TOWN OF ROXBURY, MAINE

ANNUAL FINANCIAL REPORT with Independent Auditor's Report

For the Year Ending December 31, 2021

# TOWN OF ROXBURY, MAINE ANNUAL FINANCIAL REPORT

# Year Ended December 31, 2021

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#### KEEL J. HOOD

Certified Public Accountant P.O. Box 302 - Fairfield, Maine 04937 - (207)453-2006

## INDEPENDENT AUDITORS REPORT

March 2, 2022

Board of Selectmen Town of Roxbury Roxbury, Maine

#### Opinion

I have audited the accompanying financial statements of the governmental activities, the major fund, and the aggregate remaining fund information of the Town of Roxbury, Maine as of and for the year ended December 31, 2021, and the related notes to the financial statements, which collectively comprise Town of Roxbury, Maine's basic financial statements as listed in the table of contents.

In my opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the major fund, and the aggregate remaining fund information of the Town of Roxbury, Maine, as of December 31, 2021, and the respective changes in financial position thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

#### Basis for Opinions

I conducted my audit in accordance with auditing standards generally accepted in the United States of America. My responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of my report. I am required to be independent of Town of Roxbury, Maine, and to meet my ethical responsibilities, in accordance with the relevant ethical requirements relating to my audit. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my audit opinions.

#### Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about Town of Roxbury, Maine's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

#### Auditor's Responsibilities for the Audit of the Financial Statements

My objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinions. Reasonable assurance is a high level of assurance but it is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or

in the aggregate, they would influence the judgment made by a reasonable use based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards, I:

- Exercise professional judgment and maintain professional skepticism throughout the audit
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of Town of Roxbury, Maine's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in my judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about Town of Roxbury, Maine's ability to continue as a going concern for a reasonable period of time.

I am required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that I identified during the audit.

#### Required Supplementary Information

Management has omitted Management's Discussion and Analysis that accounting principles generally accepted in the United States of America require to be presented to supplement the basic financial statements. Such missing information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. My opinions on the basic financial statements are not affected by this missing information.

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis and budgetary comparison information be presented to supplement the basic financial statements. Such information is the responsibility of management and, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. I have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to my inquiries, the basic financial statements, and other knowledge we obtained during my audit of the basic financial statements. I do not express an opinion or provide any assurance on the information because the limited procedures do not provide me with sufficient evidence to express an opinion or provide any assurance.

Theff Hood, CHA

# Statement 1

# TOWN OF ROXBURY, MAINE Statement of Net Position December 31, 2021

ASSETS	Governmental <u>Activities</u>
Current Assets: Cash Receivables	\$ 868,171
Taxes Liens	45,431 1,809
Total Current Assets	915,411
Noncurrent Assets: Capital assets, net	2,488,562
Total Assets	3,403,973
LIABILITIES  Current Liabilities:    Accounts payable    Bonds payable    Total Current Liabilities  Long-term liabilities    Bonds payable     Total Liabilities	23,804 42,857 66,661 171,429 238,090
NET POSITION  Invested in capital assets, net of related debt Restricted Unrestricted	2,274,276 9,543 882,064
Total net position	\$ 3,165,883

# TOWN OF ROXBURY, MAINE Statement of Activities For the Year Ended December 31, 2021

Function/Programs	Expenses	Charges for Services	Operating grants and contributions	Capital grants and contributions	Net (Expense) Revenues
Governmental activities:	\$				
General government	136,276	8,848			(127,428)
Public safety	39,502	402			(39,100)
Public works	182,545		6,776		(175,769)
Health and sanitation	76,366		14,798		(61,568)
Leisure services	61,654				(61,654)
Education	1,060,947				(1,060,947)
Debt service	7,663				(7,663)
Special assessments	162,072				(162,072)
Unclassified	68,019				(68,019)
Total governmental activities	1,795,044	9,250	21,574	0	(1,764,220)

	Governmental Activities
Net (expense) / revenue	
General revenues:	
Property taxes	1,779,555
Excise taxes	85,842
Interest and costs on taxes	3,510
Intergovernmental:	
State revenue sharing	23,714
Homestead exemption	27,831
ATV grant	21 <b>,</b> 789
Tree growth	64,722
Snowmobile reimbursement	37,484
ARPA	19,064
Emergency management	7,050
Veterans reimbursement	567
BETE	28
Unrestricted interest	3,255
Miscellaneous	8,895
Total general revenues	2,083,306
Change in Net Position	319,086
Net Position - beginning	2,846,797
Net Position - ending \$	3,165,883

# TOWN OF ROXBURY, MAINE Balance Sheet Governmental Funds December 31, 2021

ASSETS  Cash Receivables Taxes Liens	\$	General Fund 868,171 45,431 1,809	\$	Total Governmental Funds 868,171 45,431 1,809
Total Assets	_	915,411	-	915,411
<b>LIABILITIES</b> Accounts payable	_	23,804	=	23,804
Total Liabilities	_	23,804	_	23,804
UNEARNED REVENUE Unearned property taxes		38,000		38,000
Total Liabilities and Unearned Revenue	_	61,804	_	61,804
FUND BALANCES  Fund balances Committed for capital purchases Committed for endowments Assigned revenues Assigned expenditures Unassigned  Total Fund Equity Total Liabilities and Fund Equity	\$ <u></u>	24,010 9,543 154,562 390,521 274,971 853,607 915,411	— —	24,010 9,543 154,562 390,521 274,971 853,607
Amounts reported for governmental activities statement of net position are different be				
Capital assets used in governmental activi financial resources and, therefore, are in the funds.				2,488,562
Other long-term assets are not available to current-periods expenditures and therefore deferred in the funds.				38,000
Long-term liabilities, including bonds pay due and payable in the current period an are not reported in the funds. Bonds payable				(214,286)
Net position of governmen	ntal	activities	s \$	3,165,883

