

City of Tiffin, Iowa

Meeting: Tiffin City Council Meeting
Place: Tiffin City Hall, 300 Railroad Street, Tiffin, Iowa 52340
Date/Time: June 21, 2022 – 7:00 PM
Web Page: www.tiffin-iowa.org
Posted: June 17, 2022 (website & front entry of City Hall)

Mayor:	Steven Berner	City Administrator:	Doug Boldt
Council At Large:	Al Havens – Mayor Pro-Tem	City Attorney:	Robert Michael/Crystal Raiber
Council At Large:	Skylar Limkemann	City Clerk:	Abigail Hora
Council At Large:	Chris Olney	W/WW Superintendent:	Brett Mehmen
Council At Large:	Tim Orris	D. of Public Works:	Brian Detert
Council At Large:	Eric Schnedler	Building Official:	Brian Shay
		Recreation Director:	Frank Haege
		Fire Chief:	Brad Hill
		City Engineer:	MSA Professional Services

Work Session - Call to Order – 6:30 PM

A. Roll Call

The City of Tiffin City Council held a work session Tuesday, June 21, 2022, at the City Hall Council Chambers. Mayor Berner called the meeting to order at 6:32 PM. Upon roll being called the following members were present: Al Havens, Tim Orris, Skylar Limkemann, Eric Schnedler, Chris Olney. Others present City Administrator Doug Boldt and City Clerk Abigail Hora.

B. Agenda Additions/Agenda Approval

Motion to approve agenda by Schnedler.

Second by Orris.

All ayes, agenda approved.

C. Questions from Council Members regarding items on the Regular City Council Agenda

D. Other Business

E. Adjournment

Motion to adjourn by Orris.

Second by Limkemann.

All ayes, meeting adjourned at 7:01 PM.

A. Regular Session - Call to Order – 7:00 PM

B. Roll Call

The City of Tiffin City Council held a regular session Tuesday, June 21, 2022, at the City Hall Council Chambers. Mayor Berner called the meeting to order at 7:05 PM. Upon roll being called the following members were present: Al Havens, Chris Olney, Tim Orris, Skylar Limkemann, Eric Schnedler. Others present City Administrator Doug Boldt and City Clerk Abigail Hora.

C. Agenda Additions/Agenda Approval

Motion to approve agenda by Havens.

Second by Limkemann.

All ayes, agenda approved.

D. Communications and Reports

1. Unscheduled

If you wish to address the City Council on subjects pertaining to today's meeting agenda, please wait until that item on the agenda is reached. If you wish to address the City Council on an item **not** on the agenda, please approach the lectern and give your name and address for the public record before discussing your item.

E. Consent Agenda

Note: These are routine items and will be enacted by one motion without separate discussion unless a Council Member requests separate consideration.

1. Approval of City Council Minutes

2. Approval of Clerk/Treasurer's Report
3. Approval of Liquor License Renewal – The Depot Tiffin
4. Approval of Liquor License Renewal – Case Tequila Authentic Mexican Grill
5. Approval of Cigarette License Renewal – July 1, 2021 – Kum & Go, The Depot Express, Morgan's, Fareway and Casey's General Stores

Motion to approve consent agenda which includes City Council Minutes, Liquor License Renewals and Cigarette Renewals by Olney.

Second by Schnedler.

All ayes, consent agenda approved.

F. Mayoral Proclamation

- 1.

G. Public Hearing

- a. Public Hearing on FY 2021-2022 Budget Amendment

- a. Close Public Hearing and Proceed to I-1

Motion to open Public Hearing on FY 2021-2022 Budget Amendment by Schnedler.

Second by Orris.

Roll Call: Orris, Havens, Schnedler, Olney, Limkemann.

Discussion: Nothing Received at City Hall.

Motion to close Public Hearing on FY 2021-2022 Budget Amendment by Havens.

Second by Orris.

Roll Call: Havens, Schnedler, Olney, Limkemann, Orris.

2. Public Hearing on the City of Tiffin Warning Sirens Project

- a. Close Public Hearing and Proceed to K-5

Motion to open Public Hearing on the City of Tiffin Warning Sirens Project by Orris.

Second by Schnedler

Roll Call: Olney, Limkemann, Orris, Havens, Schnedler.

Discussion: Nothing Received at City Hall.

Motion to close Public Hearing on the City of Tiffin Warning Sirens Project by Schnedler.

Second by Olney.

Roll Call: Limkemann, Orris, Havens, Schnedler, Olney.

H. Ordinance Approval/Amendment

1. Ordinance No. 2022-495 – An Ordinance Amending the Official Zoning Map of the City of Tiffin to Rezone Tiffin West from R-1E, to R-1B, R-1D, R-2 and C-2B, in the City of Tiffin, Iowa

- a. Motion to Approve Second Reading and Proceed to Third Reading

Motion to table Ordinance No. 2022-495 – An Ordinance Amending the Official Zoning Map of the City of Tiffin to Rezone Tiffin West from R-1E, to R-1B, R-1D, R-2 and C-2B, in the City of Tiffin, Iowa by Schnedler.

