



## Permit Extension Request Form

Permits expire 365 days after the date of issuance regardless of activity. In addition every permit issued shall become invalid unless the work on the site is started within 180 days after issuance, or if the work authorized is suspended, abandoned, or no building inspection performed for a period of 180 days after the time the work is started. Requests for extension must be made in writing and received prior to the date of expiration. An extension of no more than 180 days may be granted at the discretion of the Town of Keenesburg Building Department and may be subject to a fee equal to one-half of the original permit fee. Re-issuance or extension of expired permits is at the sole discretion of the Town of Keenesburg Building Department and is not guaranteed. Please complete this form in its entirety and submit to the Building Department.

Party requesting permit extension: \_\_\_\_\_

Permit # \_\_\_\_\_ Property Address: \_\_\_\_\_

Phone # \_\_\_\_\_ Email Address: \_\_\_\_\_

Reason for extension request: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Number of days requested: \_\_\_\_\_

Printed Name: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_

For office use only

This request has been  Approved  Denied Extended until: \_\_\_\_\_ Fee \$ \_\_\_\_\_

Approved by: \_\_\_\_\_ Date: \_\_\_\_\_