

City of Tiffin, Iowa

Meeting: Tiffin City Council Meeting
Place: Tiffin City Hall, 300 Railroad Street, Tiffin, Iowa 52340
Date/Time: May 17, 2022 – 7:00 PM
Web Page: www.tiffin-iowa.org
Posted: May 13, 2022 (website & front entry of City Hall)

Mayor:	Steven Berner	City Administrator:	Doug Boldt
Council At Large:	Al Havens – Mayor Pro-Tem	City Attorney:	Robert Michael/Crystal Raiber
Council At Large:	Skylar Limkemann	City Clerk:	Abigail Hora
Council At Large:	Chris Olney	W/WW Superintendent:	Brett Mehmen
Council At Large:	Tim Orris	D. of Public Works:	Brian Detert
Council At Large:	Eric Schnedler	Building Official:	Brian Shay
		Recreation Director:	Frank Haege
		Fire Chief:	Brad Hill
		City Engineer:	MSA Professional Services

Work Session - Call to Order – 6:30 PM

A. Roll Call

The City of Tiffin City Council held a work session Tuesday, May 17, 2022, at the City Hall Council Chambers. Mayor Berner called the meeting to order at 6:32 PM. Upon roll being called the following members were present: Tim Orris, Skylar Limkemann, Eric Schnedler. Al Havens present via phone. Absent: Chris Olney. Others present City Administrator Doug Boldt and City Clerk Abigail Hora.

B. Agenda Additions/Agenda Approval

Motion to approve agenda by Orris.
Second by Schnedler.
All ayes, agenda approved.

C. Discussion of an All Abilities Park/Playground in Tiffin

Discussion: Council Person Schnedler discussed an all-ability park/playground in Tiffin.

D. Discussion of a Cleanup Workday for Timber Ridge Park

Discussion: Council Person Schnedler discussed a possible cleanup workday for Timber Ridge Park.

E. Discussion and Update on City Owned Ground behind 480 Roberts Ferry Road

F. Questions from Council Members regarding items on the Regular City Council Agenda

G. Other Business

H. Adjournment

Motion to adjourn by Orris.
Second by Schnedler.
All ayes, meeting adjourned at 6:55 PM

A. Regular Session - Call to Order – 7:00 PM

B. Roll Call

The City of Tiffin City Council held a regular session Tuesday, May 3, 2022, at the City Hall Council Chambers. Mayor Berner called the meeting to order at 7:00 PM. Upon roll being called the following members were present: Tim Orris, Eric Schnedler. Al Havens present via phone. Skylar Limkemann arrived via phone at 7:39. Absent: Chris Olney. Others present City Administrator Doug Boldt and City Clerk Abigail Hora.

C. Agenda Additions/Agenda Approval

Motion to approve agenda by Orris.
Second by Havens.
All ayes, agenda approved.

D. Communications and Reports

1. **Unscheduled**

If you wish to address the City Council on subjects pertaining to today's meeting agenda, please wait until that item on the agenda is reached. If you wish to address the City Council on an item **not** on the agenda, please approach the lectern and give your name and address for the public record before discussing your item.

Discussion: Kevin Bailey with MSA as City Engineer introduced himself to Council and City Staff.

E. Consent Agenda

Note: These are routine items and will be enacted by one motion without separate discussion unless a Council Member requests separate consideration.

1. Approval of City Council Minutes
2. Approval of Special City Council Minutes
3. Approval of Joint City Council/Clear Creek Amana School Board Meeting Minutes
4. Approval of Clerk/Treasurer's Report

Motion to approve Consent Agenda which includes City Council Minutes, Special City Council Minutes, Joint City Council/Clear Creek Amana School Board Meeting Minutes, Clerk/Treasurer's Report by Schnedler.

Second by Orris.

All ayes, consent agenda approved.

F. Mayoral Proclamation

- 1.

G. Public Hearing

- 1.

H. Ordinance Approval/Amendment

1. Ordinance No. 2022-493 – An Ordinance Amending the Municipal Code of Tiffin, Chapter 52, Weeds and Noxious Growths

- a. Motion to Approve Second Reading

Motion to approve Ordinance No. 2022-493 – An Ordinance Amending the Municipal Code of Tiffin, Chapter 52, Weeds and Noxious Growths by Orris.

Second by Schnedler.

Roll Call: Havens, Orris, Schnedler.

All ayes, second reading approved.

- b. Motion to table until the end of the meeting to Suspend the Requirement to Pass Ordinance on Two Considerations before Final Passage as stated in Iowa Code Section 380.3 by Schnedler.

Second by Orris.

All ayes, motion carried.

- c. Motion to Suspend the Requirement to Pass Ordinance on Two Considerations before Final Passage as stated in Iowa Code Section 380.3 by Schnedler.

Second by Orris.

Roll Call: Limkemann, Schnedler, Orris, Havens.

All ayes, motion carried.

- d. Motion to Approve Third Reading

Motion to approve Ordinance No. 2022-493 – An Ordinance Amending the Municipal Code of Tiffin, Chapter 52, Weeds and Noxious Growths by Orris.

Second by Limkemann.

Roll Call: Orris, Schnedler, Limkemann, Havens.

All ayes, third and final reading approved.

I. Resolutions for Approval

1. Resolution No. 2022-045 – A Resolution Amending the 28E Agreement between the City of Tiffin and the Clear Creek Amana Community School District for the Shared Use of the District's and City's Facilities. Motion to approve Resolution No. 2022-045 – A Resolution Amending the

28E Agreement between the City of Tiffin and the Clear Creek Amana Community School District for the Shared Use of the District's and City's Facilities by Schnedler.

