

Minutes of Board of Trustees Meeting 1/12/22

Bass Harbor Memorial Library

Board of Trustees

Meeting Minutes: 1/12/22

Submitted by Weslea Sidon

1: Present: Amanda Crafts, Martha Donovan, Rachel KohrmanRamos, Pete Madeira, Lisa Murray (Director), Art Paine, Kathie Pratt, Melissa Rice Schoon, Weslea Sidon, Rick Smith

Not Present: Esther Jacobs

Meeting was called to order at 5:08 PM, by Rachel Kohrman Ramos

2: Minutes: Motion to accept minutes from the meeting of 12/8/2021 by Rick Smith, seconded by Art Paine. Approved unanimously.

3: Agenda Items:

a: Letter to thank all donors to the capital campaign has appeared in the MD Islander. It is also in the Library Newsletter.

b: Letter to Tim Gott is complete but still awaiting one signature. It will be sent when signature is done.

4: Director's Report, submitted by Lisa Murray:

Highlights:

Current numbers are higher than last 3 years, even without in person programming.

The Annual Appeal has raised over \$12,000 from mailings.

Lisa will be working with National Digital Equity Center.

Women's History Month Art Show registration has been sent out and Rainey Bench will do the March Travel Talk.

Holiday Market Place was not a big money maker.

Collaboration with the Ellsworth Library was successful.

5: Treasurer's Report, submitted by Pete Madeira: Revenue is very good. Donations exceeded the budget projections.

6: Committee Reports:

a: Policy and Personell:

1. Lisa benefits should be clarified and in policy. Lisa's pension should be added in. The committee should approve the policy
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additions and put them on the next agenda for approval by the board.

2. Lisa's Director Evaluation has not been completed for the period that ended 6/30/21. The Formal Evaluation will be completed asap by the Personell Committee.

b: Building and Grounds:

- 1. Bathroom Heater has to be replaced. Original heater is not adequate. Lisa will contact Steve Stanley and confirm finances with Pete.
- 2. Art would also like to see the storeroom heated better.
- 3. Heat tape was installed and worked very well in arctic blast.
- 4. List of things (including printer desk) that still need to go to the

treasurer to be paid for from capital campaign funds:

<i>Heat tape/Electric vestibule</i>	\$900.00	
<i>Paint exterior</i>	\$3,500.00	Edson
*2 Fencing		Edson
*3 Soil/crushed Stone for back		Edson
*1 Printer desk		Paine/Edson
Est Total:	\$4,400.00	
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The heat tape bill will need to be paid before moving on to other projects.

7: Discussion Items:

The subcommittee list is nearly finalized. Esther has not yet completed her choices.

Building and Grounds Committee will meet before the next board meeting and will add Printer Desk discussion to the next agenda.

Meeting adjourned at 6:15 PM.

Next Meeting: 2/9/22.
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