

City of Tiffin, Iowa

Meeting: Tiffin City Council Meeting
Place: Tiffin City Hall, 300 Railroad Street, Tiffin, Iowa 52340
Date/Time: June 7, 2022 – 7:00 PM
Web Page: www.tiffin-iowa.org
Posted: June 3, 2022 (website & front entry of City Hall)

Mayor:	Steven Berner	City Administrator:	Doug Boldt
Council At Large:	Al Havens – Mayor Pro-Tem	City Attorney:	Robert Michael/Crystal Raiber
Council At Large:	Skylar Limkemann	City Clerk:	Abigail Hora
Council At Large:	Chris Olney	W/WW Superintendent:	Brett Mehmen
Council At Large:	Tim Orris	D. of Public Works:	Brian Detert
Council At Large:	Eric Schnedler	Building Official:	Brian Shay
		Recreation Director:	Frank Haega
		Fire Chief:	Brad Hill
		City Engineer:	MSA Professional Services

Work Session - Call to Order – 6:00 PM

A. Roll Call

The City of Tiffin City Council held a work session Tuesday, June 7, 2022, at the City Hall Council Chambers. Mayor Berner called the meeting to order at 6:01 PM. Upon roll being called the following members were present: Tim Orris, Skylar Limkemann, Eric Schnedler, Chris Olney. Al Havens present via Microsoft Teams. Others present City Administrator Doug Boldt and City Clerk Abigail Hora.

B. Agenda Additions/Agenda Approval

Motion to approve agenda by Limkemann.

Second by Schnedler.

All ayes, agenda approved.

C. Motion to Adjourn from Work Session into Closed Session in Accordance with Iowa Code Chapter 21.5(j) for Potential Real Estate Purchase

Motion to Adjourn from Work Session into Closed Session in Accordance with Iowa Code Chapter 21.5(j) for Potential Real Estate Purchase by Orris.

Second by Limkemann.

Roll Call: Havens, Orris, Schnedler, Olney, Limkemann.

Motion to adjourn from Closed Session into Regular Session by Schnedler.

Second by Orris.

Roll Call: Orris, Schnedler, Olney, Limkemann, Havens.

All ayes, motion carried.

D. Motion to Adjourn from Work Session into Closed Session in Accordance with Iowa Code Chapter 21.5(1)(C) to discuss strategy with counsel in matters that are presently in litigation or where litigation is imminent where its disclosure would be likely to prejudice or disadvantage the position of the governmental body in that litigation.

Motion to Adjourn from Work Session into Closed Session in Accordance with Iowa Code Chapter 21.5(1)(C) to discuss strategy with counsel in matters that are presently in litigation or where litigation is imminent where its disclosure would be likely to prejudice or disadvantage the position of the governmental body in that litigation by Limkemann.

Second by Orris.

Roll Call: Schnedler, Olney, Limkemann, Havens, Orris.

Motion to adjourn from Closed Session into Regular Session by Orris.

Second by Schnedler.

Roll Call: Olney, Limkemann, Havens, Orris, Schnedler.

All ayes, motion carried.

E. Questions from Council Members regarding items on the Regular City Council Agenda

F. Other Business

G. Adjournment

Motion to adjourn by Schnedler.
Second by Limkemann.
All ayes, meeting adjourned at 7:01 PM.

A. Regular Session - Call to Order – 7:00 PM

B. Roll Call

The City of Tiffin City Council held a regular session Tuesday, June 7, 2022, at the City Hall Council Chambers. Mayor Berner called the meeting to order at 7:03 PM. Upon roll being called the following members were present: Chris Olney, Tim Orris, Skylar Limkemann, Eric Schnedler. Al Havens present via Microsoft Teams. Others present City Administrator Doug Boldt and City Clerk Abigail Hora.

C. Agenda Additions/Agenda Approval

Motion to approve agenda by Limkemann.
Second by Olney.
All ayes, agenda approved.

D. Communications and Reports

1. Unscheduled

If you wish to address the City Council on subjects pertaining to today’s meeting agenda, please wait until that item on the agenda is reached. If you wish to address the City Council on an item **not** on the agenda, please approach the lectern and give your name and address for the public record before discussing your item.

