

# City of Tiffin, Iowa

**Meeting:** Tiffin City Council Meeting  
**Place:** Tiffin City Hall, 300 Railroad Street, Tiffin, Iowa 52340  
**Date/Time:** January 18, 2022 – 7:00 PM  
**Web Page:** www.tiffin-iowa.org  
**Posted:** January 14, 2022 (website & front entry of City Hall)

<b>Mayor:</b>	Steven Berner	<b>City Administrator:</b>	Doug Boldt
<b>Council At Large:</b>	Al Havens – Mayor Pro-Tem	<b>City Attorney:</b>	Robert Michael/Crystal Raiber
<b>Council At Large:</b>	Skylar Limkemann	<b>City Clerk:</b>	Abigail Hora
<b>Council At Large:</b>	Chris Olney	<b>W/WW Superintendent:</b>	Brett Mehmen
<b>Council At Large:</b>	Tim Orris	<b>D. of Public Works:</b>	Brian Detert
<b>Council At Large:</b>	Eric Schnedler	<b>Building Official:</b>	Brian Shay
		<b>Recreation Director:</b>	Frank Haege
		<b>Fire Chief:</b>	Brad Hill

## **Work Session - Call to Order – 6:15 PM**

### **A. Roll Call**

The City of Tiffin City Council held a work session Tuesday, January 18, 2021, at the City Hall Council Chambers. Mayor Berner called the meeting to order at 6:18 PM. Upon roll being called the following members were present: Al Havens, Tim Orris, Eric Schnedler, Chris Olney, Skylar Limkemann. Others present City Administrator Doug Boldt and City Clerk Abigail Hora.

### **B. Agenda Additions/Agenda Approval**

Motion to approve by Schnedler.  
Second by Orris.  
All ayes, agenda approved.

### **C. Update on Pace Properties Downtown Housing Grant Project**

Discussion: The Faselts gave us an update on the downtown housing project.

### **D. Questions from Council Members regarding items on the Regular City Council Agenda**

### **E. Other Business**

### **F. Adjournment**

Motion to adjourn by Schnedler.  
Second by Limkemann.  
All ayes, meeting adjourned at 7:01 PM.

### **A. Regular Session - Call to Order – 7:00 PM**

#### **B. Roll Call**

The City of Tiffin City Council held a regular session Tuesday, January 18, 2021, at the City Hall: Council Chambers. Mayor Berner called the meeting to order at 7:02 PM. Upon roll being called the following members were present: Eric Schnedler, Al Havens, Chris Olney, Tim Orris, Skylar Limkemann. Others present City Administrator Doug Boldt and City Clerk Abigail Hora.

#### **C. Agenda Additions/Agenda Approval**

Motion to approve agenda by Havens.  
Second by Orris.  
All ayes, agenda approved.

#### **D. Communications and Reports**

1. Unscheduled

If you wish to address the City Council on subjects pertaining to today's meeting agenda, please wait until that item on the agenda is reached. If you wish to address the City Council on an item **not** on the agenda, please approach the lectern and give your name and address for the public record before discussing your item.

**E. Consent Agenda**

**Note:** These are routine items and will be enacted by one motion without separate discussion unless a Council Member requests separate consideration.

1. Approval of City Council Minutes
2. Approval of Special City Council Minutes
3. Approval of Clerk/Treasurer's Report

Motion to approve consent agenda which includes City Council Minutes, Special City Council Minutes and the Clerk/Treasurer's Report by Olney.

Second by Orris.

All ayes, consent agenda approved.

**F. Mayoral Proclamation**

1. Tiffin School Choice Week – January 23-29, 2022

**G. Public Hearing**

1. Public Hearing on Ordinance No. 2022-491 – An Ordinance Amending the Official Zoning Map of the City of Tiffin to Rezone a portion of Lot 1, Gracehill Estates from R-1A to R-2/OPD
  - a. Close Public Hearing and Proceed to H-1

Motion to open Public Hearing on Ordinance No. 2022-491 – An Ordinance Amending the Official Zoning Map of the City of Tiffin to Rezone a portion of Lot 1, Gracehill Estates from R-1A to R-2/OPD by Orris.

Second by Schnedler.

Roll Call: Havens, Olney, Schnedler, Orris, Limkemann.

Discussion: Nothing Received at City Hall.

Motion to close Public Hearing on Ordinance No. 2022-491 – An Ordinance Amending the Official Zoning Map of the City of Tiffin to Rezone a portion of Lot 1, Gracehill Estates from R-1A to R-2/OPD by Schnedler.

Second by Orris.

Roll Call: Olney, Schnedler, Orris, Limkemann, Havens.

**H. Ordinance Approval/Amendment**

1. Ordinance No. 2022-491 – An Ordinance Amending the Official Zoning Map of the City of Tiffin to Rezone a portion of Lot 1, Gracehill Estates from R-1A to R-2/OPD
  - a. Motion to Approve First Reading and Proceed to Second Reading

Motion to approve Ordinance No. 2022-491 – An Ordinance Amending the Official Zoning Map of the City of Tiffin to Rezone a portion of Lot 1, Gracehill Estates from R-1A to R-2/OPD by Havens.

