

City of Tiffin, Iowa

Meeting:	Tiffin Regular City Council Meeting
Place:	Tiffin City Hall, 300 Railroad Street, Tiffin, Iowa 52340
Date/Time:	May 5, 2020 – 7:00 PM
Web Page:	www.tiffin-iowa.org
Posted:	May 1, 2020 (website & front entry of City Hall)

Mayor:	Steven Berner	City Administrator:	Doug Boldt
Council At Large:	Jim Bartels	City Attorney:	Robert Michael/Crystal Raiber
Council At Large:	Al Havens – Mayor Pro-Tem	City Clerk:	Abigail Hora
Council At Large:	Eric Schnedler	D. of Public Works:	Brett Mehmeh
Council At Large:	Chris Olney		
Council At Large:	Rodney Walls		

Work Session - Call to Order – 6:15 PM

A. Roll Call

The City of Tiffin City Council held a work session Tuesday, May 5, 2020, at the City Hall Council Chambers. This was a meeting open to the public through the Iowa Open Meeting Law but due to the current public health emergency (Covid-19) most councilpersons were participating in the meeting electronically as allow by the Iowa Code, Chapter 21. Mayor Berner called the meeting to order at 6:15 PM. Upon roll being called the following members were present: Jim Bartels present via phone, Eric Schnedler, Rodney Walls, Christine Olney, Al Havens present via Microsoft Teams. Others present were City Administrator Doug Boldt, City Clerk Abigail Hora, Building Official Brian Shay and City Attorney Crystal Raiber.

B. Agenda Additions/Agenda Approval

Motion to approve agenda by Schnedler
Second by Bartels
All ayes, agenda approved.

C. Discussion of Potential Sidewalk Replacement Program

Discussion: Council views map that Building Official; Brian Shay has put together. Map will be placed on City website and Facebook page.

D. Discussion and Review of Roundabout Center Enhancement

Discussion: Terra Cotta will be the color of the Roundabout Center.

E. Discussion of Storm Sewer Issue in the Tiffin Industrial Park

Discussion: Denny Mouglin has been farming for two seasons, going into his third. He would like the council to put in a drain tile to assist with water drainage issues. Council will commit to having an engineering firm look and see if we are discharging more water than what is allowed. Council will revisit with property owner and renter in thirty days.

F. Discussion and Review of 2020 General Obligation Note

Discussion: Council is okay with City Staff continuing with a debt schedule to complete City Projects.

G. Questions from Council Members regarding items on the Regular City Council Agenda

H. Other Business

I. Adjournment

Motion to adjourn by Schnedler
Second by Bartels

All ayes, meeting adjourned at 7:07 PM

A. Regular Session - Call to Order – 7:00 PM – This meeting is open to the public through the Iowa Open Meeting Law but due to the current public health emergency (Covid-19) most councilpersons will be participating in the meeting electronically as allowed by the Iowa Code, Chapter 21.

B. Roll Call

The City of Tiffin City Council held a council meeting Tuesday, May 5, 2020, at the City Hall Council Chambers. This was a meeting open to the public through the Iowa Open Meeting Law but due to the current public health emergency (Covid-19) most councilpersons were participating in the meeting electronically as allow by the Iowa Code, Chapter 21. Mayor Berner called the meeting to order at 7:08 PM. Upon roll being called the following members were present: Jim Bartels present via phone, Eric Schnedler, Rodney Walls, Christine Olney, Al Havens present via Microsoft Teams. Others present were City Administrator Doug Boldt, City Clerk Abigail Hora, and City Attorney Crystal Raiber.

C. Agenda Additions/Agenda Approval

Motion to approve agenda by Bartels

Second by Schnedler

All ayes, agenda approved.

D. Communications and Reports

1. Unscheduled

If you wish to address the City Council on subjects pertaining to today’s meeting agenda, please wait until that item on the agenda is reached. If you wish to address the City Council on an item **not** on the agenda, please approach the lectern and give your name and address for the public record before discussing your item.

- **If anyone would like to make a comment or address the City Council but is unable to attend the Council Meeting, you can do so by telephone by calling 319-545-2572 ext. 0 at 7:00 p.m.**

E. Consent Agenda

Note: These are routine items and will be enacted by one motion without separate discussion unless a Council Member requests separate consideration.

1. Approval of City Council Minutes

2. Approval of Liquor License Renewal – Kum & Go #137

Motion to approve consent agenda which includes City Council Minutes and Liquor License by Schnedler

Second by Havens

All ayes, consent agenda approved.

F. Mayoral Proclamation

1.

