

City of Tiffin, Iowa

Meeting: Tiffin City Council Meeting
Place: Tiffin City Hall, 300 Railroad Street, Tiffin, Iowa 52340
Date/Time: April 19, 2022 – 7:00 PM
Web Page: www.tiffin-iowa.org
Posted: April 15, 2022 (website & front entry of City Hall)

Mayor:	Steven Berner	City Administrator:	Doug Boldt
Council At Large:	Al Havens – Mayor Pro-Tem	City Attorney:	Robert Michael/Crystal Raiber
Council At Large:	Skylar Limkemann	City Clerk:	Abigail Hora
Council At Large:	Chris Olney	W/WW Superintendent:	Brett Mehmen
Council At Large:	Tim Orris	D. of Public Works:	Brian Detert
Council At Large:	Eric Schnedler	Building Official:	Brian Shay
		Recreation Director:	Frank Haege
		Fire Chief:	Brad Hill
		City Engineer:	MSA Professional Services

Work Session - Call to Order – 6:00 PM

A. Roll Call

The City of Tiffin City Council held a work session Tuesday, April 19, 2022, at the City Hall Council Chambers. Mayor Pro-Tem Al Havens called the meeting to order at 6:01 PM. Upon roll being called the following members were present: Skylar Limkemann, Eric Schnedler, Chris Olney. Absent: Mayor Berner and Tim Orris. Others present City Administrator Doug Boldt and City Clerk Abigail Hora.

B. Agenda Additions/Agenda Approval

Motion to approve agenda by Olney.
Second by Schnedler.
All ayes, agenda approved.

C. Discussion of Sewer Rate Analysis Information – Heidi Kuhl – Northland Securities

Discussion: Heidi Kuhl from Northland Securities discussed the sewer rate analysis.

D. Questions from Council Members regarding items on the Regular City Council Agenda

E. Other Business

F. Adjournment

Motion to adjourn by Limkemann.
Second by Schnedler.
All ayes, meeting adjourned at 6:56 PM.

A. Regular Session - Call to Order – 7:00 PM

B. Roll Call

The City of Tiffin City Council held a regular session Tuesday, April 5, 2022, at the City Hall Council Chambers. Mayor Pro-Tem Al Havens called the meeting to order at 7:00 PM. Upon roll being called the following members were present: Skylar Limkemann, Eric Schnedler, Chris Olney. Absent: Mayor Berner and Tim Orris. Others present City Administrator Doug Boldt and City Clerk Abigail Hora.

C. Agenda Additions/Agenda Approval

Motion to approve agenda by Schnedler.
Second by Limkemann.
All ayes, agenda approved.

D. Communications and Reports

1. Unscheduled

If you wish to address the City Council on subjects pertaining to today's meeting agenda, please wait until that item on the agenda is reached. If you wish to address the City Council on an item **not** on the agenda, please approach the lectern and give your name and address for the public record before discussing your item.

E. Consent Agenda

Note: These are routine items and will be enacted by one motion without separate discussion unless a Council Member requests separate consideration.

1. Approval of City Council Minutes
2. Approval of Clerk/Treasurer's Report

Motion to approve consent agenda which includes City Council Minutes and Clerk/Treasurer's Report by Limkemann.

Second by Havens.

All ayes, consent agenda approved.

F. Mayoral Proclamation

- 1.

G. Public Hearing

1. Public Hearing on Ordinance No. 2022-493 – An Ordinance Amending the Municipal Code of Tiffin, Chapter 52, Weeds and Noxious Growths
 - a. Close Public Hearing and Proceed to H-2

Motion to open Public Hearing on Ordinance No. 2022-493 – An Ordinance Amending the Municipal Code of Tiffin, Chapter 52, Weeds and Noxious Growths by Olney.

Second by Schnedler.

Roll Call: Havens, Olney, Schnedler, Limkemann.

Discussion: Nothing Received at City Hall.

Motion to close Public Hearing on Ordinance No. 2022-493 – An Ordinance Amending the Municipal Code of Tiffin, Chapter 52, Weeds and Noxious Growths by Olney.

Second by Limkemann.

