buren in said County, qualified by law to vote in Town Affairs, to meet at the Community Center at 130 Champlain Street in said Town on Tuesday, the 8th day of June, A.D., 2021 at 8:00 o'clock in the forenoon then and there to act on Articles 1-2.

And to notify and warn said Voters to assemble at the M.S.A.D. #24 High School Gymnasium in said Town on Wednesday, the 9th day of June, A.D. 2021 at 7:00 o'clock in the evening then and there to act on the Articles 3 - 36 to-wit:

**TOWN MEETING SCHEDULE**

~~~TUESDAY, JUNE 8, 2021, 8:00 A.M. - 8:00 P.M.~~~

The polls for balloting on Elective Town Offices will be open at the Community Center at 130 Champlain Street at 8:00 A.M. and will close at 8:00 P.M.

Per CDC guidelines, face mask & social distancing is encouraged unless you are fully vaccinated.

~~~WEDNESDAY, JUNE 9, 2021, 7:00 P.M.~~~

All other business under this Warrant will be conducted upon the opening of the Business Meeting, to be held at the M.S.A.D. #24 High School Gymnasium, beginning at 7:00 P.M.

Per CDC & DOE guidelines, facemasks are required in the school.

**ANNUAL TOWN MEETING**  
**JUNE 8, 2021 - 8:00 AM**

**ARTICLE 1**

To elect a Moderator to preside at said meeting. People elect **Theodore Smith** as moderator.  
Motion by Devin Parent  
2nd Heather Parent  
Motion Carried

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**ARTICLE 2**

To elect by secret ballot the following Town Officers for the ensuing year:

- Two positions for Town Council for a term of three years
  1. Paul Nadeau
  2. Ann-Marie Poitras
- One position for Van Buren Water District Trustee for a term of three years
  1. Daniel Pelletier
- One position for Van Buren Light & Power District Trustee for a term of three years
  1. Ronald J. Dumond
- Three Directors of M.S.A.D. #24 for a term of three years
  1. Leslie Beaulieu
  2. Christina Dolan
  3. Justin Martin
- One Director of M.S.A.D. #24 for a term of two years

TIE – run-off election needs to be scheduled

  1. Jimmy Don Madore
  2. John Pelletier
- One Director of M.S.A.D. #24 for a term of one year
  1. Jesse Cormier

**ANNUAL TOWN MEETING**  
**JUNE 9, 2021 - 7:00 PM**

**ARTICLE 3**

Elect a moderator if one has not already been elected to elect **(NAME)** as mediator.  
Motion by  
2nd  
Motion Carried

---

#### ARTICLE 4

To see if the Town will vote to authorize the Town Council to appoint all other necessary officers not elected by ballot for the ensuing year.

Council Recommends: YES

**Budget Recommends: YES**

Motion by Ricky Sirois  
2nd Paul Nadeau  
Motion Carried

---

#### ARTICLE 5

To see what sum of money the Town will vote to raise and/or appropriate for **General Government**.

2020/2021 Appropriations

**\$ 808,426**

Council Recommends

**\$805,321**

Budget Recommends

**\$805,321**

Motion by Ricky Sirois  
2nd Brian Caron  
Motion Carried

---

#### ARTICLE 6

To see what sum of money the Town will vote to raise and/or appropriate for **Police Department**.

2020/2021 Appropriations

**\$ 235,296**

Council Recommends

**\$7,487**

Budget Recommends

**\$7,487**

Motion by Andy Gendreau  
2nd Paul Nadeau  
Motion Carried

---

#### ARTICLE 7

To see what sum of money the Town will vote to raise and/or appropriate for **Fire Department**.

2020/2021 Appropriations

**\$ 93,603**

Council Recommends

**\$93,998**

Budget Recommends

**\$93,998**

Motion by Ricky Sirois  
2nd Andy Gendreau  
Motion Carried

---

**ARTICLE 8**

To see what sum of money the Town will vote to raise and/or appropriate for **Highway Department**.

**2020/2021 Appropriations**

**\$ 323,071**

**Council Recommends**

**\$361,563**

**Budget Recommends**

**\$361,563**

Motion by Andy Gendreau  
2nd Ricky Sirois  
Motion Carried

---

**ARTICLE 9**

To see what sum of money the Town will vote to raise and/or appropriate for **Recycling Center**.

**2020/2021 Appropriations**

**\$ 213,556**

**Council Recommends**

**\$158,660**

**Budget Recommends**

**\$158,660**

Motion by Ricky Sirois  
2nd Nick Gagnon  
Motion Carried

---

**ARTICLE 10**

To see what sum of money the Town will vote to raise and/or appropriate for **Recreation Department**.

**2020/2021 Appropriations**

**\$ 57,686**

**Council Recommends**

**\$58,337**

**Budget Recommends**

**\$58,337**

Motion by Andy Gendreau  
2nd Paul Nadeau  
Motion Carried

---

**ARTICLE 11**

To see what sum of money the Town will vote to raise and/or appropriate for **Abel J. Morneault Memorial Library**.

**2020/2021 Appropriations**

**\$ 52,598**

**Council Recommends**

**\$53,183**

**Budget Recommends**

**\$53,183**

Motion by Ricky Sirois  
2nd Nick Gagnon  
Motion Carried

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**ARTICLE 12**

To see what sum of money the Town will vote to raise and/or appropriate for **Economic Development.**

**2020/2021 Appropriations**

**\$ 12,000**

**Council Recommends**

**\$12,000**

**Budget Recommends**

**\$12,000**

Motion by Paul Nadeau

2nd Ricky Sirois

Motion Carried

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**ARTICLE 13**

To see what sum of money the Town will vote to raise and/or appropriate for the **Miscellaneous & Unclassified Accounts.**

**2020/2021 Appropriations**

**\$ 303,085**

**Council Recommends**

**\$373,115**

**Budget Recommends**

**\$373,115**

Motion by Ricky Sirois

2nd Luke Dyer

Motion Carried

---

**ARTICLE 14**

To see what sum of money the Town will vote to raise and/or appropriate for **MSAD #24.**

**2020/2021 Appropriations**

**\$ 543,479**

**Council Recommends**

**\$539,123**

**Budget Recommends**

**\$539,123**

Motion by Andy Gendreau

2nd Dayton Grandmaison

Motion Carried

---

**ARTICLE 15**

To see what sum of money the Town will vote to raise and/or appropriate for **County Taxes.**

**2020/2021 Appropriations**

**\$ 93,413**

**Council Recommends**

**\$97,335**

**Budget Recommends**

**\$97,335**

Motion by Ricky Sirois

2nd Nick Gagnon

Motion Carried

---



**ARTICLE 16**

To see what sum of money the Town will vote to raise for **Wastewater Department**.

**2020/2021 Appropriations**

**\$ 396,483**

**Council Recommends**

**\$413,961**

**Budget Recommends**

**\$413,961**

Motion by Andy Gendreau  
2nd Nick Gagnon  
Motion Carried

---

**ARTICLE 17**

To see what sum of money the Town will vote to raise for **Ambulance Department**.

**2020/2021 Appropriations**

**\$ 593,335**

**Council Recommends**

**\$ 586,301**

**Budget Recommends**

**\$ 586,301**

Motion by Ricky Sirois  
2nd Derek Grivois  
Motion Carried

---

**ARTICLE 18**

To see if the Voters of the Town of Van Buren will authorize the Council to use Overlay for Abatements.

**Council Recommends: Yes**

**Budget Recommends: Yes**

Motion by Ricky Sirois  
2nd Andy Gendreau  
Motion Carried

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**ARTICLE 19**

Shall the Town vote to accept any and all funds as provided by the Maine State Legislature and to use the revenues to reduce the 2020/2021 Tax Commitment:

**Council Recommends: Yes**

**Budget Recommends: Yes**

Motion by Ricky Sirois  
2nd Nick Gagnon  
Motion Carried

---

**ARTICLE 20**

To see if the Town will accept prepayment of taxes prior to the date of commitment to Tax Collector.

