

Bass Harbor Memorial Library  
Board of Trustees  
Meeting Minutes: November 10, 2021

Submitted by Weslea Sidon

Present: Amanda Crafts, Martha Donovan, Esther Jacobs, Rachel Kohrman-Ramos, Pete Madeira, Lisa Murray (Director), Kathie Pratt, Melinda Rice-Schoon, Weslea Sidon, Rick Smith

Not Present: Art Paine

1. Meeting was called to order at, 5:07 PM by Rachel Kohrman-Ramos.
2. **Roll call:** As above.
3. **New Members:** Melinda Rice-Schoon, Esther Jacobs and Rick Smith were introduced to the existing board and brief backgrounds of all board members were exchanged.
4. **Minutes** from the meeting of 10/13/2021 presented. Motion to approve by Pete Madeira, seconded by Kathy Pratt. approved with abstention by Esther Jacobs, Melissa Rice Schoon and Rick Smith.
5. **Director's Report:** Submitted by Lisa Murray. Highlights: Response to mailing has started with donations coming in. Exterior Painting nearly finished.
6. **Finance Report:** Submitted by Pete Madeira. 33% of the year is completed with 40% of expense budget used. There is no cause for concern since a large book order was recently completed and that often skews the budget temporarily.
7. **Comittee Reports:**
  - a. Program Committee Report: There will be no indoor live proqraming for the foreseeable future. Online options are being explored, including a repeat of the well-recieved online travel series of last year.  
  
A free-standing childrens holiday craft table will be put in place with offering changed for different holidays.  
  
There will be another Art and Craft Sale in December. The Holiday sale was well received last year.

Women's History Month was discussed, as was Ruth Moore Days. There was also discussion of the value of collaborating with other organizations, including MDI High School.

- b. Finance: It is time to start thinking about next year's budget. It was discussed that we need to re-explore the ability to take credit cards or online payment.
  - c. Building & Grounds: Heat tape issue has not yet been resolved. Pete Madeira will contact Art Paine to discuss.
  - d. Board Development: Looking forward to delineating protocols that clarify responsibilities of Trustees vs. volunteers and Director vs. Trustees. Noted that Trustees must be full time Tremont residents but volunteers do not.
8. **Discussion Items:**
- a. The Board Development Committee discussed their aims and intentions, including the above mentioned clarity, and putting the protocols into writing that is very clear and consistent, and the need of the library for "talent" and "hands."
  - b. Committee assignments were reviewed.
  - c. Proposal to meet online for December.
  - d. Discussion of Volunteer Group becoming a committee.

Meeting adjourned at 7:15 PM.

Next Meeting: December 8, 2021