

Comprehensive Plan Update Committee  
Minutes  
July 29, 2021, 5:30 pm at Brooklin School

Present: Jarod Guillette of the Hancock County Planning Commission, William Cohen, Catherine Nevin, Molly DellaRoman, Stacia Nevin, Jonathan Ellsworth, David Tarr, David Chase, David Porter, Bruce Fowler, Kathleen Kazmierczak, Sidney Balch and Tammy Andrews.

1. Call to Order – Done by Jarod Guillette for the first meeting only.
2. Roll Call – Roster to be established.
3. Approval of Minutes – No minutes to adopt.
4. Adoption of Agenda – Not required at this meeting.
5. Regular Business –
  - A: Election of Officers – Explanation from Guillette of three positions and duties and his role with the committee – Officers nominated and approved unanimously were Chair: Molly DellaRoman; Vice Chair: David Tarr and Secretary: Tammy Andrews.
  - B: Review Public Engagement Methods and Procedures – Guillette explained need for public opinion survey of goals and objectives which provides guidance for those goals and objectives. Porter raised question of what a comprehensive plan is and what will be needed to update 2003 plan; Guillette provided answers.
  - C: Next steps for public participation – 2 individuals from committee to lead the survey and format for public engagement. Balch and Chase volunteered to lead.
6. Suggestions for next meeting –
  - A: Set date and time for public participation event – Guillette recommended four events.
  - B: Review public opinion survey requirements and methods – Different platforms discussed that compile survey data. 2020 census probably will not be available until 2022. Duties and Responsibilities of committee discussed. Recommended committee review 2003 plan survey results.
7. Next meeting date: August 26, 2021 at 5:30 pm at the Brooklin School.
8. Meeting unanimously adjourned at 7:00 pm.