

Thank You...

to everyone who helped make

**TIFFIN REC
FEST 2022**

a success! We can't wait to see you next year!

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City Directory

Tiffin City Hall

300 Railroad St.
P.O. Box 259
Tiffin, IA 52340
Office Hours: 8:00 AM—4:30 PM (Monday-Friday)

Elected Officials

Steve Berner, Mayor.319.545.2572
sberner@tiffin-iowa.org
Al Havens, Council Member.319.545.8454
ahavens@tiffin-iowa.org
Christine Olney, Council Member.....319.330.8600
colney@tiffin-iowa.org
Eric Schnedler, Council Member.563.299.8250
eschnedler@tiffin-iowa.org
Skylar Limkemann, Council Member.....319.333.8594
slimkemann@tiffin-iowa.org
Tim Orris, Council Member.319.461.1660
torris@tiffin-iowa.org

Planning and Zoning Commission

Stephanie Surine. Acting Chair Person
Luther Parker
Riley Williams
Beth Wolfs
Zachary Payne

Zoning Board of Adjustment

Dave Beitz
Steve Oyen
Eileen Schmidt
Ben Curtis
Travis Whitmore

Important Phone Numbers

City Hall319.545.2572
Police/Fire Emergency. 911
Johnson County Non-Emergency.319.356.6800
Tiffin Post Office.319.545.2729
Springmier Library.319.545.2960
Street Department.319.545.4157
After Hours Water Emergency.319.545.2388
Johnson County Refuse.319.665.4498

Public Postings

City Hall
The Depot
Morgan's Service
Solon State Bank

JOIN OUR TEXT LIST

TO RECEIVE ALL UPCOMING ANNOUNCEMENTS AND INFORMATION!

AMP | CloseBy

Are you a small business owner interested in setting up your own text program? Call us at 800-807-6870

Terms and conditions available at <http://www.closeby.com/terms-of-use>. All messages are standard rate; message and data rates may apply. You may receive as many as 30 text messages per month from an automated system for each keyword list you opt-in to. Not all carriers are supported. To stop receiving messages, Text STOP to 319-486-4475. For help, Text HELP to 319-486-4475. Consent to receive texts is not required as a condition of purchase.

TEXT: TIFFIN
TO: 319-486-4475

Facebook Pages

City of Tiffin, Iowa @CityofTiffinIowa
Tiffin Fire Department, Iowa @TiffinFireDept
Springmier Community Library @SpringmierCommunityLibrary
Johnson County Sheriff's Office @SheriffJohnsonCountyIowa

Do you have something you would like to share in the upcoming newsletter? Email us at: ahayes@tiffin-iowa.org

City of Tiffin meeting schedule

City Council 7:00PM
1st & 3rd Tuesdays of the month *work session always precedes regular meeting
Planning & Zoning Commission 6:30PM
2nd Wednesday of the month
Zoning Board of Adjustment 6:30PM
3rd Thursday of the month - If necessary

All meetings are held at City Hall, 300 Railroad Street. Meeting dates are subject to change, call City Hall to confirm dates and times.

Please visit the City's website at <https://tiffin-iowa.org/city-government/> for council packets. Note: Council packets contain draft documents for review purposes only and are subject to change without notice.

Water & Sewer Service

SIGN UP FOR E-BILLING!

Save time and money by signing up for paperless billing. Email Emily at emeyer@tiffin-iowa.org for more information or to sign up today.

We also offer ACH as a payment option. Your bill will be debited from your bank account on the 20th of each month. Please contact City Hall at 319-545-2572 with any questions.

Important Dates

- 1st** - Bills are issued for *previous* months consumption
- 15th** - Meters are read from 15th of previous month to the 15th of current month
- 20th** - Payments are due from bills issued on the 1st
- 21st** - Late fee assessed to accounts

FORMS OF PAYMENT

• VIA MAIL

Check or money order mailed to PO Box 259 Tiffin, IA 52340.

• DEBIT/CREDIT CARD

In person or over the phone. (Convenience fee of 2.4% of the payment amount).

• AUTOMATED PHONE PAY

Call 319-545-2572, option 8 or 1-866-324-7668. You will need your account number. (Convenience fee of \$1.25 + 2.4% of the payment amount).

• DROP BOX

Locked drop box located at the College Street entrance. Checked twice during business hours. Checks or money orders only please, no cash.

• DIRECT PAY

ACH service, payment pulled automatically on the 20th of every month.

• ONLINE

Debit/credit card or electronic check. Convenience fee of \$1.25 + 2.4% of the payment amount. You will need your account number and the last payment amount to set up an online account.

• CASH

In person only. Please do not leave cash in the drop box or send via mail.

