

City of Tiffin, Iowa

Meeting:	Tiffin Regular City Council Meeting
Place:	Tiffin City Hall, 300 Railroad Street, Tiffin, Iowa 52340
Date/Time:	December 15, 2020 – 7:00 PM
Web Page:	www.tiffin-iowa.org
Posted:	December 11, 2020 (website & front entry of City Hall)

Mayor:	Steven Berner	City Administrator:	Doug Boldt
Council At Large:	Jim Bartels	City Attorney:	Robert Michael/Crystal Raiber
Council At Large:	Al Havens – Mayor Pro-Tem	City Clerk:	Abigail Hora
Council At Large:	Eric Schnedler	W/WW Superintendent:	Brett Mehmen
Council At Large:	Chris Olney	D. of Public Works:	Brian Detert
Council At Large:	Skylar Limkemann		

Works Session Call to Order – 6:20

A. Roll Call

The City of Tiffin City Council held a work session Tuesday, December 15, 2020, at the City Hall Council Chambers. This was a meeting open to the public through the Iowa Open Meeting Law but due to the current public health emergency (Covid-19) most councilpersons were participating in the meeting electronically as allow by the Iowa Code, Chapter 21. Mayor Berner called the meeting to order at 6:20 PM. Upon roll being called the following members were present: Eric Schnedler, Christine Olney via Microsoft Teams, Skylar Limkemann via Microsoft Teams, Al Havens arrived at 6:25 and Jim Bartels via telephone. Others present City Administrator Doug Boldt and Deputy City Clerk Brianna Wilkerson.

B. Agenda Additions/Agenda Approval

Motion to approve agenda by Schnedler.

Second by Olney.

All ayes, agenda approved.

C. Discussion and Review of Proposed Site Concept from Shelby Builders

Discussion: Jason Dumont present to discuss land which is currently under contract. Would include zero lots that transition to medium size single-family homes to then larger single-family homes. Council would like to see commercial along Highway 6 and not high density. Developer will put together another conceptual concept with commercial along Hwy 6.

D. Discussion and Consideration of Ireland Ave Name Change

Discussion: County Road names in city limits need to be changed to city street names. Ireland Avenue in city limits needs to be changed to Roberts Ferry Road. Want to change the least amount of addresses.

E. Discussion of FY 2021-2022 Budget

Discussion: Items/issues/small equipment the council would like to look into would be appropriated. City Administrator will provide treasures report detailing what has not been spent and what it is set aside for.

F. Questions from Council Members regarding items on the Regular City Council Agenda

G. Other Business

H. Adjournment

Motion to adjourn by Schnedler.

Second by Havens.

All ayes, meeting adjourned 7:02 PM.

A. Regular Session - Call to Order – 7:02 PM

B. Roll Call

The City of Tiffin City Council held a regular session Tuesday, December 15, 2020, at the City Hall Council Chambers. Mayor Berner called the meeting to order at 7:02 PM. Upon roll being called the following members were present: Jim Bartels via telephone, Eric Schnedler, Skylar Limkemann via Microsoft Teams, Christine Olney via Microsoft Teams and Al Havens. Others present City Administrator Doug Boldt, Deputy City Clerk Brianna Wilkerson and Developer Dan Sweeting.

C. Agenda Additions/Agenda Approval

Motion to approve agenda by Havens.

Second by Schnedler.

All ayes, agenda approved.

D. Communications and Reports

1. Unscheduled

If you wish to address the City Council on subjects pertaining to today's meeting agenda, please wait until that item on the agenda is reached. If you wish to address the City Council on an item **not** on the agenda, please approach the lectern and give your name and address for the public record before discussing your item.

- **If anyone would like to address the City Council but is unable to attend the Council Meeting, you can do so by telephone by calling 319-545-2572 ext. 0 at 7:00 p.m.**

E. Consent Agenda

Note: These are routine items and will be enacted by one motion without separate discussion unless a Council Member requests separate consideration.

1. Approval of City Council Minutes

Motion to approve consent agenda which includes City Council Minutes by Bartels.

Second by Havens.

All ayes, consent agenda approved.

