

City of Tiffin, Iowa

Meeting: Tiffin City Council Meeting
Place: Tiffin City Hall, 300 Railroad Street, Tiffin, Iowa 52340
Date/Time: September 21, 2021 – 7:00 PM
Web Page: www.tiffin-iowa.org
Posted: September 17, 2021 (website & front entry of City Hall)

Mayor:	Steven Berner	City Administrator:	Doug Boldt
Council At Large:	Jim Bartels	City Attorney:	Robert Michael/Crystal Raiber
Council At Large:	Al Havens – Mayor Pro-Tem	City Clerk:	Abigail Hora
Council At Large:	Eric Schnedler	W/WW Superintendent:	Brett Mehmen
Council At Large:	Chris Olney	D. of Public Works:	Brian Detert
Council At Large:	Skylar Limkemann	Building Official:	Brian Shay
		Recreation Director:	Frank Haege
		Fire Chief:	Brad Hill

Work Session - Call to Order – 5:45 PM

A. Roll Call

The City of Tiffin City Council held a work session Tuesday, September 21, 2021, at the City Hall Council Chambers. Mayor Berner called the meeting to order at 5:49 PM. Upon roll being called the following members were present: Chris Olney, Al Havens, Eric Schnedler, Jim Bartels. Skylar Limkemann arrived at 6:08 PM. Others present City Administrator Doug Boldt, City Clerk Abigail Hora and Building Official Brian Shay.

B. Agenda Additions/Agenda Approval

Motion to approve agenda by Bartels.
Second by Schnedler.
All ayes, agenda approved.

C. Discussion and Presentation of Prairie Village Part Three – OPD Site Plan – For Developer Direction Only

Discussion: Developer Matt Adam proposed a OPD which is zoning that would be between R-2 and R-1D.

D. Discussion and Consideration of an Urban Chicken Ordinance for the City of Tiffin

Discussion: City Administrator Doug Boldt and Building Official Brian Shay discussed changes to the urban chicken ordinance. We will set the date for a public hearing at the next meeting to amend this ordinance.

E. Discussion and Review of Sidewalk Replacement Program

Discussion:

F. Questions from Council Members regarding items on the Regular City Council Agenda

G. Other Business

H. Adjournment

Motion to adjourn by Limkemann.
Second by Havens.
All ayes, meeting adjourned at 7:02 PM.

A. Regular Session - Call to Order – 7:00 PM

B. Roll Call

The City of Tiffin City Council held a regular session Tuesday, September 21, 2021, at the City Hall: Council Chambers. Mayor Berner called the meeting to order at 7:02 PM. Upon roll being called the following members were present: Skylar Limkemann, Chris Olney, Eric Schnedler, Al Havens and Jim Bartels. Others present City Administrator Doug Boldt, City Clerk Abigail Hora and Building Official Brian Shay.

C. Agenda Additions/Agenda Approval

Motion to approve agenda by Havens.

Second by Limkemann.

All ayes, agenda approved.

D. Communications and Reports

1. Unscheduled

If you wish to address the City Council on subjects pertaining to today's meeting agenda, please wait until that item on the agenda is reached. If you wish to address the City Council on an item **not** on the agenda, please approach the lectern and give your name and address for the public record before discussing your item.

E. Consent Agenda

Note: These are routine items and will be enacted by one motion without separate discussion unless a Council Member requests separate consideration.

1. Approval of City Council Minutes

2. Approval of Liquor License Approval – Back Berner Bar & Grill

3. Approval of Clerk/Treasurer's Report

Motion to approve consent agenda which includes the City Council Minutes, Liquor License, and the Clerk/Treasurer's Report by Limkemann.

Second by Olney.

Mayor Berner recused himself from the consent agenda.

All ayes, consent agenda approved.

F. Mayoral Proclamation

1.

G. Public Hearing

1. Public Hearing on Ordinance No. 2021-480 – An Ordinance Amending the Municipal Code of Tiffin, Iowa, Section 92.08 of Chapter 92, to Increase the Water Deposit Amount

a. Close Public Hearing and Proceed to H-2

Motion to open Public Hearing on Ordinance No. 2021-480 – An Ordinance Amending the Municipal Code of Tiffin, Iowa, Section 92.08 of Chapter 92, to Increase the Water Deposit Amount by Bartels.

Second by Limkemann.

Roll Call: Schnedler, Limkemann, Olney, Havens, Bartels.

Discussion: Nothing Received at City Hall.

Motion to close Public Hearing on Ordinance No. 2021-480 – An Ordinance Amending the Municipal Code of Tiffin, Iowa, Section 92.08 of Chapter 92, to Increase the Water Deposit Amount by Limkemann.

Second by Havens.

Roll Call: Limkemann, Olney, Havens, Bartels, Schnedler

2. Public Hearing on the Plans, Specifications, Form of Contract and Estimate of Costs for the Tiffin Water Well #5 Test Well Improvements

a. Close Public Hearing and Proceed to I-1

Motion to open Public Hearing on the Plans, Specifications, Form of Contract and Estimate of Costs for the Tiffin Water Well #5 Test Well Improvements by Olney.

Second by Schnedler.

Roll Call: Olney, Havens, Bartels, Schnedler, Limkemann.

Discussion: Nothing Received at City Hall.

Motion to close Public Hearing on the Plans, Specifications, Form of Contract and Estimate of Costs for the Tiffin Water Well #5 Test Well Improvements by Schnedler.