Discussion: Denny Brown 201 College St, Kris Lauderbaugh 211 College St, Harley Stapes 141 Summerhayes St, Roger Janssen 230 Summerhayes St, Ed Swim 210 Summerhayes St, Rod Madden 120 Railroad St, Rodney Walls 230 Railroad St, expressed concerns over their assessments on phase one original town urbanization project. Most wanted to know what they were paying for and ask the interest to be waived.

Al Seering, 130 E 2nd, would like a stop sign on the corner of Summerhays and 2nd Street for the East and West bound traffic.

Tom Lampe, 430 Bear Dr, addressed the posted and non-posted speed limits throughout the City. He would like the ordinance to be updated and areas to have more signs.

E. Consent Agenda

Note: These are routine items and will be enacted by one motion without separate discussion unless a Council Member requests separate consideration.

1. Approval of City Council Minutes
2. Approval of Special City Council Minutes
3. Approval of Liquor License Renewal – Bryants Off 6

Motion to approve consent agenda which includes City Council Minutes, Liquor License Renewal and Special City Council Minutes by Limkemann.
Second by Schnedler.
All ayes, consent agenda approved.

F. Mayoral Proclamation

- 1.

G. Public Hearing

1. Public Hearing on Ordinance No. 2022-495 – An Ordinance Amending the Official Zoning Map of the City of Tiffin to Rezone Tiffin West from R-1E, to R-1B, R-1D, R-2 and C-2B, in the City of Tiffin, Iowa
 - a. Close Public Hearing and Proceed to H-1Motion to open Public Hearing on Ordinance No. 2022-495 – An Ordinance Amending the Official Zoning Map of the City of Tiffin to Rezone Tiffin West from R-1E, to R-1B, R-1D, R-2 and C-2B, in the City of Tiffin, Iowa by Olney.
Second by Orris.

Roll Call: Havens, Orris, Olney, Limkemann, Schnedler.

Discussion: Jon Marner with MMS available for questions.

Nothing Received at City Hall.

Motion to close Public Hearing on Ordinance No. 2022-495 – An Ordinance Amending the Official Zoning Map of the City of Tiffin to Rezone Tiffin West from R-1E, to R-1B, R-1D, R-2 and C-2B, in the City of Tiffin, Iowa by Orris.

Second by Olney.

Roll Call: Orris, Olney, Limkemann, Schnedler, Havens.

2. Public Hearing on the Sale of a portion of Public Property known a Outlot C, in Prairie Village Residential – Part One in the City of Tiffin, Iowa

- a. Close Public Hearing

Motion to open Public Hearing on the Sale of a portion of Public Property known a Outlot C, in Prairie Village Residential – Part One in the City of Tiffin, Iowa by Limkemann.

Second by Orris.

Roll Call: Limkemann, Schnedler, Havens, Orris, Olney.

Discussion: Nothing Received at City Hall.

Motion to close Public Hearing on the Sale of a portion of Public Property known a Outlot C, in Prairie Village Residential – Part One in the City of Tiffin, Iowa by Orris.

Second by Schnedler.

Roll Call: Schnedler, Havens, Orris, Olney, Limkemann.

H. Ordinance Approval/Amendment

1. Ordinance No. 2022-495 – An Ordinance Amending the Official Zoning Map of the City of Tiffin to Rezone Tiffin West from R-1E, to R-1B, R-1D, R-2 and C-2B, in the City of Tiffin, Iowa

- a. Motion to Approve First Reading and Proceed to Second Reading

Motion to approve Ordinance No. 2022-495 – An Ordinance Amending the Official Zoning Map of the City of Tiffin to Rezone Tiffin West from R-1E, to R-1B, R-1D, R-2 and C-2B, in the City of Tiffin, Iowa by Orris.

Second by Limkemann.

Roll Call: Olney, Limkemann, Schnedler, Havens, Orris.

All ayes, first reading approved.