Roll Call: Olney, Schnedler, Limkemann, Havens.

H. Ordinance Approval/Amendment

1. Ordinance No. 2022-494 – An Ordinance Amending the Official Zoning Map of the City of Tiffin to Rezone Lot 10, Andersen Addition from R-4 to R-4/OPD
 - a. Motion to Approve Third and Final Reading

Motion to approve Ordinance No. 2022-494 – An Ordinance Amending the Official Zoning Map of the City of Tiffin to Rezone Lot 10, Andersen Addition from R-4 to R-4/OPD by Limkemann.

Second by Olney.

Roll Call: Schnedler, Limkemann, Havens, Olney.

All ayes, third and final reading approved.

2. Ordinance No. 2022-493 – An Ordinance Amending the Municipal Code of Tiffin, Chapter 52, Weeds and Noxious Growths
 - a. Motion to Approve First Reading and Proceed to Second Reading

Motion to table Ordinance No. 2022-493 – An Ordinance Amending the Municipal Code of Tiffin, Chapter 52, Weeds and Noxious Growths by Schnedler

Second by Limkemann.

All ayes, motion carried.

I. Resolutions for Approval

1. Resolution No. 2022-031 – A Resolution Approving Bond Purchase Agreement for the Sale of Bonds thereunder. Motion to approve Resolution No. 2022-031 – A Resolution Approving Bond Purchase Agreement for the Sale of Bonds thereunder by Limkemann.

Second by Schnedler.

Roll Call: Limkemann, Havens, Olney, Schnedler.

All ayes, motion carried.

2. Resolution No. 2022-032 – A Resolution Approving Minor Modification to Prairie Village Part 3 OPD. Motion to approve Resolution No. 2022-032 – A Resolution Approving Minor Modification to Prairie Village Part 3 OPD by Limkemann.
Second by Schnedler.
Roll Call: Havens, Olney, Schnedler, Limkemann.
All ayes, motion carried.
3. Resolution No. 2022-033 – A Resolution Supporting Passage of House File 2574: An Act Authorizing Length of Service Award Programs for Volunteer Firefighters, Volunteer Emergency Medical Care Providers, and Reserve Peace Officers and Making Appropriations. Motion to approve Resolution No. 2022-033 – A Resolution Supporting Passage of House File 2574: An Act Authorizing Length of Service Award Programs for Volunteer Firefighters, Volunteer Emergency Medical Care Providers, and Reserve Peace Officers and Making Appropriations by Limkemann.
Second by Havens.
Roll Call: Olney, Schnedler, Limkemann, Havens.
All ayes, motion carried.
4. Resolution No. 2022-034 – A Resolution Approving an Amendment to the Permanent Watermain and Temporary Construction Easement Agreement. Motion to approve Resolution No. 2022-034 – A Resolution Approving an Amendment to the Permanent Watermain and Temporary Construction Easement Agreement by Schnedler.
Second by Limkemann.
Roll Call: Schnedler, Limkemann, Havens, Olney.
All ayes, motion carried.
5. Resolution No. 2022-035 – A Resolution Approving the Preliminary Plat of Prairie Village Commercial Part 2. Motion to approve Resolution No. 2022-035 – A Resolution Approving the Preliminary Plat of Prairie Village Commercial Part 2 by Olney.
Second by Limkemann.
Roll Call: Schnedler, Limkemann, Havens, Olney.
All ayes, motion carried.
6. Resolution No. 2022-036 – A Resolution Approving the Final Plat of Prairie Village Commercial Part 2. Motion to approve Resolution No. 2022-036 – A Resolution Approving the Final Plat of Prairie Village Commercial Part 2 by Limkemann.
Second by Olney.
Roll Call: Limkemann, Havens, Olney, Schnedler.
All ayes, motion carried.
7. Resolution No. 2022-037 – A Resolution Approving the Preliminary Plat of Prairie Village Part 3. Motion to approve Resolution No. 2022-037 – A Resolution Approving the Preliminary Plat of Prairie Village Part 3 by Limkemann.
Second by Olney.
Roll Call: Havens, Olney, Schnedler, Limkemann.
All ayes, motion carried.
8. Resolution No. 2022-038 – A Resolution Authorizing the Entering into a Developer’s Agreement with Iowa Development Group, Inc. for Prairie Village Part 3, Tiffin, Iowa. Motion to table Resolution No. 2022-038 – A Resolution Authorizing the Entering into a Developer’s Agreement with Iowa Development Group, Inc. for Prairie Village Part 3, Tiffin, Iowa by Limkemann.
Second by Schnedler.
All ayes, motion carried.