**Council Recommends: Yes**

**Budget Recommends: Yes**

Motion by Andy Gendreau  
2nd Paul Nadeau  
Motion Carried

---

**ARTICLE 21**

To see if the Town will vote to allow the Town to pay three (3%) percent on any overpayment of taxes. Payable from the date of such overpayment through the date on which a refund shall be issued. (Three percent is the minimum amount of interest permitted by Statute.)

**Council Recommends: Yes**

**Budget Recommends: Yes**

Motion by Ricky Sirois  
2nd Nick Gagnon  
Motion Carried

---

**ARTICLE 22**

To see if the Town will vote to authorize the Town Council to bring writs of entry of recovery of such parcels of land as have been acquired by the Town by reason of non-payment of taxes/liens for which the time of redemption has expired.

**Council Recommends: Yes**

**Budget Recommends: Yes**

Motion by Ricky Sirois  
2nd Derek Sirois  
Motion Carried

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### ARTICLE 23

To see if the Town will fix a date when taxes for the year 2020/2021 shall be due and payable and to see what action the Town will vote to take with respect to interest on unpaid taxes.

RECOMMENDATION is that taxes shall be due and payable upon presentation of tax bills. Interest at the rate of 7% per annum shall accrue on all taxes not paid within 60 days after the date of the first billing and also with respect to all taxes not paid within 60 days after January 1<sup>st</sup>.

**Council Recommends: Yes**

**Budget Recommends: Yes**

Motion by Ricky Sirois

2<sup>nd</sup> Andy Gendreau

Motion by Nancy Troeger to amend 2020-2021 and change to read 2021-2022

Motion by Rick Sirois to accept amendment

2<sup>nd</sup> Andy Gendreau

Motion by Ricky Sirois to accept article

2<sup>nd</sup> Brian Caron

Motion carries

---

### ARTICLE 24

To see if the Town will vote to authorize the Town Council to dispose of Town-owned personal property under such terms and conditions as they deem advisable and to apply the proceeds from any such sales towards the Anticipated Revenues.

**Council Recommends: Yes**

**Budget Recommends: Yes**

Motion by Ricky Sirois

2<sup>nd</sup> Andy Gendreau

Motion Carried

---

### ARTICLE 25

To see if the Town will vote to authorize the Town Council, on behalf of the Town, to sell or lease or otherwise dispose of real estate acquired by the Town for non-payment of taxes/liens thereon, such sale or lease to be on such terms as they may deem advisable. This includes the authorization to the Town Council to issue Quitclaim Deeds without Covenants in connection with the sale of any such property.

**Council Recommends: Yes**

**Budget Recommends: Yes**

Motion by Ricky Sirois  
2nd Edmund Saucier  
Motion Carried

Motion to reopen Article 19 by Brian Caron  
2nd Luke Dyer  
Motion by Nancy Troeger to amend 2020-2021 and change to read 2021-2022  
Motion by Brian Caron to accept amendment  
2<sup>nd</sup> Luke Dyer  
Motion by Ricky Sirois to accept article  
2<sup>nd</sup> Brian Caron  
Motion Carried

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### ARTICLE 26

Shall the Town vote to accept grant funds from such Community Development Block Grant Applications, Rural Development Applications, Federal Emergency Management Agency Applications, and Department of Environmental Protection Applications as may be submitted and approved by the different departments, and to accept grant funds from such other and further agencies or entities for which the submittal of grant applications has been approved by the municipal officers of this Town. If so approved, the municipal officers shall be authorized to make such assurances, assume such responsibilities and exercise such authority as are necessary and reasonable to implement such program(s). Type of grants, but not limited to, are: Public Infrastructure, Housing Assistance, Planning, Emergency Needs, Business Assistance, Development, Economic Development, Rural Development, FEMA and DEP.

**Council Recommends: Yes**

**Budget Recommends: Yes**

Motion by Ricky Sirois  
2nd Derek Grivois  
Motion Carried

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**ARTICLE 27**

To see if the Voters of the Town of Van Buren will authorize the Town Council to use Surplus Funds to match Federal Emergency Management Funds (FEMA) and State of Maine Funds for damages caused by future natural disasters if needed.

**Council Recommends: Yes**

**Budget Recommends: Yes**

Motion by Paul Nadeau  
2nd Andy Gendreau  
Motion Carried

---

**ARTICLE 28**

To see if the Town will vote to authorize the Highway Department purchase a 2022 Western Star 4700 single axle truck chassis, a 10' stainless steel combination side dump/spreader body, and an 11' plow and wing unit for a total cost of \$178,190. Funds or financing to pay for the truck upon delivery predicted for May 2022 to be determined in a future Special Town Meeting, pending the distribution of Recovery Act Funding and other State Revenues not yet determined.

**Council Recommends: Yes**

**Budget Recommends: Yes**

Motion by Paul Nadeau  
2nd Derek Grivois  
Motion Carried

---

**ARTICLE 29**

To see if the Voters of the Town of Van Buren will authorize the Town Council to use Ambulance Department surplus funds to cover the FY 2019//2020 expenses that exceeded revenues: \$168,957

**Council Recommends: Yes**

**Budget Recommends: Yes**

Motion by Ricky Sirois  
2nd Derek Sirois  
Motion Carried

---

**ARTICLE 30**

To see if the Town will vote to authorize the Fire Department up to \$11,500 from the General Government Capital Improvement fund to purchase of 10 SCBA bottles and 5 sets of boots.

**Council Recommends: Yes**

**Budget Recommend: Yes**

Motion by Ricky Sirois  
2nd Luke Dyer  
Motion Carried

---

### ARTICLE 31

To see if the Town will vote to authorize the Fire Department up to \$9400 from the General Government Capital Improvement fund as a 5% match to a 2021 FEMA grant for 17 SCBA (Air Packs) and 13 sets of gear.

**Council Recommends: Yes**

**Budget Recommends: Yes**

Motion by Derek Grivois

2nd Nick Gagnon

Motion by Nancy Troeger to amend \$9,400 and change to read \$10,250

Motion to accept amendment by Derek Grivois

2<sup>nd</sup> Nick Gagnon

Motion by Brian Caron to accept article

2<sup>nd</sup> Nick Gagnon

Motion Carried

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### ARTICLE 32

To see if the Voters of the Town will authorize the Town Council to use FY 2019-2020 excess appropriation from the Miscellaneous and Unclassified account (0901) of \$17,669 to cover overages in the General Government account (0200) of \$9,900 and in the Highway account (0500) of \$7,769.

**Council Recommends: Yes**

**Budget Recommends: Yes**

Motion by Paul Nadeau

2nd Andy Gendreau

Motion Carried

---

### ARTICLE 33

To see if the Voters of the Town of Van Buren will authorize the Town to apply payment of taxes as follows: any outstanding liens to be satisfied first, then any interest and fees, then personal property taxes, and then real estate taxes, as applicable. The authorization will be valid until rescinded by the Voters.

**Council Recommends: Yes**

**Budget Recommends: Yes**

Motion by Paul Nadeau

2nd Andy Gendreau

Motion Carried

**ARTICLE 34**

To see if the Town will vote to authorize the Town Council to transfer the 2021 MDOT snowmobile license refund to the Gateway Snowmobile Club.

**Council Recommends: Yes**

**Budget Recommends: Yes**

Motion by Derek Grivois  
2nd Andy Gendreau  
Motion Carried

**ARTICLE 35**

To see if the Town will vote to exceed the **Property Tax Levy Limit**. (Written ballot required.)

