

City of Tiffin, Iowa

Meeting:	Tiffin Regular City Council Meeting
Place:	Tiffin City Hall, 300 Railroad Street, Tiffin, Iowa 52340
Date/Time:	January 5, 2021 – 7:00 PM
Web Page:	www.tiffin-iowa.org
Posted:	December 30, 2020 (website & front entry of City Hall)

Mayor:	Steven Berner	City Administrator:	Doug Boldt
Council At Large:	Jim Bartels	City Attorney:	Robert Michael/Crystal Raiber
Council At Large:	Al Havens – Mayor Pro-Tem	City Clerk:	Abigail Hora
Council At Large:	Eric Schnedler	W/WW Superintendent:	Brett Mehmen
Council At Large:	Chris Olney	D. of Public Works:	Brian Detert
Council At Large:	Skylar Limkemann		

Work Session Call to Order – 6:30

A. Roll Call

The City of Tiffin City Council held a work session Tuesday, January 5, 2021, at the City Hall Council Chambers. This was a meeting open to the public through the Iowa Open Meeting Law but due to the current public health emergency (Covid-19) most councilpersons were participating in the meeting electronically as allowed by the Iowa Code, Chapter 21. Mayor Berner called the meeting to order at 6:32 PM. Upon roll being called the following members were present: Al Havens, Christine Olney, Eric Schnedler and Skylar Limkemann present via Microsoft Teams. Jim Bartels present via telephone. Others present City Administrator Doug Boldt, Deputy City Clerk Brianna Wilkerson.

B. Agenda Additions/Agenda Approval

Motion to approve agenda by Schneider.
Second by Havens.
All ayes, agenda approved.

C. Discussion and Review of Annual Building Official's Report

Discussion: Building Official Brian Shay presented 2020 Permit Tallies. Total of 403 permits pulled. Currently have 104 lots platted. Information will be available on the website.

D. Questions from Council Members regarding items on the Regular City Council Agenda

Discussion: Johnson County Sheriff Department budget for next year has a \$2/hour increase, does not mention increasing hours. Council decided to ask for a small increase in patrol hours.

E. Other Business

F. Adjournment

Motion to adjourn by Schnedler.
Second by Limkemann.
All ayes, meeting adjourned 7:02 PM.

A. Regular Session – Call to Order 7:02PM

B. Roll Call

The City of Tiffin City Council held a regular session Tuesday, January 5, 2021, at the City Hall Council Chambers. Mayor Berner called the meeting to order at 7:02 PM. This was a meeting open to the public through the Iowa Open Meeting Law but due to the current public health emergency (Covid-19) most councilpersons were participating in the meeting electronically as allowed by the Iowa Code,

Chapter 21. Upon roll being called the following members were present: Jim Bartels via telephone, Skylar Limkemann, Al Havens, Eric Schnedler, Christine Olney via Microsoft Teams. Others present City Administrator Doug Boldt, Deputy City Clerk Brianna Wilkerson.

C. Agenda Additions/Agenda Approval

Motion to approve agenda by Limkemann.

Second by Bartels.

All ayes, agenda approved.

D. Communications and Reports

1. Unscheduled

2. Brad Kunkel – Johnson County Sheriff – Introduction, Annual Review and Report

Discussion: Goals include adding to computer crimes forensic task force, domestic abuse response protocol, GuildLink Center Jail Alternative and adding office space for them in Sheriff Office. Looking on how to recruit and retain good candidates. Adding 5-10 hours a week to our contract would not being an issue.

If you wish to address the City Council on subjects pertaining to today's meeting agenda, please wait until that item on the agenda is reached. If you wish to address the City Council on an item **not** on the agenda, please approach the lectern and give your name and address for the public record before discussing your item.

- **If anyone would like to address the City Council but is unable to attend the Council Meeting, you can do so by telephone by calling 319-545-2572 ext. 0 at 7:00 p.m.**

E. Consent Agenda

Note: These are routine items and will be enacted by one motion without separate discussion unless a Council Member requests separate consideration.

1. Approval of City Council Minutes

2. Appointment of Al Havens Mayor Pro-Tem

Motion to approve consent agenda by Limkemann.

Second by Olney.

All ayes, consent agenda approved.

F. Mayoral Proclamation

1.

G. Public Hearing

1. Public Hearing on the Annexation of Certain Property to the City of Tiffin, Iowa

a. Close Public Hearing and Proceed to I-1

Motion to open Public Hearing on the Annexation of Certain Property to the City of Tiffin, Iowa by Bartels.

Second by Schnedler.

Roll Call: Olney, Schnedler, Bartels, Limkemann, Havens

Discussion: Nothing received at City Hall.

Public Present: None

Motion to close Public Hearing on the Annexation of Certain Property to the City of Tiffin, Iowa by Bartels.

Second by Havens.

Roll Call: Havens, Limkemann, Bartels, Schnedler, Olney

2. Public Hearing on Proposed Amendment to the Tiffin Urban Renewal Area

a. Close Public Hearing and Proceed to I-2

Motion to open Public Hearing on Proposed Amendment to the Tiffin Urban Renewal Area by Schnedler.

