

# City of Tiffin, Iowa

<b>Meeting:</b>	<b>Tiffin Regular City Council Meeting</b>
<b>Place:</b>	<b>Tiffin City Hall, 300 Railroad Street, Tiffin, Iowa 52340</b>
<b>Date/Time:</b>	<b>March 2, 2021 – 7:00 PM</b>
<b>Web Page:</b>	<b>www.tiffin-iowa.org</b>
<b>Posted:</b>	<b>February 26, 2021 (website &amp; front entry of City Hall)</b>

<b>Mayor:</b>	Steven Berner	<b>City Administrator:</b>	Doug Boldt
<b>Council At Large:</b>	Jim Bartels	<b>City Attorney:</b>	Robert Michael/Crystal Raiber
<b>Council At Large:</b>	Al Havens – Mayor Pro-Tem	<b>City Clerk:</b>	Abigail Hora
<b>Council At Large:</b>	Eric Schnedler	<b>W/WW Superintendent:</b>	Brett Mehmen
<b>Council At Large:</b>	Chris Olney	<b>D. of Public Works:</b>	Brian Detert
<b>Council At Large:</b>	Skylar Limkemann		

## **Work Session - Call to Order – 6:15 PM**

### **A. Roll Call**

The City of Tiffin City Council held a work session Tuesday, March 2, 2021 at the City Hall Council Chambers. This was a meeting open to the public through the Iowa Open Meeting Law but due to the current public health emergency (Covid-19) most councilpersons were participating in the meeting electronically as allow by the Iowa Code, Chapter 21. Mayor Berner called the meeting to order at 6:15 PM. Upon roll being called the following members were present: Al Havens present via Microsoft Teams, Jim Bartels via telephone, Eric Schnedler, Chris Olney, Skylar Limkemann. Others present City Administrator Doug Boldt, City Clerk Abigail Hora and Building Official Brian Shay.

### **B. Agenda Additions/Agenda Approval**

Motion to approve agenda by Schnedler.

Second by Limkemann.

All ayes, agenda approved.

### **C. Discussion and Review of Fire Department Transition Agreement and Fire Department Ordinance**

Discussion: Mayor Steve Berner reviews the Fire Department Transition Agreement and Ordinance with council. The following changes will be made: amend chapter 35.06 paragraph three the city council shall consider the appointment and the removal of the members of the fire department members. The Fire Chief shall submit a recommendation for the appointment or removal of a member of the fire department. Adding language to the end of chapter 35.04, existing members of the fire department have until June 30, 2026.

### **D. Discussion and Review of FY 2021-2022 Budget**

Discussion: City Administrator Doug Boldt will discuss this more during his report.

### **E. Questions from Council Members regarding items on the Regular City Council Agenda**

### **F. Other Business**

### **G. Adjournment**

Motion to adjourn by Schnedler.

Second by Limkemann.

All ayes, meeting adjourned at 6:59 PM.

### **A. Regular Session - Call to Order – 7:00 PM** – This meeting is open to the public through the Iowa Open Meeting Law but due to the current public health emergency (Covid-19) most councilpersons will be participating in the meeting electronically as allowed by the Iowa Code, Chapter 21.

## **B. Roll Call**

The City of Tiffin City Council held a regular session Tuesday, March 2, 2021 at the City Hall Council Chambers. This was a meeting open to the public through the Iowa Open Meeting Law but due to the current public health emergency (Covid-19) most councilpersons were participating in the meeting electronically as allow by the Iowa Code, Chapter 21. Mayor Berner called the meeting to order at 7:00 PM. Upon roll being called the following members were present: Al Havens via Microsoft Teams, Jim Bartels via telephone, Eric Schnedler, Chris Olney, Skylar Limkemann. Others present City Administrator Doug Boldt, City Clerk Abigail Hora, Building Official Brian Shay and Public Works Director Brian Detert.

## **C. Agenda Additions/Agenda Approval**

Motion to approve agenda by Limkemann.

Second by Olney.

All ayes, agenda approved.

## **D. Communications and Reports**

### 1. Unscheduled

If you wish to address the City Council on subjects pertaining to today's meeting agenda, please wait until that item on the agenda is reached. If you wish to address the City Council on an item **not** on the agenda, please approach the lectern and give your name and address for the public record before discussing your item.