**Council Recommends: No**

**Budget Recommends: No**

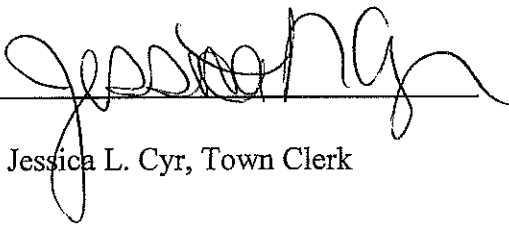
No - 24    Yes - 1

**ARTICLE 36**

Adjournment

Motion by Andy Gendreau  
2nd Derek Grivois  
Motion Carried

Meeting adjourned at 8:31 p.m.



\_\_\_\_\_

Jessica L. Cyr, Town Clerk

June 9, 2021

**Town of Van Buren**  
**Regular Council Meeting**  
**Tuesday 6/15/2021**

**1. Open meeting:**

Meeting called to order at 6:02 p.m.

Joey Ouellette, Chair, Paul Nadeau, Sec, Peter Madore, John Beaulieu, Anne-Marie Poitras

Nancy Troeger, Town Manager, Luke Dyer, Deputy Town Manager

Absent: Peter Madore

**2. Approve/Modify agenda**

Motion by Paul Nadeau, seconded by Joey Ouellette to modify agenda: add item 4C, approve special town meeting for July 21, 2021.

Motion carried.

**3. Adopt meeting minutes.**

Motion by Paul Nadeau, seconded by Joey Ouellette to adopt regular council meeting minutes of 6/1/2021.

Motion carried.

Motion by Paul Nadeau, seconded by Joey Ouellette to adopt organizational meeting minutes of 6/9/2021.

Motion carried.

**4. New Business**

**A. Sewer Abatements**

Motion by Paul Nadeau, seconded by John Beaulieu to grant sewer abatement in the amount of \$874.44 for Acct. #300, 113 St. Francis Street.

Motion Carried.

Motion by John Beaulieu, seconded by Anne Poitras to grant sewer abatement in the amount of \$855.82 for Acct. #2, 137 High Street.

Motion Carried.

Motion by John Beaulieu, seconded by Anne Poitras to grant sewer abatement in the amount of \$874.44 for Acct. #337, 108 Pine Street.

Motion Carried.

**B. Tax Abatements.**

Motion by John Beaulieu, seconded by Paul Nadeau to grant Tax abatement in the amount of \$2,092.35 for Acct# RE401, 115 Bridge Street.

Motion carried.

Motion by John Beaulieu, seconded by Paul Nadeau to grant Tax abatement in the amount of \$12,082.65, Acct. RE516, 94 Main Street.

Motion carried.



Motion by Joey Ouellette, seconded by John Beaulieu to grant Tax abatement in the amount of \$90.16, Acct. RE 934, St John Avenue.

Motion carried.

Motion by John Beaulieu, seconded by Anne Poitras to grant Tax abatement in the amount of \$1651.50, Acct# RE744, 124 Birch Street.

Motion carried.

Motion by Paul Nadeau, seconded by John Beaulieu to grant Tax abatement in the amount of \$196.50 Acct. # RE522, 113 St. Francis Street.

Motion carried.

- C. Motion by Joey Ouellette seconded by John Beaulieu to call for Special Town meeting on July 21, 2021, so that the voters of Van Buren can elect a new member for the M.S.A.D. #24 School board.

Motion carried.

**5. Town Manager Report.**

**6. Councilors reports**

**7. Public Comments.**

**8. Sign Warrants.**

**9. Adjourn.**

Motion by Joey Ouellette, seconded by John Beaulieu to adjourn meeting at 7:25 p.m.

Motion carried.

  
\_\_\_\_\_  
Paul Nadeau-Secretary

Date Adopted 7 / 6 /2021

**Town of Van Buren  
Regular Council Meeting  
Tuesday, July 6th, 2021**

**1. Open Meeting/Attendance**

Meeting opened at 6:05 P.M. Joey Ouellette, Paul Nadeau, Peter Madore, John Beaulieu, Anne Poitras.  
Nancy Troeger, Luke Dyer, Devin Parent

**2. Approve/Modify Agenda**

Motion by Paul Nadeau, seconded by Joey Ouellette to adopt agenda as printed.  
Motion carried.

**3. Approved council meeting minutes of June 15, 2021**

Motion by Joey Ouellette, seconded by Anne Poitras to adopt meeting minutes of June 15, 2021.  
Motion carried.

**4. New Business**

**a. American Legion Post 49 –liquor License renewal.**

Motion by Paul Nadeau, seconded by John Beaulieu to approve liquor license renewal for American Legion Post 49 for one year.  
Motion carried.

**b. Planning Board-Land use Zoning-Proposed/requested zoning changes, Code Enforcement Officer,(CEO)**

Motion by Paul Nadeau, seconded by Anne Poitras to bring three proposed changes to public hearing, public hearing to held on August 3, 2021, 6:00 p.m. in the council chambers.  
Motion carried.

**c. Quitclaim Deed-497 Main Street- tax acquired/owner paid all bills.**

Motion by Paul Nadeau, seconded by Peter Madore to grant quitclaim deed for 497 Main Street, Map 22, Lot 1.  
Motion carried.

**d. Sign MSAD #24 Budget Referendum warrant.**

Warrant signed by councilors.

**5. Town Manager Report.**

Town manager has worked diligently to secure grants to fund sewer plant upgrades. 2.5 of the 2.7 million project will be funded through various grants and other financing sources.

**6. Council Reports.**

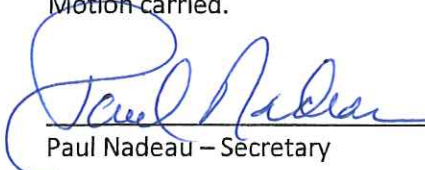
Letter of appreciation to Mike Ouellette, retired town bookkeeper for years of dedicated service.

**7. Public comments.**

**8. Sign Warrants.**

**9. Adjourn**

Motion by Peter Madore, seconded by John Beaulieu to adjourn meeting at 7:40 p.m.  
Motion carried.

  
Paul Nadeau – Secretary

7/20/2021  
Date Adopted

**Town of Van Buren**  
**Regular Council Meeting**

**Tuesday, July 20, 2021**

**6:00 P.M.**

**1. Open meeting/Attendance.**

Meeting called to order at 6:00 p.m.

Joey Ouellette, John Beaulieu, Peter Madore, Paul Nadeau, present, Anne Poitras absent.

Nancy Troeger, Luke Dyer present.

**2. Approve/Modify agenda.**

Motion by Paul Nadeau, seconded by John Beaulieu to approve agenda as printed.

Motion carried.

**3. Approve minutes of July 6, 2021 council meeting minutes.**

Motion by Joey Ouellette, seconded by John Beaulieu to adopt July 6, 2021 council meeting minutes.

Motion carried.

**4. New Business.**

**a. Firehouse construction grants H.R. 3728.**

By consensus of the town council, the town manager will contact design firms for a Request for Proposal (RFP) for design/construction of a new fire department building. This will start the process in anticipation that H.R. 3728 is approved.

**b. Discussion-local authorization on a medical caregiver retail store.**

By council consensus, the council recommends that the petitioner gather the appropriate number of signatures requesting a vote be held to determine if the citizens of Van Buren will approve/not approve to "opt in" to have a medical caregiver retail store in our community. Town manager will provide the petitioner with the total amount of signatures required.

**c. Board of Appeals appointees.**

Motion by Paul Nadeau, seconded by John Beaulieu to appoint the following: Myles Ouellette, Derick Grivois, Edmund Saucier III. to three year terms to the board of appeals, effective July 21, 2021, term expiring July 21, 2024.

Alternate appointment of Dan Beaulieu for a one year term, effective July 21, 2021, term expiring July 21, 2022.

Motion carried.

**d. Discussion-Sale of Tax acquired property.**

**1) 143 High Street.**

Motion by Paul Nadeau, seconded by Peter Madore to sell the property at 143 High Street to Chris Scotti in the amount of \$1.00. Buyer to remove and improve existing lot.