Second by Orris.

Roll Call: Schnedler, Havens, Orris.

All ayes, motion carried.

2. Resolution No. 2022-046 – A Resolution Setting the Date of May 31, 2022, for a Public Hearing for the FY 2021-2022 Budget Amendment. Motion to approve Resolution No. 2022-046 – A Resolution Setting the Date of May 31, 2022, for a Public Hearing for the FY 2021-2022 Budget Amendment by Orris.
Second by Schnedler.
Roll Call: Schnedler, Havens, Orris.
All ayes, motion carried.
3. Resolution No. 2022-047 – A Resolution Setting the Date of June 7, 2022, for a Public Hearing to Sell a portion of Public Property known as Outlot C, in Prairie Village Residential – Part One in the City of Tiffin, Iowa. Motion to approve Resolution No. 2022-047 – A Resolution Setting the Date of June 7, 2022, for a Public Hearing to Sell a portion of Public Property known as Outlot C, in Prairie Village Residential – Part One in the City of Tiffin, Iowa by Orris.
Second by Schnedler.
Roll Call: Havens, Orris, Schnedler.
All ayes, motion carried.
4. Resolution No. 2022-048 – A Resolution Waiving the City of Tiffin's 2-Mile Extra-Territorial Review of the Blue Line Subdivision Preliminary and Final Plats. Motion to approve Resolution No. 2022-048 – A Resolution Waiving the City of Tiffin's 2-Mile Extra-Territorial Review of the Blue Line Subdivision Preliminary and Final Plats by Schnedler.
Second by Orris.
Roll Call: Orris, Schnedler, Havens.
All ayes, motion carried.
5. Resolution No. 2022-049 – A Resolution Setting the Date of June 7, 2022, for a Public Hearing to Rezone 2480 Highway 6 NW from R-1E to R-1B, R-1D, R-2 and C-2B, in the City of Tiffin, Iowa. Motion to approve Resolution No. 2022-049 – A Resolution Setting the Date of June 7, 2022, for a Public Hearing to Rezone 2480 Highway 6 NW from R-1E to R-1B, R-1D, R-2 and C-2B, in the City of Tiffin, Iowa by Orris.
Second by Schnedler.
Roll Call: Orris, Schnedler, Havens.
All ayes, motion carried.
6. Resolution No. 2022-050 – A Resolution Approving the Closure of Main Street from Second Street to Third Street on Saturday, June 4, 2022, at 8:00 p.m. until 1:30 p.m. on Sunday, June 5, 2022, for the purpose of the Tiffin Fire Department's Pancake Breakfast. Motion to approve Resolution No. 2022-050 – A Resolution Approving the Closure of Main Street from Second Street to Third Street on Saturday, June 4, 2022, at 8:00 p.m. until 1:30 p.m. on Sunday, June 5, 2022, for the purpose of the Tiffin Fire Department's Pancake Breakfast by Schnedler.
Second by Orris.
Roll Call: Schnedler, Havens, Orris.
All ayes, motion carried.

J. Old Business

- 1.

K. Motions for Approval

1. Consideration of Payables List – Motion to Approve by Orris.
Second by Schnedler.

All ayes, motion carried.

2. Consideration of Resignation of Oladapo Oguntoyinbo from the Tiffin Zoning Board of Adjustment – Motion to Approve by Schnedler.
Second by Orris.
All ayes, motion carried.
3. Consideration of Pay Application #3 – Woodruff Construction, Tiffin Public Works Building – Motion to Approve by Orris.
Second by Schnedler.
All ayes, motion carried.
4. Consideration of Pay Estimate #9 – Rathje Construction, Original Town Urbanization Project – Phase Two – Motion to Approve by Orris.
Second by Schnedler.
All ayes, motion carried.
5. Discussion and Consideration of Proposal Renewal from the Community Cat League for the Trap-Neuter-Return Program and Council Action as Needed. Motion to approve by Schnedler.
Second by Orris.
All ayes, motion carried.
6. Discussion and Consideration of Hiring Public Works Maintenance Worker and Council Action as Needed. Motion to approve by Schnedler.
Second by Orris.
All ayes, motion carried.
7. Discussion and Consideration of Concrete Pad at Sewer Plant for Sludge Storage Expansion and Council Action as Needed. Motion to approve by Orris.
Second by Schnedler.
All ayes, motion carried.

L. Reports to be Received/Filed

1. April Johnson County Sheriff's Report
2. Monthly Departmental Budget Reports

M. Reports from City Personnel

1. Mayor's Report – Nothing to Report.
2. City Council Reports – Discussion: Council Person Schnedler discussed no parking here to corner of Roberts Ferry Road and Nightingale Dr.
3. Director of Public Work's Report – Discussion: Public Works Director Brian Detert gave an update on the Public Works Building. The fountain cord needs to be replaced on the pump this should be back up next week.
4. Building Official's Report – Discussion: Nothing to Report.
5. Recreation Director's Report – Discussion: Recreation Director Frank Haege would like more baseball fields at City Park. Council was okay with Frank obtaining pricing on fields.
6. City Engineer's Report – Nothing to Report.
7. City Attorney's Report – Nothing to Report.
8. City Administrator's Report – Discussion: City Administrator Doug Boldt reported City Wide Clean Up was a success. Written report in packet.

N. Adjournment

Motion to adjourn by Limkemann.

Second by Orris.

All ayes, meeting adjourned at 7:42 PM.

Abigail Hora

May 18, 2022

Abigail Hora, City Clerk