

City of Tiffin, Iowa

Meeting: Tiffin City Council Meeting
Place: Tiffin City Hall, 300 Railroad Street, Tiffin, Iowa 52340
Date/Time: September 6, 2022 – 7:00 PM
Web Page: www.tiffin-iowa.org
Posted: September 2, 2022 (website & front entry of City Hall)

Mayor:	Steven Berner	City Administrator:	Doug Boldt
Council At Large:	Al Havens – Mayor Pro-Tem	City Attorney:	Robert Michael/Crystal Raiber
Council At Large:	Skylar Limkemann	City Clerk:	Abigail Hora
Council At Large:	Chris Olney	W/WW Superintendent:	Brett Mehmen
Council At Large:	Tim Orris	D. of Public Works:	Brian Detert
Council At Large:	Eric Schnedler	Building Official:	Brian Shay
		Recreation Director:	Frank Haege
		Fire Chief:	Brad Hill
		City Engineer:	MSA Professional Services

Work Session - Call to Order – 6:30 PM

A. Roll Call

The City of Tiffin City Council held a work session Tuesday, September 6, 2022, at the City Hall Council Chambers. Mayor Pro-Tem Havens called the meeting to order at 6:33 PM. Upon roll being called the following members were present: Al Havens, Skylar Limkemann, Chris Olney, Eric Schnedler, Tim Orris. Absent: Mayor Berner. Others present City Administrator Doug Boldt, City Clerk Abigail Hora, Fire Chief Brad Hill and Building Official Brian Shay.

B. Agenda Additions/Agenda Approval

Motion to approve by Olney.
Second by Orris.
All ayes, agenda approved.

C. Discussion and Consideration of Fire Department/Building Department position for the City of Tiffin

Discussion: Building Official Brian Shay and Fire Chief Brad Hill present to discuss the position.

D. Questions from Council Members regarding items on the Regular City Council Agenda

E. Other Business

F. Adjournment

Motion to adjourn by Schnedler.
Second by Limkemann.
All ayes, meeting adjourned at 7:01 PM.

A. Regular Session - Call to Order – 7:00 PM

B. Roll Call

The City of Tiffin City Council held a regular session Tuesday, September 6, 2022, at the City Hall Council Chamber. Mayor Pro-Tem Havens called the meeting to order at 7:02 PM. Upon roll being called the following members were present: Al Havens, Chris Olney, Skylar Limkemann, Eric Schnedler, Tim Orris. Absent: Mayor Berner. Others present City Administrator Doug Boldt and City Clerk Abigail Hora.

C. Agenda Additions/Agenda Approval

Motion to approve agenda by Orris.
Second by Olney.
All ayes, agenda approved.

D. Communications and Reports

1. Unscheduled

If you wish to address the City Council on subjects pertaining to today's meeting agenda, please wait until that item on the agenda is reached. If you wish to address the City Council on an item **not** on the agenda, please approach the lectern and give your name and address for the public record before discussing your item.

Discussion: Kevin Hochestler, 1434 Compton Place Iowa City, would like the fence ordinance to be reviewed.

E. Consent Agenda

Note: These are routine items and will be enacted by one motion without separate discussion unless a Council Member requests separate consideration.

1. Approval of City Council Minutes

Motion to approve consent agenda which includes City Council Minutes by Limkemann.

Second by Schnedler.

All ayes, consent agenda approved.

F. Mavoral Proclamation

1.

G. Public Hearing

1. Public Hearing on the Proposed Amended Development Agreement with DERS Development, LLC and DERS Tiffin, LLC

a. Close Public Hearing and Proceed to I-1

Motion to open Public Hearing on the Proposed Amended Development Agreement with DERS Development, LLC and DERS Tiffin, LLC on Olney.

Second by Orris.

Roll Call: Havens, Orris, Olney, Schnedler, Limkemann.

Discussion: Nothing Received at City Hall.

Motion to close Public Hearing on the Proposed Amended Development Agreement with DERS Development, LLC and DERS Tiffin, LLC by Limkemann.

Second by Orris.

Roll Call: Havens, Orris, Olney, Schnedler, Limkemann.

2. Public Hearing on Ordinance No. 2022-498 – An Ordinance Amending the Official Zoning Map of the City of Tiffin, Iowa, to Rezone Lot 55, Madden Addition From R-2 to R-2/OPD in the City of Tiffin, Iowa, Johnson County, Iowa and Legally Described Herein

a. Close Public Hearing and Proceed to H-1

Motion to open Public Hearing on Ordinance No. 2022-498 – An Ordinance Amending the Official Zoning Map of the City of Tiffin, Iowa, to Rezone Lot 55, Madden Addition From R-2 to R-2/OPD in the City of Tiffin, Iowa, Johnson County, Iowa and Legally Described Herein by Olney.

Second by Orris.

Roll Call: Schnedler, Limkemann, Havens, Orris, Olney.

Discussion: Nothing Received at City Hall.

Motion to close Public Hearing on Ordinance No. 2022-498 – An Ordinance Amending the Official Zoning Map of the City of Tiffin, Iowa, to Rezone Lot 55, Madden Addition From R-2 to R-2/OPD in the City of Tiffin, Iowa, Johnson County, Iowa and Legally Described Herein by Limkemann.

Second by Schnedler.

Roll Call: Olney, Schnedler, Limkemann, Havens, Orris.