Second by Bartels

Roll Call: Havens, Schnedler, Bartels, Olney, Limkemann

Discussion: Nothing received at City Hall

Public Present: None

3. Motion to close Public Hearing on Proposed Amendment to the Tiffin Urban Renewal Area by Bartels.

Second by Olney.

Roll Call: Olney, Limkemann, Bartels, Havens, Schnedler

4. Public Hearing on Proposed Development Agreement with MD Real Estate, LLC d/b/a Tiffin Family Care

- a. Close Public Hearing and Proceed to I-3

Motion to open Public Hearing on the Proposed Development Agreement with MD Real Estate, LLC d/b/a Tiffin Family Care by Bartels.

Second by Schnedler.

Roll Call: Olney, Limkemann, Havens, Bartels, Schnedler

Discussion: Nothing received at City Hall.

Public Present: None

Motion to close the Public Hearing on the Proposed Development Agreement with MD Real Estate, LLC d/b/a Tiffin Family Care by Bartels

Second by Limkemann.

Roll Call: Schnedler, Bartels, Havens, Limkemann, Olney

- **If anyone would like to make a comment on any of the Public Hearings and are unable to attend the Council Meeting, you can do so by telephone by call 319-545-2572 ext. 0 at 7:00 p.m.**

H. Ordinance Approval/Amendment

1.

I. Resolutions for Approval

1. Resolution 2021-001 – A Resolution Approving the Annexation of Certain Property to the City of Tiffin, Iowa. Motion to approve Resolution 2021-001 – A Resolution Approving the Annexation of Certain Property to the City of Tiffin, Iowa by Limkemann.
Second by Schnedler.
Roll Call: Limekemann, Schnedler, Havens, Olney, Bartels
Ally ayes, motion carried.
2. Resolution 2021-002 – A Resolution to Approve the Urban Renewal Plan Amendment for the Tiffin Urban Renewal Area. Motion to approve Resolution 2021-002 – A Resolution to Approve the Urban Renewal Plan Amendment for the Tiffin Urban Renewal Area by Olney.
Second by Bartels.
Roll Call: Bartels, Olney, Havens, Schnedler, Limkemann
All ayes, motion carried.
3. Resolution 2021-003 – A Resolution Approving a Development Agreement with MD Real Estate, LLC d/b/a Tiffin Family Care, Authorizing Annual Appropriation Tax Increment Payments and Pledging Certain Tax Increment Revenues to the Payment of the Agreement. Motion to approve Resolution 2021-003 – A Resolution Approving a Development Agreement with MD Real Estate, LLC d/b/a Tiffin Family Care, Authorizing Annual Appropriation Tax Increment Payments and Pledging Certain Tax Increment Revenues to the Payment of the Agreement by Limkemann.
Second by Schnedler.

Roll Call: Olney, Schnedler, Havens, Bartels, Limkemann

All ayes, motion carried.

4. Resolution 2021-004 – A Resolution Naming Depositories for City Funds and Approving City’s Investment Policy. Motion to amend Resolution 2021-004 – A Resolution Naming Depositories for City Funds and Approving City’s Investment Policy by to include Farmers State Bank by Schnedler.

Mayor Berner recused himself.

Second by Olney.

All ayes, motion carried.

Motion to approve amended Resolution 2021-004 – A Resolution Naming Depositories for City Funds and Approving City’s Investment Policy by Limkemann.

Second by Schnedler.

Roll Call: Schnedler, Havens, Olney, Limkemann, Bartels

All ayes, motion carried.

J. Old Business

- 1.

K. Motions for Approval

1. Consideration of Payables List. Motion to Approve by Bartels.

Second by Havens.

All ayes, motion carried.

2. Consideration of City Council Appointments (below) and Council Action as Needed

City Clerk – Abigail Hora

City Attorney – Holland, Michael, Raiber & Sittig PLC

Official Newspaper – North Liberty Leader

Motion to approve City Council Appointments by Schnedler.

Second by Bartels.

All ayes, motion carried.

L. Reports to be Received/Filed

- 1.

M. Reports from City Personnel

1. Mayor’s Report – Discussion: would like there to be no fees for using e-checks for utility payments. Meetings with County Assessor Board and NPO coming up.
2. City Council Reports - Discussion: Councilperson Limkemann is working on grants for the Fire Association.
3. Director of Public Work’s Report – Nothing to report.
4. Building Official’s Report – Reports provided in Work Session.
5. Recreation Director’s Report – Discussion: Recreation Director is having one on one meetings with potential sponsors for the park/field.
6. Engineer’s Report – Nothing to report
7. City Attorney’s Report – Nothing to report
8. City Administrator’s Report – Discussion: Johnson County Conservation meeting rescheduled for tomorrow. Fees with utility payments, does the City want to absorb them? Will circle back next month. Iowa City Business Partnership asking members to support the Pay It Forward Fund for businesses affected by Covid..

N. Adjournment

Motion to adjourn by Schnedler.

Second by Olney.

All ayes, meeting adjourned at 8:12 PM

Brianna Wilk

Brianna Wilkerson, Deputy City Clerk