#### TOWN OF ROXBURY, MAINE

# Statement of Revenues, Expenditures, and Changes in Fund Balances ${\tt Governmental\ Funds}$

For the Year Ended December 31, 2021

Taxes \$ 1,878,908 \$ 1,878,908  Intergovernmental 223,822 223,822  Interest 3,255 Charges for services 9,250 9,250 Miscellaneous 8,895 8,895   Total Revenues 2,124,130 2,124,130  Expenditures:  Current:  General government 124,943 124,943 Public safety 39,502 39,502 Public works 137,395 137,395 Health and sanitation 76,366 76,366 Leisure services 61,654 61,654 Education 1,060,947 1,060,947 Debt service 164,806 164,806 Special assessments 162,072 162,072 Unclassified 68,019 68,019  Total Expenditures 1,895,704 1,895,704  Excess of Revenues Over (Under) Expenditures 228,426  Fund Balances - Beginning 625,181 625,181 Fund Balances - Ending \$ 853,607 \$ 853,607	Revenues:		General <u>Fund</u>	Total Governmental <u>Funds</u>
Therest		\$	1,878,908	\$ 1,878,908
Charges for services         9,250         9,250           Miscellaneous         8,895         8,895           Total Revenues         2,124,130         2,124,130           Expenditures:           Current:           General government         124,943         124,943           Public safety         39,502         39,502           Public works         137,395         137,395           Health and sanitation         76,366         76,366           Leisure services         61,654         61,654           Education         1,060,947         1,060,947           Debt service         164,806         164,806           Special assessments         162,072         162,072           Unclassified         68,019         68,019           Excess of Revenues Over (Under) Expenditures         228,426         228,426           Fund Balances - Beginning         625,181         625,181	Intergovernmental		223,822	223,822
Miscellaneous         8,895         8,895           Total Revenues         2,124,130           Expenditures:           Current:         General government         124,943         124,943           Public safety         39,502         39,502           Public works         137,395         137,395           Health and sanitation         76,366         76,366           Leisure services         61,654         61,654           Education         1,060,947         1,060,947           Debt service         164,806         164,806           Special assessments         162,072         162,072           Unclassified         68,019         68,019           Excess of Revenues Over         (Under) Expenditures         228,426         228,426           Fund Balances - Beginning         625,181         625,181         625,181	Interest		3 <b>,</b> 255	3 <b>,</b> 255
### Total Revenues 2,124,130 2,124,130    Expenditures:	Charges for services		9,250	9,250
Expenditures:  Current:  General government 124,943 124,943  Public safety 39,502 39,502  Public works 137,395 137,395  Health and sanitation 76,366 76,366  Leisure services 61,654 61,654  Education 1,060,947 1,060,947  Debt service 164,806 164,806  Special assessments 162,072 162,072  Unclassified 68,019 68,019  Total Expenditures 1,895,704 1,895,704  Excess of Revenues Over  (Under) Expenditures 228,426 228,426  Fund Balances - Beginning 625,181 625,181	Miscellaneous		8,895	8,895
Current:  General government 124,943 124,943  Public safety 39,502 39,502  Public works 137,395 137,395  Health and sanitation 76,366 76,366  Leisure services 61,654 61,654  Education 1,060,947 1,060,947  Debt service 164,806 164,806  Special assessments 162,072 162,072  Unclassified 68,019 68,019  Total Expenditures 1,895,704 1,895,704  Excess of Revenues Over (Under) Expenditures 228,426 228,426  Fund Balances - Beginning 625,181 625,181	Total Revenues	_	2,124,130	 2,124,130
General government       124,943       124,943         Public safety       39,502       39,502         Public works       137,395       137,395         Health and sanitation       76,366       76,366         Leisure services       61,654       61,654         Education       1,060,947       1,060,947         Debt service       164,806       164,806         Special assessments       162,072       162,072         Unclassified       68,019       68,019         Excess of Revenues Over       1,895,704       1,895,704         Excess of Revenues Over       228,426       228,426         Fund Balances - Beginning       625,181       625,181	Expenditures:			
Public safety       39,502       39,502         Public works       137,395       137,395         Health and sanitation       76,366       76,366         Leisure services       61,654       61,654         Education       1,060,947       1,060,947         Debt service       164,806       164,806         Special assessments       162,072       162,072         Unclassified       68,019       68,019         Total Expenditures       1,895,704       1,895,704         Excess of Revenues Over (Under) Expenditures       228,426       228,426         Fund Balances - Beginning       625,181       625,181	Current:			
Public works 137,395 137,395  Health and sanitation 76,366 76,366  Leisure services 61,654 61,654  Education 1,060,947 1,060,947  Debt service 164,806 164,806  Special assessments 162,072 162,072  Unclassified 68,019 68,019  Total Expenditures 1,895,704 1,895,704  Excess of Revenues Over (Under) Expenditures 228,426  Fund Balances - Beginning 625,181 625,181	General government		124,943	124,943
Health and sanitation 76,366 76,366 Leisure services 61,654 61,654 Education 1,060,947 1,060,947 Debt service 164,806 164,806 Special assessments 162,072 162,072 Unclassified 68,019 68,019  Total Expenditures 1,895,704 1,895,704  Excess of Revenues Over (Under) Expenditures 228,426  Fund Balances - Beginning 625,181 625,181	Public safety		39,502	39,502
Leisure services 61,654 61,654 Education 1,060,947 1,060,947 Debt service 164,806 164,806 Special assessments 162,072 162,072 Unclassified 68,019 68,019 Total Expenditures 1,895,704 1,895,704  Excess of Revenues Over (Under) Expenditures 228,426 228,426  Fund Balances - Beginning 625,181 625,181	Public works		137,395	137,395
Education 1,060,947 1,060,947  Debt service 164,806 164,806  Special assessments 162,072 162,072  Unclassified 68,019 68,019  Total Expenditures 1,895,704 1,895,704  Excess of Revenues Over (Under) Expenditures 228,426 228,426  Fund Balances - Beginning 625,181 625,181	Health and sanitation		76,366	76,366
Debt service 164,806 164,806 Special assessments 162,072 162,072 Unclassified 68,019 68,019  Total Expenditures 1,895,704 1,895,704  Excess of Revenues Over (Under) Expenditures 228,426 228,426  Fund Balances - Beginning 625,181 625,181	Leisure services		61,654	61,654
Special assessments         162,072         162,072           Unclassified         68,019         68,019           Total Expenditures         1,895,704         1,895,704           Excess of Revenues Over (Under) Expenditures         228,426         228,426           Fund Balances - Beginning         625,181         625,181	Education		1,060,947	1,060,947
Unclassified 68,019 68,019  Total Expenditures 1,895,704 1,895,704  Excess of Revenues Over (Under) Expenditures 228,426 228,426  Fund Balances - Beginning 625,181 625,181	Debt service		164,806	164,806
Total Expenditures 1,895,704 1,895,704  Excess of Revenues Over (Under) Expenditures 228,426 228,426  Fund Balances - Beginning 625,181 625,181	Special assessments		162,072	162,072
Excess of Revenues Over (Under) Expenditures 228,426 228,426  Fund Balances - Beginning 625,181 625,181	Unclassified		68,019	68,019
(Under) Expenditures     228,426     228,426       Fund Balances - Beginning     625,181     625,181	Total Expenditures		1,895,704	 1,895,704
Fund Balances - Beginning 625,181 625,181	Excess of Revenues Over			
	(Under) Expenditures		228,426	 228,426
Fund Balances - Ending \$ 853,607 \$ 853,607	Fund Balances - Beginning		625,181	625,181
	Fund Balances - Ending	\$	853,607	\$ 853,607