Tiffin Fire Department

A SUMMER OF TRANSITION...

- Since its creation in 1954, the Tiffin Fire Department has been, and still is, an all-volunteer organization. From the chief down to the newest member, there are no paid full-time members.
- Since 1954, the Tiffin Fire Department has been managed by the Tiffin Fire Association, not the City of Tiffin. The association consisted of a volunteer board of directors who managed the department and funding. This board had representatives from Clear Creek Township, Union Township, and the City of Tiffin.
- In July of 2022, the Tiffin Fire Department transitioned and is now a City Department. The department is still staffed 100% by volunteers from the community.
- After the transition, the Tiffin Fire Department will continue to provide services to Clear Creek Township, Union Township, and the City of Tiffin.

We are grateful for those volunteers that have served on the Tiffin Fire Association throughout the years.

We **NEED** new recruits. Interested in joining? Here are a few benefits:

- Be part of a hard-working team, dedicated to helping the community!
- No experience? – No worries, we'll train you!
- Paid per call stipends!
- Free gym membership!
- All the pancakes you can eat during our fundraiser!
- Cool firetrucks!

Contact us:



Web: www.tiffinfiredept.com



Facebook: www.facebook.com/tiffinfiredept/



Email: tiffinfiredept@southslope.net



Recreation Department

CO-ED SLOW PITCH SOFTBALL

MONDAY NIGHTS THIS FALL - 6PM/7PM/8PM

FOR MORE INFORMATION AND TO REGISTER PLEASE VISIT: TIFFINIOWARECREATION.COM



SUPREME LEAGUE FLAG FOOTBALL

FREE MINI CAMP PRIOR TO SEASON
FOR COACHES AND PLAYERS!

FOR MORE INFORMATION AND TO REGISTER PLEASE VISIT: TIFFINIOWARECREATION.COM

SUPREME LEAGUE VOLLEYBALL

GAMES TO BE PLAYED TUESDAYS THIS FALL

FOR MORE INFORMATION AND TO REGISTER PLEASE VISIT: TIFFINIOWARECREATION.COM



SUMMER ZUMBA

MONDAYS AND WEDNESDAYS
TIFFIN CITY HALL
6:00PM - 7:00PM

FOR MORE INFORMATION AND TO REGISTER PLEASE VISIT: TIFFINIOWARECREATION.COM
QUESTIONS? PLEASE CONTACT CINDY COFFIN: CINDY.COFFIN6@GMAIL.COM

For more information and to register please visit: Tiffiniowarecreation.com

Community

Yard Waste Collection Site

The City provides a yard waste collection site for leaves, grass clippings, mulch and branches smaller than 2" in diameter. This yard waste collection site is open to Tiffin Residents Only. *Please do not dispose of garbage or materials other than those listed above.*

If you are not a Tiffin resident, have branches larger than 2" in diameter, or have items other than those listed above, you must take those articles to the Iowa City Landfill, 319-356-5185. The yard waste collection site is under video surveillance. Violators will be prosecuted to the fullest extent of the City ordinance. Fines up to \$750.



Cross the railroad tracks on Mehmen Ave and follow the signage to the yard waste collection site.

Please be certain to place items in the designated area. If you have questions regarding what items are allowed please call Tiffin City Hall at 319-545-2572.



Come visit the Tiffin Splash Pad this summer!

Located at Tiffin City Park
809 E. Marengo Road

IOWA 811 ONE CALL SM

As warmer weather approaches and yard projects begin, please always remember to *call before you dig*.

The Iowa One call center is available 24 hours a day, 7 days a week at 811 or 1-800-292-8989.

Requests can also be made on their website at www.iowaonecall.com

Community



IOWA CITY SHELTER HOUSE

The shelter house is currently accepting summer clothes! They are also accepting backpacks, water bottles, hygiene items, laundry soap, umbrellas, feminine products, men's shaving items, good shoes of all sizes.

Volunteers are always needed! For more information please visit their website at: <https://shelterhouseiowa.org/volunteer/>

FLAGS OVER TIFFIN SUBSCRIPTION

\$40.00 per year

Venmo @clearcreeklionsclub

Mail payment to P.O. Box 197

DON'T FORGET!

- Make sure that your Flags over Tiffin subscription is paid so you can continue to participate in this great program!

- Please contact the Lions Club with your most up to date phone number and email address so you can be reached regarding your subscription.

MOVING?

Don't forget to let us know so that your flag can be collected.