Second by Limkemann.

Roll Call: Schnedler, Orris, Limkemann, Havens, Olney.

All ayes, first reading approved.

2. Ordinance No. 2021-486 – An Ordinance Amending the Municipal Code of Tiffin, Iowa, by Adding Chapter 37, Fire Safety Permit
  - a. Vote to Override Mayor's Veto of this Ordinance on December 21, 2021. Vote to override must be not less than two-thirds of all of the members of the Council

Motion to approve Ordinance No. 2021-486 – An Ordinance Amending the Municipal Code of Tiffin, Iowa, by Adding Chapter 37, Fire Safety Permit by Limkemann.

Second by Schnedler.

Roll Call Ayes: Orris, Limkemann, Schnedler.

Nays: Havens, Olney.

Motion denied, super majority required for mayoral override.

## **I. Resolutions for Approval**

1. Resolution No. 2022-005 – A Resolution to Fix the Date of February 15, 2022, for a Public Hearing on Proposal to Enter into a Sewer Revenue Loan and Disbursement Agreement and to Borrow Money thereunder in a Principal Amount not to exceed \$486,000. Motion to approve Resolution No. 2022-005 – A Resolution to Fix the Date of February 15, 2022, for a Public Hearing on Proposal to Enter into a Sewer Revenue Loan and Disbursement Agreement and to Borrow Money thereunder in a Principal Amount not to exceed \$486,000 by Havens.  
Second by Limkemann.  
Roll Call: Limkemann, Havens, Olney, Schnedler, Orris.  
All ayes, motion carried.
2. Resolution No. 2022-006 – A Resolution Approving the Preliminary Plat of Park Place City Center – Part Two, Phase Nine. Motion to approve Resolution No. 2022-006 – A Resolution Approving the Preliminary Plat of Park Place City Center – Part Two, Phase Nine by Limkemann.  
Second by Schnedler.  
Roll Call: Havens, Olney, Schnedler, Orris, Limkemann.  
All ayes, motion carried.
3. Resolution No. 2022-007 – A Resolution Approving the Strategic Planning and Goal Setting 2021 Final Report. Motion to amend Resolution No. 2022-007 – A Resolution Approving the Strategic Planning and Goal Setting 2021 Final Report by Limkemann.  
Second by Havens.  
Motion to approve as amended by Limkemann.  
Second by Schnedler.  
Roll Call: Olney, Schnedler, Orris, Limkemann, Havens.  
All ayes, motion carried.
4. Resolution No. 2022-008 – A Resolution Setting the Date of February 1, 2022, for a Public Hearing to Rezone Prairie Village Part 3 from R-1A, R-2 and R-4 to R-1D/OPD, R-2/OPD and R-4/OPD. Motion to approve Resolution No. 2022-008 – A Resolution Setting the Date of February 1, 2022, for a Public Hearing to Rezone Prairie Village Part 3 from R-1A, R-2 and R-4 to R-1D/OPD, R-2/OPD and R-4/OPD by Schnedler.  
Second by Limkemann.  
Roll Call: Schnedler, Orris, Limkemann, Havens, Olney.  
All ayes, motion carried.

## **J. Old Business**

- 1.

## **K. Motions for Approval**

1. Consideration of Payables List – Motion to Approve by Olney.  
Second by Orris.  
All ayes, motion carried.
2. Consideration of Change Order #13 – Rathje Construction, Original Town Urbanization Phase Two – Motion to Approve by Limkemann.  
Second by Schnedler.  
All ayes, motion carried.
3. Discussion and Consideration of Price Adjustment from Henderson Products for Public Works Dump Truck and Council Action as Needed. Motion to approve by Havens.

Second by Olney.

All ayes, motion carried.

4. Consideration of City Council Appointments and Council Action as Needed

a. City Engineer

Motion to appoint MSA as City Engineer by Schnedler.

Second by Limkemann.

All ayes, motion carried.

**L. Reports to be Received/Filed**

1. December Johnson County Sheriff's Activity Report

**M. Reports from City Personnel**

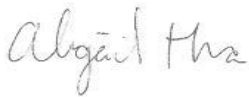
1. Mayor's Report – Nothing to Report.
2. City Council Reports – Discussion: Council Person Limkemann would like to see the city do a water quality study through MSA however Council would like to discuss further with Brett.
3. Director of Public Work's Report – Nothing to Report.
4. Building Official's Report – Nothing to Report.
5. Recreation Director's Report – Nothing to Report.
6. Engineer's Report – Nothing to Report.
7. City Attorney's Report – Nothing to Report.
8. City Administrator's Report – Discussion: The city will have a budget workshop meeting on Tuesday, January 25<sup>th</sup> at 6:00 PM.

**N. Adjournment**

Motion to adjourn by Schnedler.

Second by Havens.

All ayes, meeting adjourned at 7:59 PM.



*January 19th, 2022*

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*Abigail Hora, City Clerk*