Motion carried.

**2) 123 Fulton Street**

Motion by Paul Nadeau, seconded by Peter Madore to sell 123 Fulton Street to buyer who wishes to remain anonymous for \$10,000.

Motion carried.

**e. Quitclaim deeds.**

Three quitclaim deeds signed by councilors.

**5. Town Manager Report**

6. Councilor Reports.

7. Public comments

8. Sign Warrants

9. Adjourn

Motion by John Beaulieu, seconded by Joey Ouellette to adjourn meeting at 7:53 p.m.

Motion carried.



Paul Nadeau-Secretary

8 / 3 / 2021

Date Adopted

**SPECIAL TOWN MEETING**  
**TOWN OF VAN BUREN, MAINE**  
**July 20, 2021**

**COUNTY OF AROOSTOOK, SS. VAN BUREN, MAINE**

**TO:** Luke Dyer, a constable of the Town of Van Buren, in the County of Aroostook, State of Maine.

**GREETINGS:**

In the name of the State of Maine, you are hereby required to notify and warn the Voters of the Town of Van Buren in said County, qualified by law to vote in Town Affairs, to meet at the Community Center at 130 Champlain Street in said Town on Tuesday, the 20th day of July, A.D., 2021 at 8:00 o'clock in the forenoon then and there to act on Articles 1- 3.

~~~TUESDAY, July 20, 2021, 8:00 A.M. - 8:00 P.M.~~~

The polls for balloting on Elective School Board Director will be open at the Community Center at 130 Champlain Street at 8:00 A.M. and will close at 8:00 P.M.

**ARTICLE 1**

To elect a Moderator to preside at said meeting.

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**ARTICLE 2**

To elect by secret ballot the following School Board Director for the ensuing year:

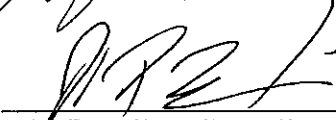
- One Director of M.S.A.D. #24 for a term of two years

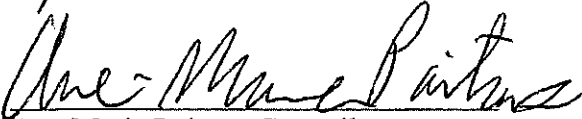
**ARTICLE 3**


Adjournment

Approved and signed on this the 15th day of June, 2021.

  
Joey Ouellette, Chair

  
John Beaulieu, Councilor

  
Anne Marie Poitras, Councilor

  
Paul Nadeau, Secretary

\_\_\_\_\_  
Peter Madore, Councilor

**ANNUAL TOWN MEETING  
TOWN OF VAN BUREN, MAINE  
July 20, 2021**

**COUNTY OF AROOSTOOK, SS. VAN BUREN, MAINE**

**TO:** Luke Dyer, a constable of the Town of Van Buren, in the County of Aroostook, State of Maine.

**GREETINGS:**

In the name of the State of Maine, you are hereby required to notify and warn the Voters of the Town of Van Buren in said County, qualified by law to vote in Town Affairs, to meet at the Community Center at 130 Champlain Street in said Town on Tuesday, the 20th day of July, A.D., 2021 at 8:00 o'clock in the forenoon then and there to act on Articles 1- 3.

~~~TUESDAY, July 20, 2021, 8:00 A.M. - 8:00 P.M.~~~

The polls for balloting on Elective School Board Director will be open at the Community Center at 130 Champlain Street at 8:00 A.M. and will close at 8:00 P.M.

**ARTICLE 1**

To elect a Moderator to preside at said meeting.

Motion by Devin Parent to elect Jessica Cyr  
2nd Lillian Ouellette  
Motion Carried

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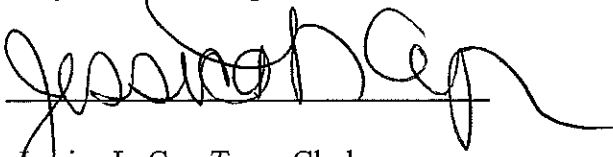
**ARTICLE 2**

To elect by secret ballot the following School Board Director for the ensuing year:

- One Director of M.S.A.D. #24 for a term of two years
  1. Jimmy Don Madore

**ARTICLE 3**

Adjournment 8:45pm

  
\_\_\_\_\_  
Jessica L. Cyr, Town Clerk

July 20, 2021

**Town of Van Buren**  
**Regular Council Meeting**  
**August 3, 2021**

**1. Open Meeting: 6:50 p.m.**

Attendance : Joey Ouellette, Paul Nadeau, Anne Poitras, John Beaulieu, Peter Madore, Nancy Troeger, Luke Dyer.

**2. Approve/Modify Agenda**

Motion by Joey Ouellette, seconded by Anne Poitras to adopt agenda as printed.  
Motion carried

**3. Approve minutes of July 20th Council Meeting.**

Motion by Paul Nadeau, seconded by Joey Ouellette to adopt meeting minutes of July 20, 2021.

Motion carried

**4. New Business**

**a). Accept CDBG Enterprise Grant funds and sign Phase II documents**

Motion by John Beaulieu, seconded by Anne Poitras to accept and sign resolution for the CBDG Enterprise Grant Funds.

Motion carried

**b). Discuss and decide on proposed Zoning changes to the Land Use Ordinance**

**1<sup>st</sup> - Zoning change to Map 19 Lot 108 from "Residential-1" to "Farm and Forest."**

Motion by Peter Madore, seconded by John Beaulieu to take to special town meeting for voter approval, Zoning change to Map 19 Lot 108 from "Residential-1" to "Farm and Forest"

Motion carried

**2<sup>nd</sup> - Zoning change to Map 3 Lot 1 from "Industrial" to Farm and Forest."**

Motion by Joey Ouellette, seconded by Peter Madore to Take to special town meeting for voter approval. Zoning change to Map 3 Lot 1 from "Industrial" to Farm and Forest."

Motion carried

**3<sup>rd</sup> - Zoning change to Map 13 Lot 41 from "Commercial" to "Industrial."**

Motion by Peter Madore, Seconded by John Beaulieu that the Zoning change to Map 13 Lot 41 from "Commercial" to "Industrial." be denied.

Motion carried

By Consensus of the council Special Town meeting to be held on September 7, 2021, at 6:00 p.m.

**c). Sewer abatement for Account #370 – 505 Main Street - \$319.50**

Motion by Paul Nadeau, seconded by Anne Poitras to grant sewer abatement for Account #370 – 505 Main Street - \$319.50

Motion carried

**d). Accept and Sign Fire Protection agreements.**

**1<sup>st</sup> – Hamlin**

Motion by Anne Poitras, Seconded by Joey Ouellette to Accept and Sign Fire Protection agreement with the town of Hamlin Maine for a period of 5 years, effective July 1, 2021.

Motion carried

**2<sup>nd</sup> – Cyr Plantation**

Motion by Joey Ouellette, seconded by Anne Poitras to Accept and Sign Fire Protection agreement with the town of Cyr Plantation Maine for a period of 5 years, effective July 1, 2021.

Motion carried

**e). Appoint Paul Violette as School Board Director to open one-year term.**

Motion by Joey Ouellette, seconded by Peter Madore to appoint Paul Violette as School Board Director to open one-year term.

Motion carried

**f). Discuss County of Aroostook proposed ARP Service Contract.**

Motion by Paul Nadeau, seconded by Anne Poitras to join the proposed ARP Service Contract.

Motion carried

**g.** Ambulance Department Appointment to hire Kaitlyn Beal as ambulance director.

John Cote has been hired to a full time EMT position.

Recreation: Tasha Martin has resigned her position.

Library: Justin Martin has resigned his position

**h). Other**

**4. Town Managers Reports**

Rick Sirois, repairs have been made to skid steer, returned today 8/3/2021.

Two positions at highway remain open.



