

City of Tiffin, Iowa

Meeting: Tiffin City Council Meeting
Place: Tiffin City Hall, 300 Railroad Street, Tiffin, Iowa 52340
Date/Time: May 3, 2022 – 7:00 PM
Web Page: www.tiffin-iowa.org
Posted: April 29, 2022 (website & front entry of City Hall)

Mayor:	Steven Berner	City Administrator:	Doug Boldt
Council At Large:	Al Havens – Mayor Pro-Tem	City Attorney:	Robert Michael/Crystal Raiber
Council At Large:	Skylar Limkemann	City Clerk:	Abigail Hora
Council At Large:	Chris Olney	W/WW Superintendent:	Brett Mehmen
Council At Large:	Tim Orris	D. of Public Works:	Brian Detert
Council At Large:	Eric Schnedler	Building Official:	Brian Shay
		Recreation Director:	Frank Haega
		Fire Chief:	Brad Hill
		City Engineer:	MSA Professional Services

Work Session - Call to Order – 6:30 PM

A. Roll Call

The City of Tiffin City Council held a work session Tuesday, May 3, 2022, at the City Hall Council Chambers. Mayor Berner called the meeting to order at 6:32 PM. Upon roll being called the following members were present: Al Havens, Tim Orris, Skylar Limkemann, Eric Schnedler, Chris Olney. Others present City Administrator Doug Boldt and City Clerk Abigail Hora.

B. Agenda Additions/Agenda Approval

Motion to approve agenda by Schnedler.

Second by Orris.

All ayes, agenda approved.

C. Discussion and Review of Shared Use Agreement for Facilities Use with CCA School District

Discussion: City Administrator Doug Boldt presented the updated 28E with CCA Schools for the shared use agreement for facilities.

D. Discussion and Update of Disposing Small Portion of Outlot C in Prairie Village Residential

Discussion: City Administrator Doug Boldt discussed the small portion of Outlot C in Prairie Village Residential.

E. Questions from Council Members regarding items on the Regular City Council Agenda

F. Other Business

G. Adjournment

Motion to adjourn by Schnedler.

Second by Orris.

All ayes, meeting adjourned at 6:59 PM.

A. Regular Session - Call to Order – 7:00 PM

B. Roll Call

The City of Tiffin City Council held a regular session Tuesday, May 3, 2022, at the City Hall Council Chambers. Mayor Berner called the meeting to order at 7:00 PM. Upon roll being called the following members were present: Al Havens, Tim Orris, Skylar Limkemann, Eric Schnedler, Chris Olney. Others present City Administrator Doug Boldt and City Clerk Abigail Hora.

C. Agenda Additions/Agenda Approval

Motion to approve agenda by Olney.

Second by Orris.

All ayes, agenda approved.

D. Communications and Reports

1. Unscheduled

If you wish to address the City Council on subjects pertaining to today's meeting agenda, please wait until that item on the agenda is reached. If you wish to address the City Council on an item **not** on the agenda, please approach the lectern and give your name and address for the public record before discussing your item.

E. Consent Agenda

Note: These are routine items and will be enacted by one motion without separate discussion unless a Council Member requests separate consideration.

1. Approval of City Council Minutes
2. Approval of Liquor License Renewal – Kum & Go LC
3. Approval of Liquor License Renewal – Back Berner Bar & Grill

Motion to approve Consent Agenda which includes City Council Minutes, Liquor License Renewal for Kum & Go and Liquor License Renewal for Back Berner Bar & Grill by Orris.

Second by Limkemann.

Mayor Berner recused himself from discussion.

All ayes, consent agenda approved.

F. Mayoral Proclamation

1. Bicycle Month and Bike to Work Week – May 16-22

G. Public Hearing

- 1.

H. Ordinance Approval/Amendment

1. Ordinance No. 2022-493 – An Ordinance Amending the Municipal Code of Tiffin, Chapter 52, Weeds and Noxious Growths

- a. Motion to Approve First Reading and Proceed to Second Reading

Motion to approve Ordinance No. 2022-493 – An Ordinance Amending the Municipal Code of Tiffin, Chapter 52, Weeds and Noxious Growths by Olney.

Second by Havens.

Roll Call: Havens, Orris, Olney, Schnedler, Limkemann.

All ayes, first reading approved.

