

City of Tiffin, Iowa

Meeting: Tiffin City Council Meeting
Place: Tiffin City Hall, 300 Railroad Street, Tiffin, Iowa 52340
Date/Time: February 15, 2022 – 7:00 PM
Web Page: www.tiffin-iowa.org
Posted: February 11, 2022 (website & front entry of City Hall)

Mayor:	Steven Berner	City Administrator:	Doug Boldt
Council At Large:	Al Havens – Mayor Pro-Tem	City Attorney:	Robert Michael/Crystal Raiber
Council At Large:	Skylar Limkemann	City Clerk:	Abigail Hora
Council At Large:	Chris Olney	W/WW Superintendent:	Brett Mehmen
Council At Large:	Tim Orris	D. of Public Works:	Brian Detert
Council At Large:	Eric Schnedler	Building Official:	Brian Shay
		Recreation Director:	Frank Haege
		Fire Chief:	Brad Hill
		City Engineer:	MSA Professional Services

Work Session - Call to Order – 6:30 PM

A. Roll Call

The City of Tiffin City Council held a work session Tuesday, February 15, 2022, at the City Hall Council Chambers. Mayor Berner called the meeting to order at 6:32 PM. Upon roll being called the following members were present: Tim Orris, Christine Olney, Skylar Limkemann, Al Havens, Eric Schnedler. Others present City Administrator Doug Boldt and Deputy City Clerk Brianna Wilkerson.

B. Agenda Additions/Agenda Approval

Motion to approve agenda by Schnedler.

Second by Orris.

All ayes, agenda approved.

C. Review of Annual Building Department's Report

Discussion: Building Official Brian Shay gave the Annual Building Department report.

D. Questions from Council Members regarding items on the Regular City Council Agenda

E. Other Business

F. Adjournment

Motion to adjourn by Havens.

Second by Orris.

All ayes, meeting adjourned at 6:58 PM.

A. Regular Session - Call to Order – 7:00 PM

B. Roll Call

The City of Tiffin City Council held a regular session Tuesday, February 15, 2022, at the City Hall: Council Chambers. Mayor Berner called the meeting to order at 7:00 PM. Upon roll being called the following members were present: Christine Olney, Al Havens, Tim Orris, Skylar Limkemann, Eric Schnedler. Others present City Administrator Doug Boldt and Deputy City Clerk Brianna Wilkerson.

C. Agenda Additions/Agenda Approval

Motion to approve agenda by Limkemann.

Second by Schnedler.

All ayes, agenda approved.

D. Communications and Reports

1. Unscheduled

If you wish to address the City Council on subjects pertaining to today's meeting agenda, please wait until that item on the agenda is reached. If you wish to address the City Council on an item **not** on the agenda, please approach the lectern and give your name and address for the public record before discussing your item.

Mark Petersen, 632 Calla Lilly Way, wanted to discuss the City bringing the mowing in house.

Dick Huff, 355 Oriole Ct, wanted an update on the water quality. He asked about small-town grants if we apply for them to improve the city. Lastly, inquired on the Forevergreen Road intersection progress.

E. Consent Agenda

Note: These are routine items and will be enacted by one motion without separate discussion unless a Council Member requests separate consideration.

1. Approval of City Council Minutes
2. Approval of Clerk/Treasurer's Report

Motion to approve consent agenda which includes City Council Minutes and Clerk/Treasurer's Report by Orris.

Second by Schnedler.

All ayes, consent agenda approved.

F. Mayoral Proclamation

- 1.

G. Public Hearing

1. Public Hearing on FY 2022-2023 Proposed Maximum Property Tax Dollars

- a. Close Public Hearing and Proceed to I-1

Motion to open Public Hearing on Resolution No. 2022-011 – A Resolution Approving the FY 2022-2023 Proposed Maximum Property Tax Dollars by Olney.

Second by Havens.

Roll call: Havens, Orris, Limkemann, Olney, Schnedler

Discussion: Nothing Received at City Hall.

Motion to close Public Hearing on Resolution No. 2022-011 – A Resolution Approving the FY 2022-2023 Proposed Maximum Property Tax Dollars by Havens.

Second by Olney.

