

City of Tiffin, Iowa

Meeting: Tiffin City Council Meeting
Place: Tiffin City Hall, 300 Railroad Street, Tiffin, Iowa 52340
Date/Time: October 18, 2022 – 7:00 PM
Web Page: www.tiffin-iowa.org
Posted: October 14, 2022 (website & front entry of City Hall)

Mayor:	Steven Berner	City Administrator:	Doug Boldt
Council At Large:	Al Havens – Mayor Pro-Tem	City Attorney:	Robert Michael/Crystal Raiber
Council At Large:	Skylar Limkemann	City Clerk:	Abigail Hora
Council At Large:	Chris Olney	W/WW Superintendent:	Brett Mehmen
Council At Large:	Tim Orris	D. of Public Works:	Brian Detert
Council At Large:	Eric Schnedler	Building Official:	Brian Shay
		Recreation Director:	Frank Haege
		Fire Chief:	Brad Hill
		City Engineer:	MSA Professional Services

Work Session - Call to Order – 6:00 PM

A. Roll Call

The City of Tiffin City Council held a work session Tuesday, October 18, 2022, at the City Hall Council Chambers. Mayor Berner called the meeting to order at 6:02 PM. Upon roll being called the following members were present: Chris Olney, Skylar Limkemann, Al Havens, Eric Schnedler. Absent: Tim Orris. Others present City Administrator Doug Boldt and City Clerk Abigail Hora.

B. Agenda Additions/Agenda Approval

Motion to approve agenda by Limkemann.
Second by Schnedler.
All ayes, agenda approved.

C. Discussion and Update on Potential Joint Public Safety Facility

Discussion: City Administrator Doug Boldt discussed Joint Public Safety Facility with City Council.

D. Questions from Council Members regarding items on the Regular City Council Agenda

E. Other Business

F. Adjournment

Motion to adjourn by Limkemann.
Second by Schnedler.
All ayes, meeting adjourned at 7:01 PM.

A. Regular Session - Call to Order – 7:00 PM

B. Roll Call

The City of Tiffin City Council held a regular session Tuesday, October 5, 2021, at the City Hall: Council Chambers. Mayor Berner called the meeting to order at 7:02 PM. Upon roll being called the following members were present: Skylar Limkemann, Chris Olney, Eric Schnedler, Al Havens. Absent: Tim Orris. Others present City Administrator Doug Boldt and City Clerk Abigail Hora.

C. Agenda Additions/Agenda Approval

Motion to approve agenda by Olney.
Second by Schnedler.
All ayes, agenda approved.

D. Communications and Reports

1. Unscheduled

If you wish to address the City Council on subjects pertaining to today's meeting agenda, please wait until that item on the agenda is reached. If you wish to address the City Council on an item **not** on the agenda, please approach the lectern and give your name and address for the public record before discussing your item.

E. Consent Agenda

Note: These are routine items and will be enacted by one motion without separate discussion unless a Council Member requests separate consideration.

1. Approval of City Council Minutes
2. Approval of Special City Council Minutes
3. Approval of Clerk/Treasurer's Report
4. Approval of Cigarette License – Hometown Spirits

Motion to approve consent agenda which includes City Council Minutes, Special City Council Minutes, Clerk/Treasurer's Report and Cigarette License for Hometown Spirits by Schnedler.

Second by Olney.

All ayes, consent agenda approved.

F. Mayoral Proclamation

- 1.

G. Public Hearing

1. Public Hearing on Proposed Plan Amendment for the Tiffin Urban Renewal Area

- a. Close Public Hearing and Proceed to I-1

Motion to open Public Hearing on Proposed Plan Amendment for the Tiffin Urban Renewal Area by Havens.

Second by Schnedler.

Roll Call: Havens, Olney, Schnedler, Limkemann.

Discussion: Nothing Received at City Hall.

Motion to close Public Hearing on Proposed Plan Amendment for the Tiffin Urban Renewal Area by Olney.

Second by Havens.

Roll Call: Olney, Schnedler, Limkemann, Havens.

2. Public Hearing on Proposed Development Agreement with Iowa Development Group, Inc.

- a. Close Public Hearing and Proceed to I-2

Motion to open Public Hearing on Proposed Development Agreement with Iowa Development Group, Inc. by Limkemann.

Second by Schnedler.

Roll Call: Schnedler, Limkemann, Havens, Olney.

Discussion: Nothing Received at City Hall.

Motion to close Public Hearing on Proposed Development Agreement with Iowa Development Group, Inc. by Schnedler.

Second by Olney.

Roll Call: Limkemann, Havens, Olney, Schnedler.

H. Ordinance Approval/Amendment

1. Ordinance No. 2022-498 – An Ordinance Amending the Official Zoning Map of the City of Tiffin, Iowa, to Rezone Lot 55, Madden Addition From R-2 to R-2/OPD in the City of Tiffin, Iowa, Johnson County, Iowa and Legally Described Herein

- a. Motion to Approve Third and Final Reading

Motion to approve Ordinance No. 2022-498 – An Ordinance Amending the Official Zoning Map of the City of Tiffin, Iowa, to Rezone Lot 55, Madden Addition From R-2 to R-2/OPD in the City of Tiffin, Iowa, Johnson County, Iowa and Legally Described Herein by Havens.