Second by Limkemann.

Roll Call: Havens, Bartels, Schnedler, Limkemann, Olney.

H. Ordinance Approval/Amendment

1. Ordinance No. 2021-479 – An Ordinance Amending the Official Zoning Map of the City of Tiffin, Iowa, to Rezone a portion of Andersen Addition from R-1C to R-2 and from R-4 to R-2, in the City of Tiffin, Iowa, Johnson County, Iowa, and Legally Described Herein

- a. Motion to Approve Third and Final Reading

Motion to approve Ordinance No. 2021-479 – An Ordinance Amending the Official Zoning Map of the City of Tiffin, Iowa, to Rezone a portion of Andersen Addition from R-1C to R-2 and from R-4 to R-2, in the City of Tiffin, Iowa, Johnson County, Iowa, and Legally Described Herein by Havens.

Second by Limkemann.

Roll Call: Bartels, Schnedler, Limkemann, Olney, Havens.

All ayes, third and final reading approved.

2. Ordinance No. 2021-480 – An Ordinance Amending the Municipal Code of Tiffin, Iowa, Section 92.08 of Chapter 92, to Increase the Water Deposit Amount

- a. Motion to Approve First Reading and Proceed to Second Reading

Motion to approve Ordinance No. 2021-480 – An Ordinance Amending the Municipal Code of Tiffin, Iowa, Section 92.08 of Chapter 92, to Increase the Water Deposit Amount by Havens.

Second by Limkemann.

Roll Call: Schnedler, Limkemann, Olney, Havens, Bartels.

All ayes, first reading approved.

I. Resolutions for Approval

1. Resolution 2021-052 – A Resolution Approving Plans, Specifications, Form of Contract and Estimate of Costs for the Tiffin Water Well #5 Test Well Improvements. Motion to approve Resolution 2021-052 – A Resolution Approving Plans, Specifications, Form of Contract and Estimate of Costs for the Tiffin Water Well #5 Test Well Improvements by Limkemann.

Second by Bartels.

Roll Call: Limkemann, Olney, Havens, Bartels, Schnedler.

All ayes, motion carried.

2. Resolution 2021-053 – A Resolution Approving the Amended Preliminary Plat for Andersen Addition, A Subdivision to Tiffin, Iowa. Motion to approve Resolution 2021-053 – A Resolution Approving the Amended Preliminary Plat for Andersen Addition, A Subdivision to Tiffin, Iowa by Limkemann.

Second by Havens.

Roll Call: Olney, Havens, Bartels, Schnedler, Limkemann.

All ayes, motion carried.

3. Resolution 2021-054 – A Resolution Setting the Date of October 5, 2021, for a Public Hearing to Rezone Auditor's Parcel 2020104 from R-1E to R-1C, in the City of Tiffin, Iowa. Motion to approve Resolution 2021-054 – A Resolution Setting the Date of October 5, 2021, for a Public

Hearing to Rezone Auditor's Parcel 2020104 from R-1E to R-1C, in the City of Tiffin, Iowa by Limkemann.
Second by Olney.
Roll Call: Havens, Bartels, Schnedler, Limkemann, Olney.
All ayes, motion carried.

J. Old Business

1.

K. Motions for Approval

1. Consideration of Payables List – Motion to Approve by Olney.
Second by Bartels.
All ayes, motion carried.
2. Consideration of Change Order #6 – Rathje Construction, Original Town Urbanization Project – Motion to Approve by Bartels.
Second by Limkemann.
All ayes, motion carried.
3. Consideration of Pay Estimate #5 – Rathje Construction, Original Town Urbanization Project – Motion to Approve by Limkemann.
Second by Olney.
All ayes, motion carried.
4. Consideration of Pay Estimate #4 – Nolan's Lawn Care, Permeable Pavers Parking Project – Motion to Approve by Limkemann.
Second by Havens.
All ayes, motion carried.
5. Discussion and Consideration of One-time Water and Sewer Adjustment at 1233 Twin Leaf Avenue and Council Action as Needed. Motion to approve by Limkemann.
Second by Schnedler.
All ayes, motion carried.

L. Reports to be Received/Filed

1. August Johnson County Sheriff's Activity Report

M. Reports from City Personnel

1. Mayor's Report – Discussion: Mayor Berner thanked Council Person Jim Bartels for his many years of service.
2. City Council Reports – Discussion: Council Person Havens received an email from Jon with the Clear Creek Watershed. They received another grant that the city might be eligible for. Council Person Schnedler attended the Iowa League of City conference last week in Coralville. He will be attending the EMA meeting tomorrow.
3. Director of Public Work's Report – Discussion: Public Works Director Brian Detert reported the North fountain is down again. Mulch is being placed in the parks this week as well as next.
4. Building Official's Report – Discussion: Building Official Brian Shay reported late fall push of permits have been turned in.
5. Recreation Director's Report – Nothing to Report
6. Engineer's Report – Nothing to Report
7. City Attorney's Report – Nothing to Report


8. City Administrator's Report – Discussion: City Administrator Doug Boldt reported that EMC will be sending a check for the well complications. He discussed the plans for bidding out the public works building.

N. Adjournment

Motion to adjourn by Limkemann.

Second by Schnedler.

All ayes, meeting adjourned at 7:36 PM.



September 22, 2021

Abigail Hora, City Clerk