H. Ordinance Approval/Amendment

1. Ordinance No. 2022-498 – An Ordinance Amending the Official Zoning Map of the City of Tiffin, Iowa, to Rezone Lot 55, Madden Addition From R-2 to R-2/OPD in the City of Tiffin, Iowa, Johnson County, Iowa and Legally Described Herein

a. Motion to Approve First Reading and Proceed to Second Reading

Motion to approve Ordinance No. 2022-498 – An Ordinance Amending the Official Zoning Map of the City of Tiffin, Iowa, to Rezone Lot 55, Madden Addition From R-2 to R-2/OPD in the City of Tiffin, Iowa, Johnson County, Iowa and Legally Described Herein by Limkemann.

Second by Orris.

Roll Call: Schnedler, Limkemann, Havens, Orris, Olney.

All ayes, first reading approved.

I. Resolutions for Approval

1. Resolution No. 2022-075 – A Resolution Approving the Amended Development Agreement with DERS Development, LLC and DERS Tiffin, LLC, Authorizing Tax Increment Payments and Pledging Certain Tax Increment Revenues to the Payment of the Agreement. Motion to approve Resolution No. 2022-075 – A Resolution Approving the Amended Development Agreement with DERS Development, LLC and DERS Tiffin, LLC, Authorizing Tax Increment Payments and Pledging Certain Tax Increment Revenues to the Payment of the Agreement by Limkemann.
Second by Orris.
Roll Call: Orris, Olney, Schnedler, Limkemann, Havens.
All ayes, motion carried.
2. Resolution No. 2022-076 – A Resolution for the Final Acceptance of Trail Phase 7 Project, Tiffin, Iowa – Contractor – Carter & Associates. Motion to approve Resolution No. 2022-076 – A Resolution for the Final Acceptance of Trail Phase 7 Project, Tiffin, Iowa – Contractor – Carter & Associates by Limkemann.
Second by Orris.
Roll Call: Limkemann, Havens, Orris, Olney, Schnedler.
All ayes, motion carried.
3. Resolution No. 2022-077 – A Resolution Setting the Date of September 20, 2022, for a Public Hearing to Partially Vacate the Storm Sewer/Drainage Easement on Lot 2, Prairie Village Commercial Development – Part 1, Tiffin, Iowa. Motion to approve Resolution No. 2022-077 – A Resolution Setting the Date of September 20, 2022, for a Public Hearing to Partially Vacate the Storm Sewer/Drainage Easement on Lot 2, Prairie Village Commercial Development – Part 1, Tiffin, Iowa by Limkemann.
Second by Orris.
Roll Call: Havens, Orris, Olney, Schnedler, Limkemann.
All ayes, motion carried.
4. Resolution No. 2022-078 – A Resolution Approving Alliant Energy to Install the Street Lights in Andersen Addition – Part Two and for the City of Tiffin to Accept Financial Responsibility Thereof. Motion to table Resolution No. 2022-078 – A Resolution Approving Alliant Energy to Install the Street Lights in Andersen Addition – Part Two and for the City of Tiffin to Accept Financial Responsibility Thereof by Limkemann.
Second by Schnedler.
All ayes, motion carried.

J. Old Business

1. Resolution No. 2022-069 – A Resolution Approving the Updated Tiffin Fire Department Stipend Program. Motion to approve Resolution No. 2022-069 – A Resolution Approving the Updated Tiffin Fire Department Stipend Program by Orris.
Second by Schnedler.
Roll Call: Olney, Schnedler, Havens, Orris.
Limkemann abstained.
Four ayes, one abstained, motion carried.

K. Motions for Approval

1. Consideration of Payables List – Motion to Approve by Olney.
Second by Orris.
All ayes, motion carried.
2. Consideration of Pay Estimate #6 – Carter & Associates, Trail Phase 7 – Motion to Approve by Limkemann.
Second by Orris.
All ayes, motion carried.

3. Consideration of Pay Estimate #7 (Final) – Carter & Associates, Trail Phase 7 – Motion to Approve by Orris.
Second by Limkemann.
All ayes, motion carried.
4. Discussion and Consideration of One-time Water and Sewer Adjustment for 611 Doe Avenue and Council Action as Needed. Motion to approve by Limkemann.
Second by Orris.
All ayes, motion carried.
5. Discussion and Consideration of Partial Release of Escrow for Madden Addition and Council Action as Needed. Motion to approve by Schnedler.
Second by Limkemann.
All ayes, motion carried.
6. Discussion and Consideration to Proceed with Advertising for the Combined Tiffin Fire Department/Building Department Position and Council Action as Needed. Motion to approve by Limkemann.
Second by Orris.
All ayes, motion carried.

L. Reports to be Received/Filed

- 1.

M. Reports from City Personnel

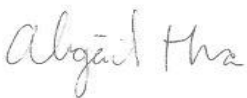
1. Mayor's Report – Nothing to Report.
2. City Council Reports – Discussion: Council Person Olney attended the library board meeting. Council Person Havens attended the Clear Creek Watershed meeting.
3. Director of Public Work's Report – Discussion: Public Works Director Brian Detert reported public works completed warming shed for the ice rink that will be used this winter. New public works truck was delivered Friday.
4. Building Official's Report - Discussion: Building Official Brian Shay reported Hunt Club has put in foundations for phase 3. First permit for Anderson Addition came in last week.
5. Recreation Director's Report - Discussion: Recreation Director Frank Haege reported all fall sports are in full swing. He received ballfield quotes for the new fields and would like them to be ready for Spring 2023.
6. City Engineer's Report – Written Report included in Packet
7. City Attorney's Report – Nothing to Report.
8. City Administrator's Report – Discussion: Written Report included in Packet.

N. Adjournment

Motion to adjourn by Schnedler.

Second by Limkemann.

All ayes, meeting adjourned at 8:25 PM.



September 7th, 2022

Abigail Hora, City Clerk