

City of Tiffin, Iowa

Meeting:	Tiffin Regular City Council Meeting
Place:	Tiffin City Hall, 300 Railroad Street, Tiffin, Iowa 52340
Date/Time:	December 1, 2020 – 7:00 PM
Web Page:	www.tiffin-iowa.org
Posted:	November 27, 2020 (website & front entry of City Hall)

Mayor:	Steven Berner	City Administrator:	Doug Boldt
Council At Large:	Jim Bartels	City Attorney:	Robert Michael/Crystal Raiber
Council At Large:	Al Havens – Mayor Pro-Tem	City Clerk:	Abigail Hora
Council At Large:	Eric Schnedler	W/WW Superintendent:	Brett Mehmen
Council At Large:	Chris Olney	D. of Public Works:	Brian Detert
Council At Large:	Skylar Limkemann		

Work Session Call to Order – 6:00 PM

A. Roll Call

The City of Tiffin City Council held a work session Tuesday, December 1, 2020, at the City Hall Council Chambers. This was a meeting open to the public through the Iowa Open Meeting Law but due to the current public health emergency (Covid-19) most councilpersons were participating in the meeting electronically as allow by the Iowa Code, Chapter 21. Mayor Berner called the meeting to order at 6:00PM. Upon roll being called the following members were present: Eric Schnedler, Al Havens via Microsoft Teams, Christine Olney via Microsoft Teams, Jim Bartels via phone and Skylar Limkemann via Microsoft Teams. Others present City Administrator Doug Boldt and Deputy City Clerk Brianna Wilkerson.

B. Agenda Additions/Agenda Approval

Motion to approve agenda by Schnedler.
Second by Limkemann.
All ayes, agenda approved.

C. Discussion and Review of CIP

Discussion: Funding in place for most everything on the list with the exception of a few projects. Moved up access road for South Park Road residents. Summer of 2023 could be the next GO Bond. Sanitary Sewer Interceptor Line pushed out another year. Trail Phase 7 could be moved up 1 year as that project will start yet this year. Recreation Center would depend on when to start a Capital Campaign. North Park Road urbanize the road in 2024-2025. New water tower in 2025-2026.

D. Questions from Council Members regarding items on the Regular City Council Agenda

E. Other Business

F. Adjournment

Motion to adjourn by Schnedler.
Second by Limkemann.
All ayes, meeting adjourned 7:03 PM.

A. Regular Session - Call to Order – 7:03 PM - This meeting is open to the public through the Iowa Open Meeting Law but due to the current public health emergency (Covid-19) most councilpersons will be participating in the meeting electronically as allowed by the Iowa Code, Chapter 21.

B. Roll Call

The City of Tiffin City Council held a regular session Tuesday, December 1, 2020, at the City Hall Council Chambers. Mayor Berner called the meeting to order at 7:03 PM. Upon roll being called the following members were present: Eric Schnedler, Jim Bartels present via phone, Christine Olney, Skylar Limkemann

and Al Havens present via Microsoft Teams. Others present City Administrator Doug Boldt and Deputy City Clerk Brianna Wilkerson.

C. Agenda Additions/Agenda Approval

Motion to approve agenda by Schnedler.

Second by Limkemann.

All ayes, agenda approved.

D. Communications and Reports

1. Unscheduled

If you wish to address the City Council on subjects pertaining to today's meeting agenda, please wait until that item on the agenda is reached. If you wish to address the City Council on an item **not** on the agenda, please approach the lectern and give your name and address for the public record before discussing your item.

• **If anyone would like to address the City Council but is unable to attend the Council Meeting, you can do so by telephone by calling 319-545-2572 ext. 0 at 7:00 p.m.**

E. Consent Agenda

Note: These are routine items and will be enacted by one motion without separate discussion unless a Council Member requests separate consideration.

1. Approval of City Council Minutes

Motion to approve consent agenda which includes City Council Minutes by Bartels.

Second by Olney

All ayes, consent agenda approved.

F. Mayoral Proclamation

1.

G. Public Hearing

1.

H. Ordinance Approval/Amendment

1.

I. Resolutions for Approval

1. Resolution 2020-091 – A Resolution Setting the Date for a Public Hearing on a Proposal to enter into a General Obligation Refunding Loan Agreement and to Borrow Money thereunder not to exceed \$2,660,000 by Limkemann.

Second by Schnedler.

Roll Call: Schnedler, Olney, Bartels, Limkemann, Havens

All ayes, motion carried.

2. Resolution 2020-092 – A Resolution Setting the Date for a Public Hearing on the Urban Renewal Plan Amendment by Limkemann.

Second by Olney.

Roll Call: Olney, Schnedler, Havens, Limkemann, Bartels

All ayes, motion carried.

3. Resolution 2020-093 – A Resolution Setting a Date of Meeting at which it is Proposed to Approve a Development Agreement with MD Real Estate, LLC dba Tiffin Family Care, Including Annual Appropriation Tax Increment Payments by Limkemann.

Second by Havens.

Roll Call: Limkemann, Bartels, Havens, Schnedler, Olney

All ayes, motion carried.

J. Old Business

1.

K. Motions for Approval

1. Consideration of Payables List – Motion to Approve by Bartels.
Second by Schnedler.
All ayes, motion carried.
2. Consideration of Pay Estimate #13 – Rathje Construction, Roundabout Project – Motion to Approve by Bartels.
Second by Havens.
All ayes, motion carried.
3. Discussion and Consideration of Engineering Services Agreement with Veenstra & Kimm, Inc for the Well #5 Improvements and Council Action as Needed
Motion to approve by Schnedler.
Second by Limkemann.
All ayes, motion carried.
4. Discussion and Consideration of One-time Water and Sewer Adjustment at 819 Jackson Street and Council Action as Needed
Motion to approve by Limkemann.
Second by Schnedler.
All ayes, motion carried.

L. Reports to be Received/Filed

1.

M. Reports from City Personnel

1. Mayor's Report – Nothing to report
2. City Council Reports – Discussion: Council Member Havens addressed support for water shed coalition. Council Member Schnedler - EMA calls have slowed down, supplies are good. Has another call tomorrow. Council Member Bartels - Spoke with Kris Peterson, has received three applicants for library board. Council member Limkemann – A resident on South Park Road reached out to him in regards to when road improvements would be made.
3. Director of Public Work's Report – Brian Detert stated trucks are almost ready for winter. One truck needs a spreader installed yet.
4. Building Official's Report – Nothing to report
5. Recreation Director's Report – Frank Haege has sent out notices for programs that have been postponed and of letters for sponsorship opportunities.
6. Engineer's Report – Nothing to report
7. City Attorney's Report – Nothing to report
8. City Administrator's Report – Discussion: No complaints on North Park Road traffic signals since last meeting. We are back to COVID protocols from the spring. Reached out to Michael LeClere in regard to a Slims update.

N. Adjournment

Motion to adjourn by Schnedler.
Second by Limkemann.
All ayes, meeting adjourned at 8:04PM.

Brianna Wilk

Brianna Wilkerson, Deputy City Clerk