

City of Tiffin, Iowa

Meeting: Tiffin City Council Meeting
Place: Tiffin City Hall, 300 Railroad Street, Tiffin, Iowa 52340
Date/Time: December 6, 2022 – 7:00 PM
Web Page: www.tiffin-iowa.org
Posted: December 2, 2022 (website & front entry of City Hall)

Mayor:	Steven Berner	City Administrator:	Doug Boldt
Council At Large:	Al Havens – Mayor Pro-Tem	City Attorney:	Robert Michael/Crystal Raiber
Council At Large:	Skylar Limkemann	City Clerk:	Abigail Hora
Council At Large:	Chris Olney	W/WW Superintendent:	Brett Mehmen
Council At Large:	Tim Orris	D. of Public Works:	Brian Detert
Council At Large:	Eric Schnedler	Building Official:	Brian Shay
		Recreation Director:	Frank Haege
		Fire Chief:	Brad Hill
		City Engineer:	MSA Professional Services

Work Session - Call to Order – 6:00 PM

A. Roll Call

The City of Tiffin City Council held a work session Tuesday, December 6, 2022, at the City Hall Council Chambers. Mayor Berner called the meeting to order at 6:00 PM. Upon roll being called the following members were present: Chris Olney, Skylar Limkemann (arrives at 6:04 PM), Al Havens, Eric Schnedler, Tim Orris. Others present City Administrator Doug Boldt and City Clerk Abigail Hora.

B. Agenda Additions/Agenda Approval

Motion to approve agenda by Schnedler.

Second by Orris.

All ayes, agenda approved.

C. Discussion and Review of the City of Tiffin Capital Improvements Plan

Discussion: City Administrator Doug Boldt discussed the Cities CIP with City Council.

D. Questions from Council Members regarding items on the Regular City Council Agenda

E. Other Business

F. Adjournment

Motion to adjourn by Schnedler.

Second by Limkemann.

All ayes, motion carried.

A. Regular Session - Call to Order – 7:00 PM

B. Roll Call

The City of Tiffin City Council held a regular session Tuesday, December 6, 2022, at the City Hall: Council Chambers. Mayor Berner called the meeting to order at 7:01 PM. Upon roll being called the following members were present: Skylar Limkemann, Chris Olney, Eric Schnedler, Al Havens, Tim Orris. Others present City Administrator Doug Boldt and City Clerk Abigail Hora.

C. Agenda Additions/Agenda Approval

Motion to approve agenda by Orris.

Second by Schnedler.

All ayes, agenda approved.

D. Communications and Reports

1. Unscheduled

If you wish to address the City Council on subjects pertaining to today's meeting agenda, please wait until that item on the agenda is reached. If you wish to address the City Council on an item **not** on the agenda, please approach the lectern and give your name and address for the public record before discussing your item.

E. Consent Agenda

Note: These are routine items and will be enacted by one motion without separate discussion unless a Council Member requests separate consideration.

1. Approval of City Council Minutes
2. Approval of Special City Council Minutes

Motion to approve Consent Agenda which includes City Council Minutes and Special City Council Minutes by Limkemann.

Second by Orris.

All ayes, consent agenda approved.

F. Mayoral Proclamation

- 1.

G. Public Hearing

- 1.

H. Ordinance Approval/Amendment

1. Ordinance 2022-499 – An Ordinance to Amend the Tiffin Zoning Ordinance, Section 5, Fence and Hedge Regulations, Subsection 5.03, Regarding the Allowed Location of Fences

- a. Motion to Approve Second Reading and Proceed to Third Reading

Motion to approve Ordinance 2022-499 – An Ordinance to Amend the Tiffin Zoning Ordinance, Section 5, Fence and Hedge Regulations, Subsection 5.03, Regarding the Allowed Location of Fences by Olney.

Second by Orris.

Roll Call: Havens, Orris, Olney, Schnedler, Limkemann.

All ayes, second reading approved.

I. Resolutions for Approval

- 1.

J. Old Business

- 1.

K. Motions for Approval

1. Consideration of Payables List – Motion to Approve by Havens.
Second by Limkemann.
All ayes, motion carried.
2. Consideration of Pay Estimate #15 – Rathje Construction, Original Town Urbanization Project Phase Two – Motion to Approve by Limkemann.
Second by Orris.
All ayes, motion carried.
3. Discussion and Consideration of Approval of Bid to Remove the House at 210 Grant Street and Council Action as Needed. Motion to approve Neuzil & Sons bid by Schnedler.
Second by Havens.
All ayes, motion carried.
4. Discussion and Consideration of Hiring Public Works Maintenance Worker and Council Action as Needed. Motion to approve by Havens.
Second by Limkemann.
All ayes, motion carried.
5. Discussion and Consideration to Direct the City Administrator to begin the Public Education Process for a potential Local Option Sales and Service Tax (LOST) Referendum and Council Action as Needed. Motion to approve by Limkemann.
Second by Havens.
All ayes, motion carried.

L. Reports to be Received/Filed

1. Update on New Fire Truck

M. Reports from City Personnel

1. Mayor's Report – Discussion: Mayor Berner attended the MPO meeting. He gave an update from this meeting.
2. City Council Reports – Discussion: Nothing to Report.
3. Director of Public Work's Report – Nothing to Report.
4. Building Official's Report – Discussion: Nothing to Report.
5. Recreation Director's Report – Discussion: Nothing to Report.
6. City Engineer's Report – Written Report in the Packet.
7. City Attorney's Report – Nothing to Report.
8. City Administrator's Report – Discussion: City Administrator Doug Boldt reported the warning siren crew was in town today and they should be completed by Friday.

N. Adjournment

Motion to approve by Limkemann.

Second by Schnedler.

All ayes, meeting adjourned at 7:47 PM.



December 7th, 2022

Abigail Hora, City Clerk