319,086

# TOWN OF ROXBURY, MAINE

Reconciliation of the Statement of Revenues,
Expenditures, and Changes in Fund Balances
of Governmental Funds

to the Statement of Activities

For the Fiscal Year Ended December 31, 2021

Net change in fund balances - total governmental funds	\$ 228,426
Amounts reported for governmental activities in the Statement of Activities are different because:	
Governmental funds report capital outlays as expenditures, while governmental activities report depreciation expense to allocate those expenditures over the life of the assets:	
Depreciation expense	(56,483)
Repayment of debt principal is an expenditure in the governmental funds, but the repayment reduces the long term liabilities in the Statement of Position:	
Capital bond obligation principal payments	157,143
Revenues in the Statement of Activities that do not provide current financial resources are not reported as revenues in the funds:	
Deferred property tax revenue	(10,000)

Change in Net position of Governmental Activities \$

# TOWN OF ROXBURY, MAINE Notes to Combined Financial Statements December 31, 2021

#### 1. Summary of Significant Accounting Policies

The Town of Roxbury was incorporated in 1835. The Town operates under the Board of Selectmen/Town Meeting form of government.

The Town's financial statements are prepared in accordance with generally accepted accounting principles (GAAP). The Governmental Accounting Standards Board (GASB) is responsible for establishing GAAP for state and local governments through its pronouncements (Statements and Interpretations). Governments are also required to follow the pronouncements of the Financial Accounting Standards Board (FASB) issued through November, 1989 (when applicable) that do not conflict with or contradict GASB pronouncements. Although the Town has the option to apply FASB pronouncements issued after that date to its business-type activities and enterprise funds, the Town has chosen not to do so. The more significant accounting policies established in GAAP and used by the Town are discussed below.

#### A. Reporting Entity

In evaluating how to define the reporting entity, for financial reporting purposes, management has considered all potential component units. The decision to include a potential component unit is made by applying the criteria set forth in GAAP which defines the reporting entity as the primary government and those component units for which the primary government is financially accountable. Financial accountability is defined as appointment of a voting majority of the component unit's board, and either a) the ability to impose will by the primary government, or b) the possibility that the component unit will provide a financial benefit to or impose a financial burden on the primary government. Application of this criterion and determination of type of presentation involves considering whether the activity benefits the government and/or its citizens, or whether the activity is conducted within the geographic boundaries of the government and is generally available to its citizens. Based upon the application of these criteria, there were no potential component units required to be included in this report.

#### B. Government-wide Financial Statements

The government-wide financial statements (i.e., the statement of net position and the statement of changes in net position) report information on all of the non fiduciary activities of the Town. For the most part, the effect of interfund activity has been removed from these statements. Governmental activities, which normally are supported by taxes and intergovernmental revenues, are reported separately from business-type activities, which rely to a significant extent on fees and charges for support.