9. Resolution No. 2022-039 – A Resolution Approving the Preliminary Plat of Park Place City Center – Part Three. Motion to approve Resolution No. 2022-039 – A Resolution Approving the Preliminary Plat of Park Place City Center – Part Three by Limkemann.
Second by Schnedler.
Roll Call: Schnedler, Limkemann, Havens, Olney.
All ayes, motion carried.
10. Resolution No. 2022-040 – A Resolution Approving the Final Plat of Park Place City Center – Part Three. Motion to approve Resolution No. 2022-040 – A Resolution Approving the Final Plat of Park Place City Center – Part Three by Schnedler.
Second by Limkemann.
Roll Call: Schnedler, Limkemann, Havens, Olney.
All ayes, motion carried.
11. Resolution No. 2022-041 – A Resolution Adopting Final Assessment Schedule for the 2017 Original Town Urbanization Project and Amending, Confirming and Levying the Assessments. Motion to approve Resolution No. 2022-041 – A Resolution Adopting Final Assessment Schedule for the 2017 Original Town Urbanization Project and Amending, Confirming and Levying the Assessments by Olney.
Second by Limkemann.
Roll Call: Limkemann, Havens, Olney, Schnedler.
All ayes, motion carried.

J. Old Business

- 1.

K. Motions for Approval

1. Consideration of Payables List – Motion to Approve by Limkemann.
Second by Havens.
All ayes, motion carried.
2. Consideration of Pay Application #2 – Woodruff Construction, Public Works Facility – Motion to Approve by Limkemann.
Second by Schnedler.
All ayes, motion carried.
3. Consideration of Change Order #16 – Rathje Construction, Original Town Urbanization, Phase Two – Motion to Approve by Limkemann.
Second by Havens.
All ayes, motion carried.
4. Discussion and Consideration of One-time Water and Sewer Adjustment at 300 Main Street and Council Action as Needed. Motion to approve by Limkemann.
Second by Schnedler.
All ayes, motion carried.
5. Discussion and Consideration of Additional Paving to the Parking Lot at the Fire Station and Council Action as Needed. Motion to approve by Limkemann.
Second by Schnedler.
All ayes, motion carried.
6. Discussion and Consideration of Purchase of 2023 Chevy Tahoe for Tiffin Fire Department and Council Action as Needed. Motion to approve by Schnedler.
Second by Limkemann.
Roll Call Ayes: Schnedler, Limkemann.
Nays: Olney, Havens.
Absent: Orris.

Motion failed.

7. Discussion and Consideration of Purchase of Radar Speed Signs for North Park Road and Council Action as Needed. Motion to approve option three by Limkemann.
Second by Havens.
All ayes, motion carried.

L. Reports to be Received/Filed

1. March Johnson County Sheriff's Report

M. Reports from City Personnel

1. Mayor's Report – Nothing to Report.
2. City Council Reports – Discussion: Council Person Limkemann reported the Fire Department will host a pancake breakfast June 5th from 6AM-12PM.
3. Director of Public Work's Report – Discussion: Public Works Director Brian Detert gave an update on the Public Works facility.
4. Building Official's Report – Nothing to Report.
5. Recreation Director's Report – Discussion: Nothing to Report.
6. City Engineer's Report – Nothing to Report.
7. City Attorney's Report – Nothing to Report.
8. City Administrator's Report – Discussion: City Administrator Doug Boldt met with the DOT in reference to the expansion of Hwy 6.

N. Adjournment

Motion to adjourn by Limkemann.

Second by Schnedler.

All ayes, meeting adjourned at 8:28 PM.



April 19, 2022

Abigail Hora, City Clerk