



APPLICATION FOR VARIANCE OR
APPEAL TO BOARD OF ZONING APPEALS

Name of Appellant_____

Mailing Address_____

City/Town_____, ME Zip_____

Daytime Phone_____ Alternate Phone_____

Name of Property Owner_____

The undersigned requests that the Board of Appeals consider one of the following:

1. ___ An Administrative Appeal

Relief from the decision, or lack of decision, of the Code Enforcement Officer or Planning Board in regard to an application for a permit.

The undersigned believes that (check one):

___ an error was made in the denial of the permit.

___ the denial of the permit was based on a misinterpretation of the ordinance.

___ there has been a failure to approve or deny the permit within a reasonable period of time.

___ other, please explain_____

Please explain in more detail the facts surrounding this appeal on a separate sheet of paper and attach. You should be as specific as possible so that the Board of Appeals can give full consideration to your case.

2. ___ A Variance

a. Nature of Variance - Please describe the general nature of the variance.

In addition, a sketch plan of the property must accompany this application showing dimensions and shape of the lot, the size and locations of existing buildings, the locations and dimensions of proposed buildings or alterations, and any natural or topographic peculiarities of the lot in question.

b. Justification of Variance – In order for a variance to be granted, the appellant must demonstrate to the Board of Appeals that the strict application of the terms of the zoning ordinance would cause undue hardship. There are four criteria which must be met before the Board of Appeals can find that a hardship exists. Please explain how your situation meets each of these criteria.

1. The land in question cannot yield a reasonable return unless the variance is granted.

2. The need for a variance is due to the unique circumstances of the property and not the general conditions in the neighborhood.

3. The granting of a variance will not alter the essential character of the locality.

4. The hardship is not the result of action taken by the appellant or a prior owner.

I certify that the information contained in this application and its supplement is true and correct.

Date _____

Signature of Appellant

Note to Appellant: This form should be returned to the Chairman of the Board of Appeals with the **\$100.00 appeal fee**. You will be notified of the date of the hearing on your appeal.