Roll call: Olney, Orris, Schnedler, Limkemann, Havens

2. Public Hearing on Proposal to enter into a Sewer Revenue Loan and Disbursement Agreement

- a. Close Public Hearing and Proceed to I-2

Motion to open Public Hearing on Resolution No. Resolution No. 2022-012 – A Resolution

Authorizing and Approving a Loan and Disbursement Agreement and Providing for the Issuance and Securing the Payment of \$486,000 Sewer Revenue Bonds, Series 2022, and Authorizing the related Reduction of Interest Rate on the Sewer Revenue Bond, Series 2018 by Olney.

Second by Orris.

Roll call: Orris, Havens, Limkemann, Schnedler, Olney

Discussion: Nothing Received at City Hall.

Motion to close Public Hearing on Resolution No. 2022 -012 – A Resolution Authorizing and Approving a Loan and Disbursement Agreement and Providing for the Issuance and Securing the Payment of \$486,000 Sewer Revenue Bonds, Series 2022, and Authorizing the related Reduction of Interest Rate on the Sewer Revenue Bond, Series 2018 by Olney.

Second by Orris.

Roll call: Limkemann, Schnedler, Havens, Olney, Orris

H. Ordinance Approval/Amendment

1. Ordinance No. 2022-491 – An Ordinance Amending the Official Zoning Map of the City of Tiffin to Rezone a portion of Lot 1, Gracehill Estates from R-1A to R-2/OPD

- a. Motion to Approve Third and Final Reading

Motion to approve Ordinance No. 2022-491 – An Ordinance Amending the Official Zoning Map of the City of Tiffin to Rezone a portion of Lot 1, Gracehill Estates from R-1A to R-2/OPD by Havens.

Second by Olney.

Roll Call: Orris, Schnedler, Olney, Limkemann, Havens.

All ayes, final reading approved.

I. Resolutions for Approval

1. Resolution No. 2022-011 – A Resolution Approving the FY 2022-2023 Proposed Maximum Property Tax Dollars. Motion to approve Resolution No. 2022-011 – A Resolution Approving the FY 2022-2023 Proposed Maximum Property Tax Dollars by Schnedler.
Second by Havens.
Roll call: Olney, Limkemann, Havens, Schnedler, Orris
All ayes, motion carried.
2. Resolution No. 2022-012 – A Resolution Authorizing and Approving a Loan and Disbursement Agreement and Providing for the Issuance and Securing the Payment of \$486,000 Sewer Revenue Bonds, Series 2022, and Authorizing the related Reduction of Interest Rate on the Sewer Revenue Bond, Series 2018. Motion to approve Resolution No. 2022-012 – A Resolution Authorizing and Approving a Loan and Disbursement Agreement and Providing for the Issuance and Securing the Payment of \$486,000 Sewer Revenue Bonds, Series 2022, and Authorizing the related Reduction of Interest Rate on the Sewer Revenue Bond, Series 2018 by Orris.
Second by Schnedler.
Roll call: Limkemann, Olney, Havens, Orris, Schnedler
All ayes, motion carried.
3. Resolution No. 2022-013 – A Resolution Setting the Date of March 1, 2022, for a Public Hearing to Rezone Prairie Village Part 3 from R-1A, R-2, R-4 and R-1E to R-1D/OPD, R-2/OPD, R-4/OPD and R-1E/OPD. Motion to approve Resolution No. 2022--013 – A Resolution Setting the Date of March 1, 2022, for a Public Hearing to Rezone Prairie Village Part 3 from R-1A, R-2, R-4 and R-1E to R-1D/OPD, R-2/OPD, R-4/OPD and R-1E/OPD by Schnedler.
Second by Limkemann.
Roll Call: Schnedler, Havens, Orris, Olney, Limkemann
All ayes, motion carried.
4. Resolution No. 2022-014 – A Resolution Setting the Date of March 15, 2022, for a Public Hearing on an Urban Renewal Plan Amendment for the 2017 Park Place Commercial Renewal Area. Motion to approve Resolution No. 2022-014 – A Resolution Setting the Date of March 15, 2022, for a Public Hearing on an Urban Renewal Plan Amendment for the 2017 Park Place Commercial Renewal Area by Limkemann.
Second by Havens.
Roll call: Orris, Limkemann, Olney, Schnedler, Havens
All ayes, motion carried.
5. Resolution No. 2022-015 – A Resolution Setting the Date of March 15, 2022, for Public Hearings and Additional Action on Proposals to Enter into General Obligation Corporate Purpose Loan Agreements and to Borrow Money Thereunder. Motion to approve Resolution No. 2022-015 – A Resolution Setting the Date of March 15, 2022, for Public Hearings and Additional Action on Proposals to Enter into General Obligation Corporate Purpose Loan Agreements and to Borrow Money Thereunder by Limkemann.
Second by Schnedler
Roll call: Limkemann, Havens, Orris, Schnedler, Olney
All ayes, motion carried.
6. Resolution No. 2022-016 – A Resolution Approving the Preliminary Plat of PATS First Addition Motion to approve Resolution No. 2022-016 – A Resolution Approving the Preliminary Plat of PATS First Addition by Olney.
Second by Orris.
Roll call: Olney, Schnedler, Havens, Orris, Limkemann
All ayes, motion carried.

