



# CITY OF TIPTON

*Where the Stage Met the Rail*

101 E Moniteau Street • PO Box 517  
Tipton, MO 65081  
660.433.2323 • Fax 660.433.2810



## **NOTICE TO BIDDERS & SCOPE OF WORK** **Community Center Remodel**

The City of Tipton is accepting sealed bids for remodeling the Community Center located at 141 Wade Blvd. This is a labor only project, the City will purchase all materials.

1. The following work shall be performed in each room:
  - A. Bathrooms
    1. Install a sink in each bathroom. The south restroom should not require any additional plumbing. The north bathroom will require plumbing to be installed on the south wall for a sink.
    2. Install one handicap accessible toilet and one regular toilet in the North bathroom.
    3. Install one handicap accessible toilet and urinal in the South bathroom.
    4. Walls - install sheetrock, mud, tape, apply knockdown.
    5. Install can lights and sheetrock ceiling at 8'.
    6. Paint walls and ceilings.
    7. Install bathroom stall dividers.
    8. Install pvc material baseboard trim.
    9. Install bathroom entry doors.
  - B. Hallways – there are 3 hallways measuring 7x34, 4x19 and 4x20.
    1. Extend a 34' 2x4 wall from 8'1" to 9'10", install sheetrock, mud, tape, apply knockdown.
    2. Install a sheetrock ceiling at 8', install can lights, mud, tape, apply knockdown.
    3. Paint walls and ceilings.
    4. Install flooring.
    5. Install pvc material baseboard trim.
  - C. Kitchen, Storage & Office Space
    1. Build a wall up to the red iron. See attached drawing.
    2. Storage: Install a 2x4 wall 15'6" long x 9'10" tall. No ceiling required.
    3. Office: Install a 2x4 wall 9'8" long x 9'10" tall, sheetrock walls and ceiling, apply knockdown and paint.
    4. Install drain and water lines in the kitchen and storage room wall for a 3-compartment sink, icemaker and small hand sink. The drain will run to the north wall of the building and connect to the dishwasher and new floor drain. A floor drain will need to be installed and ran out through or under the building footings and tied into the existing sewer lateral running out the west side.
    5. Place insulation in the ceiling and cover with tin. Kitchen measures approximately 20'x24'6".
    6. Install flooring.
  - D. Dining Room – 30x40
    1. Install drop ceiling at 9'10", 2x2 grid.
    2. Replace windows on south and east walls.



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3. Install pvc material baseboard trim.
  4. Install flooring.
  5. Paint walls.
  - E. Training Room
    1. Concrete block wall – install sheetrock, mud, tape, apply knockdown on east wall.
    2. Remove peeling layer on ceiling, repair, and paint.
    3. Paint walls.
    4. Install pvc material baseboard trim.
    5. Replace windows.
    6. Replace entry door.
  - F. Misc.

Each bidder must provide an estimate timeline of the project beginning with an estimated start date.
2. Bidders are required to view the project with Supt. of Public Works Jeff Koechner, 573-230-2761.
  3. Sealed bids will be accepted until 10 am., July 24, 2024. At that time, the bids will be opened and reviewed for accuracy. The bids will be submitted to the City Council for approval on August 5, 2024.
  4. This project must be completed by March 31, 2025. The contractor must complete said project within 180 consecutive calendar days unless there are issues with material availability.
  5. Any bid over \$75,000 is required to pay minimum wage. **Annual Wage Order 31** is in effect. Not less than the prevailing hourly rate of wages, as set out in the wage order attached to and made part of the specification for work under the contract, must be paid to all workers performing work under the contract.
  6. Contractor will agree to waive all rights of subrogation against the City for any act, omission or condition of premises that the parties may be held liable by reason of negligence. Unless otherwise specified, insurance limits shall be as follows:
    - a. General Liability – not less than \$1,000,000 per occurrence, not less than \$2,000,000 general aggregate.
    - b. Workman’s Compensation – coverage must meet statutory limits and employer’s liability of not less than \$1,000,000 per occurrence.
  7. The successful bidder’s invoices shall be submitted for payment to the City Clerk by 4 pm on the last Thursday of the month to be considered for approval at the following month’s City Council meeting, typically the first Monday of any month.
  8. The City of Tipton reserves the right to award the bid to the lowest, most responsive, responsible bidder which is most advantageous to the City. The City reserves the right to reject



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any or all bids and to waive any informalities or irregularities therein. All bidders must agree that such rejection shall be without liability on the part of the City for any damage or claim brought by any bidder because of such rejections, not shall the bidders seek any recourse of any kind against the City because of such rejections. The filing of any bid in response to this invitation shall constitute an agreement of the bidder to these conditions.

Jennifer Schmidt  
City Clerk