I. Resolutions for Approval

1. Resolution No. 2022-042 – A Resolution Authorizing and Approving a Certain Loan Agreement, Providing for the Issuance of \$2,740,000 General Obligation Corporate Purpose Bonds, Series 2022A and providing for the Levy of Taxes to pay the same. Motion to approve Resolution No. 2022-042 – A Resolution Authorizing and Approving a Certain Loan Agreement, Providing for the Issuance of \$2,740,000 General Obligation Corporate Purpose Bonds, Series 2022A and providing for the Levy of Taxes to pay the same by Havens.
Second by Orris.
Roll Call: Orris, Olney, Schnedler, Limkemann, Havens.
All ayes, motion carried.
2. Resolution No. 2022-043 – A Resolution Setting the Salaries for the Appointed Officers and Employees of the City of Tiffin, Iowa. Motion to approve Resolution No. 2022-043 – A Resolution Setting the Salaries for the Appointed Officers and Employees of the City of Tiffin, Iowa by Schnedler.
Second by Orris.
Roll Call: Olney, Schnedler, Limkemann, Havens, Orris.
All ayes, motion carried.
3. Resolution No. 2022-044 – A Resolution for the Final Acceptance of the Roundabout Project, Tiffin, Iowa – Contractor – Rathje Construction. Motion to approve Resolution No. 2022-044 – A Resolution for the Final Acceptance of the Roundabout Project, Tiffin, Iowa – Contractor – Rathje Construction by Schnedler.
Second by Orris.
Roll Call: Schnedler, Limkemann, Havens, Orris, Olney.

All ayes, motion carried.

J. Old Business

1. Resolution No. 2022-038 – A Resolution Authorizing the Entering into a Developer’s Agreement with Iowa Development Group, Inc. for Prairie Village Part 3, Tiffin, Iowa. Motion to approve Resolution No. 2022-038 – A Resolution Authorizing the Entering into a Developer’s Agreement with Iowa Development Group, Inc. for Prairie Village Part 3, Tiffin, Iowa by Limkemann.
Second by Havens.
Roll Call: Limkemann, Havens, Orris, Olney, Schnedler.
All ayes, motion carried.

K. Motions for Approval

1. Consideration of Payables List – Motion to Approve by Limkemann.
Second by Orris.
All ayes, motion carried.
2. Consideration of Pay Estimate #14 (Final) – Rathje Construction, Roundabout Project – Motion to Approve by Havens.
Second by Limkemann.
All ayes, motion carried.
3. Consideration of Change Order #2 – Shawver Construction, Well #5 Improvements – Motion to Approve by Schnedler.
Second by Limkemann.
All ayes, motion carried.
4. Consideration of Change Order #2 – Nolan’s Lawn Care, Permeable Original Town Urbanization – Phase Two – Motion to Approve Nolan’s Lawn Care Permeable Pavers by Schnedler.
Second by Limkemann.
All ayes, motion carried.
5. Discussion and Consideration of One-time Water and Sewer Adjustment at 597 Calla Lily Way and Council Action as Needed. Motion to approve by Havens.
Second by Limkemann.
All ayes, motion carried.
6. Discussion and Consideration of Purchase of 2023 Chevy Tahoe for Tiffin Fire Department and Council Action as Needed. Motion to approve by Limkemann.
Second by Schnedler.
All ayes, motion carried.
7. Discussion and Consideration of Wellness Policy for City of Tiffin Employees and Council Action as Needed. Motion to approve by Havens.
Second by Limkemann.
All ayes, motion carried.

L. Reports to be Received/Filed

- 1.

M. Reports from City Personnel

1. Mayor’s Report – Nothing to Report.
2. City Council Reports – Discussion: Council Person Limkemann reported pancake breakfast Sunday June 6 from 6:00 AM - 12:00 PM.
3. Director of Public Work’s Report – Discussion: Public Work’s Director Brian Detert reported the Public Works building is still on schedule.
4. Building Official’s Report – Discussion: Building Official Brian Shay reported that 150 building permits have been issued so far this year.

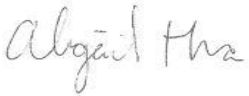
5. Recreation Director's Report – Nothing to Report.
6. City Engineer's Report – Written Report in Packet.
7. City Attorney's Report – Nothing to Report.
8. City Administrator's Report – Discussion: City Administrator Doug Boldt discussed his written report. Joint School Board meeting May 11th at the Springmier Library 6:00 PM.

N. Adjournment

Motion to adjourn by Schnedler.

Second by Limkemann.

All ayes, meeting adjourned at 8:12 PM.



May 4, 2022

Abigail Hora, City Clerk