Edna's building will now be available for sale. AmeriCorps will be supported at the Van Buren Secondary School.

Chris Scotti has turned down the purchase of the property at 143 High Street.

Motion by Paul Nadeau seconded by Peter Madore to rescind the sale of 143 High Street to Chris Scotti in the amount of 1.00.

Motion Carried.

Motion by Joey Ouellette to sell 143 High Street to Steve Goldberg in the amount of \$1.00. Buyer to remove and improve existing lot.

Seconded by Paul Nadeau.

Motion carried.

## **5. Council Reports**

Paul: 123 Fulton Street paid

Anne: Nothing

Peter: Boy Scout building, Peter will reach out to a mover for the building

John:

Joey:

## **6. Public Comments**

## **8. Sign Warrants**

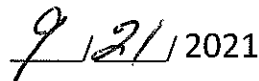
## **9. Adjourn**

Motion by Joey Ouellette, seconded by Anne Poitras to adjourn meeting at 7:55 p.m...

Motion carried.



Paul Nadeau – Secretary



Date Adopted

**Town of Van Buren**

**Regular Council Meeting**

**August 24, 2021**

**1. Open meeting/Attendance.**

Meeting called to order at 6:05 p.m. All councilors present, Town manager and deputy town manager present.

**2. Approve/Modify agenda.**

Motion by Paul Nadeau, seconded by Joey Ouellette to adopt agenda as printed.

Motion carried.

**3. Approve minutes of August 3, 2021 assessor and council meeting minutes.**

Tabled approval of assessors minutes to Sept. 7, 2021 council meeting.

Motion by Paul Nadeau, seconded by Joey Ouellette to adopt council meeting minutes of August 3, 2021.

Motion carried.

**4. New Business.**

**a. Approve warrant articles for Special Town Meeting to be held on Sept. 7, 2021 at 6:00 p.m. Location to be determined.**

Motion by Paul Nadeau, seconded by Anne Marie Poitras to approve warrant articles for special town meeting to be held on Sept. 7, 2021. Location to be determined.

Motion carried.

**b. Wayne Marquis-Discuss request to install irrigation pipe that will cross the Alexander Road.**

Council advised that Mr. Marquis work with Devon Parent of the Assessor's Office to develop an easement to cross the Alexander Road with irrigation pipe.

**c. Recreation Committee Appointee.**

Motion by Anne Marie Poitras, seconded by John Beaulieu to appoint Lyn Rioux to the recreation committee for a term of three years, effective August 24, 2021, ending August 24, 2024.

Motion carried.

**d. Other**

Jason Grandmaison requested council approval for removal of tin ceiling tiles from the Gagnon's Hardware building to be repurposed in their renovation of the Gaiety Theatre Building. Council advised that a no harmless agreement be signed between Mr. Grandmaison and the town of Van Buren, Maine.

**5. Town Manager Report.**

Luke Dyer that he is working on the sale finalization for a piece of property in the Van Buren Industrial Park. Prospective owner has plans to build on the property in the spring of 2022.

Luke Dyer and Devon Parent have completed the Tax Assessor exam, awaiting results.

Applicants for the Highway Dept. applicants have been interviewed.

**6. Council Reports.**

**Peter Madore:** After further research and planning it has been determined that the Boy Scout Log cabin will not be moved as planned. Pete has volunteered his skills to build a deck at the Farmers Market location.

Motion by Paul Nadeau, seconded by Joey Ouellette to approve funds to construct deck. Funds will be drawn from the Economic Development Account

Motion carried.

**Anne Poitras:** Concerns from citizens who are concerned about the excessive speeding in the town limits.

Motion by Peter Madore, seconded by Joey Ouellette to sell both police cruisers owned by the town. Cruiser years are 2014, 2019.

Motion carried.

**Paul Nadeau:** Advised council that he will be working at the Van Buren Recycle Center for two days. The town currently has no employee to fill in. Advised that this work will be conducted against charter rules. Due to current circumstances council gave approval.

**John Beaulieu:** Discussed winter fest options, volunteered to take on this event.

**Joey Ouellette:** Nothing.

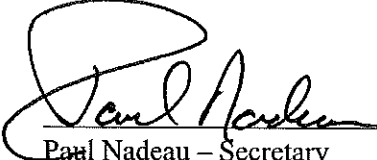
**7. Public comments**

**8. Sign Warrants**

**9. Adjourn.**

Motion by Joey Ouellette, seconded by Paul Nadeau to adjourn meeting at 7:35 p.m.

Motion carried.

  
\_\_\_\_\_  
Paul Nadeau – Secretary

9 / 7 /2021  
Date Adopted

**SPECIAL TOWN MEETING  
TOWN OF VAN BUREN, MAINE  
September 7<sup>th</sup>, 2021**

**COUNTY OF AROOSTOOK, SS. VAN BUREN, MAINE**

**TO:** Luke Dyer, a constable of the Town of Van Buren, in the County of Aroostook, State of Maine.

**GREETINGS:**

In the name of the State of Maine, you are hereby required to notify and warn the Voters of the Town of Van Buren in said County, qualified by law to vote in Town Affairs, to meet at the Town Office located at 51 Main Street in said Town on Tuesday, the 7th day of September, A.D., 2021 at 6:00 o'clock in the evening then and there to act on Articles 1 through 5.

**SPECIAL TOWN MEETING**  
**September 7th - 6:00 PM**

**ARTICLE 1**

To elect a moderator to preside at said meeting. People elect **Edmund Saucier IV** as moderator.

Motion by Devin Parent  
2nd Joey Ouellette  
Motion Carried

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**ARTICLE 2**

To see if the Town will vote to change the land use zone from "Residential-1" to "Farm and Forest" on a 6.5 acre parcel being a portion of both Lots 108 & 109, Tax map 19, as noted on the attached tax map.

**Council Recommends**  
**YES**

Motion by Devin Parent  
2<sup>nd</sup> Derek Grivois  
Motion Carried

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**ARTICLE 3**

To see if the Town will vote to change the land use zone from "Industrial" to "Farm and Forest" for Map 3 Lot 1, approximately 10 acres as shown on the attached tax map.

**Council Recommends**  
**YES**

Motion by Derek Grivois  
2nd Myles Ouellette  
Motion Carried

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**ARTICLE 4**

To see if the Town will fix a date when taxes for the year 2021/2022 shall be due and payable and to see what action the Town will vote to take with respect to interest on unpaid taxes.

RECOMMENDATION is that taxes shall be due and payable upon presentation of tax bills. Interest at the rate of 6% per annum shall accrue on all taxes not paid within 60 days after the date of the first billing and also with respect to all taxes not paid within 60 days after January 1st.

**Council Recommends**  
**YES**

Motion by Derek Grivois  
2nd Edmond Saucier III  
Motion Carried

ARTICLE 5


Adjournment

Motion by Derek Grivois

2nd Luke Dyer

Motion Carried

Meeting adjourned at 6:05 p.m.

  
\_\_\_\_\_  
Jessica L. Cyr, Town Clerk

September 7, 2021

Town of Van Buren  
Assessors Meeting  
Sept. 7, 2021

1. Open meeting/attendance.  
Joey Ouellette, Peter Madore, Anne Marie Poitras, Paul Nadeau, Devin Parent, (Assessors Agent) Luke Dyer,  
Absent: John Beaulieu, Nancy Troeger.
2. Application for abatement of property taxes, John Rossignol, Patricia Oezkowski.  
Motion by Peter Madore, seconded by Joey Ouellette to approve abatement of \$ 771.17, Acct# R100.  
Motion carried.
3. Sign Municipal Evaluation Return.  
Motion by Paul Nadeau, seconded by Joey Ouellette to sign Municipal Evaluation Return for tax year 2021-  
2022  
Motion carried.
4. Adjourn  
Motion by Joey Ouellette, seconded by Anne Marie Poitras to adjourn the meeting at 6:15 p.m.  
Motion carried.