CONTACT US

✉ clearcreek.lions.club1@gmail.com

📱 @ClearCreekLions

CLEAR CREEK LIONS CLUB

NEW "FLAGS OVER TIFFIN" PROCEDURE

- Flags will now be stored, installed and taken down by the resident. Please note that if you have paid for another resident's flag subscription, you will also be responsible for the installing and taking down of that flag.
- Set your flag out two days before holiday and remove two days later. Observed holidays include:
 - Memorial Day - Flag Day - Independence Day
 - Labor Day - Veterans Day
- Roll up flag and wrap rubber band around just once so that the flag is not rolled too tightly. If the flag is wet, please let dry before rolling up.
- Replace the white receiver cap over the exposed flag receiver hole. Store flag somewhere safe until the next holiday!
- Flags will be picked up by the Lions Club after Veterans Day for winter storage

VOLUNTEERS NEEDED!

We are looking for more Lions Club members to join our team! The Clear Creek Lions Club is a group of volunteers who enjoy serving our community in many ways, including Flags over Tiffin, Earth Day clean up, Iowa Kids Site, Food pantry donations, delivering clothes to the Iowa City Shelter House, collecting used eyeglasses, donations to pet shelters and other service projects. We would love to see more young individuals and families getting involved!

Community



SPRINGMIER COMMUNITY LIBRARY



AUGUST LIBRARY HOURS

9:00 AM - 6:00 PM	Monday - Thursday
CLOSED	Friday
9:00 AM - 12:00 PM	Saturday
CLOSED	Sunday

Visit us on Facebook or our website for updated information on summer programs and book clubs!



SUMMER DRIVE-IN MOVIES

AUG 6TH AT 8:30 PM
TIFFIN AUXILIARY FIELDS



ARE YOU
READY FOR
ADVENTURE?

WFOUSE
CHURCH



Community



CCA Athletic Booster Club

It's that time of year! Our CCA Booster Club Membership drive is underway!

The Clear Creek Amana High School Booster Club is looking forward to the 2022-2023 school year! To make the year a success in achieving our goals, we need your support. Visit our website to get your membership today!

For our full schedule, important Booster Club dates, and information on how you can be involved in CCA Athletics, check out our website at: ccaboosterclub.com.



The [CCA FAME Fine Arts Booster Club](#) supports the Fine Arts K through 12 in the Clear Creek Amana School District. We champion our talented students in Choir, Concert Band, Show Choir, Marching Band, Jazz Band, Debate, Speech, Drama and Musicals.

Every event **FAME** hosts cannot be done without the support of our **family** and **business** memberships, as well as **Giving Tree** and **general fund donations**. Our goal each and every year is to support our talented students in grades K-12. To donate or to join FAME, please visit our website: www.ccafame.org

To stay up to date on the latest FAME news, please be sure to check the box when registering your child to be added to the email list. If you do not have a child in school we would still love to have you on our list. Please email: downes.lindsey@gmail.com

CCA FAME
8/13/2022 9am-3pm

FOUR LOCATIONS

LL PELLING - NORTH LIBERTY

THEISENS - CORALVILLE

CCA HS - TIFFIN

US BANK - AMANA

CAR WASH
FREE WILL DONATION!

Upcoming FAME Events

- August 18th - 6:30pm** Movie Night at the Amana PAC. Free will donations to support Show Choir. Popcorn and concessions available for purchase.
- August 20th** Marching Band (Show Preview Day)
- Mid October** Fruit Sales
- Spring 2023** Mattress Sale

Community

RENT A PARK PAVILION

Did you know that Tiffin has park pavilions available for rent? Pavilions are located at **City, Potter, Woodfield, Deer View** parks and also at the **Soccer field**.

Rental applications are available at City Hall or on our website.



Woodfield, Deer View and Potter Park Pavilions - \$10.00 each
City Park and Soccer Field Pavilions - \$25.00 each



TIFFIN COMMUNITY FUND

TIM ORRIS
319-461-1660
TORRIS78@YAHOO.COM

TIFFIN COMMUNITY FUND IS WORKING TO IMPROVE OUR COMMUNITY. THE TIFFIN COMMUNITY FUND IS A FUN ORGANIZATION DEDICATED TO SERVING THE COMMUNITY OF TIFFIN. WE MEET EVERY COUPLE MONTHS FOR ONE TO TWO HOURS. OUR MISSION IS TO BENEFIT OUR COMMUNITY BY GRANTING MONEY TO NON-PROFIT ORGANIZATIONS FOR PROJECTS THAT IMPROVE TIFFIN. SOUND LIKE SOMETHING YOU WOULD BE INTERESTED IN? COME ON AND JOIN, WE WOULD LOVE TO HAVE YOU. IF YOUR NON PROFIT ORGANIZATION HAS A PROJECT THAT NEEDS FUNDS AND WOULD LIKE TO KNOW HOW TO APPLY, FEEL FREE TO CONTACT TIM ORRIS AT 319-461-1660, TORRIS78@YAHOO.COM. YOUR CONTRIBUTION WILL BE TAX DEDUCTIBLE AND POSSIBLY QUALIFY FOR THE IOWA ENDOWMENT CREDIT. YOU MAY ALSO JOIN THE TIFFIN FUND AND HELP US TO KEEP IMPROVING OUR BEAUTIFUL COMMUNITY.