#### 1. Summary of Significant Accounting Policies, continued

The statement of activities demonstrates the degree to which the direct expenses of a given function or segment are offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function or segment. The Town has elected not to allocate indirect costs among the programs, functions and segments. Program revenues include 1) charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function or segment and 2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Taxes and other items not properly included among program revenues are reported instead as general revenues.

Separate financial statements are provided for governmental funds and fiduciary funds, even though the latter is excluded from the government-wide financial statements. Major individual governmental funds are reported as separate columns in the fund financial statements.

# C. Measurement Focus, Basis of Accounting, and Financial Statement Presentation

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting, as are the fiduciary fund financial statements. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenues in the year for which they are levied. Grants and similar items are recognized as revenues as soon as all eligibility requirements imposed by the provider have been met.

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the government considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to compensated absences and claims and judgments, are recorded only when payment is due.

Licenses, permits, fees, excise taxes and miscellaneous revenues are recorded as revenues when received in cash because they are generally not measurable until actually received. Interest income and charges for services are recorded as revenues when earned, since they are measurable and available.

Those revenues susceptible to accrual are property taxes, interest, and charges for services. Other receipts and taxes become measurable and available when cash is received by the Town and are recognized as revenue at that time.

#### 1. Summary of Significant Accounting Policies, continued

Entitlements and shared revenues are recorded at the time of receipt or earlier if the susceptible to accrual criteria are met. Expenditure-driven grants are recognized as revenue when the qualifying expenditures have been incurred and all other grant requirements have been met.

When both restricted and unrestricted resources are available for use, it is the Town's policy to use restricted resources first, then unrestricted resources as needed.

The Town reports the following major governmental fund:

The General Fund is the Town's primary operating fund. It accounts for all financial resources of the general government, except those required to be accounted for in another fund.

Additionally, the Town reports the following fund types:

Fiduciary Funds

Fiduciary funds are used to account for assets held by the Town in a trustee capacity or as an agent for individuals, private organizations, other governmental units, and/or other funds.

Private-purpose trust funds are used to report trust arrangements under which principal and income benefit individuals, private organizations, or other governments.

Private-sector standards of accounting and financial reporting issued prior to December 1, 1989, generally are followed in the government-wide financial statements to the extent that those standards do not conflict with or contradict guidance of the Governmental Accounting Standards Board. The government has elected not to follow subsequent private-sector guidance.

As a general rule the effect of interfund activity has been eliminated from the government-wide financial statements.

Amounts reported as program revenues include 1) charges to customers or applicants for goods, services, or privileges provided, 2) operating grants and contributions, and 3) capital grants and contributions, including special assessments. Internally dedicated resources are reported as general revenues rather than as program revenues. Likewise, general revenues include all taxes.

# D. Capital Assets

Capital assets, which include property, plant, and equipment are reported in the governmental activities column in the government-wide financial statements. Capital assets are defined by the government as assets with an initial, individual cost of more than \$5,000 (amount not rounded) and an estimated useful life in excess of two years. Such assets are recorded at historical costs or estimated historical cost if purchased or constructed. Donated capital assets are recorded at estimated fair market value at the date of donation.

#### 1. Summary of Significant Accounting Policies, continued

The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend assets lives are not capitalized. Major outlays for capital assets and improvements are capitalized as projects are constructed. Property, plant, and equipment of the primary government is depreciated using the straight line method over the following estimated useful lives ranging from 3 to 50 years.

#### E. Fund Equity

Restricted fund balance is amounts restricted by the donor/grantor and are required to be spent for specific purposes. Committed fund balance indicates that a portion of the fund balance is constrained for a specific future use, and is indicated by the title of each purpose listed in the balance sheet. Committed fund balances are voted on at Town Meetings. Assigned fund balances indicate amounts which the Board of Selectmen has voted to carry forward.

#### F. Use of Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

#### 2. <u>Budgetary Accounting</u>

A budget is formally adopted for the General Fund, only, through the passage of a Town warrant, and is prepared on a basis consistent with generally accepted accounting principles. In the General Fund, the level of control (level at which expenditures may not exceed budget and applied revenues) is the accounts within each department. Unexpended appropriations and unexpended revenues are lapsed at the close of the year. Once adopted, the budget can only be amended by the townspeople at a special Town meeting.

#### 3. <u>Deposits</u>

At year end, the Town's carrying amount of deposits was \$868,174. Bank balances for all accounts was \$977,324. Custodial credit risk is the risk that, in the event of a bank failure the District's deposits might not be recovered. As of December 31, 2021, all of the Town's deposits were insured or collateralized.

## 4. <u>Property Tax</u>

Property taxes for the year were committed on July 27, 2021, on the assessed value listed as of April 1, 2021, for all taxable real and personal property located in the Town. Payment of taxes was due on August 1, 2021 with interest at 5% on all tax bills unpaid as of that date.

#### 4. Property Tax, continued

Assessed values are periodically established by the Town's Assessor at 100% of assumed market value. The assessed value for the list of April 1, 2021 upon which the levy for the year ended December 31, 2021, was based, was \$149,655,575. This assessed value was 100% of the estimated market value.

Tax liens are placed on real property within twelve months following the tax commitment date if taxes are delinquent. The Town has the authority to foreclose on property eighteen months after the filing of the lien if tax liens and associated costs remain unpaid.

Property taxes levied during the year were recorded as receivables at the time the levy was made. The receivables collected during the year and in the first sixty days following the end of the fiscal year have been recorded as revenues. The remaining receivables have been recorded as deferred revenues.

