

City of Tiffin, Iowa

Meeting: Tiffin City Council Meeting
Place: Tiffin City Hall, 300 Railroad Street, Tiffin, Iowa 52340
Date/Time: January 3, 2023 – 7:00 PM
Web Page: www.tiffin-iowa.org
Posted: December 29, 2022 (website & front entry of City Hall)

Mayor:	Steven Berner	City Administrator:	Doug Boldt
Council At Large:	Al Havens – Mayor Pro-Tem	City Attorney:	Robert Michael/Crystal Raiber
Council At Large:	Skylar Limkemann	City Clerk:	Abigail Hora
Council At Large:	Chris Olney	W/WW Superintendent:	Brett Mehmen
Council At Large:	Tim Orris	D. of Public Works:	Brian Detert
Council At Large:	Eric Schnedler	Building Official:	Brian Shay
		Recreation Director:	Frank Haege
		Fire Chief:	Brad Hill
		City Engineer:	MSA Professional Services

Work Session - Call to Order – 5:45 PM

A. Roll Call

The City of Tiffin City Council held a work session Tuesday, January 3, 2023, at the City Hall Council Chambers. Mayor Berner called the meeting to order at 5:46 PM. Upon roll being called the following members were present: Chris Olney, Skylar Limkemann, Al Havens, Eric Schnedler, Tim Orris. Others present City Administrator Doug Boldt and City Clerk Abigail Hora.

B. Agenda Additions/Agenda Approval

Motion to approve agenda by Schnedler.

Second by Olney.

All ayes, agenda approved.

C. Tour of New Public Work Building

Motion to temporarily adjourn and travel to New PW building by Havens.

Second by Limkemann.

All ayes, meeting temporarily adjourned at 5:46 PM.

Motion to return from temporary adjournment at the New PW building by Limkemann.

Second by Orris.

All ayes, motion carried.

Motion to temporarily adjourn and travel back to City Hall by Limkemann.

Second by Havens.

Motion to return from temporary adjournment at City Hall by Orris.

Second by Schnedler.

All ayes, motion carried.

D. Discussion of Tiffin West Subdivision and potential options for Half Moon Road

Discussion: Jason Dumont developer and Jon Marner from MMS discussed the Tiffin West subdivision with City Council. Developer would like to asphalt the road to the first drive and then 2-3X a year conduct dust control.

E. Discussion of possible Detention/Retention Facility in City Park for Hawk Wash Car Wash Storm Water Runoff Management

Discussion: Jon Marner from MMS present to discuss the possible detention/retention facility. The site proposed would be on City property but upsized to fit the use of the City.

F. Questions from Council Members regarding items on the Regular City Council Agenda

G. Other Business

H. Adjournment

Motion to adjourn by Schnedler.

Second by Limkemann.

All ayes, meeting adjourned at 7:02 PM.

A. Regular Session - Call to Order – 7:00 PM

B. Roll Call

The City of Tiffin City Council held a regular session Tuesday, January 3, 2023, at the City Hall: Council Chambers. Mayor Berner called the meeting to order at 7:02 PM. Upon roll being called the following members were present: Skylar Limkemann, Chris Olney, Eric Schnedler, Al Havens, Tim Orris. Others present City Administrator Doug Boldt and City Clerk Abigail Hora.

C. Agenda Additions/Agenda Approval

Motion to approve agenda by Olney.

Second by Orris.

All ayes, agenda approved.

D. Communications and Reports

1. Unscheduled

If you wish to address the City Council on subjects pertaining to today's meeting agenda, please wait until that item on the agenda is reached. If you wish to address the City Council on an item **not** on the agenda, please approach the lectern and give your name and address for the public record before discussing your item.

Discussion: Julie Happel, 267 W Goldfinch Dr, wanted to address the deer issue behind her house. She would like to put in a gap to allow wildlife to freely roam. Has contacted the DNR to further discuss this issue.

E. Consent Agenda

Note: These are routine items and will be enacted by one motion without separate discussion unless a Council Member requests separate consideration.

1. Approval of City Council Minutes

2. Appointment of Al Havens as Mayor Pro-Tem

Motion to approve Consent Agenda which includes City Council Minutes and Appointment of Al Havens as Mayor Pro-Tem by Orris.

Second by Schnedler.

Abstained Havens.

All ayes, consent agenda approved.