F. Mayoral Proclamation

1.

G. Public Hearing

1. Public Hearing on the City of Tiffin's Capital Improvements Plan

a. Close Public Hearing and Proceed to I-1

Motion to open Public Hearing on Resolution 2020-094 – A Resolution Approving the Updating of the City of Tiffin's Capital Improvements Plan by Havens.

Second by Schnedler.

Roll Call: Olney, Bartels, Schnedler, Havens, Limkemann

Discussion: Nothing received at City Hall.

Public Present: None

Motion to close Public Hearing on Resolution 2020-094 – A Resolution Approving the Updating of the City of Tiffin's Capital Improvements Plan by Schnedler.

Second by Havens.

Roll Call: Olney, Havens, Schnedler, Limkemann, Bartels

2. Public Hearing on Proposal to Enter into a General Obligation Refunding Loan Agreement and to Borrow Money Thereunder not to exceed \$2,660,000

a. Close Public Hearing and Proceed to I-2

Motion to open Public Hearing on Resolution 2020-095 – A Resolution Taking Additional Action with Respect to a General Obligation Annual Appropriation Refunding Loan Agreement by Havens.

Second by Bartels.

Roll Call: Limkemann, Havens, Olney, Bartels, Schnedler

Discussion: Nothing received at City Hall.

Public Present: None

Motion to close Public Hearing on Resolution 2020-095 – A Resolution Taking Additional Action with Respect to a General Obligation Annual Appropriation Refunding Loan Agreement by Schnedler.

Second by Limkemann.

Roll Call: Havens, Olney, Bartels, Limkemann, Schnedler

3. Public Hearing on the Plans, Specifications, Form of Contract and Estimate of Cost for the Permeable Paver Parking Project

a. Close Public Hearing and Proceed to I-3

Motion to open Public Hearing on Resolution 2020-096 – A Resolution Approving Plans Specifications, Form of Contract and Estimate of Cost for the Permeable Paver Parking Project by Bartels.

Second by Olney.

Roll Call: Schnedler, Limkemann, Olney, Bartels, Havens

Discussion: Nothing received at City Hall.

Public: None present.

Motion to close Public Hearing on Resolution 2020-096 – A Resolution Approving Plans Specifications, Form of Contract and Estimate of Cost for the Permeable Paver Parking Project by Olney.

Second by Havens.

Roll Call: Bartels, Havens, Olney, Schnedler, Limkemann

II. Ordinance Approval/Amendment

1.

III. Resolutions for Approval

1. Resolution 2020-094 – A Resolution Approving the Updating of the City of Tiffin’s Capital Improvements Plan. Motion to approve Resolution 2020-094 – A Resolution Approving the Updating of the City of Tiffin’s Capital Improvements Plan by Bartels.

Second by Schnedler.

Roll Call: Bartels, Olney, Havens, Schnedler, Limkemann

All ayes, motion carried.

2. Resolution 2020-095 – A Resolution Taking Additional Action with Respect to a General Obligation Annual Appropriation Refunding Loan Agreement. Motion to approve Resolution 2020-095 – A Resolution Taking Additional Action with Respect to a General Obligation Annual Appropriation Refunding Loan Agreement by Schnedler.

Second by Bartels.

Roll Call: Havens, Olney, Schnedler, Limkemann, Bartels

All ayes, motion carried.

3. Resolution 2020-096 – A Resolution Approving Plans Specifications, Form of Contract and Estimate of Cost for the Permeable Paver Parking Project. Motion to approve Resolution 2020-096 – A Resolution Approving Plans Specifications, Form of Contract and Estimate of Cost for the Permeable Paver Parking Project by Limkemann.

Second by Schnedler.