Second by Olney.

Roll Call: Olney, Schnedler, Limkemann, Havens.

All ayes, third and final reading approved.

I. Resolutions for Approval

1. Resolution No. 2022-086 – A Resolution to Approve the Urban Renewal Plan Amendment for the Tiffin Urban Renewal Area. Motion to approve Resolution No. 2022-086 – A Resolution to Approve the Urban Renewal Plan Amendment for the Tiffin Urban Renewal Area by Havens. Second by Olney.

Roll Call: Schnedler, Limkemann, Havens, Olney.
All ayes, motion carried.

2. Resolution No. 2022-087 – A Resolution Approving Development Agreement with Iowa Development Group, Inc., Authorizing Annual Appropriation Tax Increment Payments and Pledging Certain Tax Increment Revenues to the Payment of the Agreement. Motion to approve Resolution No. 2022-087 – A Resolution Approving Development Agreement with Iowa Development Group, Inc., Authorizing Annual Appropriation Tax Increment Payments and Pledging Certain Tax Increment Revenues to the Payment of the Agreement by Havens.

Second by Schnedler.

Roll Call: Havens, Olney, Schnedler, Limkemann.

All ayes, motion carried.

3. Resolution No. 2022-088 – A Resolution Approving a Developer’s Agreement with MHB Properties, LLC, Regarding Lot 55, Madden Addition, Planned Development Overlay (OPD) Site District, Tiffin, Iowa. Motion to approve Resolution No. 2022-088 – A Resolution Approving a Developer’s Agreement with MHB Properties, LLC, Regarding Lot 55, Madden Addition, Planned Development Overlay (OPD) Site District, Tiffin, Iowa by Limkemann.

Second by Schnedler.

Roll Call: Olney, Schnedler, Limkemann, Havens.

All ayes, motion carried.

4. Resolution No. 2022-089 – A Resolution Approving No Parking on the North Side of Railroad Street from Grant Street to Main Street. Motion to approve Resolution No. 2022-089 – A Resolution Approving No Parking on the North Side of Railroad Street from Grant Street to Main Street by Limkemann.

Second by Schnedler.

Roll Call: Schnedler, Limkemann, Havens, Olney.

All ayes, motion carried.

J. Old Business

- 1.

K. Motions for Approval

1. Consideration of Payables List – Motion to Approve by Olney.

Second by Schnedler.

All ayes, motion carried.

2. Consideration of Special Events Application – Blood Drive – Tiffin Lions Club. Motion to approve by Olney.

Second by Havens.

All ayes, motion carried.

3. Consideration of Pay Estimate #2 (Final) – Trail Phase 6, Vieth Construction – Motion to Approve by Havens.

Second by Schnedler.

All ayes, motion carried.

4. Consideration of Pay Estimate #3 – Well #5 Improvements, Shawver Well Company – Motion to Approve by Havens.

Second by Olney.

All ayes, motion carried.

5. Consideration of Pay Application #8 – Tiffin Public Works Building, Woodruff Construction – Motion to Approve by Olney.

Second by Havens.

All ayes, motion carried.

6. Discussion and Consideration of Quote for Additional Baseball/Softball Fields and Council Action as Needed. Motion to approve \$30,000 from the recreation program and \$30,000 from additional funds by Schnedler.
Second by Olney.
Discussion: Council would like a 3-to-5-year projection on recreation programs in the future.
All ayes, motion carried.
7. Discussion and Consideration of One-time Water and Sewer Adjustment for 709 Rolling Hills Drive and Council Action as Needed. Motion to approve by Havens.
Second by Limkemann.
All ayes, motion carried.

L. Reports to be Received/Filed

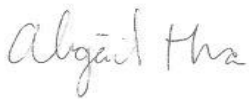
1. September Johnson County Sheriff's Report
2. Monthly Departmental Budget Reports

M. Reports from City Personnel

1. Mayor's Report – Trick-or-Treat – Monday, October 31st, 5:00 p.m. – 7:00 p.m. Mayor Berner attended the joint entities meeting and discussed pulsepoint connected.
2. City Council Reports – Discussion: Council Person Havens would like to pass along the Watershed to another Council Person. Council Person Limkemann would like to discuss EMS as an essential service in a further discussion as well as LOST.
3. Director of Public Work's Report – Nothing to Report.
4. Building Official's Report - Nothing to Report.
5. Recreation Director's Report – Nothing to Report.
6. City Engineer's Report – Included in Packet
7. City Attorney's Report - Nothing to Report.
8. City Administrator's Report – Written Report in Packet.

N. Adjournment

Motion to adjourn by Schnedler.
Second by Limkemann.
All ayes, meeting adjourned at 8:16 PM.



October 19th, 2022

Abigail Hora, City Clerk