#### 5. Operating Property

Operating and nonoperating property are recorded at cost or, in the case of contributed property, at the fair market value at the date of acquisition. The Town of Roxbury has elected to not retroactively record infrastructure (roads) constructed prior to 1979. Depreciation is computed on the straight line method based upon the estimated useful lives of the assets as follows:

Governmental Activities:	Balance January 1 2021		Increases		Decreases		Balance December 31 2021
Assets not being depreciate			increases		<u>Decreases</u>		2021
Land \$ Assets being depreciated	24,985	\$		\$		\$	24,985
Buildings Vehicles Infrastructure	738,667 213,868 6,578,233						738,667 213,868 6,578,233
-	7,555,753		0	_	0	•	7,555,753
Less accumulated depreciat	ion	_		_		•	
Buildings Vehicles	198,857 225,477		26,869				225,726 225,477
Infrastructure	4,586,374 5,010,708		29,614 56,483	_	0	-	4,615,988 5,067,191
Capital Assets, net\$	2,545,045	\$	(56, 483)	\$ =	0	\$	2,488,562
Depreciation Expense:							
General government Public works		\$	11,333 45,150				
		\$-	56,483				

#### 6. Long-term Debt

The following is a summary of long-term debt transactions of the Town for the year December 31, 2021:

Long-term debt payable at January 1, 2021	\$ 371 <b>,</b> 429
Debt Proceeds	0
Debt Retired	157,143
Long-term debt payable at December 31, 2021	\$ 214,286
Interest Paid	7 <b>,</b> 663

## 6. <u>Long-term Debt, continued</u>

Long-term debt payable at December 31, 2021 is comprised of the following:

	Interest <u>rate</u>	Final maturity <u>date</u>	Balance end of <u>year</u>
<u>General Long-term Debt</u>			
Sand shed note	varied	2026	214,286
			\$ 214,286

The annual requirement to amortize all long-term debt outstanding as of December 31, 2021 is as follows:

<u>Year</u>		Bonds and	Notes
	]	<u>Principal</u>	<u>Interest</u>
2022	\$	42,857	4,299
2023		42,857	3,489
2024		42,857	2,653
2025		42,857	1,787
2026		42,858	909
Total	\$	214,286 \$	13,137

# 7. <u>Short Term Debt</u>

The Town of Roxbury, Maine borrowed \$450,000 in tax anticipation notes on May 19, 2021 at 2.75%. The Town paid \$453,554 including interest of \$3,554 on August 26, 2021.

## 8. <u>Unassigned General Fund Fund Equity</u>

The unassigned General Fund fund equity reflected a change for the current year as follows:

Balance - January 1, 2021		\$ 182,981
<pre>Increase (Decrease):</pre>		
Actual over(under) budgeted revenues	55,918	
Actual under budgeted expenditures	91,072	
Carried balances and use of fund equity	(55,000)	
Net Increase (Decrease)		91,990
Balance - December 31, 2021		\$ 274,971

## 9. <u>Committed Balances</u>

Historically, the townspeople vote to raise certain balances in anticipation of expenditure for capital items in future years. This is usually in lieu of additional appropriations in any particular account. At December 31, 2021, the following reserve balances were carried forward:

Fire equipment reserve	\$	24,010
Endowments		9,543
	Totals \$	33,553

# 10. <u>Assigned Revenues</u>

The Town has set aside certain revenue balances for use in budgeting in future years. These accounts were as follows at December 31, 2021:

State revenue sharing	\$ 41,230
Local roads assistance	8 <b>,</b> 076
Tree growth	81 <b>,</b> 762
ARPA	19,114
Building permits	4,380
Total	\$ 154 <b>,</b> 562

# 11. <u>Assigned Expenditures</u>

The Town has set aside certain budgetary balances for accumulation until expenditure in future years. These accounts were as follows at December 31, 2021:

Capital improvement projects Cemetery maintenance Comprehensive plan Comprehers Comprehensive plan Comprehen	Animal control Beach clean up Boat launch Building loan	\$	1,713 3,593 119 9
Comprehensive plan  Dry hydrants  E911  Education  Ellis Pond watershed  Emergency management  Fire protection  George Worthley Park  Payroll taxes  Plumbing inspector  Retaining wall  Salt shed  Septic grants  Spring clean Up  Summer roads  Town building maintenance  Watershed management  P1,542  448  467  448  467  467  479  467  479  470  470  470  470  470  470  47	1 1 2		•
Dry hydrants       1,542         E911       448         Education       46,704         Ellis Pond watershed       1,664         Emergency management       4,913         Fire protection       23,728         General assistance       3,720         George Worthley Park       5,001         Payroll taxes       1,731         Plumbing inspector       891         Retaining wall       25,666         Revaluation       22,412         Salt shed       4,025         Septic grants       16,795         Spring clean Up       2,991         Summer roads       16,956         Town building maintenance       6,577         Town building repairs       32,081         Town lines       446         Watershed management       1,463         Winter roads       81,093			_
E911  Education  Education  Ellis Pond watershed  Emergency management  Fire protection  General assistance  George Worthley Park  Payroll taxes  Plumbing inspector  Retaining wall  Salt shed  Septic grants  Spring clean Up  Summer roads  Town building maintenance  Town building repairs  Town lines  Watershed management  Winter roads  46,704  4,913  4,913  F1,664  F2,701  F2,701  F3,702  F3,666  F4,025  F4,025  F5,666  F6,775  F7,77  F7,77	± ±		•
Education 46,704 Ellis Pond watershed 1,664 Emergency management 4,913 Fire protection 23,728 General assistance 3,720 George Worthley Park 5,001 Payroll taxes 1,731 Plumbing inspector 891 Retaining wall 25,666 Revaluation 22,412 Salt shed 4,025 Septic grants 16,795 Spring clean Up 2,991 Summer roads 16,956 Town building maintenance 6,577 Town building repairs 32,081 Town lines 446 Watershed management 1,463 Winter roads 81,093	Dry hydrants		1,542
Ellis Pond watershed Emergency management Fire protection General assistance George Worthley Park Payroll taxes Plumbing inspector Retaining wall Salt shed Septic grants Spring clean Up Summer roads Town building maintenance Town building repairs Town lines Watershed management Winter roads 1,664 4,913 23,728 3,720 3	E911		
Emergency management 4,913 Fire protection 23,728 General assistance 3,720 George Worthley Park 5,001 Payroll taxes 1,731 Plumbing inspector 891 Retaining wall 25,666 Revaluation 22,412 Salt shed 4,025 Septic grants 16,795 Spring clean Up 2,991 Summer roads 16,956 Town building maintenance 6,577 Town building repairs 32,081 Town lines 446 Watershed management 1,463 Winter roads 81,093			
Fire protection 23,728 General assistance 3,720 George Worthley Park 5,001 Payroll taxes 1,731 Plumbing inspector 891 Retaining wall 25,666 Revaluation 22,412 Salt shed 4,025 Septic grants 16,795 Spring clean Up 2,991 Summer roads 16,956 Town building maintenance 6,577 Town building repairs 32,081 Town lines 446 Watershed management 1,463 Winter roads 81,093	Ellis Pond watershed		1,664
General assistance 3,720 George Worthley Park 5,001 Payroll taxes 1,731 Plumbing inspector 891 Retaining wall 25,666 Revaluation 22,412 Salt shed 4,025 Septic grants 16,795 Spring clean Up 2,991 Summer roads 16,956 Town building maintenance 6,577 Town building repairs 32,081 Town lines 446 Watershed management 1,463 Winter roads 81,093	2 2		•
George Worthley Park 5,001 Payroll taxes 1,731 Plumbing inspector 891 Retaining wall 25,666 Revaluation 22,412 Salt shed 4,025 Septic grants 16,795 Spring clean Up 2,991 Summer roads 16,956 Town building maintenance 6,577 Town building repairs 32,081 Town lines 446 Watershed management 1,463 Winter roads 81,093	-		23 <b>,</b> 728
Payroll taxes 1,731 Plumbing inspector 891 Retaining wall 25,666 Revaluation 22,412 Salt shed 4,025 Septic grants 16,795 Spring clean Up 2,991 Summer roads 16,956 Town building maintenance 6,577 Town building repairs 32,081 Town lines 446 Watershed management 1,463 Winter roads 81,093	General assistance		3 <b>,</b> 720
Plumbing inspector Retaining wall Retaining wall Solution Salt shed Septic grants Spring clean Up Summer roads Town building maintenance Town building repairs Town lines Watershed management Winter roads 1991 105,666 106,795 106,795 106,956 106,956 106,956 107,9			5,001
Retaining wall  Revaluation  Salt shed  Septic grants  Spring clean Up  Summer roads  Town building maintenance  Town building repairs  Town lines  Watershed management  Winter roads  22,412  4,025  16,795  2,991  16,956  6,577  32,081  446  Watershed management  1,463  Winter roads  81,093	Payroll taxes		1,731
Revaluation 22,412 Salt shed 4,025 Septic grants 16,795 Spring clean Up 2,991 Summer roads 16,956 Town building maintenance 6,577 Town building repairs 32,081 Town lines 446 Watershed management 1,463 Winter roads 81,093			891
Salt shed 4,025 Septic grants 16,795 Spring clean Up 2,991 Summer roads 16,956 Town building maintenance 6,577 Town building repairs 32,081 Town lines 446 Watershed management 1,463 Winter roads 81,093	Retaining wall		25 <b>,</b> 666
Septic grants 16,795 Spring clean Up 2,991 Summer roads 16,956 Town building maintenance 6,577 Town building repairs 32,081 Town lines 446 Watershed management 1,463 Winter roads 81,093	Revaluation		22,412
Spring clean Up 2,991 Summer roads 16,956 Town building maintenance 6,577 Town building repairs 32,081 Town lines 446 Watershed management 1,463 Winter roads 81,093	Salt shed		4,025
Summer roads Town building maintenance Town building repairs Town lines Watershed management Winter roads  16,956 6,577 32,081 1,463 446 81,093	Septic grants		16 <b>,</b> 795
Town building maintenance 6,577 Town building repairs 32,081 Town lines 446 Watershed management 1,463 Winter roads 81,093	Spring clean Up		2,991
Town building repairs 32,081 Town lines 446 Watershed management 1,463 Winter roads 81,093	Summer roads		16 <b>,</b> 956
Town lines 446 Watershed management 1,463 Winter roads 81,093	Town building maintenance		6 <b>,</b> 577
Watershed management 1,463 Winter roads 81,093	Town building repairs		32,081
Winter roads 81,093	Town lines		446
	Watershed management		1,463
Total \$ 390,521	Winter roads		81,093
	Total	\$ -	390,521

## 12. Risk Management

The Town of Roxbury is exposed to various risks of losses related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. The Town maintains insurance coverage for part of its risk management. Expenditures and claims are recognized when it is probable that a loss has occurred and the amount of the loss can be reasonably estimated. In determining claims, events that might create claims, but for which none have been reported, are considered. The Town's management estimates that the amount of actual or potential claims against the Town as of December 31, 2021 will not materially affect the financial condition of the Town.