I remember as a kid playing hide and seek. Unfortunately for me I was apparently not that good of a hider, because it always seemed that I was found first. I know a few of my friends were really good at hiding and we usually had to yell, "ally, ally, in free" to be able to find them. Well, it may seem like the Tiffin Fund has been playing hide and seek lately but we really haven't. We've just been preparing to be seen a lot more. No more hide and seek for us (unless of course I plan the hiding). We don't want you to play hide and seek with the Tiffin Fund. We want you to find us, both for tax deductible donations as well as requesting grant money from us for your non-profit organization. The donations you give are tax deductible and could possibly qualify for the Iowa Endowment Credit on your income taxes. They will also be used for projects right here in Tiffin, so you can see the results of your donation and the efforts put into these by the Tiffin Community Fund. The other donation we can use is your time. The Tiffin Fund is always looking for individuals who would like to donate a little of their time to help the Tiffin community. It won't take much of your time but will make a big difference for the fund and the community. So stop hiding and start seeking the Tiffin Community fund. If you are interested in donating money or time please contact myself at the information listed below.

Tim Orris • 319-461-1660 • torris78@yahoo.com

Community

Community **FOOD PANTRY** & **FAMILY RESOURCE CENTER**



The Family Resource Center & Community Food Pantry is located in the grey building between the CCA Middle School and the CCA High School and is accessible from the CCA Middle School parking lot. The Mission of the Center is to involve the community in reaching and providing assistance to help feed our neighbors. Anyone in the surrounding area who finds themselves in need of assistance, please feel free to come pick up what you need! For more information please visit us online at <https://www.facebook.com/CCAfoodpantry/>.

Would you like to help the Resource Center?

Make a donation of non-perishable food (not expired), in-season clothing in good condition, or toiletries during pantry hours.
Drop Off: The Family Resource Center/Community Food Pantry, 331 W Marengo Rd, Tiffin (OR) Grace United Methodist Church, 300 W Marengo Rd, Tiffin
Monetary donations may be dropped off during pantry hours or mailed to: Grace United Methodist Church, 300 W Marengo Rd, Tiffin
* Please make checks payable to CCA Food Pantry

PANTRY HOURS: MONDAY 4:00PM - 6:00PM // WEDNESDAY 2:00PM - 4:00PM // THURSDAY 8:30AM - 11:30AM



coralville community **FOOD PANTRY**

You're not alone. And it's not your fault. Anyone who lives in Coralville or Tiffin is welcome to visit the pantry once a week to receive food. Food insecurity affects people from all walks of life. We're here to help, whatever your situation looks like. Visit our pantry or set up a home delivery.

-  coralvillefoodpantry.org
-  facebook.com/coralvillefoodpantry
-  coralville_food_pantry



Pantry Hours
Tuesday 2:00pm-6:00pm
Wednesday 5:00pm-7:00pm
Thursday 10:00am-12:00pm
Saturday 10:30am-1:00pm

WORK SESSION 5:45 PM JULY 5TH

Roll Call: The City of Tiffin City Council held a work session Tuesday, July 5, 2022, at the City Hall Council Chambers. Mayor Pro-Tem Havens called the meeting to order at 5:48 PM. Upon roll being called the following members were present: Al Havens, Tim Orris, Skylar Limkemann, Chris Olney. Eric Schnedler present via Microsoft Teams. Others present City Administrator Doug Boldt and City Clerk Abigail Hora.

AGENDA ADDITIONS/AGENDA APPROVAL

Motion to approve agenda by Olney. Second by Limkemann. All ayes, agenda approved.

DISCUSSION OF RECREATION CENTER OPTIONS – DARRYL HIGH – HIGH DEVELOPMENT

Discussion: Darryl High from High Development presented a Recreation Center Option to City Council.

DISCUSSION AND DIRECTION ON ORDINANCE AMENDMENT FOR ALL-TERRAIN AND OFF-ROAD UTILITY VEHICLES

Discussion: City Administrator Doug Boldt and City Council discussed direction on All-Terrain and Off-Road Utility Vehicles.

QUESTIONS FROM COUNCIL MEMBERS REGARDING ITEMS ON THE REGULAR CITY COUNCIL AGENDA

OTHER BUSINESS

ADJOURNMENT

Motion to adjourn by Limkemann. Second by Orris. All ayes, meeting adjourned at 7:00 PM.