I. Resolutions for Approval

1. Resolution No. 2022-052 – A Resolution Setting the Date of June 21, 2022, for a Public Hearing for the FY 2021-2022 Budget Amendment. Motion to approve Resolution No. 2022-052 – A Resolution Setting the Date of June 21, 2022, for a Public Hearing for the FY 2021-2022 Budget Amendment by Orris.

Second by Schnedler.

Roll Call: Havens, Orris, Olney, Limkemann, Schnedler.

All ayes, motion carried.

2. Resolution No. 2022-053 – A Resolution for the Final Acceptance of the Permeable Paver Parking Project, Tiffin, Iowa – Contractor – Nolan’s Lawn Care. Motion to approve Resolution No. 2022-053 – A Resolution for the Final Acceptance of the Permeable Paver Parking Project, Tiffin, Iowa – Contractor – Nolan’s Lawn Care by Orris.

Second by Limkemann.

Roll Call: Orris, Olney, Limkemann, Schnedler, Havens.

All ayes, motion carried.

3. Resolution No. 2022-054 – A Resolution Approving the Appointment of a Zoning Board of Adjustment Member for the City of Tiffin, Iowa. Motion to approve Resolution No. 2022-054 – A Resolution Approving the Appointment of a Zoning Board of Adjustment Member for the City of Tiffin, Iowa by Olney.

Second by Orris.

Roll Call: Olney, Limkemann, Schnedler, Havens, Orris.

All ayes, motion carried.

4. Resolution No. 2022-055 – A Resolution Approving the Appointment of a Zoning Board of Adjustment Member for the City of Tiffin, Iowa. Motion to approve Resolution No. 2022-054 – A Resolution Approving the Appointment of a Zoning Board of Adjustment Member for the City of Tiffin, Iowa by Schnedler.

Second by Limkemann.

Roll Call: Limkemann, Schnedler, Havens, Orris, Olney.

All ayes, motion carried.

J. Old Business

- 1.

K. Motions for Approval

1. Consideration of Payables List – Motion to Approve by Limkemann.
Second by Orris.
All ayes, motion carried.
2. Consideration of Special Events Application – Movies in the Park, Gina Smothers – Motion to Approve by Orris.
Second by Schnedler.
All ayes, motion carried.
3. Consideration of Special Events Application – Prairie West Block Party, Joe and Caitlin Thornburg – Motion to Approve by Olney.
Second by Orris.
All ayes, motion carried.
4. Consideration of Pay Estimate #7 (Final) – Nolan’s Lawn Care, Permeable Paver Parking Project – Motion to Approve by Orris.
Second by Limkemann.
All ayes, motion carried.
5. Discussion and Consideration of One-Time Water and Sewer Adjustment for 707 Robin Court and Council Action as Needed. Motion to approve by Limkemann.
Second by Orris.
All ayes, motion carried.

L. Reports to be Received/Filed

- 1.

M. Reports from City Personnel

1. Mayor’s Report – Discussion: Mayor Berner attended an MPO meeting he reported Tiffin’s share of the cost has increased due to increased population.
2. City Council Reports – Discussion: Council Person Olney expressed interest in creating a Parks and Recreation commission on a volunteer basis. Would like the City to consider terms on the Planning and Zoning Commission. Council Person Orris thanked the Fire Department for the pancake breakfast.
3. Director of Public Work’s Report – Discussion: Public Works Director Brian Detert reported the fountain has been reinstalled on Goldfinch. He will be addressing the speed limit signs around Tiffin.
4. Building Official’s Report – Discussion: Nothing to Report.
5. Recreation Director’s Report – Discussion: Recreation Director Frank Haege reported Tiffin Rec Fest on July 23rd, the schedule was posted on the Cities Facebook page.
6. City Engineer’s Report – Written Report in Packet.
7. City Attorney’s Report – Nothing to Report.

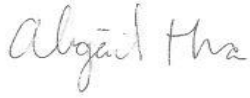
8. City Administrator's Report – Discussion: City Administrator Doug Boldt reported the warning sirens bid went out and are due back June 16 by 10:00 AM.

N. Adjournment

Motion to adjourn by Schnedler.

Second by Limkemann.

All ayes, meeting adjourned by 8:25 PM.



June 8, 2022

Abigail Hora, City Clerk