  
\_\_\_\_\_  
Paul Nadeau Secretary

10 / 5 / 2021  
Date Adopted

**Town of Van Buren**  
**Regular Council Meeting**  
**Sept. 7, 2021**

**1. Open meeting/attendance**

Joey Ouellette, Peter Madore, Anne Marie Poitras, Paul Nadeau, Luke Dyer (Deputy Town manager)  
Absent: John Beaulieu, Nancy Troeger (Town Manager)

**2. Approve/modify agenda**

Motion by Joey Ouellette, seconded by Peter Madore to approve the agenda as printed.  
Motion Carried.

**3. Approve minutes of August 24, 2021, council meeting.**

Motion by Joey Ouellette, seconded by Peter Madore to adopt meeting minutes of August 24, 2021.  
Motion carried.

**4. New Business**

**A. Easement deed for Alexander Road – Wayne Marquis**

Motion by Paul Nadeau, seconded by Anne Marie Poitras to approve the easement as presented.  
Three in favor, Abstain: Joey Ouellette.

**B. Request to purchase land owned by town at the end of Patricia Street.**

By consensus of the council, approval of sale of land contingent on research of land deeds, any possible liens, access to adjacent land. Work with Devon Parent in the assessor's office.

**C. Highway Garage hiring of mechanic.**

Motion by Paul Nadeau, seconded by Peter Madore to approve the hiring of Alan Bouchard as the Highway garage mechanic position.  
Motion Carried.

**D. Recreation Soccer coach update.**

Dean Gendreau will run the soccer program.

**E. Other**

Gagnon's Hardware: Still awaiting approval.

Several applications for the Rec Dept administrator.

Maine EMS: requiring all employees to be vaccinated for Covid 19.

Eddie Saucier has been appointed the Animal Control Officer for the Town of Van Buren.

**5. Town Manager Report**

**6. Council Reports**

Joey Ouellette: None

Anne Marie Poitras: None

Peter Madore: he has started work on the deck under the Farmers Market Pavilion

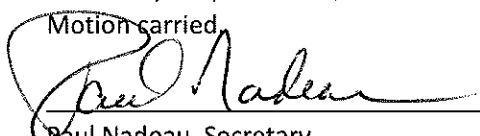
**7. Public Comments**

**8. Sign Warrants**

**9. Adjourn**

Motion by Joey Ouellette, seconded by Anne Marie Poitras to adjourn meeting at 6:40 p.m.

Motion carried

  
Paul Nadeau Secretary

10 / 5 / 2021  
Date Adopted



Town of Van Buren  
Regular Council Meeting  
Sept. 21, 2021

**1. Open meeting/Attendance**

Meeting called to order at 6:00 p.m.

All councilors present, (Joey Ouellette, Anne Marie Poitras, John Beaulieu, Peter Madore, Paul Nadeau), Town manager (Nancy Troeger) and co-manager (Luke Dyer) present.

**2. Approve/modify agenda.**

Motion by Paul Nadeau, seconded by Anne Marie Poitras to approve agenda as printed.

Motion carried.

**3. Approve minutes of August 24, 2021, assessors/council meeting minutes.**

Motion by Joey Ouellette, seconded by Paul Nadeau to table adoption of assessors/council meeting minutes.

Motion carried.

**4. Old Business**

**A. Update on CDBG Community Enterprise Grant**

Town manager provided update concerning the grant. All necessary approvals are in place. RFPS for the demolition will be sent out during the week.

**B. Rescind abatement approval, account #370**

Motion by Paul Nadeau, seconded by Anne Marie Poitras to rescind abatement approval for account #370.

Motion carried.

**5. New Business.**

**A. Heating Fuel and Boiler Maintenance bid packages.**

Bid packages will be sent out this week.

**B. Sale of tax acquired land in upper Keegan, Map 8, Lot 17B**

Motion by Paul Nadeau seconded by Joey Ouellette to sell tax acquired land Map 8, Lot 17B for the taxes.

Motion carried.

**C. Bids requests for 123 Tyler Street demolition**

to be sent out this week. Bids will be received until October 5, 2021, at which time they will be opened.

**D. Economic Development/Revolving loan, Exec. Session 1, M.R.S.A §405 (6) (c)**

Motion by Paul Nadeau, seconded by John Beaulieu to enter executive session at 6:35 p.m.

Motion carried.

Motion by Paul Nadeau, seconded by Joey Ouellette to exit executive session at 7:35 p.m.

Motion carried.

Motion by Paul Nadeau, seconded by Joey Ouellette to hire legal counsel.

Motion carried.

**6. Town manager report.**

**7. Council Reports.**

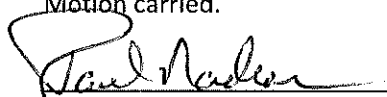
**8. Public Comments.**

**9. Sign Warrants.**

**10. Adjournment,**

Motion by Paul Nadeau, seconded by Peter Madore to adjourn meeting at 8:21 p.m.

Motion carried.

  
\_\_\_\_\_  
Paul Nadeau-Secretary

10/5 2021  
Date Adopted

**Town of Van Buren**  
**Regular Council Meeting**

**October 5, 2021**

**1. Open Meeting/Attendance**

Meeting called to order at 6:00 p.m.

All councilors present, Nancy Troeger, town manager present, Absent: Luke Dyer, assistant town manager.

**2. Approve/modify agenda**

Motion by John Beaulieu, seconded by Anne Marie Poitras to add item (f) under new business, Sign Green River contract for solid waste.

Motion carried

Motion by John Beaulieu, seconded by Anne Marie Poitras to approve agenda as amended.

Motion carried.

**3. Approve minutes of September 7 & 21 assessor/council meeting minutes.**

Motion by Paul Nadeau, seconded by Peter Madore to adopt assessors meeting minutes of September 7, 2021

Motion carried.

Motion by Anne Marie Poitras, seconded by Joey Ouellette to adopt regular council meeting minutes of September 21, 2021.

Motion carried.

Motion by Joey Ouellette, seconded by Peter Madore to adopt regular council meeting minutes of September 7, 2021.

Motion carried.

**4. New Business.**

**a. Approve GA Ordinance for 2021-2022**

Motion by Paul Nadeau, seconded by Anne Marie Poitras to adopt GA (General Assistance) ordinance as written.

Motion carried.

**b. Open bids for Boiler service and fuel contract.**

Motion by Paul Nadeau, seconded by Peter Madore to award boiler service contract to Adams Heating and Service.

Labor rates: \$70.00 per hour.

Nights and weekend rates: \$90.00 per hour

Labor rate after 4:00 p.m. \$90.00 per hour

All parts 20% over vendor cost.

Motion carried.

Motion by Paul Nadeau, seconded by Joey Ouellette to award Van Buren Tulsa the fuel bid at a fixed rate of \$2.79.9 per gal.

Motion carried.

Motion by Joey Ouellette, seconded by John Beaulieu to award Dead River Oil Company Diesel and Gas.

Diesel at \$2.86.0

Gas at \$2.673

Motion carried.

**c. Open bids for 123 Tyler Street –Demolition.**

Motion by Paul Nadeau, seconded by Joey Ouellette to award bid price of \$5,000.00 to Richard and Tammy Parent.

Motion carried.

**d. Rick Sirois: Sewer Dept. Truck.**

Motion by Paul Nadeau, seconded by John Beaulieu to approve purchase of Ram Truck from CIP, line item 1395, \$60,000, 21-22 appropriation budget amount.

Motion carried.

**e. Review Loan, executive session –M.R.S.A. 1 §405 (6) (a)**

Motion by Paul Nadeau, seconded by Joey Ouellette to enter into executive session –M.R.S.A. 1 §405 (6) (a) At 7:27 p.m.

Motion carried.