G. Public Hearing

1. Public Hearing for Ordinance No. 2020-472 – An Ordinance to Amend the Municipal Code of Tiffin, Iowa, Chapter 69, Parking Regulations, Section 69.07(17), to Prohibit Parking between the Lot Line and the Curb Line

a. Close Public Hearing and Proceed to H-2

Motion to open Public Hearing on Public Hearing for Ordinance No. 2020-472 – An Ordinance to Amend the Municipal Code of Tiffin, Iowa, Chapter 69, Parking Regulations, Section 69.07(17), to Prohibit Parking between the Lot Line and the Curb Line by Schnedler

Second by Bartels

Roll Call: Olney, Bartels, Schnedler, Walls, Havens

Discussion: Nothing Received at City Hall

Motion to close Public Hearing by Bartels

Second by Olney
Roll Call: Bartels, Schnedler, Walls, Havens, Olney

2. Public Hearing for Ordinance No. 2020-473 – An Ordinance to Vacate a Portion of City Right-of-Way
 - a. Close Public Hearing and Proceed to H-3
Motion to open Public Hearing Public Hearing for Ordinance No. 2020-473 – An Ordinance to Vacate a Portion of City Right-of-Way by Bartels
Second by Olney
Roll Call: Schnedler, Walls, Havens, Olney, Bartels
Discussion: Nothing Received at City Hall
Motion to close Public Hearing by Schnedler
Second by Bartels
Roll Call: Walls, Havens, Olney, Bartels, Schnedler
3. Public Hearing on the Plans, Specifications, Form of Contract and the Estimate of Cost for the Original Town Urbanization Project – Phase Two
 - a. Close Public Hearing and Proceed to I-1 and I-2
Motion to Public Hearing on the Plans, Specifications, Form of Contract and the Estimate of Cost for the Original Town Urbanization Project – Phase Two by Havens
Second by Bartels
Roll Call: Bartels, Schnedler, Walls, Havens, Olney
Discussion: Nothing Received at City Hall
Motion to close Public Hearing by Schnedler
Second by Olney
Roll Call: Schnedler, Walls, Havens, Olney, Bartels

H. Ordinance Approval/Amendment

1. Ordinance No. 2020-471 – An Ordinance Rezoning Lot 7, Park Place City Center Part One, Tiffin, Iowa, from Neighborhood Business District (C-1B) to a Planned Development Overlay Site District/Neighborhood Business District (OPD/C-1B) for Park Place City Center Part One, Tiffin, Iowa
 - a. Motion to Approve Third and Final Reading
Motion to approve Ordinance No. 2020-471 – An Ordinance Rezoning Lot 7, Park Place City Center Part One, Tiffin, Iowa, from Neighborhood Business District (C-1B) to a Planned Development Overlay Site District/Neighborhood Business District (OPD/C-1B) for Park Place City Center Part One, Tiffin, Iowa by Schnedler
Second by Havens
Roll Call: Bartels, Schnedler, Walls, Havens, Olney
All ayes, third and final reading approved.
2. Ordinance No. 2020-472 – An Ordinance to Amend the Municipal Code of Tiffin, Iowa, Chapter 69, Parking Regulations, Section 69.07(17), to Prohibit Parking between the Lot Line and the Curb Line
 - a. Motion to Approve First Reading and Proceed to Second Reading
Motion to approve Ordinance No. 2020-472 – An Ordinance to Amend the Municipal Code of Tiffin, Iowa, Chapter 69, Parking Regulations, Section 69.07(17), to Prohibit Parking between the Lot Line and the Curb Line by Schnedler
Second by Havens
Roll Call: Schnedler, Walls, Havens, Olney, Bartels
All ayes, first reading approved.
3. Ordinance No. 2020-473 – An Ordinance to Vacate a Portion of City Right-of-Way
 - b. Motion to Approve First Reading and Proceed to Second Reading

Motion to approve Ordinance No. 2020-473 – An Ordinance to Vacate a Portion of City Right-of-Way by Olney
Second by Havens
Roll Call: Olney, Bartels, Schnedler, Walls, Havens
All ayes, first reading approved.