## **• If anyone would like to address the City Council but is unable to attend the Council Meeting, you can do so by telephone by calling 319-545-2572 ext. 0 at 7:00 p.m.**

## **E. Consent Agenda**

**Note:** These are routine items and will be enacted by one motion without separate discussion unless a Council Member requests separate consideration.

### 1. Approval of City Council Minutes

### 2. Approval of Liquor License Renewal – Fareway Stores #193

Motion to approve consent agenda which includes City Council Minutes and Liquor License Renewal by Olney.

Second by Bartels.

All ayes, consent agenda approved.

## **F. Mayoral Proclamation**

### 1.

## **G. Public Hearing**

### 1. Public Hearing on Ordinance No. 2021-477 – An Ordinance to Amend the Municipal Code of Tiffin, Iowa, Chapter 35, Fire Protection, to Create a City of Tiffin Fire Department

#### a. Close Public Hearing and Proceed to H-1

Motion to open Public Hearing on Ordinance No. 2021-477 – An Ordinance to Amend the Municipal Code of Tiffin, Iowa, Chapter 35, Fire Protection, to Create a City of Tiffin Fire Department by Limkemann.

Second by Schnedler.

Roll Call: Olney, Bartels, Schnedler, Havens, Limkemann.

Discussion: Nothing Received at City Hall.

Motion to close Public Hearing on Ordinance No. 2021-477 – An Ordinance to Amend the Municipal Code of Tiffin, Iowa, Chapter 35, Fire Protection, to Create a City of Tiffin Fire Department by Olney.

Second by Bartels.

Roll Call: Bartels, Schnedler, Havens, Limkemann, Olney.

## **H. Ordinance Approval/Amendment**

### 1. Ordinance No. 2021-477 – An Ordinance to Amend the Municipal Code of Tiffin, Iowa, Chapter 35, Fire Protection, to Create a City of Tiffin Fire Department

#### a. Motion to Approve First Reading

Motion to amend chapter 35.06 paragraph three, the city council shall consider the appointment and the removal of the members of the fire department members. The fire chief shall submit a recommendation for the appointment or removal of a member of the fire department. Adding this language to the end of 35.04, existing members of the fire department have until June 30, 2026 by Limkemann.

Second by Schnedler.

All ayes, motion carried.

Motion to approve as amended Ordinance No. 2021-477 – An Ordinance to Amend the Municipal Code of Tiffin, Iowa, Chapter 35, Fire Protection, to Create a City of Tiffin Fire Department by Limkemann.

Second by Schnedler.

Roll Call: Schnedler, Havens, Limkemann, Olney, Bartels.

All ayes, first reading approved.

- b. Motion to Suspend the Requirement to Pass Ordinance on One Consideration before Final Passage as stated in Iowa Code Section 380.3 by Bartels.

Second by Havens.

All ayes, motion carried.

- c. Motion to Approve Second and Third Reading

Motion to approve Ordinance No. 2021-477 – An Ordinance to Amend the Municipal Code of Tiffin, Iowa, Chapter 35, Fire Protection, to Create a City of Tiffin Fire Department by Olney.

Second by Schnedler.

Roll Call: Havens, Limkemann, Olney, Bartels, Schnedler.

All ayes, second reading approved.

Motion to approve Ordinance No. 2021-477 – An Ordinance to Amend the Municipal Code of Tiffin, Iowa, Chapter 35, Fire Protection, to Create a City of Tiffin Fire Department by Olney.

Second by Schnedler.

Roll Call: Limkemann, Olney, Bartels, Schnedler, Havens.

All ayes, third and final reading approved.

## **I. Resolutions for Approval**

1. Resolution 2021-015 – A Resolution Setting the Date of March 30, 2021, for a Public Hearing for the FY 2021-2022 Budget. Motion to approve Resolution 2021-015 – A Resolution Setting the Date of March 30, 2021, for a Public Hearing for the FY 2021-2022 Budget by Limkemann.  
Second by Bartels.  
Roll Call: Havens, Olney, Bartels, Schnedler, Limkemann.  
All ayes, motion carried.
2. Resolution 2021-016 – A Resolution Authorizing Adoption of Amended and Restated Policies and Procedures Regarding Municipal Securities Disclosure. Motion to approve Resolution 2021-016 – A Resolution Authorizing Adoption of Amended and Restated Policies and Procedures Regarding Municipal Securities Disclosure by Limkemann.  
Second by Bartels.  
Roll Call: Olney, Bartels, Schnedler, Limkemann, Havens.  
All ayes, motion carried.
3. Resolution 2021-017 – A Resolution Approving the Final Plat of Prairie Village – Part 2. Motion to approve Resolution 2021-017 – A Resolution Approving the Final Plat of Prairie Village – Part 2 by Limkemann.  
Second by Schnedler.  
Roll Call: Bartels, Schnedler, Limkemann, Havens, Olney.  
All ayes, motion carried.

