

# City of Tiffin, Iowa

**Meeting:** Tiffin City Council Meeting  
**Place:** Tiffin City Hall, 300 Railroad Street, Tiffin, Iowa 52340  
**Date/Time:** April 5, 2022 – 7:00 PM  
**Web Page:** www.tiffin-iowa.org  
**Posted:** April 1, 2022 (website & front entry of City Hall)

<b>Mayor:</b>	Steven Berner	<b>City Administrator:</b>	Doug Boldt
<b>Council At Large:</b>	Al Havens – Mayor Pro-Tem	<b>City Attorney:</b>	Robert Michael/Crystal Raiber
<b>Council At Large:</b>	Skylar Limkemann	<b>City Clerk:</b>	Abigail Hora
<b>Council At Large:</b>	Chris Olney	<b>W/WW Superintendent:</b>	Brett Mehmen
<b>Council At Large:</b>	Tim Orris	<b>D. of Public Works:</b>	Brian Detert
<b>Council At Large:</b>	Eric Schnedler	<b>Building Official:</b>	Brian Shay
		<b>Recreation Director:</b>	Frank Haege
		<b>Fire Chief:</b>	Brad Hill
		<b>City Engineer:</b>	MSA Professional Services

## **Work Session - Call to Order – 6:00 PM**

### **A. Roll Call**

The City of Tiffin City Council held a work session Tuesday, March 1, 2022, at the City Hall Council Chambers. Mayor Berner called the meeting to order at 6:02 PM. Upon roll being called the following members were present: Tim Orris, Skylar Limkemann, Al Havens, Eric Schnedler, Chris Olney. Others present City Administrator Doug Boldt and City Clerk Abigail Hora.

### **B. Agenda Additions/Agenda Approval**

Motion to approve agenda by Schnedler.

Second by Orris.

All ayes, agenda approved.

### **C. Presentation and Discussion of Inclusion Economic Development Plan in Johnson County – Asmita Poudel**

Discussion: Asmita Poudel with Astig Planning gave Inclusion Economic Development presentation.

### **D. Discussion and Presentation of Madden Addition Lot 55 – OPD Site Plan – For Developer Direction Only**

Discussion: Dan Sweeting and Kelly Beckler had discussion with Council on Madden Addition Lot 55.

### **E. Sewer Rate Analysis Information**

### **F. Questions from Council Members regarding items on the Regular City Council Agenda**

### **G. Other Business**

### **H. Adjournment**

Motion to adjourn by Limkemann.

Second by Orris.

All ayes, meeting adjourned at 6:58 PM.

### **A. Regular Session - Call to Order – 7:00 PM**

### **B. Roll Call**

The City of Tiffin City Council held a regular session Tuesday, April 5, 2022, at the City Hall Council Chambers. Mayor Berner called the meeting to order at 7:01 PM. Upon roll being called the following members were present: Al Havens, Tim Orris, Skylar Limkemann, Eric Schnedler, Chris Olney. Others present City Administrator Doug Boldt and City Clerk Abigail Hora.

### **C. Agenda Additions/Agenda Approval**

Motion to approve agenda by Havens.

Second by Limkemann.

All ayes, agenda approved.

## **D. Communications and Reports**

### 1. Unscheduled

If you wish to address the City Council on subjects pertaining to today's meeting agenda, please wait until that item on the agenda is reached. If you wish to address the City Council on an item **not** on the agenda, please approach the lectern and give your name and address for the public record before discussing your item.

Discussion: Heather Clement resides at 24 Renee Ln. She would like the Recreation Center to be a higher priority for the City.

Joseph Ballatore resides at 512 Jackson St. He would also like the Recreation Center to be a higher priority for the City.

## **E. Consent Agenda**

**Note:** These are routine items and will be enacted by one motion without separate discussion unless a Council Member requests separate consideration.

1. Approval of City Council Minutes
2. Approval of Special City Council Minutes
3. Approval of Liquor License Renewal – The Depot Tiffin
4. Approval of Liquor License Renewal – Bryants Off 6

Motion to approve consent agenda which includes City Council Minutes, Special City Council Minutes, Liquor License Renewal for The Depot Tiffin and Liquor License Renewal for Bryants off 6 by Limkemann.

Second by Orris.

All ayes, consent agenda approved.

## **F. Mayoral Proclamation**

1. Child Abuse Prevention Month

## **G. Public Hearing**

1. Public Hearing on Proposal to Enter into an Urban Renewal Loan Agreement
  - a. Close Public Hearing and Proceed to I-1

Motion to open Public Hearing on Proposal to Enter into an Urban Renewal Loan Agreement by Olney.

Second by Schnedler.

Roll Call: Havens, Orris, Olney, Schnedler, Limkemann.

Discussion: Nothing Received at City Hall.