Roll Call: Bartels, Limkemann, Olney, Havens, Schnedler

- All ayes, motion carried.
4. Resolution 2020-097 – A Resolution to Award the Bid for the Permeable Paver Parking Project. Motion to approve Resolution 2020-097 – A Resolution to Award the Bid for the Permeable Paver Parking Project by Limkemann.
Second by Schnedler.
Roll Call: Havens, Schnedler, Olney, Bartels, Limkemann
All ayes, motion carried.
 5. Resolution 2020-098 – A Resolution Approving the Pirkl Farm Subdivision, a Farmstead Split within the City of Tiffin’s 2-Mile Extra-Territorial Review. Motion to approve Resolution 2020-098 – A Resolution Approving the Pirkl Farm Subdivision, a Farmstead Split within the City of Tiffin’s 2-Mile Extra-Territorial Review by Havens.
Second by Bartels.
Roll Call: Limkemann, Bartels, Olney, Havens, Schnedler
All ayes, motion carried.
 6. Resolution 2020-099 – A Resolution Authorizing Condemnation. Motion to approve Resolution 2020-099 – A Resolution Authorizing Condemnation by Schnedler.
Second by Havens.
Roll Call: Bartels, Havens, Schnedler, Olney, Limkemann
All ayes, motion carried.
 7. Resolution 2020-100 – A Resolution Approving the Preliminary Plat for Madden Addition, a Subdivision to Tiffin, Iowa. Motion to approve Resolution 2020-100 – A Resolution Approving the Preliminary Plat for Madden Addition, a Subdivision to Tiffin, Iowa by Schnedler.
Second by Havens.
Roll Call: Limkemann, Havens, Olney, Bartels, Schnedler
All ayes, motion carried.
 8. Resolution 2020-101 – A Resolution Authorizing the Entering into an Agreement with MHB Properties, LLC, of Tiffin, Iowa for a Developer’s Agreement for the Madden Addition. Motion to approve Resolution 2020-101 – A Resolution Authorizing the Entering into an Agreement with MHB Properties, LLC, of Tiffin, Iowa for a Developer’s Agreement for the Madden Addition with amendment to have Council approve of design of bridge.
Motion to approve developer’s agreement with amendment by Havens.
Second by Schnedler
All ayes, motion carried.
Motion to approve as amended by Schnedler.
Second by Limkemann.
Roll Call: Havens, Bartels, Schnedler, Limkemann, Olney
 9. Resolution 2020-102 – A Resolution Setting the Date for a Public Hearing for the Annexation of Certain Property to the City of Tiffin, Iowa. Motion to approve Resolution 2020-102 – A Resolution Setting the Date for a Public Hearing for the Annexation of Certain Property to the City of Tiffin, Iowa by Havens.
Second by Bartels.
Roll Call: Schnedler, Bartels, Limkemann, Olney, Havens
All ayes, motion carried.

IV. Old Business

- 1.

V. Motions for Approval

1. Consideration of Payables List. Motion to Approve by Havens.
Second by Olney.
All ayes, motion carried.

2. Consideration of Special Events Application – Live Animal Christmas Service – Infuse Church.
Motion to approve by Limkemann.
Second by Bartels.
All ayes, motion carried.
3. Consideration of Appointment of Chris Olney to the Library Board of Trustees. Motion to Approve by Limkemann.
Second by Bartels.
All ayes, motion carried.

L. Reports to be Received/Filed

1. November Johnson County Sheriff's Activity Report

M. Reports from City Personnel

1. Mayor's Report – Fire Department took delivery of new tanker truck this week. Also new grass fighting rig in service.
2. City Council Reports – Discussion: Councilperson Havens reports Tiffin Family Clinic not requiring masks, sign on door says it's a personal choice. Discussion Councilperson Schnedler: Has received had mixed reviews on the snow removal.
3. Director of Public Work's Report – Discussion: Back out today cleaning up roads and sidewalks from weekend snowfall.
4. Building Official's Report – Discussion: Will have his annual report at the next meeting.
5. Recreation Director's Report – Discussion: Working on sponsorships and online programs.
6. Engineer's Report – Nothing to report.
7. City Attorney's Report – Nothing to report.
8. City Administrator's Report – Discussion: Budget Calendar attached to his report. New Southbound ramp to 218 is open.

N. Adjournment

Motion to adjourn by Schnedler.
Second by Limkemann.
All ayes, meeting adjourned at 8:07 PM

Brianna Wilk _____

Brianna Wilkerson, Deputy City Clerk