

City of Tiffin, Iowa

Meeting: Tiffin City Council Meeting
Place: Tiffin City Hall, 300 Railroad Street, Tiffin, Iowa 52340
Date/Time: February 1, 2022 – 7:00 PM
Web Page: www.tiffin-iowa.org
Posted: January 28, 2022 (website & front entry of City Hall)

Mayor:	Steven Berner	City Administrator:	Doug Boldt
Council At Large:	Al Havens – Mayor Pro-Tem	City Attorney:	Robert Michael/Crystal Raiber
Council At Large:	Skylar Limkemann	City Clerk:	Abigail Hora
Council At Large:	Chris Olney	W/WW Superintendent:	Brett Mehmen
Council At Large:	Tim Orris	D. of Public Works:	Brian Detert
Council At Large:	Eric Schnedler	Building Official:	Brian Shay
		Recreation Director:	Frank Haege
		Fire Chief:	Brad Hill
		City Engineer:	MSA Professional Services

Work Session - Call to Order – 6:15 PM

A. Roll Call

The City of Tiffin City Council held a work session Tuesday, February 1, 2021, at the City Hall Council Chambers. Mayor Berner called the meeting to order at 6:17 PM. Upon roll being called the following members were present: Al Havens, Tim Orris, Eric Schnedler, Chris Olney, Skylar Limkemann. Others present City Administrator Doug Boldt and City Clerk Abigail Hora.

B. Agenda Additions/Agenda Approval

Motion to approve agenda by Olney.
Second by Orris.
All ayes, agenda approved.

C. Discussion of FY 2022-2023 Budget

Discussion: City Administrator Doug Boldt reviewed the FY 2022-2023 budget with Council.

D. Questions from Council Members regarding items on the Regular City Council Agenda

E. Other Business

F. Adjournment

Motion to adjourn by Schnedler.
Second by Havens.
All ayes, meeting adjourned at 7:02 PM.

A. Regular Session - Call to Order – 7:00 PM

B. Roll Call

The City of Tiffin City Council held a regular session Tuesday, February 1, 2021, at the City Hall: Council Chambers. Mayor Berner called the meeting to order at 7:02 PM. Upon roll being called the following members were present: Eric Schnedler, Al Havens, Chris Olney, Tim Orris, Skylar Limkemann. Others present City Administrator Doug Boldt and City Clerk Abigail Hora.

C. Agenda Additions/Agenda Approval

Motion to approve agenda by Limkemann.
Second by Orris.
All ayes, agenda approved.

D. Communications and Reports

1. Unscheduled

If you wish to address the City Council on subjects pertaining to today's meeting agenda, please wait until that item on the agenda is reached. If you wish to address the City Council on an item **not** on the agenda, please approach the lectern and give your name and address for the public record before discussing your item.

E. Consent Agenda

Note: These are routine items and will be enacted by one motion without separate discussion unless a Council Member requests separate consideration.

1. Approval of City Council Minutes
2. Approval of Special City Council Minutes
3. Approval of Liquor License Renewal – Kum & Go #137

Motion to approve consent agenda which includes City Council Minutes, Special City Council Minutes and Liquor License Renewal for Kum & Go by Schnedler.

Second by Orris.

All ayes, consent agenda approved.

F. Mayoral Proclamation

- 1.

G. Public Hearing

1. Public Hearing on Ordinance No. 2022-492 – An Ordinance Amending the Official Zoning Map of the City of Tiffin to Rezone Prairie Village Part 3 from R-1A, R-2 and R-4 to R-1D/OPD, R-2/OPD and R-4/OPD

- a. Close Public Hearing and Proceed to H-2

Motion to open Public Hearing on Ordinance No. 2022-492 – An Ordinance Amending the Official Zoning Map of the City of Tiffin to Rezone Prairie Village Part 3 from R-1A, R-2 and R-4 to R-1D/OPD, R-2/OPD and R-4/OPD by Orris.

Second by Schnedler.

Roll Call: Havens, Orris, Olney, Schnedler, Limkemann.