REGULAR SESSION 7:00 PM

Roll Call: The City of Tiffin City Council held a regular session Tuesday, June 21, 2022, at the City Hall Council Chamber. Mayor Pro-Tem Havens called the meeting to order at 7:00 PM. Upon roll being called the following member were present: Al Havens, Chris Olney, Tim Orris, Skylar Limkemann. Eric Schnedler present via Microsoft Teams. Others present City Administrator Doug Boldt and City Clerk Abigail Hora.

AGENDA ADDITIONS/AGENDA APPROVAL

Motion to approve agenda by Limkemann. Second by Orris. All ayes, agenda approved.

COMMUNICATIONS AND REPORTS

Unscheduled: If you wish to address the City Council on subjects pertaining to today's meeting agenda, please wait until that item on the agenda is reached. If you wish to address the City Council on an item **not** on the agenda, please approach the lectern and give your name and address for the public record before discussing your item.

Discussion: Tom Lampe, 430 Bear Dr, addressed the speeds throughout town.

CONSENT AGENDA

Note: These are routine items and will be enacted by one motion without separate discussion unless a Council Member requests separate consideration.

Approval of City Council Minutes

Approval of Liquor License Renewal – Casey's General Stores

Approval of Cigarette License Renewal – Back Berner Bar & Grill

Motion to approve Consent Agenda which includes City Council Minutes, Liquor License Renewal and Cigarette License Renewal by Limkemann. Second by Orris. All ayes, consent agenda approved.

MAYORAL PROCLAMATION

PUBLIC HEARING

Public Hearing on Ordinance No. 2022-496 – An Ordinance Amending the Official Zoning Map of the City of Tiffin to Rezone a portion of Andersen Addition from R-2 to R-1C, in the City of Tiffin, Iowa

Close Public Hearing and Proceed to H-2

Motion to open Public Hearing on Ordinance No. 2022-496 – An Ordinance Amending the Official Zoning Map of the City of Tiffin to Rezone a portion of Andersen Addition from R-2 to R-1C, in the City of Tiffin, Iowa by Olney. Second by Limkemann.

Roll Call: Havens, Olney, Orris, Schnedler, Limkemann.

Discussion: Nothing Received at City Hall.

Motion to close Public Hearing on Ordinance No. 2022-496 – An Ordinance Amending the Official Zoning Map of the City of Tiffin to Rezone a portion of Andersen Addition from R-2 to R-1C, in the City of Tiffin, Iowa by Orris. Second by Limkemann.

Roll Call: Olney, Orris, Schnedler, Limkemann, Havens.

ORDINANCE APPROVAL/AMENDMENT

Ordinance No. 2022-495 – An Ordinance Amending the Official Zoning Map of the City of Tiffin to Rezone Tiffin West from R-1E, to R-1B, R-1D, R-2 and C-2B, in the City of Tiffin, Iowa

Motion to Approve Second Reading and Proceed to Third Reading

Motion to approve Ordinance No. 2022-495 – An Ordinance Amending the Official Zoning Map of the City of Tiffin to Rezone Tiffin West from R-1E, to R-1B, R-1D, R-2 and C-2B, in the City of Tiffin, Iowa by Orris. Second by Olney. Roll Call: Orris, Schnedler, Limkemann, Havens, Olney. All ayes, second reading approved.

Ordinance No. 2022-496 – An Ordinance Amending the Official Zoning Map of the City of Tiffin to Rezone a portion of Andersen Addition from R-2 to R-1C, in the City of Tiffin, Iowa

Motion to Approve First Reading and Proceed to Second Reading

Motion to approve Ordinance No. 2022-496 – An Ordinance Amending the Official Zoning Map of the City of Tiffin to Rezone a portion of Andersen Addition from R-2 to R-1C, in the City of Tiffin, Iowa by Orris. Second by Olney. Roll Call: Olney, Orris, Schnedler, Limkemann, Havens. All ayes, first reading approved.

RESOLUTIONS FOR APPROVAL

Resolution No. 2022-060 – A Resolution Approving a Second Extension of Grove Park as a Planned Development Overlay Concept. Motion to approve Resolution No. 2022-060 – A Resolution Approving a Second Extension of Grove Park as a Planned Development Overlay Concept by Schnedler. Second by Olney. Roll Call: Schnedler, Limkemann, Havens, Olney, Orris. All ayes, motion carried.

