

Bass Harbor Memorial Library
Board of Trustees
Meeting Minutes: May 12, 2021

Submitted by Weslea Sidon

Present: Pete Madeira, Rachel KohrmanRamos, Mike Hays, Art Paine, Weslea Sidon, Jessica Bass, Elaine Eaton Amanda Crafts, Susan Edson, Lisa Murray (Director)

Not Present: Kathie Pratt

1: Meeting was called to order at 5:00, by Jessica Bass

2: Minutes from the meeting of April 10, 2021 were approved by unanimous vote.

3: Director's Report: read by Director, Lisa Murray and reviewed. Motion by Mike Hays to accept the report, second by Art Paine. Accepted by unanimous vote.

Discussion followed in which Lisa noted that the Covid protocols were still in place, but changes were likely for the summer. Jessica noted that Selectmen were expected to be reviewing protocols as well. Lisa also mentioned the need for a picnic table for the back. A discussion of patio furniture was started, but it was decided to hold discussion until after clean up day.

4: Finance Report: Submitted by Mike Hays. Check from Bar Harbor Bank was received. Finances at this point should allow for seating from the Library Fund. Motion by Susan Edson to approve Finance Report as submitted. Seconded by Pete Madeira, approved by unanimous vote.

5: Policy Committee Report: Submitted by Art Paine. The contact list for the Emergency Policy is now correct. There are issues with the wording of parts of the policy. Mike Hays moved to table until clarified. Seconded by Susan Edson, approved by unanimous vote.

Mike Hays also moved to table the Disaster Policy until clarified. Seconded by Pete Madeira, approved by unanimous vote.

6: Friends of the Library: Lisa and Susan discussed the ideas for creating this group and the progress they have made. Susan outlined the initial structure and plans for initial co-ordination. Lisa ready a draft of a "Memorandum of Understanding" which continued preliminary thinking about duties and structure. A lengthy discussion of wording and structure followed. The overall response to the idea of a Friends group was very positive. Any action that might be necessary was postponed until the June meeting.

7. Building and Grounds: Susan Edison has organized a cleanup day to clear the grounds of any remaining debris, etc. Susan presented the landscape plan for the additional landscaping. There was discussion about whether the Board can solicit bids, whether the plan can be approved without bids and whether there are other outstanding issues with the building that should be considered before landscaping.

Mike Hays moved that the Library Director be directed to put together a list of all items not completed, not working or needed to complete the renovation and addition to the Library. Motion seconded by Susan Edson, approved by unanimous vote.

Discussion followed about accepting the design concept, as a concept, knowing that it would/could be altered by financial or other contingencies. Pete Madeira moved to accept the design concept as presented by Susan Edson. Seconded by Mike Hays, approved by unanimous vote.

8: Short discussion of Book Fair.

9: Move to adjourn by Pete Madeira. Seconded by Art Paine, approved by unanimous vote. Meeting adjourned at 6:38. Next meeting, June 9, 2021, 5 PM.