Motion by Paul Nadeau, seconded by Joey Ouellette to exit executive session –M.R.S.A. 1 §405 (6) (a) at 7:55 p.m.

Motion carried.

No action taken at this time.

**f. Green River-CSRNO (Commission de sévices régionaux Nord- Ouest-Déchets solides) waste disposal contract.**

Motion by John Beaulieu, seconded by Anne Marie Poitras to renew the CRSNO (Commission de sévices régionaux Nord -Ouest-Déchets solides) as presented.

Motion carried.

**5. Town Manager Report**

Luke Dyer will be on vacation week of October 11-15, 2021.

Sports equipment has arrived, bought through a recreation grant available to the community.

Recreation Dept. interviews going well.

**6. Councilor reports**

Paul Nadeau

Anne Marie Poitras

Joey Ouellette

Peter Madore: Farmers Market ready for any activity,

John Beaulieu: Presented tentative plans for winter fest activities to be held on November 27, 2021.

**7. Public Comments**

**8. Sign Warrants**

**9. Adjourn**

Motion by Paul Nadeau, seconded by Joey Ouellette to adjourn meeting at 8:15 p.m.

Motion carried.

  
Paul Nadeau-Secretary

10/19/2021  
Date Adopted

**Town of Van Buren**  
**Regular Council Meeting**  
**October 19, 2021**

**1. Open Council meeting/attendance**

All councilors present, town manager present, deputy town manager present.

**2. Approve/modify agenda.**

Motion by Joey Ouellette, seconded by John Beaulieu to amend agenda, #4, new business, item f, amend to read: f. building demolition review.

Motion carried.

Motion by John Beaulieu, seconded by Anne Marie Poitras to approve amended agenda.

Motion carried.

**3. Approve minutes of October 5, 2021 council meeting.**

Motion by Paul Nadeau, seconded by Joey Ouellette to adopt regular council meeting minutes for October 5, 2021 meeting.

Motion carried.

**4. New Business**

**a. Recreation Director Hire**

Dean Gendreau has been hired as the new recreation director. Expected start date of November 8, 2021.

**b. CEO-Updates of Junkyard properties.**

Devon Parent presented current status of Junkyard properties. Final notices have been sent to the affected parties.

**c. Storm water drain/pipe issue off Main Street.**

Research will be further conducted as to the current ownership of the storm water/drain pipe.

**d. Revolving Loan – Executive session – 1 M.R.S.A. §405(6) (a)**

Motion by Joey Ouellette, seconded by Peter Madore, to enter into Executive session – 1 M.R.S.A. §405(6) (a) at 6:30 p.m.

Motion carried.

Motion by Joey Ouellette, seconded by Anne Marie Poitras to exit Executive session – 1 M.R.S.A. §405(6) (a) at 6:47 p.m.

Motion carried.

No action taken at this time.

**e. Other**

**f. Demolition of buildings discussion.**

Update on status of buildings owned by the Town of Van Buren and their current demolition status

**5. Town manager updates**

Contracts for fuel, diesel and gas have been signed.

Audit is going well.

Town of Van Buren needs to adopt a Remote Participation Policy agreement.

Motion by Paul Nadeau, seconded by John Beaulieu to adopt Remote Participation Policy, effective October 19, 2021, 7:30 p.m.

Motion carried.

**6. Council Reports**

Joey Ouellette: none at this time

Anne Marie Poitras: none at this time

Paul Nadeau: none at this time

Peter Madore: Working on a 50/50 grant from the Maine Forest Service Dept. along with the Van Buren Fire Dept. to acquire four pagers.

John Beaulieu: performed a review of a portion of the Gateway School for possible location of a recreation center. Scott Ouellette volunteered his time to examine the current heating plant and give his recommendations for further use if the recreation center becomes a reality.

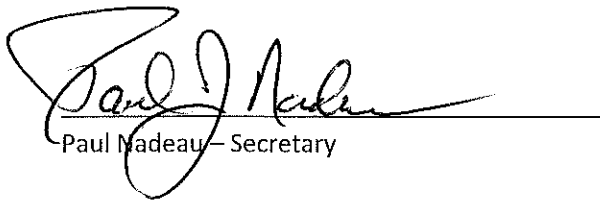
**7. Public Comments**

**8. Sign Warrants**

**9. Adjourn**

Motion by Joey Ouellette, seconded by Anne Marie Poitras to adjourn meeting at 8:13 p.m.

Motion carried.



Paul Nadeau – Secretary

11/16/2021  
Date Adopted

**Town of Van Buren**

**Assessors Meeting**

**October 19, 2021**

**1. Open Assessors Meeting/Attendance**

Meeting called to order at 6:00 p.m.

All assessors present, Devon Parent, Assessors Agent/Code Enforcement present.

**2. Approve/modify agenda.**

Motion by Paul Nadeau, seconded by John Beaulieu to approve agenda as printed.

Motion carried.

**3. New Business**

**a Tax abatement, Acct 285 – Map 2 Lot 47**

Motion by John Beaulieu, seconded by Joey Ouellette to approve tax abatement in the amount of \$41.50 for Acct 285 – Map 2 Lot 47.

Motion carried. 4 in favor, 1 abstention.

Assessor Peter Madore abstained from voting.


**b. Other**

Devon Parent updated assessors on actions being taken by his office concerning code violations.

**4. Adjourn**

Motion by Joey Ouellette, seconded by Anne Marie Poitras to adjourn meeting at 6:05 p.m.

Motion carried.



Paul Nadeau – Secretary

11/16 2021  
Date adopted

**Town of Van Buren**  
**Regular Council Meeting**  
**November 16, 2021**

**1. Open Meeting.**

Meeting called to order at 6:15 p.m.

Peter Madore, John Beaulieu, Anne-Marie Poitras, Paul Nadeau, councilors present, Joey Ouellette absent, Nancy Troeger, Town Manager present, Luke Dyer bookkeeper/assistant town manager present. Devon Parent, assessors agent present.

**2. Approve/modify agenda.**

Motion by Anne-Marie Poitras, seconded by John Beaulieu to approve agenda as printed.

Motion carried.

**3. Approve minutes of October 19, 2021 regular council meeting.**

Motion by Peter Madore, seconded by Anne –Marie Poitras to adopt meeting minutes of October 19, 2021.

Motion carried.

**4. New Business**

**a). Ceo-Review Automobile Junkyard property status.**

Final letters have been sent to owners, have not received any response. By consensus of the council move these items to the court system for enforcement to resolve these issues.

**b). Recreation Dept.-Carry forward appropriation.**

Motion by John Beaulieu, seconded by Peter Madore to carry forward appropriation from 2020-2021 to 2021-2022 to have funds available to pay for Rec. Dept. tractor repairs.

Motion carried.

**c). Update on Demolition project.**

Pelletier Construction of Madawaska won the bid for the demolition project of the Gagnon Hardware properties. Work to start immediately.

**d). Dispatch Service contract.**

Motion by Anne-Marie Poitras, seconded by Peter Madore to approve Dispatch Service Contract for 2021.

Motion carried.

**5. Town Manager reports**

**6. Council Reports**

Christmas Parade is all planned for Saturday Nov. 27 2021. Parade route will be from Borderview Manor to Clover Hill Drive.

**7. Public Comments**

**8. Sign warrants**

**9. Adjourn**

Motion by John Beaulieu, seconded by Anne-Marie Poitras to adjourn meeting at 7:30 p.m.

Motion carried.

\_\_\_\_\_  
Paul Nadeau – Secretary

\_\_\_\_/\_\_\_\_/ 2021  
Date Adopted

**Town of Van Buren**

**Assessors meeting**

**November 16, 2021**

**1. Open meeting/attendance**

Meeting called to order at 6:00 p.m.

Motion by Peter Madore, seconded by Anne Marie Poitras to elect Paul Nadeau Chairman Pro Temps for assessors meeting and regular council meeting.

Motion carried.