Resolution No. 2022-061 – A Resolution Amending Resolution No. 2022-042 and Resolution No. 2022-058 and Adjusting the Interest Rate for the Final Assessment for the 2017 Original Town Urbanization Project. Motion to approve Resolution No. 2022-061 – A Resolution Amending Resolution No. 2022-042 and Resolution No. 2022-058 and Adjusting the Interest Rate for the Final Assessment for the 2017 Original Town Urbanization Project by Limkemann. Second by Orris. Roll Call: Limkemann, Havens, Olney, Orris, Schnedler. All ayes, motion carried.

Resolution No. 2022-062 – A Resolution Setting the Date of July 19, 2022, for a Public Hearing for an Ordinance Amendment for All-Terrain Vehicles and Off-Road Utility Vehicles. Motion to approve Resolution No. 2022-062 – A Resolution Setting the Date of July 19, 2022, for a Public Hearing for an Ordinance Amendment for All-Terrain Vehicles and Off-Road Utility Vehicles by Orris. Second by Limkemann. Roll Call: Havens, Olney, Orris, Schnedler, Limkemann. All ayes, motion carried.

Resolution No. 2022-063 – A Resolution Setting the Date of July 19, 2022, for the Public Hearing on the Plans, Specifications, Form of Contract, Estimate of Costs and Authorizing Publication of Notices for the Tiffin Well #5 Pump, Controls and Watermain Project and Opening of Bids on July 21, 2022. Motion to approve Resolution No. 2022-063 – A Resolution Setting the Date of July 19, 2022, for the Public Hearing on the Plans, Specifications, Form of Contract, Estimate of Costs and Authorizing Publication of Notices for the Tiffin Well #5 Pump, Controls and Watermain Project and Opening of Bids on July 21, 2022 by Limkemann. Second by Orris. Roll Call: Olney, Orris, Schnedler, Limkemann, Havens. All ayes, motion carried.

OLD BUSINESS

MOTIONS FOR APPROVAL

Consideration of Payables List – Motion to Approve by Orris. Second by Limkemann. All ayes, motion carried.

Consideration of Pay Estimate #2 – Shawver Well Company, Well #5 Improvements – Phase Two – Motion to Approve by Orris. Second by Limkemann. All ayes, motion carried.

Motion to have Attorney follow the advice given by the Attorney during the June 21, 2022, Closed Session by Olney. Second by Orris. All ayes, motion carried.

Motion to Adjourn from Regular Session into Closed Session in Accordance with Iowa Code Chapter 21.5(j) for Potential Real Estate Purchase by Orris. Second by Limkemann.

Roll Call: Havens, Orris, Schnedler, Olney, Limkemann.

Motion to adjourn from Closed Session into Regular Session by Limkemann.

Second by Orris.

Roll Call: Orris, Schnedler, Olney, Limkemann, Havens.

All ayes, motion carried.

Discussion and Consideration of Approval of Easement Agreement and Council Action as Needed. Motion to prepare the easement agreement which includes the following terms: payment to the property owner, repair sidewalk on west corner of the lot, build small retaining wall around electrical box and replace as many trees as possible by Olney.

Second by Orris. All ayes, motion carried.

REPORTS TO BE RECEIVED/FILED

REPORTS FROM CITY PERSONNEL

Mayor's Report – Nothing to Report.

City Council Reports – City Council Report: Council Person Olney asked for an update on the roundabout additional landscaping project.

Director of Public Work's Report – Discussion: Public Work's Director Brian Detert reported lots of materials have arrived for the new Public Works facility.

Building Official's Report – Discussion: Building Official Brian Shay gives update on Residential Building Lot Inventory.

Recreation Director's Report – Discussion: Recreation Director Frank Haeger and Deputy City Clerk Brianna Wilkerson gave update on Rec Fest. The date is July 23, 2022 at City Park.

City Engineer's Report – Written Report in Packet.

City Attorney's Report – Nothing to Report.

City Administrator's Report – Discussion: City Administrator Doug Boldt discussed his written report.

ADJOURNMENT

Motion to adjourn by Limkemann. Second by Orris. All ayes, meeting adjourned at 8:21 PM.

WORK SESSION 6:30 PM JULY 19TH

Roll Call: The City of Tiffin City Council held a work session Tuesday, July 19, 2022, at the City Hall Council Chambers. Mayor Berner called the meeting to order at 6:35 PM. Upon roll being called the following members were present: Al Havens, Skylar Limkemann, Chris Olney, Eric Schnedler. Tim Orris present via phone. Others present City Administrator Doug Boldt, Building Official Brian Shay and City Attorney Bob Michael.