F. Mayoral Proclamation

1.

G. Public Hearing

1. Public Hearing on the Proposed Amendment to the Revitalization Plan for the Villages Part I Urban Revitalization Area

a. Close Public Hearing and Proceed to I-1

Motion to approve Public Hearing on the Proposed Amendment to the Revitalization Plan for the Villages Part I Urban Revitalization Area by Olney.

Second by Havens.

Roll Call: Havens, Orris, Olney, Schnedler, Limkemann.

Discussion: Nothing Received at City Hall.

Motion to close Public Hearing on the Proposed Amendment to the Revitalization Plan for the Villages Part I Urban Revitalization Area by Orris.

Second by Schnedler.

Roll Call: Orris, Olney, Schnedler, Limkemann, Havens.

H. Ordinance Approval/Amendment

1.

I. Resolutions for Approval

1. Resolution No. 2023-001 – A Resolution Adopting the Amendment to the Plan for the Villages Part I Urban Revitalization Area. Motion to approve Resolution No. 2023-001 – A Resolution Adopting the Amendment to the Plan for the Villages Part I Urban Revitalization Area by Havens. Second by Orris.

Roll Call: Olney, Schnedler, Limkemann, Havens, Orris.
All ayes, motion carried.

2. Resolution No. 2023-002 – A Resolution Naming Depositories for City Funds and Approving City’s Investment Policy. Motion to approve Resolution No. 2023-002 – A Resolution Naming Depositories for City Funds and Approving City’s Investment Policy by Orris.
Second by Schnedler.
Roll Call: Schnedler, Limkemann, Havens, Orris, Olney.
Mayor Berner re
All ayes, motion carried.
3. Resolution No. 2023-003 – A Resolution Approving an Extension of Grove Park as a Planned Development Overlay Concept. Motion to extend Resolution No. 2023-003 – A Resolution Approving an Extension of Grove Park as a Planned Development Overlay Concept until July 2, 2024 by Havens.
Second by Limkemann.
Roll Call: Limkemann, Havens, Orris, Olney, Schnedler.
All ayes, motion carried.
4. Resolution No. 2023-004 – A Resolution Setting the Date of January 17, 2023, to Approve the Updating of the City of Tiffin’s Capital Improvements Plan. Motion to approve Resolution No. 2023-004 – A Resolution Setting the Date of January 17, 2023, to Approve the Updating of the City of Tiffin’s Capital Improvements Plan by Schnedler.
Second by Orris.
Roll Call: Havens, Orris, Olney, Schnedler, Limkemann.
All ayes, motion carried.

J. Old Business

1. Resolution No. 2022-097 – A Resolution Approving Tax Abatement Application for the Villages Part I Urban Revitalization Area. Motion to approve Resolution No. 2022-097 – A Resolution Approving Tax Abatement Application for the Villages Part I Urban Revitalization Area by Orris.
Second by Havens.
Roll Call: Orris, Olney, Schnedler, Limkemann, Havens.
All ayes, motion carried.

K. Motions for Approval

1. Consideration of Payables List – Motion to Approve by Orris.
Second by Olney.
All ayes, motion carried.
2. Consideration of City Council Appointments (below) and Council Action as Needed
 - a. City Clerk – Abigail Hora
 - b. City Attorney – Holland, Michael, Raiber & Sittig PLC
 - c. City Engineer – MSA Professional Services
 - d. Official Newspaper – Cedar Rapids GazetteMotion to approve by Limkemann.
Second by Orris.
All ayes, motion carried.

L. Reports to be Received/Filed

- 1.

M. Reports from City Personnel

1. Mayor’s Report – Nothing to Report.
2. City Council Reports – Nothing to Report.
3. Director of Public Work’s Report - Nothing to Report.
4. Building Official’s Report - Nothing to Report.


5. Recreation Director's Report - Discussion: Frank Haege Recreation Director reported that youth basketball will begin this weekend and the ice rink will be open full time for the season.
6. City Engineer's Report – Nothing to Report.
7. City Attorney's Report - Nothing to Report.
8. City Administrator's Report – Discussion: City Administrator Doug Boldt discussed his report.

N. Adjournment

Motion to adjourn by Schnedler.

Second by Havens.

All ayes, meeting adjourned 7:28 PM.



January 4th, 2023

Abigail Hora, City Clerk