

# City of Tiffin, Iowa

<b>Meeting:</b>	<b>Tiffin Regular City Council Meeting</b>
<b>Place:</b>	<b>Tiffin City Hall, 300 Railroad Street, Tiffin, Iowa 52340</b>
<b>Date/Time:</b>	<b>July 6, 2021 – 7:00 PM</b>
<b>Web Page:</b>	<b>www.tiffin-iowa.org</b>
<b>Posted:</b>	<b>July 2, 2021 (website &amp; front entry of City Hall)</b>

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<b>Mayor:</b>	Steven Berner	<b>City Administrator:</b>	Doug Boldt
<b>Council At Large:</b>	Jim Bartels	<b>City Attorney:</b>	Robert Michael/Crystal Raiber
<b>Council At Large:</b>	Al Havens – Mayor Pro-Tem	<b>City Clerk:</b>	Abigail Hora
<b>Council At Large:</b>	Eric Schnedler	<b>W/WW Superintendent:</b>	Brett Mehmen
<b>Council At Large:</b>	Chris Olney	<b>D. of Public Works:</b>	Brian Detert
<b>Council At Large:</b>	Skylar Limkemann	<b>Building Official:</b>	Brian Shay

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## **Work Session - Call to Order – 5:30 PM**

### **A. Roll Call**

The City of Tiffin City Council held a work session Tuesday, July 6, 2021, at the City Hall Council Chambers. Mayor Berner called the meeting to order at 5:31 PM. Upon roll being called the following members were present: Jim Bartels, Al Havens, Chris Olney, Eric Schnedler, Skylar Limkemann. Others present City Administrator Doug Boldt, City Clerk Abigail Hora and Building Official Brian Shay.

### **B. Agenda Additions/Agenda Approval**

Motion to approve agenda by Schnedler.  
Second by Bartels.  
All ayes, agenda approved.

### **C. Discussion and Update of Tiffin Rec Fest**

Discussion: Deputy City Clerk Brianna Wilkerson discussed the update to the expenses.

### **D. Discussion of Future Law Enforcement Protection for the City of Tiffin through the Johnson County Sheriff's Department – Sheriff Kunkel**

Discussion: Sheriff Kunkel presented an idea for the future path for the City of Tiffin. Travis Weipert, a resident of Tiffin, is in full support of the model that Sheriff Kunkel presented and stated the Sheriff's Office does a wonderful job in our town. James Christensen, a resident of Tiffin, would like to see Tiffin hiring a private security or our own department anything other than the county sheriff, feels it would be more beneficial to the community. Ed Kouba, a resident of Tiffin, liked the idea of hiring an agency to see which direction the city should go.  
Skylar Limkemann exits at 6:41 PM returns at 6:52 PM.

### **E. Discussion of Ordinance Change to allow small Storage Units in Residential Zones**

Discussion: Building Official Brian Shay discussed the advantage of storage units in residential zones.

### **F. Questions from Council Members regarding items on the Regular City Council Agenda**

### **G. City Administrator Evaluation**

1. Motion to Adjourn from Work Session into Closed Session in Accordance with Iowa Code Chapter 21.5(i) – City Administrator Performance Evaluation

### **H. Other Business**

**I. Adjournment**

Motion to adjourn by Bartels.  
Second by Schnedler.  
All ayes, meeting adjourned at 7:00 PM.

**A. Regular Session - Call to Order – 7:00 PM**

**B. Roll Call**

The City of Tiffin City Council held a regular session Tuesday, July 6, 2021, at the City Hall Council Chambers. Mayor Berner called the meeting to order at 7:03 PM. Upon roll being called the following members were present: Jim Bartels, Chris Olney, Al Havens, Skylar Limkemann and Eric Schnedler. Others present City Administrator Doug Boldt, City Clerk Abigail Hora and Building Official Brian Shay.

**C. Agenda Additions/Agenda Approval**

Motion to approve agenda by Bartels.  
Second by Limkemann.  
All ayes, agenda approved.

**D. Communications and Reports**

1. Unscheduled

If you wish to address the City Council on subjects pertaining to today’s meeting agenda, please wait until that item on the agenda is reached. If you wish to address the City Council on an item **not** on the agenda, please approach the lectern and give your name and address for the public record before discussing your item.