AGENDA ADDITIONS/AGENDA APPROVAL

Motion to approve agenda by Olney. Second by Schnedler. All ayes, agenda approved. \

DISCUSSION, REVIEW AND DIRECTION ON ORDINANCE AMENDMENT FOR ALL-TERRAIN AND OFF-ROAD UTILITY VEHICLES

Discussion: Jeremy Stolba – Vice President of HCCRA and President of Johnson County Recreational Vehicle Association was at the work session to answer questions about the new State Code for all-terrain and off-road utility vehicles. Jeremy has been reaching out to the communities in Johnson County to discuss the new state code. A draft of a city ordinance will be on the August 2nd agenda.

DISCUSSION AND CONSIDERATION OF MEAL REIMBURSEMENT CHANGE TO CITY OF TIFFIN PERSONNEL HANDBOOK

Discussion: City Administrator Doug Boldt discussed the proposed change to the meal reimbursement portion of the personnel handbook raising it from \$30 a day to \$50 a day. This item is also on the regular agenda for formal action.

QUESTIONS FROM COUNCIL MEMBERS REGARDING ITEMS ON THE REGULAR CITY COUNCIL AGENDA

OTHER BUSINESS

ADJOURNMENT

Motion to adjourn by Limkemann. Second by Havens. All ayes, meeting adjourned at 7:00 PM.

REGULAR SESSION 7:00 PM

Roll Call: The City of Tiffin City Council held a regular session Tuesday, July 19, 2022, at the City Hall Council Chamber. Mayor Berner called the meeting to order at 7:01 PM. Upon roll being called the following members were present: Al Havens, Chris Olney, Skylar Limkemann, Eric Schnedler. Tim Orris present via phone. Others present City Administrator Doug Boldt.

AGENDA ADDITIONS/AGENDA APPROVAL

Motion to approve agenda by Limkemann. Second by Schnedler. All ayes, agenda approved.

COMMUNICATIONS AND REPORTS

Unscheduled: If you wish to address the City Council on subjects pertaining to today's meeting agenda, please wait until that item on the agenda is reached. If you wish to address the City Council on an item **not** on the agenda, please approach the lectern and give your name and address for the public record before discussing your item.

CONSENT AGENDA

Note: These are routine items and will be enacted by one motion without separate discussion unless a Council Member requests separate consideration.

Approval of City Council Minutes

Approval of Clerk/Treasurer's Report

Approval of Liquor License – Back Berner Bar & Grill – Tiffin Rec Fest

Mayor Berner has recused himself from the discussion.

Motion to approve Consent Agenda which includes City Council Minutes, Clerk/Treasurer's Report and Liquor License for Rec Fest by Limkemann. Second by Schnedler. All ayes, consent agenda approved.

MAYORAL PROCLAMATION

PUBLIC HEARING

Public Hearing on an Ordinance Amendment for All-Terrain Vehicles and Off-Road Utility Vehicles

Close Public Hearing

Motion to open Public Hearing on an Ordinance Amendment for All-Terrain Vehicles and Off-Road Utility Vehicles by Havens.

Second by Olney. Roll Call: Havens, Olney, Orris, Schnedler, Limkemann. Discussion: Nothing Received at City Hall.

Motion to close Public Hearing on an Ordinance Amendment for All-Terrain Vehicles and Off-Road Utility Vehicles by Havens. Second by Schnedler. Roll Call: Olney, Orris, Schnedler, Limkemann, Havens.

Public Hearing on the Plans, Specifications, Form of Contract, Estimate of Costs for Tiffin Well #5 Pump, Controls and Watermain Project

Close Public Hearing and Proceed to I-1

Motion to open Public Hearing on the Plans, Specifications, Form of Contract, Estimate of Costs for Tiffin Well #5 Pump, Controls and Watermain Project by Olney. Second by Schnedler. Roll Call: Orris, Schnedler, Limkemann, Havens, Olney.

Discussion: Nothing Received at City Hall. Dave Schechinger from V&K was at the meeting to answer questions. Bids for the project are due at 10:00 a.m. on Thursday, July 21st.

Motion to close Public Hearing on the Plans, Specifications, Form of Contract, Estimate of Costs for Tiffin Well #5 Pump, Controls and Watermain Project by Schnedler. Second by Havens. Roll Call: Schnedler, Limkemann, Havens, Olney, Orris.

ORDINANCE APPROVAL/AMENDMENT

Ordinance No. 2022-495 – An Ordinance Amending the Official Zoning Map of the City of Tiffin to Rezone Tiffin West from R-1E, to R-1B, R-1D, R-2 and C-2B, in the City of Tiffin, Iowa

Motion to Approve Third and Final Reading

Motion to approve Ordinance No. 2022-495 – An Ordinance Amending the Official Zoning Map of the City of Tiffin to Rezone Tiffin West from R-1E, to R-1B, R-1D, R-2 and C-2B, in the City of Tiffin, Iowa by Havens. Second by Limkemann. Roll Call: Limkemann, Havens, Olney, Orris, Schnedler. All ayes, third and final reading approved.