#### 13. <u>Economic Dependency</u>

The Town of Roxbury, Maine is economically dependent on Record Hill Wind LLC. For the year ended December 31, 2021 Record Hill Wind LLC paid \$953,499 or 53.86% of the total tax commitment.

#### 14. <u>Subsequent Events</u>

The Town's management has concluded that no events that occurred prior to December 31, 2021 and before March 2, 2022 require disclosure as subsequent events.

#### TOWN OF ROXBURY, MAINE

# Statement of Revenues, Expenditures, and Changes in Fund Balances ${\tt Governmental\ Funds}$

# For the Year Ended December 31, 2021

Taxes	Revenues:		Original <u>Budget</u>		Final <u>Budget</u>	<u>Actual</u>		Variance Favorable <u>Unfavorable</u>
Thterest Charges for services	Taxes	\$	1,848,190	\$	1,848,190	\$ 1,878,908	\$	30,718
Charges for services         9,250         9,250           Miscellaneous         1,929,346         1,929,346         2,124,130         194,784           Expenditures:           Current:           General government         216,755         216,755         124,943         91,812           Public safety         134,257         134,257         39,502         94,755           Public works         239,471         239,471         137,395         102,076           Health and sanitation         84,044         84,044         76,366         7,678           Leisure services         28,166         28,166         61,654         (33,488)           Education         1,107,650         1,107,650         1,060,947         46,703           Debt service         166,014         166,014         164,806         1,208           Special assessments         215,702         215,702         162,072         53,630           Transfer out         73,471         73,471         68,019         5,452           Total Expenditures         2,265,530         2,265,530         1,895,704         369,826           Excess of Revenues Over (Under) Expenditures         (336,184)         (336,184)         228,426	Intergovernmental		81,156		81,156	223,822		142,666
Miscellaneous         8,895         8,895           Expenditures:         Current:           General government         216,755         216,755         124,943         91,812           Public safety         134,257         134,257         39,502         94,755           Public works         239,471         239,471         137,395         102,076           Health and sanitation         84,044         84,044         76,366         7,678           Leisure services         28,166         28,166         61,654         (33,488)           Education         1,107,650         1,107,650         1,060,947         46,703           Debt service         166,014         166,014         164,806         1,208           Special assessments         215,702         215,702         162,072         53,630           Transfer out         73,471         73,471         68,019         5,452           Excess of Revenues Over (Under) Expenditures         (336,184)         (336,184)         228,426         564,610           Fund Balances - Beginning         625,181         625,181         625,181         0	Interest					3,255		3,255
Expenditures:  Current:  General government 216,755 216,755 124,943 91,812 Public safety 134,257 134,257 39,502 94,755 Public works 239,471 239,471 137,395 102,076 Health and sanitation 84,044 84,044 76,366 7,678 Leisure services 28,166 28,166 61,654 (33,488) Education 1,107,650 1,107,650 1,060,947 46,703 Debt service 166,014 166,014 164,806 1,208 Special assessments 215,702 215,702 162,072 53,630 Transfer out 73,471 73,471 68,019 5,452  Total Expenditures 2,265,530 2,265,530 1,895,704 369,826  Excess of Revenues Over (Under) Expenditures (336,184) (336,184) 228,426 564,610	Charges for services					9,250		9,250
Expenditures:  Current:  General government 216,755 216,755 124,943 91,812  Public safety 134,257 134,257 39,502 94,755  Public works 239,471 239,471 137,395 102,076  Health and sanitation 84,044 84,044 76,366 7,678  Leisure services 28,166 28,166 61,654 (33,488)  Education 1,107,650 1,107,650 1,060,947 46,703  Debt service 166,014 166,014 164,806 1,208  Special assessments 215,702 215,702 162,072 53,630  Transfer out 73,471 73,471 68,019 5,452  Total Expenditures 2,265,530 2,265,530 1,895,704 369,826   Excess of Revenues Over  (Under) Expenditures (336,184) (336,184) 228,426 564,610	Miscellaneous					8,895		8,895
Current:  General government 216,755 216,755 124,943 91,812 Public safety 134,257 134,257 39,502 94,755 Public works 239,471 239,471 137,395 102,076 Health and sanitation 84,044 84,044 76,366 7,678 Leisure services 28,166 28,166 61,654 (33,488) Education 1,107,650 1,107,650 1,060,947 46,703 Debt service 166,014 166,014 164,806 1,208 Special assessments 215,702 215,702 162,072 53,630 Transfer out 73,471 73,471 68,019 5,452  Total Expenditures 2,265,530 2,265,530 1,895,704 369,826  Excess of Revenues Over (Under) Expenditures (336,184) (336,184) 228,426 564,610	Total Revenues	-	1,929,346	· -	1,929,346	 2,124,130	_	194,784
General government 216,755 216,755 124,943 91,812 Public safety 134,257 134,257 39,502 94,755 Public works 239,471 239,471 137,395 102,076 Health and sanitation 84,044 84,044 76,366 7,678 Leisure services 28,166 28,166 61,654 (33,488) Education 1,107,650 1,107,650 1,060,947 46,703 Debt service 166,014 166,014 164,806 1,208 Special assessments 215,702 215,702 162,072 53,630 Transfer out 73,471 73,471 68,019 5,452 Total Expenditures 2,265,530 2,265,530 1,895,704 369,826  Excess of Revenues Over (Under) Expenditures (336,184) (336,184) 228,426 564,610	Expenditures:							