4. Resolution 2021-018 – A Resolution the Escrow Agreement for Park Place – Part Seven. Motion to approve Resolution 2021-018 – A Resolution the Escrow Agreement for Park Place – Part Seven by Limkemann.  
Second by Olney.  
Roll Call: Schnedler, Limkemann, Havens, Olney, Bartels.  
All ayes, motion carried.
5. Resolution 2021-019 – A Resolution Approving the Final Plat of Park Place – Part Seven. Motion to approve Resolution 2021-019 – A Resolution Approving the Final Plat of Park Place – Part Seven by Limkemann.  
Second by Olney.  
Roll Call: Limkemann, Havens, Olney, Bartels, Schnedler.  
All ayes, motion carried.

**J. Old Business**

- 1.

**K. Motions for Approval**

1. Consideration of Payables List – Motion to Approve by Bartels.  
Second by Limkemann.  
All ayes, motion carried.
2. Consideration of Special Events Application – Sunday Services in the Park – Infuse Church – Motion to Approve by Havens.  
Second by Limkemann.  
All ayes, motion carried.
3. Consideration of Special Events Application – Easter Bunny Drive Thru – Infuse Church – Motion to Approve by Schnedler.  
Second by Limkemann.  
All ayes, motion carried.
4. Consideration of Change Order #1 – Rathje Construction, Original Town Urbanization Project – Phase Two – Motion to Approve by Havens.  
Second by Bartels.  
All ayes, motion carried.
5. Consideration of Change Order #7 – Rathje Construction, Roundabout Project – Motion to Approve by Bartels.  
Second by Limkemann.  
All ayes, motion carried.
6. Discussion and Consideration of Purchase of Truck Replacement for the Public Works Department and Council Action as Needed. Motion to approve by Limkemann.  
Second by Bartels.  
All ayes, motion carried.
7. Discussion and Consideration of Donation to Clear Creek Amana 2021 Post Prom and Council Action as Needed. Motion to approve by Havens.  
Second by Schnedler.  
All ayes, motion carried.

**L. Reports to be Received/Filed**

- 1.

### **M. Reports from City Personnel**

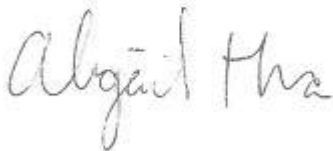
1. Mayor's Report – Nothing to Report
2. City Council Reports – Discussion: Council Person Olney discussed the slippery roundabout on cold mornings due to the thaw and refreeze, public works has taken care of this due to the DOT only making a round. Council Person Limkemann is working on the SAFER grant. We will be receiving money from local businesses for the Fire Department as donations. He also spoke to Johnson County Sheriff Department about local burglaries on job sites. Would like to look into options to resolve the drainage issues in the alley behind the fire department.
3. Director of Public Work's Report – Discussion: Public Works Director Brian Detert gives an update on the trucks that needed repaired, three are back in service. Public Works has received complaints from residents stating their right-of-way has been torn up from the winter and they are working through those complaints.
4. Building Official's Report – Discussion: Building Official Brian Shay reports final inspections on Aster Village will be performed this week. The building department has received the second permit for 36-plex and 4-5 single family permits.
5. Recreation Director's Report – Discussion: Recreation Director Frank Haege discussed that baseball and softball sign up are going through the end of March and youth basketball is completed.
6. Engineer's Report – Discussion: Trail phase 7 is going well, trail phase 6 will bid in April. Roundabout gateway signage and Original town phase 2 starting in the next couple weeks.
7. City Attorney's Report – Nothing to Report
8. City Administrator's Report – Discussion: City Administrator Doug Boldt spoke to Johnson County Sheriff Department about placing a speed trailer on North Park Road from Oakdale to Hwy 6. Budget for FY 22 was reviewed.

### **N. Adjournment**

Motion to adjourn by Schnedler.

Second by Limkemann.

All ayes, meeting adjourned at 8:11 PM.



*March 03, 2021*

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*Abigail Hora, City Clerk*