Peter Madore, John Beaulieu, Anne Marie Poitras, Paul Nadeau assessors present, Devon Parent Assessor's agent present. Joey Ouellette absent.

**2. Approve minutes of October 19, 2021 assessors meeting.**

Motion by John Beaulieu seconded by Peter Madore to adopt assessors meeting minutes of October 19, 2021.

Motion carried.

**3. New Business**

a). Abatement for 871 Main Street (mailing address) physical address: 137 Hillside Street-Map 23 Lot 69, \$348.60.

Motion by John Beaulieu, seconded by Anne-Marie Poitras to approve abatement for 137 Hillside Street in the amount of \$348.60.

Motion carried.

b). Updates

Devon Parent has passed his assessors test.

Luke Dyer will retake at a later date.

**4. Adjourn**

Motion by John Beaulieu, seconded by Anne Marie Poitras to adjourn meeting at 6:13 p.m.

Motion carried.

\_\_\_\_\_  
Paul Nadeau Secretary

\_\_\_\_/\_\_\_\_/2021  
Date Adopted



**Town of Van Buren  
Council Meeting  
Tuesday, December 7th, 2021  
6:00 PM - ZOOM**

**1. Open Council Meeting /Take Attendance.**

Called to order at: 6:00 p.m.

John Beaulieu, Peter Madore, Anne Marie Poitras, Paul Nadeau, Nancy Troeger, Town Manager, Luke Dyer, assistant town manager, Joey Ouellette, absent

Motion by Peter Madore, seconded by John Beaulieu to appoint Paul Nadeau Chairman Pro Temps.

Motion carried.

**2. Approve/modify agenda.**

Motion by John Beaulieu, seconded by Anne Marie Poitras to delete item 5b under new business: 127 Fulton Street.

Motion carried.

Motion by John Beaulieu seconded by Anne Marie Poitras to adopt agenda as amended.

Motion carried.

**3. Approve minutes of Nov. 16, 2021 council meeting.**

Motion by Anne Marie Poitras, seconded by John Beaulieu to adopt meeting minutes of Nov. 16, 2021.

Motion carried.

**4. Old Business**

**A). Demolition progress.**

Buildings have been demolished. 481 metric tons of waste was removed. Pelletier Construction will be hauling in dirt to top off the grounds on Thursday, December 9, 2021.

**5. New Business.**

**a. Liquor License renewal for Ouellette's Trading Post.**

Motion by John Beaulieu, seconded by Peter Madore to approve liquor license renewal application for Ouellette's Trading Post.

Motion carried.

**Inquiries to purchase tax-acquired property (118 Tyler Street)**

Motion by John Beaulieu, seconded by Peter Madore to sell tax acquired property to Mr. Abraham Behfar for the taxes, sewer and any associated fees. (Estimate to be \$4800-\$5200). Down payment of \$100.00 is due on Wednesday December 8, 2021. Remaining balance to be paid in 30 days. Buyer is to make the town aware if he cannot make the payment deadline.

Motion carried.

**c). Legal Update 66 Main Street – Executive Session – 1 M.R.S.A. § 405(6) (e)**

Motion by, John Beaulieu, seconded by Peter Madore to enter into executive session 1 M.R.S.A. § 405(6) (e) at 6:25 p.m.

Motion carried.

Motion to exit executive session by John Beaulieu, seconded by Peter Madore at 6:56 p.m.

Motion carried.

No action taken at this time.

**d). Amb. Department Update/Personnel – Exec.Session – 1 M.R.S.A. § 405(6) (a)**

Motion by, John Beaulieu, seconded by Peter Madore to enter into executive session – 1 M.R.S.A. § 405(6) (a) at 7:20 p.m.

Motion carried.

Motion to exit executive session by Anne Marie Poitras seconded by Peter Madore at 8:05 p.m.

Motion carried.

No action taken at this time.

**6. Town Manager reports.**

Recreation director has been hired; currently he is interviewing potential employees for the winter programs. Water has been poured to start the ice at the skating rink.

Scrap steel that the town owned have been recycled, funds from the sale used to purchase hydraulic hose system tools for the town garage.

Currently working on FEMA reimbursements.

**7. Council reports:**

**Peter Madore:**

Thanks for all involved and the hard work involved in putting together the Christmas parade and activities. The Edna's Floral Building needs to be sold ASAP.

**John Beaulieu:**

Thanks for all involved and the hard work involved in putting together the Christmas parade and activities. Working with Rec. Dept. on various projects.

**Anne Marie Poitras:**

Thanks for all involved and the hard work involved in putting together the Christmas parade and activities.

**Paul Nadeau:**

Thanks for all involved and the hard work involved in putting together the Christmas parade and activities.

Ambulance and Fire contracts with Cyr Plantation and Hamlin need to be reviewed with recommendations for the next council meeting of Dec. 21, 2021.

Council review with Town Manager Nancy Troeger and bookkeeper/assistant town manager Luke Dyer on how the split duties are progressing.

**8. Public Comments**

**9. Adjourn:**

Motion by John Beaulieu, seconded by Peter Madore to adjourn meeting at 8:30 p.m.

Motion carried

\_\_\_\_\_  
Paul Nadeau – Secretary

\_\_\_\_/\_\_\_\_/2021  
Date Adopted

**Town of Van Buren**

**Regular Council Meeting**

**Tuesday, December 21, 2021**

**Zoom Meeting**

**1. Open Council meeting/attendance.**

All councilors present, town manager present, deputy town manager present.

**2. Approve/Modify agenda.**

Motion by Paul Nadeau, seconded by Joey Ouellette to approve agenda as printed.

Motion carried.

**3. Approve minutes of December 7, 2021 council meeting and December 14, 2021 Emergency council meeting.**

Motion by Paul Nadeau, seconded by Anne-Marie Poitras to adopt meeting minutes of December 7, 2021 regular council meeting.

Motion Carried.

Motion by Paul Nadeau, seconded by John Beaulieu to adopt emergency council meeting minutes of December 14, 2021.

Motion Carried.

**4. New Business**

**a. Beano/Bingo license American Legion Post 49.**

Motion by Joey Ouellette, seconded by Anne-Marie Poitras to approve renewal of Beano/Bingo License for American Legion Post 49.

Motion carried.

**b. Listing of Edna's Floral Building.**

Motion by Joey Ouellette, seconded by Anne Marie Poitras to list the property accordingly to maximize any potential profit for the Edna's Floral Building.

Motion carried.

**c. Convent Garage**

By consensus of the council, bids will be accepted for the Convent garage. All moving expenses will be the winning bidders' costs.

**d. Ambulance Contract, Cyr Plantation and Hamlin.**

By consensus of the council, more information is needed. This item is tabled to the next regular council meeting scheduled for January 4, 2022.

**5. Manager updates.**

Gagnon's Hardware and associated properties have been removed and all debris hauled away. Final grading will take place in spring of 2022.

Amy Dionne will take on additional duties for the Van Buren Ambulance Dept. to assist the deputy town manager with the day to day operations of the department.

Deputy town manager exploring options to modernize time keeping for the various departments within the town.

**6. Councilor Reports.**

Anne Marie Poitras: No questions

Joey Ouellette: No Questions

John Beaulieu: No Questions

Paul Nadeau: Requested that the review for the town manager/deputy town manager be put on the agenda.  
This item was canceled from the December 21, 2021 meeting.

Peter Madore: Questions concerning the infrastructure bill in Congress.

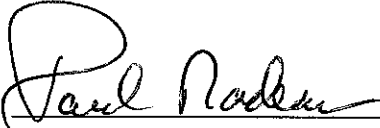
John Beaulieu: Nothing.

**7. Public Comments**

**8. Adjourn**

Motion by Joey Ouellette, seconded by John Beaulieu to adjourn meeting at 7:26 p.m.

Motion carried.



Paul Nadeau-Secretary

1/18/2022

Date Adopted