I. Resolutions for Approval

1. Resolution 2020-027 – A Resolution Approving the Plans, Specifications, Form of Contract and Estimate of Cost for the Original Town Urbanization Project – Phase Two. Motion to table Resolution 2020-027 – A Resolution Approving the Plans, Specifications, Form of Contract and Estimate of Cost for the Original Town Urbanization Project – Phase Two by Havens
Second by Bartels
All ayes, motion carried.
2. Resolution 2020-028 – A Resolution to Award the Bid for the Original Town Urbanization Project – Phase Two. Motion to table Resolution 2020-028 – A Resolution to Award the Bid for the Original Town Urbanization Project – Phase Two by Havens
Second by Bartels
All ayes, motion carried
3. Resolution 2020-029 – A Resolution Approving the Final Plat for Park Place City Center – Part One – Phase Three. Motion to approve Resolution 2020-029 – A Resolution Approving the Final Plat for Park Place City Center – Part One – Phase Three by Schnedler
Second by Havens
Roll Call: Schnedler, Walls, Havens, Olney, Bartels
All ayes, motion carried.
4. Resolution 2019-030 – A Resolution Approving a Developer’s Agreement with Andersen Development Inc. Regarding Park Place City Center Part One – Phase Three, Planned Development Overlay (OPD) Site District, Tiffin, Iowa. Motion to approve Resolution 2019-030 – A Resolution Approving a Developer’s Agreement with Andersen Development Inc. Regarding Park Place City Center Part One – Phase Three, Planned Development Overlay (OPD) Site District, Tiffin, Iowa by Havens
Second by Bartels
Roll Call: Walls, Havens, Olney, Bartels, Schnedler
All ayes, motion carried.
5. Resolution 2020-031 – A Resolution Setting the Date for a Public Hearing for the FY 2019-2020 Budget Amendment. Motion to approve Resolution 2020-031 – A Resolution Setting the Date for a Public Hearing for the FY 2019-2020 Budget Amendment by Bartels
Second by Olney
Roll Call: Havens, Olney, Bartels, Schnedler, Walls
All ayes, motion carried.
6. Resolution 2020-032 – A Resolution Approving Alliant Energy to Install Additional Street Light(s) on Oakdale Boulevard between Roberts Ferry Road and Redbird Run for the City of Tiffin and to Accept the Financial Responsibility Thereof. Motion to approve two street lights option on Resolution 2020-032 – A Resolution Approving Alliant Energy to Install Additional Street Light(s) on Oakdale Boulevard between Roberts Ferry Road and Redbird Run for the City of Tiffin and to Accept the Financial Responsibility Thereof by Schnedler
Second by Havens
Roll Call: Olney, Bartels, Schnedler, Havens

Nays: Walls

All ayes, motion carried.

7. Resolution 2020-033 – A Preliminary Resolution Pursuant to Section 384.42 of the Iowa Code covering the Original Town Urbanization Project – Phase Two. Motion to approve Resolution 2020-033 – A Preliminary Resolution Pursuant to Section 384.42 of the Iowa Code covering the Original Town Urbanization Project – Phase Two by Schnedler
Second by Havens
Roll Call: Bartels, Schnedler, Walls, Havens, Olney
All ayes, motion carried.
8. Resolution 2020-034 – A Resolution Ratifying Approval and Adoption of Preliminary Plans and Specifications, Estimate of Cost and Plat and Schedule of the Original Town Urbanization Project – Phase Two. Motion to approve by Resolution 2020-034 – A Resolution Ratifying Approval and Adoption of Preliminary Plans and Specifications, Estimate of Cost and Plat and Schedule of the Original Town Urbanization Project – Phase Two by Havens
Second by Bartels
Roll Call: Schnedler, Walls, Havens, Olney, Bartels
All ayes, motion carried.
9. Resolution 2020-035 – A Resolution Introducing the Proposed Resolution of Necessity for the Original Town Urbanization Project – Phase Two and Setting a Date for a Public Hearing thereon. Motion to approve Resolution 2020-035 – A Resolution Introducing the Proposed Resolution of Necessity for the Original Town Urbanization Project – Phase Two and Setting a Date for a Public Hearing thereon by Olney
Second by Schnedler
Roll Call: Walls, Havens, Olney, Bartels, Schnedler
All ayes, motion carried.

J. Old Business

- 1.

K. Motions for Approval

1. Consideration of Payables List – Motion to Approve by Bartels
Second by Havens
All ayes, motion carried.
2. Discussion and Consideration to Approve Bid to Remove House at 141 West Third Street and Council Action as Needed
Discussion:
Motion to approve Freeman Construction bid with the stipulation of backfilling the foundation with at least 8 inches of black dirt on top and keeping the garage by Havens
Second by Schnedler
All ayes, motion carried.

L. Reports to be Received/Filed

- 1.

M. Reports from City Personnel

1. Mayor's Report – Nothing to Report
2. City Council Reports - Discussion: Council Person Walls received email from resident about the development being proposed on South Park Road, resident was unhappy.
3. Director of Public Work's Report – Nothing to Report
4. Building Official's Report – Nothing to Report
5. Engineer's Report – Nothing to Report
6. City Attorney's Report – Nothing to Report

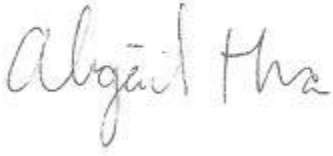
7. City Administrator's Report – Discussion: Special Meeting on May 26th time is still to be determined.

N. Adjournment

Motion to adjourn by Schnedler

Second by Havens

All ayes, meeting adjourned at 7:58 PM



Abigail Hora, City Clerk