Motion to close Public Hearing on Proposal to Enter into an Urban Renewal Loan Agreement by Orris.

Second by Havens.

Roll Call: Orris, Olney, Schnedler, Limkemann, Havens.

## **H. Ordinance Approval/Amendment**

1. Ordinance No. 2022-492 – An Ordinance Amending the Official Zoning Map of the City of Tiffin to Rezone Prairie Village Part 3 from R-1A, R-2, R-4 and R-1E to R-1D/OPD, R-2/OPD and R-4/OPD

- a. Motion to Approve Third Reading and Final Reading

Motion to approve Ordinance No. 2022-492 – An Ordinance Amending the Official Zoning Map of the City of Tiffin to Rezone Prairie Village Part 3 from R-1A, R-2, R-4 and R-1E to R-1D/OPD, R-2/OPD and R-4/OPD by Havens.

Second by Limkemann.

Roll Call: Schnedler, Limkemann, Havens, Orris, Olney.

All ayes, third and final reading approved.

2. Ordinance No. 2022-494 – An Ordinance Amending the Official Zoning Map of the City of Tiffin to Rezone Lot 10, Andersen Addition from R-4 to R-4/OPD

- a. Motion to Approve Second Reading and Proceed to Third Reading

Motion to approve Ordinance No. 2022-494 – An Ordinance Amending the Official Zoning Map of the City of Tiffin to Rezone Lot 10, Andersen Addition from R-4 to R-4/OPD by Havens.

Second by Orris.

Roll Call: Limkemann, Havens, Orris, Olney, Schnedler.

All ayes, second reading approved.

**I. Resolutions for Approval**

1. Resolution No. 2022-029 – A Resolution taking Additional Action to Enter into an Urban Renewal Loan Agreement, Combining Loan Agreements, and Authorizing the use of a Preliminary Official Statement for the Sale of Bonds. Motion to approve Resolution No. 2022-029 – A Resolution taking Additional Action to Enter into an Urban Renewal Loan Agreement, Combining Loan Agreements, and Authorizing the use of a Preliminary Official Statement for the Sale of Bonds by Havens.

Second by Orris.

Roll Call: Olney, Schnedler, Limkemann, Havens, Orris.

All ayes, motion carried.

2. Resolution No. 2022-030 – A Resolution Setting the Date of April 19, 2022, for a Public Hearing to Amend the Municipal Code of Tiffin, Chapter 52, Weeds and Noxious Growth. Motion to approve Resolution No. 2022-030 – A Resolution Setting the Date of April 19, 2022, for a Public Hearing to Amend the Municipal Code of Tiffin, Chapter 52, Weeds and Noxious Growth by Limkemann.

Second by Schnedler.

Roll Call: Havens, Orris, Olney, Schnedler, Limkemann.

All ayes, motion carried.

**J. Old Business**

- 1.

**K. Motions for Approval**

1. Consideration of Payables List – Motion to Approve by Limkemann.

Second by Orris.

All ayes, motion carried.

2. Consideration of Change Order #9 – Rathje Construction, Roundabout Project – Motion to Approve by Havens.

Second by Limkemann.

All ayes, motion carried.

3. Consideration of Amendment to Agreement – Shive-Hattery, Tiffin Public Works Facility – Motion to Approve by Schnedler.

Second by Havens.

All ayes, motion carried.

4. Discussion and Consideration of One-time Water and Sewer Adjustment at 99 Brown Street and Council Action as Needed. Motion to approve by Limkemann.

Second by Havens.

All ayes, motion carried.

5. Discussion and Consideration of Approval of Upgrades to Deerview Park and Council Action as Needed. Motion to approve by Orris.

Second by Havens.

All ayes, motion carried.

**L. Reports to be Received/Filed**

- 1.

**M. Reports from City Personnel**

1. Mayor's Report – Discussion: Mayor Berner discussed the future of City Hall Rentals. Moratorium is lifted in May after City Hall's electronic door is fixed.

2. City Council Reports – Discussion: Council Person Havens presented the watershed full-time coordinator and the cities contribution. This will begin in 2025.
3. Director of Public Work’s Report – Nothing to Report.
4. Building Official’s Report – Discussion: Nothing to Report.
5. Recreation Director’s Report – Discussion: Recreation Director Frank Haege reported the sponsorships have doubled since last year. Youth baseball, softball and soccer to start soon.
6. City Engineer’s Report – Written Report in Packet.
7. City Attorney’s Report – Nothing to Report.
8. City Administrator’s Report – Discussion: City Administrator Doug Boldt reported the DOT will be resurfacing North Park Road at night during the week of April 11<sup>th</sup>.

**N. Adjournment**

Motion to adjourn by Schnedler.

Second by Limkemann.

All ayes, meeting adjourned at 8:05 PM.



*April 6, 2022*

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*Abigail Hora, City Clerk*