

Bass Harbor Memorial Library

Board of Trustees

Meeting Minutes: 6/9/21

Submitted by Weslea Sidon

Present: Jessica Bass, Amanda Crafts, Elaine Eaton, Susan Edson, Rachel KohrmanRamos, Pete Madeira, Lisa Murray (Director), Art Paine, Kathie Pratt, Weslea Sidon,

Not Present: Mike Hays

1: Meeting was called to order at 5:01, by Jessica Bass

2: Minutes from the meeting of May 12, 2021 were approved with abstention by Kathie Pratt.

3: Agenda: A discussion of need to amend the agenda to remove the Executive Session and Personnel Committee Report to the following meeting. In addition it was requested that "Friends of the Library be added to the agenda as a discussion item. A motion to amend the agenda, and accept as amended was moved by Pete Madeira and seconded by Elaine Eaton. Approved by unanimous vote.

4: Director's Report: read by Director, Lisa Murray and reviewed. Lisa added that Meagan Lunt had very recently resigned for personal reasons, but that rehiring was not a priority at this time. She mentioned that there has been a lot of positive feedback about the new building.

Motion to accept the report as written by Rachel KohrmanRamos, second by Art Paine. Accepted by unanimous vote.

5: Finance Report: (Submitted by Mike Hays prior to the meeting). In addition, to the report, it was noted that a donation of funds restricted to landscaping has been received.

Motion by Pete Madeira to approve Finance Report as submitted. Seconded by Rachel KohrmanRamos, approved by unanimous vote.

6: Committee Reports:

Policy Committee Report: Policy Comitted did not meet so the report is tabled until the next meeting.

Personnell Committee: Art Paine submitted the new Personell Policy. He also said he was hoping to meet with the new town manager.

Rachel KohrmanRamos moved to accept the new Policy as written. Seconded by Pete Madeira and approved by unanimous vote.

Building and Grounds: Susan Edison opened a discussion of Request for Proposal that is now available. There was discussion about the Director being the head of the project. A concern was her time availability in summer, but it was pointed out that the project is very unlikely to start until September, or later. A question was raised about adding a budgetary figure to the RFP, but consensus was that this is not necessary. It is hoped the contractor will be local.

A motion was made to accept the RFP as presented by Pete Madeira and seconded by Susan Edson. Approved by unanimous vote.

Another discussion was raised about fencing, which is needed to be a good neighbor, and another about the painting of the exterior. Although the painting must be done, it was acknowledged that town insurance requirements were a hindrance for some, and that estimates vary wildly.

Susan updated the board on the planting she has done, the success of clean-up day, and noted that the guttering and heat tape are now scheduled and should be done soon.

7: Discussion Items:

Book Fair: Jess reported that things are on track for the Annual Book Fair. It will be the weekend of 8/14-15/21. Tables are reserved and volunteers are in place.

Lisa added that a small Art Sale will be mounted during the book fair.

Friends of the Library: The basic concept, mission statement and vision statement were reviewed. A motion was made by Pete Madeira to move forward with the creation of Friends Group. I Seconded by Rachel KohrmanRamos, approved by unanimous vote.

Board Membership, Trustees and Staff: A discussion of how rules should be applied was started but was forced to end abruptly when the Chair found that she had to leave on very short notice.

Co-Chair Rachel KohrmanRamos, asked for a motion to adjourn. It was moved by Art Paine, seconded by Weslea Sidon and approved by unanimous vote.

Meeting adjourned at 6:15 PM.