Ordinance No. 2022-496 – An Ordinance Amending the Official Zoning Map of the City of Tiffin to Rezone a portion of Andersen Addition from R-2 to R-1C, in the City of Tiffin, Iowa

Motion to Approve Second Reading and Proceed to Third Reading

Motion to approve Ordinance No. 2022-496 – An Ordinance Amending the Official Zoning Map of the City of Tiffin to Rezone a portion of Andersen Addition from R-2 to R-1C, in the City of Tiffin, Iowa by Schnedler. Second by Limkemann. Roll Call: Havens, Olney, Orris, Schnedler, Limkemann. All ayes, second reading approved.

RESOLUTIONS FOR APPROVAL

Resolution No. 2022-064 – A Resolution Approving Plans, Specifications, Form of Contract, and Estimate of Costs for the Tiffin Well #5 Pump, Controls and Watermain Project.

Motion to approve Resolution No. 2022-064 – A Resolution Approving Plans, Specifications, Form of Contract, and Estimate of Costs for the Tiffin Well #5 Pump, Controls and Watermain Project by Havens. Second by Limkemann. Roll Call: Schnedler, Limkemann, Havens, Olney, Orris. All ayes, motion carried.

Resolution No. 2022-065 – A Resolution Approving the Revised Preliminary Plat of Prairie Village Commercial Part 3, Tiffin, Iowa.

Motion to approve Resolution No. 2022-065 – A Resolution Approving the Revised Preliminary Plat of Prairie Village Commercial Part 3, Tiffin, Iowa. Motion to amend resolution that as a condition of the approval of the preliminary plat, the final plat will not be approved without the developer's agreement having been approved by Havens. Second by Limkemann. All ayes, motion carried.

Motion to Approve as amended by Limkemann. Second by Havens. Roll Call: Limkemann, Havens, Olney, Orris, Schnedler. All ayes, motion carried.

Resolution No. 2022-066 – A Resolution Authorizing the Entering into a Developer's Agreement with Iowa Development Group Inc., Tiffin, Iowa, for Prairie Village Commercial Part 3.

Motion to table Resolution No. 2022-066 – A Resolution Authorizing the Entering into a Developer's Agreement with Iowa Development Group Inc., Tiffin, Iowa, for Prairie Village Commercial Part 3 by Schnedler. Second by Havens.

Discussion: Would like one side of street to have a sidewalk on it before the final plat. Would like to further clarify 3(H) as it relates to a timeframe, traffic counts or some kind of split of the traffic signals cost. All ayes, motion carried.

OLD BUSINESS

MOTIONS FOR APPROVAL

Consideration of Payables List – Motion to Approve by Limkemann. Second by Orris. All ayes, motion carried.

Consideration of Pay Application #5 – Woodruff Construction, Public Works Building Project – Motion to Approve by Havens. Second by Orris. All ayes, motion carried.

Consideration of Pay Estimate #11 – Rathje Construction, Original Town Urbanization Phase Two – Motion to Approve by Limkemann. Second by Schnedler. All ayes, motion carried.

Discussion and Consideration of One-Time Water and Sewer Adjustment for 330 College Street, Apartment #22 and Council Action as Needed. Motion to approve by Olney. Second by Limkemann. All ayes, motion carried.

Discussion and Consideration of Update to the City of Tiffin's Personnel Handbook for Meal and Mileage Reimbursement and Council Action as Needed. Motion to approve with amendment to read as 'for City business' by Limkemann. Second by Schnedler. All ayes, motion carried.

REPORTS TO BE RECEIVED/FILED

June Johnson County Sheriff's Report

Monthly Departmental Budget Reports

REPORTS FROM CITY PERSONNEL

Mayor's Report – Discussion: Nothing to Report.

City Council Reports – Discussion: Councilperson Limkemann talked about having the Sheriff's Department conduct some special traffic enforcement events in town. Talked about the EMS bill and how it will not be on the November ballot now because there is not enough time. Talked about LOSST and the potential benefits to Tiffin.

Director of Public Work's Report – Discussion: Nothing to Report.

Building Official's Report – Discussion: Nothing to Report.

Recreation Director's Report – Discussion: Rec Fest this Saturday.

City Engineer's Report – Nothing to Report.

City Attorney's Report – Nothing to Report.

City Administrator's Report – Discussion: City Administrator Doug Boldt had a follow-up meeting with Darryl High for the potential recreation facility. Stated August work sessions will start departmental tours. Also discussed the possibility of additional baseball fields in the park.

ADJOURNMENT

Motion to adjourn by Schnedler. Second by Olney. All ayes, meeting adjourned at 8:20 p.m.