Second by Orris.

All ayes, motion carried.

I. Resolutions for Approval

1. Resolution No. 2022-056 – A Resolution Approving the City of Tiffin FY 2021-2022 Budget Amendment. Motion to approve Resolution No. 2022-056 – A Resolution Approving the City of Tiffin FY 2021-2022 Budget Amendment by Havens.

Second by Orris.

Roll Call: Schnedler, Olney, Limkemann, Orris, Havens.

All ayes, motion carried.

2. Resolution No. 2022-057 – A Resolution Setting the Salaries for the Appointed Officers and Employees of the City of Tiffin, Iowa. Motion to approve Resolution No. 2022-057 – A Resolution Setting the Salaries for the Appointed Officers and Employees of the City of Tiffin, Iowa by Havens.

Second by Limkemann.

Roll Call: Orris, Havens, Schnedler, Olney, Limkemann.

All ayes, motion carried.

3. Resolution No. 2022-058 – A Resolution Amending Resolution No. 2022-041 and Adjusting the Interest Rate for the Final Assessment for the 2017 Original Town Urbanization Project. Motion to amend Resolution No. 2022-058 – A Resolution Amending Resolution No. 2022-041 and Adjusting the Interest Rate for the Final Assessment for the 2017 Original Town Urbanization Project by changing the interest rate from 2.99% to 1% through 2026 and 2.99% through 2031 by Havens.

Second by Schnedler.

All ayes, motion carried.

Motion to approve as amended by Havens.

Second by Orris.

Roll Call: Havens, Schnedler, Olney, Limkemann, Orris.

All ayes, motion carried.

4. Resolution No. 2022-059 – A Resolution Completing the Financial Obligation of the City of Tiffin to the Tiffin Fire Association in Respect to the Assumption of Debt for current Pumper Truck. Motion to approve Resolution No. 2022-059 – A Resolution Completing the Financial Obligation of the City of Tiffin to the Tiffin Fire Association in Respect to the Assumption of Debt for current Pumper Truck by Limkemann.

Second by Havens.

Roll Call: Schnedler, Olney, Limkemann, Orris, Havens.

All ayes, motion carried.

J. Old Business

- 1.

K. Motions for Approval

1. Consideration of Payables List – Motion to Approve by Schnedler.
Second by Limkemann.
All ayes, motion carried.
2. Consideration of Pay Estimate #10 – Rathje Construction, Original Town Urbanization Project – Phase Two – Motion to Approve by Limkemann.
Second by Orris.
All ayes, motion carried.
3. Consideration of Pay Application #4 – Woodruff Construction, Public Works Building Project – Motion to Approve by Olney.
Second by Limkemann.
All ayes, motion carried.
4. Discussion and Consideration of Hiring Public Works Maintenance Worker and Council Action as Needed. Motion to approve by Olney.
Second by Orris.
All ayes, motion carried.
5. Discussion and Consideration to Approve Bid for the City of Tiffin Warning Sirens Project and Council Action as Needed. Motion to approve by Olney.
Second by Schnedler.
All ayes, motion carried.
6. Discussion and Consideration of One-Time Water and Sewer Adjustment for 330 College Street, Apartment #21 and Council Action as Needed. Motion to approve by Havens.
Second by Limkemann.
All ayes, motion carried.

7. Motion to Adjourn from Regular Session into Closed Session in Accordance with Iowa Code Chapter 21.5(1)(C) to discuss strategy with counsel in matters that are presently in litigation or where litigation is imminent where its disclosure would be likely to prejudice or disadvantage the position of the governmental body in that litigation by Schnedler.
Second by Limkemann.
Roll Call: Havens, Olney, Orris, Schnedler, Limkemann.
Motion to adjourn from Closed Session into Regular Session by Schnedler.
Second by Limkemann.
Roll Call: Olney, Orris, Schnedler, Limkemann, Havens.
All ayes, motion carried.

L. Reports to be Received/Filed

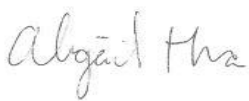
1. May Johnson County Sheriff's Report
2. Monthly Departmental Budget Reports

M. Reports from City Personnel

1. Mayor's Report – Nothing to Report.
2. City Council Reports – Discussion: Council Person Olney would like a report on calls for service for the Fire Department.
3. Director of Public Work's Report – Discussion: Director of Public Works Brian Detert reported the Public Works building is still on schedule.
4. Building Official's Report – Discussion: Building Official Brian Shay reported Casa Tequila & 380 Nails are open in the New York Building located off North Park Road.
5. Recreation Director's Report – Discussion: Nothing to Report.
6. City Engineer's Report – Nothing to Report.
7. City Attorney's Report – Nothing to Report.
8. City Administrator's Report – Discussion: City Administrator Doug Boldt reported public works department will be moving the shelter at old city hall to the dog park.

N. Adjournment

Motion to adjourn by Schnedler.
Second by Limkemann.
All ayes, meeting adjourned at 8:33 PM.



June 22, 2022

Abigail Hora, City Clerk