- **If anyone would like to address the City Council but is unable to attend the Council Meeting, you can do so by telephone by calling 319-545-2572 ext. 0 at 7:00 p.m.**

**E. Consent Agenda**

**Note:** These are routine items and will be enacted by one motion without separate discussion unless a Council Member requests separate consideration.

1. Approval of City Council Minutes
2. Approval of Liquor License Renewal – Casey’s General Store #2667
3. Approval of Cigarette License Permit – Back Berner Bar & Grill

Mayor Berner recused himself from the discussion.

Motion to approve Consent Agenda which includes City Council Minutes, Liquor License and Cigarette Permit by Olney.

Second by Schnedler.

All ayes, consent agenda approved.

**F. Mayoral Proclamation**

- 1.

**G. Public Hearing**

- 1.

**H. Ordinance Approval/Amendment**

- 1.

**I. Resolutions for Approval**

1. Resolution 2021-048 – A Resolution Setting the Date of July 20, 2021, for a Public Hearing to Amend the Tiffin Zoning Ordinance No. 2007-287, Section 9.05, Accessory Buildings and Structures, to allow Pre-fabricated Garden Sheds of less than 100 Square Feet in a Side Yard.  
Resolution 2021-048 – A Resolution Setting the Date of July 20, 2021, for a Public Hearing to Amend the Tiffin Zoning Ordinance No. 2007-287, Section 9.05, Accessory Buildings and

Structures, to allow Pre-fabricated Garden Sheds of less than 100 Square Feet in a Side Yard by Havens.

Second by Bartels.

Roll Call: Havens, Bartels, Olney, Schnedler, Limkemann.

All ayes, motion carried.

**J. Old Business**

1.

**K. Motions for Approval**

1. Consideration of Payables List – Motion to Approve by Schnedler.  
Second by Havens.  
All ayes, motion carried.
2. Consideration of Change Order #2 – Rathje Construction, Original Town Project Phase Two – Motion to Approve by Havens.  
Second by Bartels.  
All ayes, motion carried.
3. Discussion and Consideration of Camera/Surveillance System for Yard Waste Facility and Water Fill Station and Council Action as Needed. Motion to approve by Havens.  
Second by Schnedler.  
All ayes, motion carried.
4. Discussion and Consideration to Approve Purchase Agreement for a 60-foot Access at 480 Roberts Ferry Road, Tiffin, Iowa and Council Action as Needed. Motion to approve by Bartels.  
Second by Limkemann.  
All ayes, motion carried.
5. Motion to Adjourn from Regular Session into Closed Session in Accordance with Iowa Code Chapter 21.5(j) for Potential Real Estate Purchase by Limkemann.  
Second by Havens.  
Roll Call: Olney, Schnedler, Bartels, Havens, Limkemann.  
Motion to adjourn from Closed Session into Regular Session by Olney.  
Second by Schnedler.  
Roll Call: Schnedler, Bartels, Havens, Limkemann, Olney.

**L. Reports to be Received/Filed**

1.

**M. Reports from City Personnel**

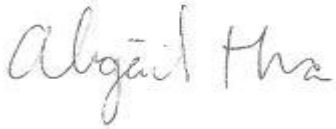
1. Mayor's Report – Discussion: Mayor Berner presented the comments from the newsletter. The general overview was that the roundabout needs a little more landscaping.
2. City Council Reports – Discussion: Nothing to Report.
3. Director of Public Work's Report – Nothing to Report.
4. Building Official's Report – Nothing to Report.
5. Recreation Director's Report – Nothing to Report
6. Engineer's Report – Nothing to Report
7. City Attorney's Report – Nothing to Report
8. City Administrator's Report – Discussion: Doug Boldt City Administrator has been in contact with the attorney for 101 Summerhays Street regarding ownership. Speed trailer is being used in another community for two weeks. New courts have been completed at Potter Park. Curb and Gutter for phase 2 of the original town project to begin the week of July 12<sup>th</sup>.

**N. Adjournment**

Motion to adjourn by Schnedler.

Second by Limkemann.

All ayes, meeting adjourned at 8:07 PM.



**July 7, 2021**

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*Abigail Hora, City Clerk*