7. Resolution No. 2022-017 – A Resolution Approving the Final Plat of PATS First Addition
Motion to approve Resolution No. 2022-017 – A Resolution Approving the Final Plat of PATS
First Addition by Orris.
Second by Olney.
Roll call: Orris, Limkemann, Havens, Olney, Schnedler
All ayes, motion carried.
8. Resolution No. 2022-018 – A Resolution Approving the Preliminary Plat of Pinnacle Ridge First
Addition. Motion to approve Resolution No. 2022-018 – A Resolution Approving the Preliminary
Plat of Pinnacle Ridge First Addition by Schnedler.
Second by Havens.
Roll call: Havens, Olney, Orris, Schnedler, Limkemann
All ayes, motion carried.
9. Resolution No. 2022-019 – A Resolution Approving the Final Plat of Pinnacle Ridge First
Addition. Motion to approve Resolution No. 2022-019 – A Resolution Approving the Final Plat of
Pinnacle Ridge First Addition by Havens.
Second by Schnedler.
Roll call: Limkemann, Orris, Schnedler, Havens, Olney
All ayes, motion carried.

J. Old Business

- 1.

K. Motions for Approval

1. Consideration of Payables List – Motion to Approve by Orris.
Second by Olney.
All ayes, motion carried.
2. Consideration of Special Events Application – Easter Egg Hunt – Infuse Church. Motion to
approve by Olney.
Second by Orris.
All ayes, motion carried.
3. Consideration of Change Order #14 – Rathje Construction, Original Town Urbanization Phase
Two – Motion to Approve by Havens.
Second by Orris.
All ayes, motion carried.
4. Consideration of Change Order #15 – Rathje Construction, Original Town Urbanization Phase
Two – Motion to Approve by Havens.
Second by Orris.
All ayes, motion carried.
5. Discussion and Consideration of Donation to Clear Creek Amana 2022 Post Prom and Council
Action as Needed and Council Action as Needed. Motion to approve by Orris.
Second by Schnedler.
All ayes, motion carried.

L. Reports to be Received/Filed

1. January Johnson County Sheriff's Activity Report

M. Reports from City Personnel

1. Mayor's Report – Discussion: Nothing to Report.
2. City Council Reports – Discussion: Council Person Olney will be attending the open house at
Kent Park for the trail. Council Person Limkemann reported the Fire Department was awarded
\$2500 from South Slope. They will be purchasing a tablet for 159. They also applied at Wal-Mart

in Coralville, Iowa City and Sams Club for \$2500 each. The Safer grant application has been submitted.

3. Director of Public Work's Report – Discussion: Public Works Director Brian Detert reported new dump truck will be delivered later this week.
4. Building Official's Report – Discussion: Building Official Shay - Nothing to Report.
5. Recreation Director's Report – Discussion: Recreation Director Frank Haege reported success at Tiffin on Ice 150-200 people attended. The city got 6 weeks out of the ice rink. Sunday open gyms have been going well.
6. Engineer's Report – Discussion: Nothing to Report.
7. City Attorney's Report – Discussion: Nothing to Report.
8. City Administrator's Report – Discussion: City Administrator Doug Boldt reported that Woodruff Construction plans to start next Monday on the Public Works project as they met and had a preconstruction meeting, they are scheduled to complete this before the end of the year. Some upcoming dates for city related functions are July 23 for REC fest and May 14 for City Wide Clean-Up. Doug has been attending ICMA Conference via grants/scholarship in previous year and this year he has been asked to be a presenter to discuss Economic Development.

M. Adjournment

Motion to adjourn by Schnedler.

Second by Limkemann.

All ayes, meeting adjourned at 8:23 PM.



Brianna Wilkerson, Deputy City Clerk

February 16th, 2022