Discussion: Nothing Received at City Hall.

Motion to close Public Hearing on Ordinance No. 2022-492 – An Ordinance Amending the Official Zoning Map of the City of Tiffin to Rezone Prairie Village Part 3 from R-1A, R-2 and R-4 to R-1D/OPD, R-2/OPD and R-4/OPD by Havens.

Second by Olney.

Roll Call: Orris, Olney, Schnedler, Limkemann, Havens.

H. Ordinance Approval/Amendment

1. Ordinance No. 2022-491 – An Ordinance Amending the Official Zoning Map of the City of Tiffin to Rezone a portion of Lot 1, Gracehill Estates from R-1A to R-2/OPD

- a. Motion to Approve Second Reading and Proceed to Third Reading

Motion to approve Ordinance No. 2022-491 – An Ordinance Amending the Official Zoning Map of the City of Tiffin to Rezone a portion of Lot 1, Gracehill Estates from R-1A to R-2/OPD by Havens.

Second by Schnedler.

Roll Call: Schnedler, Limkemann, Havens, Orris, Olney.

All ayes, second reading approved.

2. Ordinance No. 2022-492 – An Ordinance Amending the Official Zoning Map of the City of Tiffin to Rezone Prairie Village Part 3 from R-1A, R-2 and R-4 to R-1D/OPD, R-2/OPD and R-4/OPD

- a. Motion to Approve First Reading and Proceed to Second Reading

No Action Taken.

I. Resolutions for Approval

1. Resolution No. 2022-009 – A Resolution Setting the Date for a Public Hearing for a Resolution Relating to the Total Maximum Property Tax Dollars for FY 2022-2023. Motion to approve Resolution No. 2022-009 – A Resolution A Resolution Setting the Date for a Public Hearing for a Resolution Relating to the Total Maximum Property Tax Dollars for FY 2022-2023 by Schnedler.

Second by Orris.

Roll Call: Havens, Olney, Orris, Schnedler, Limkemann.

All ayes, motion carried.

2. Resolution No. 2022-010 – A Resolution Approving the Extension of Grove Park as a Planned Development Overlay Concept. Motion to amend the extension date to July 5, 2022 by Schnedler.
Second by Orris.
All ayes, motion carried.
Motion to approve as amended by Resolution No. 2022-010 – A Resolution Approving the Extension of Grove Park as a Planned Development Overlay Concept by Schnedler.
Second by Orris.
Roll Call: Olney, Orris, Schnedler, Limkemann, Havens.
All ayes, motion carried.

J. Old Business

- 1.

K. Motions for Approval

1. Consideration of Payables List – Motion to Approve by Havens.
Second by Olney.
All ayes, motion carried.
2. Discussion and Consideration to Approve Purchase Agreement for Lot 1, Park Place City Center – Part Three and Council Action as Needed. Motion to approve by Limkemann.
Second by Havens.
All ayes, motion carried.

L. Reports to be Received/Filed

- 1.

M. Reports from City Personnel

1. Mayor's Report – Discussion: Mayor Berner attended the MPO meeting and discussed the changes for Tiffin.
2. City Council Reports – Discussion: Council Person Havens attended the watershed meeting and discussed potential upcoming changes for Tiffin.
3. Director of Public Work's Report – Nothing to Report.
4. Building Official's Report – Nothing to Report.
5. Recreation Director's Report – Discussion: Recreation Director Frank Haege gave us an update on winter basketball. Ice Rink has been a good success. Tiffin on Ice event will be Sunday February 6th. We will be advertising for a few part time position within the recreation department yet this year.
6. Engineer's Report – Nothing to Report.
7. City Attorney's Report – Nothing to Report.
8. City Administrator's Report – Discussion: City Administrator Doug Boldt discussed a special council meeting on Tuesday, March 29 to approve the budget.

N. Adjournment

Motion to adjourn by Schnedler.
Second by Limkemann.
All ayes, meeting adjourned at 8:16 PM.



February 2nd, 2022

Abigail Hora, City Clerk