

City of Tiffin, Iowa

Meeting: Tiffin City Council Meeting
Place: Tiffin City Hall, 300 Railroad Street, Tiffin, Iowa 52340
Date/Time: October 4, 2022 – 7:00 PM
Web Page: www.tiffin-iowa.org
Posted: September 30, 2022 (website & front entry of City Hall)

Mayor:	Steven Berner	City Administrator:	Doug Boldt
Council At Large:	Al Havens – Mayor Pro-Tem	City Attorney:	Robert Michael/Crystal Raiber
Council At Large:	Skylar Limkemann	City Clerk:	Abigail Hora
Council At Large:	Chris Olney	W/WW Superintendent:	Brett Mehmen
Council At Large:	Tim Orris	D. of Public Works:	Brian Detert
Council At Large:	Eric Schnedler	Building Official:	Brian Shay
		Recreation Director:	Frank Haege
		Fire Chief:	Brad Hill
		City Engineer:	MSA Professional Services

Work Session - Call to Order – 6:00 PM

A. Roll Call

The City of Tiffin City Council held a work session Tuesday, October 4, 2022, at the City Hall Council Chambers. Mayor Berner called the meeting to order at 6:02 PM. Upon roll being called the following members were present: Al Havens, Skylar Limkemann, Chris Olney, Eric Schnedler, Tim Orris. Others present City Administrator Doug Boldt and City Clerk Abigail Hora.

B. Agenda Additions/Agenda Approval

Motion to approve agenda by Limkemann.

Second by Schnedler.

All ayes, agenda approved.

C. Tour of Current and New Public Works Department

Motion to temporarily adjourn and travel to New PW building by Orris.

Second by Schnedler.

All ayes, meeting temporarily adjourned at 6:01 PM.

Motion to return from temporary adjournment at the New PW building by Schnedler.

Second by Limkemann.

All ayes, motion carried.

Motion to temporarily adjourn and travel back to City Hall by Havens.

Second by Orris.

Motion to return from temporary adjournment at City Hall by Schnedler.

Second by Orris.

All ayes, motion carried.

D. Discussion and Direction for Additional Baseball/Softball Fields at City Park – Old Soccer Fields

Discussion: Recreation Director Frank Haege and City Administrator Doug Boldt discussed additional Baseball/Softball Fields at City Park.

E. Questions from Council Members regarding items on the Regular City Council Agenda

F. Other Business

G. Adjournment

Motion to adjourn by Limkemann.

Second by Orris.

All ayes, meeting adjourned at 7:05 PM.

A. Regular Session - Call to Order – 7:00 PM

B. Roll Call

The City of Tiffin City Council held a regular session Tuesday, October 4, 2022, at the City Hall Council Chamber. Mayor Berner called the meeting to order at 7:05 PM. Upon roll being called the following

members were present: Al Havens, Chris Olney, Skylar Limkemann, Eric Schnedler, Tim Orris. Others present City Administrator Doug Boldt and City Clerk Abigail Hora.

C. Agenda Additions/Agenda Approval

Motion to approve agenda by Limkemann.

Second by Orris.

All ayes, agenda approved.

D. Communications and Reports

1. Unscheduled

If you wish to address the City Council on subjects pertaining to today's meeting agenda, please wait until that item on the agenda is reached. If you wish to address the City Council on an item **not** on the agenda, please approach the lectern and give your name and address for the public record before discussing your item.

E. Consent Agenda

Note: These are routine items and will be enacted by one motion without separate discussion unless a Council Member requests separate consideration.

1. Approval of City Council Minutes

Motion to approve Consent Agenda which includes City Council Minutes by Limkemann.

Second by Orris.

All ayes, consent agenda approved.

F. Mayoral Proclamation

1.

G. Public Hearing

1.

H. Ordinance Approval/Amendment

1.

I. Resolutions for Approval

1. Resolution No. 2022-083 – A Resolution Setting the Date of October 18, 2022, in which it is Proposed to Approve a Development Agreement with Iowa Development Group, Inc., Including Annual Appropriation Tax Increment Payments. Motion to approve Resolution No. 2022-083 – A Resolution Setting the Date of October 18, 2022, in which it is Proposed to Approve a Development Agreement with Iowa Development Group, Inc., Including Annual Appropriation Tax Increment Payments by Limkemann.

Second by Schnedler.

Roll Call: Orris, Olney, Schnedler, Limkemann, Havens.

All ayes, motion carried.

2. Resolution No. 2022-084 – A Resolution Approving First Amendment to Subdivider's Agreement for Andersen Addition – Part Two. Motion to approve Resolution No. 2022-084 – A Resolution Approving First Amendment to Subdivider's Agreement for Andersen Addition – Part Two by Limkemann.

Second by Havens.

Roll Call: Olney, Schnedler, Limkemann, Havens, Orris.

All ayes, motion carried.

3. Resolution No. 2022-085 – A Resolution Approving the Final Plat of Andersen Addition – Part Two. Motion to approve Resolution No. 2022-085 – A Resolution Approving the Final Plat of Andersen Addition – Part Two by Limkemann.

Second by Schnedler.

Roll call: Schnedler, Limkemann, Havens, Orris, Olney.

All ayes, motion carried.

J. Old Business

1.

K. Motions for Approval

1. Consideration of Payables List – Motion to Approve by Orris.
Second by Havens.
All ayes, motion carried.
2. Consideration of Special Events Application – Halloween Hike, Infuse Church – Motion to Approve by Limkemann.
Second by Havens.
All ayes, motion carried.
3. Consideration of Special Event Application – Donation Day, Tiffin Lions Club – Motion to Approve by Olney.
Second by Orris.
All ayes, motion carried.
4. Consideration of Change Order #2 – Trail Phase 6, Vieth Construction – Motion to Approve by Schnedler.
Second by Limkemann.
All ayes, motion carried.
5. Discussion and Consideration of One-time Water and Sewer Adjustment for 420 Bear Drive and Council Action as Needed. Motion to approve by Havens.
Second by Limkemann.
All ayes, motion carried.
6. Discussion and Consideration of FY 2023/2024 Johnson County Law Enforcement Contract and Council Action as Needed. Motion to approve by Havens.
Second by Olney.
All ayes, motion carried.

L. Reports to be Received/Filed

- 1.

M. Reports from City Personnel

1. Mayor's Report – Nothing to Report.
2. City Council Reports – Discussion: Council Person Limkemann would like the council to have a resolution to encourage EMS as an essential service. He also attended the Iowa League of Cities conference with Doug Boldt last week.
3. Director of Public Work's Report - Discussion: Public Works Director Brian Detert reported the new mower is in and will be picked up sometime this month. He connected with Neumiller Electric in regards to the fountain on Ponds Court.
4. Building Official's Report - Discussion: Building Official Brian Shay reported that he began footing inspections on Aster Village 3 this week.
5. Recreation Director's Report - Discussion: Recreation Director Frank Haege reported that fall sports are coming to an end. Winter sports registration are open.
6. City Engineer's Report – Written Report in Packet.
7. City Attorney's Report – Nothing to Report.
8. City Administrator's Report – Discussion: City Administrator Doug Boldt discussed his report.

N. Adjournment

Motion to adjourn by Schnedler.
Second by Orris.
All ayes, meeting adjourned at 8:00 PM.

Abigail Hora

October 5th, 2022

Abigail Hora, City Clerk