Public safety       134,257       134,257       39,502       94,755         Public works       239,471       239,471       137,395       102,076         Health and sanitation       84,044       84,044       76,366       7,678         Leisure services       28,166       28,166       61,654       (33,488)         Education       1,107,650       1,107,650       1,060,947       46,703         Debt service       166,014       166,014       164,806       1,208         Special assessments       215,702       215,702       162,072       53,630         Transfer out       73,471       73,471       68,019       5,452         Total Expenditures       2,265,530       2,265,530       1,895,704       369,826         Excess of Revenues Over (Under) Expenditures       (336,184)       (336,184)       228,426       564,610         Fund Balances - Beginning       625,181       625,181       625,181       0	Current:							
Public works 239,471 239,471 137,395 102,076 Health and sanitation 84,044 84,044 76,366 7,678 Leisure services 28,166 28,166 61,654 (33,488) Education 1,107,650 1,107,650 1,060,947 46,703 Debt service 166,014 166,014 164,806 1,208 Special assessments 215,702 215,702 162,072 53,630 Transfer out 73,471 73,471 68,019 5,452 Total Expenditures 2,265,530 2,265,530 1,895,704 369,826  Excess of Revenues Over (Under) Expenditures (336,184) (336,184) 228,426 564,610	General government		216,755		216,755	124,943		91,812
Health and sanitation 84,044 84,044 76,366 7,678 Leisure services 28,166 28,166 61,654 (33,488) Education 1,107,650 1,107,650 1,060,947 46,703 Debt service 166,014 166,014 164,806 1,208 Special assessments 215,702 215,702 162,072 53,630 Transfer out 73,471 73,471 68,019 5,452  Total Expenditures 2,265,530 2,265,530 1,895,704 369,826  Excess of Revenues Over (Under) Expenditures (336,184) (336,184) 228,426 564,610  Fund Balances - Beginning 625,181 625,181 625,181 0	Public safety		134,257		134,257	39,502		94,755
Leisure services       28,166       28,166       61,654       (33,488)         Education       1,107,650       1,107,650       1,060,947       46,703         Debt service       166,014       166,014       164,806       1,208         Special assessments       215,702       215,702       162,072       53,630         Transfer out       73,471       73,471       68,019       5,452         Total Expenditures       2,265,530       2,265,530       1,895,704       369,826         Excess of Revenues Over (Under) Expenditures       (336,184)       (336,184)       228,426       564,610         Fund Balances - Beginning       625,181       625,181       625,181       0	Public works		239,471		239,471	137,395		102,076
Education 1,107,650 1,107,650 1,060,947 46,703 Debt service 166,014 166,014 164,806 1,208 Special assessments 215,702 215,702 162,072 53,630 Transfer out 73,471 73,471 68,019 5,452  Total Expenditures 2,265,530 2,265,530 1,895,704 369,826  Excess of Revenues Over (Under) Expenditures (336,184) (336,184) 228,426 564,610  Fund Balances - Beginning 625,181 625,181 625,181 0	Health and sanitation		84,044		84,044	76,366		7,678
Debt service 166,014 166,014 164,806 1,208 Special assessments 215,702 215,702 162,072 53,630 Transfer out 73,471 73,471 68,019 5,452  Total Expenditures 2,265,530 2,265,530 1,895,704 369,826  Excess of Revenues Over (Under) Expenditures (336,184) (336,184) 228,426 564,610  Fund Balances - Beginning 625,181 625,181 625,181 0	Leisure services		28,166		28,166	61,654		(33,488)
Special assessments         215,702         215,702         162,072         53,630           Transfer out         73,471         73,471         68,019         5,452           Total Expenditures         2,265,530         2,265,530         1,895,704         369,826           Excess of Revenues Over (Under) Expenditures         (336,184)         (336,184)         228,426         564,610           Fund Balances - Beginning         625,181         625,181         625,181         0	Education		1,107,650		1,107,650	1,060,947		46,703
Transfer out 73,471 73,471 68,019 5,452  Total Expenditures 2,265,530 2,265,530 1,895,704 369,826  Excess of Revenues Over (Under) Expenditures (336,184) (336,184) 228,426 564,610  Fund Balances - Beginning 625,181 625,181 625,181 0	Debt service		166,014		166,014	164,806		1,208
Total Expenditures 2,265,530 2,265,530 1,895,704 369,826  Excess of Revenues Over (Under) Expenditures (336,184) (336,184) 228,426 564,610  Fund Balances - Beginning 625,181 625,181 625,181 0	Special assessments		215,702		215,702	162,072		53,630
Excess of Revenues Over (Under) Expenditures (336,184) (336,184) 228,426 564,610  Fund Balances - Beginning 625,181 625,181 0	Transfer out		73,471		73,471	68,019		5,452
(Under) Expenditures     (336,184)     (336,184)     228,426     564,610       Fund Balances - Beginning     625,181     625,181     625,181     0	Total Expenditures	-	2,265,530	-	2,265,530	 1,895,704	_	369,826
Fund Balances - Beginning 625,181 625,181 0	Excess of Revenues Over	_		_			_	
	(Under) Expenditures	_	(336,184)		(336,184)	 228,426	_	564,610
Fund Balances - Ending \$ 288,997 \$ 288,997 \$ 853,607 \$ 564,610	Fund Balances - Beginning		625,181		625,181	625,181		0
	Fund Balances - Ending	\$	288,997	\$	288,997	\$ 853 <b>,</b> 607	- \$ =	564,610