

City of Tiffin, Iowa

Meeting:	Tiffin Regular City Council Meeting
Place:	Tiffin City Hall, 300 Railroad Street, Tiffin, Iowa 52340
Date/Time:	November 17, 2020 – 7:00 PM
Web Page:	www.tiffin-iowa.org
Posted:	November 13, 2020 (website & front entry of City Hall)

Mayor:	Steven Berner	City Administrator:	Doug Boldt
Council At Large:	Jim Bartels	City Attorney:	Robert Michael/Crystal Raiber
Council At Large:	Al Havens – Mayor Pro-Tem	City Clerk:	Abigail Hora
Council At Large:	Eric Schnedler	W/WW Superintendent:	Brett Mehmen
Council At Large:	Chris Olney	D. of Public Works:	Brian Detert
Council At Large:	Skylar Limkemann		

Work Session - Call to Order – 5:45 PM

A. Roll Call

The City of Tiffin City Council held a work session Tuesday, November 17, 2020, at the City Hall Council Chambers. Mayor Berner called the meeting to order at 5:47 PM. Upon roll being called the following members were present: Jim Bartels present via phone, Eric Schnedler present via phone, Al Havens, Christine Olney and Skylar Limkemann. Others present City Administrator Doug Boldt, City Clerk Abigail Hora and Water Wastewater Superintendent Brett Mehmen.

B. Agenda Additions/Agenda Approval

Motion to approve agenda by Havens.

Second by Olney.

All ayes, agenda approved.

C. Discussion and Review of the Request for Qualifications for the Water Well Project and Council Action as Needed

Discussion: Dave Schechinger from V & K gave an overview of the water well project.

D. Questions from Council Members regarding items on the Regular City Council Agenda

E. Other Business

F. Adjournment

Motion to adjourn by Limkemann.

Second by Havens.

All ayes, meeting adjourned at 6:57 PM.

A. Regular Session - Call to Order – 7:00 PM

B. Roll Call

The City of Tiffin City Council held a regular session Tuesday, November 17, 2020, at the City Hall Council Chambers. Mayor Berner called the meeting to order at 7:01 PM. Upon roll being called the following members were present: Jim Bartels present via phone, Eric Schnedler present via phone, Al Havens, Christine Olney and Skylar Limkemann. Others present City Administrator Doug Boldt and City Clerk Abigail Hora.

C. Agenda Additions/Agenda Approval

Motion to approve agenda by Havens.

Second by Limkemann.

All ayes, agenda approved.

D. Communications and Reports

1. **Unscheduled**

If you wish to address the City Council on subjects pertaining to today's meeting agenda, please wait until that item on the agenda is reached. If you wish to address the City Council on an item **not** on the agenda, please approach the lectern and give your name and address for the public record before discussing your item.

• **If anyone would like to address the City Council but is unable to attend the Council Meeting, you can do so by telephone by calling 319-545-2572 ext. 0 at 7:00 p.m.**

Discussion: Nicholas Bargren resides at 1209 Creekside Drive – Had concerns about the stoplight at Anderson Place and North Park Road. He has spoken to Doug about the timing of this light being off and Neumiller Electric will be out Friday to make a few more adjustments. Resident would like a blinking red or blinking yellow signal until this timing of this is resolved. Resident also addresses the speed limit on North Park Road heading South to Highway 6 and would like to see this increased.

E. Consent Agenda

Note: These are routine items and will be enacted by one motion without separate discussion unless a Council Member requests separate consideration.

1. Approval of City Council Minutes
2. Approval of Clerk/Treasurer's Report

Motion to approve consent agenda which includes item E-1 City Council Minutes by Limkemann.
Second by Olney.

Motion to approve as amended by Limkemann.

Second by Schnedler.

All ayes, consent agenda approved.

F. Mayoral Proclamation

- 1.

G. Public Hearing

1. Public Hearing on the Annexation of Certain Property to the City of Tiffin, Iowa
 - a. Close Public Hearing and Proceed to I-1

Motion to open Public Hearing on the Annexation of Certain Property to the City of Tiffin, Iowa by Havens.

Second by Limkemann.

Roll Call: Olney, Schnedler, Bartels, Limkemann, Havens.

Discussion: Nothing Received at City Hall.

Motion to close Public Hearing on the Annexation of Certain Property to the City of Tiffin, Iowa by Havens.

Second by Limkemann.

Roll Call: Schnedler, Bartels, Limkemann, Havens, Olney.

H. Ordinance Approval/Amendment

- 1.

I. Resolutions for Approval

1. Resolution 2020-088 – A Resolution Approving the Annexation of Certain Property to the City of Tiffin, Iowa. Motion to approve Resolution 2020-088 – A Resolution Approving the Annexation of Certain Property to the City of Tiffin, Iowa by Limkemann.

Second by Bartels.

Roll Call: Bartels, Limkemann, Havens, Olney, Schnedler.

All ayes, motion carried.

2. Resolution 2020-089 – A Resolution Setting the Dates for the Public Hearing on the Plans, Specifications, Form of Contract and Estimate of Cost, Opening of Bids and Authorizing Publication of Notices for the Permeable Paver Parking Project. Motion to approve Resolution

2020-089 – A Resolution Setting the Dates for the Public Hearing on the Plans, Specifications, Form of Contract and Estimate of Cost, Opening of Bids and Authorizing Publication of Notices for the Permeable Paver Parking Project by Havens.

Second by Schnedler.

Roll Call: Limkemann, Havens, Olney, Schnedler, Bartels.

All ayes, motion carried.

3. Resolution 2020-090 – A Resolution for Final Acceptance of the 2019 Park Road Paving Project, Tiffin, Iowa – Contractor – LL Pelling Co. Motion to approve Resolution 2020-090 – A Resolution for Final Acceptance of the 2019 Park Road Paving Project, Tiffin, Iowa – Contractor – LL Pelling Co. by Limkemann.

Second by Havens.

Roll Call: Havens, Olney, Schnedler, Bartels, Limkemann.

All ayes, motion carried.

J. Old Business

- 1.

K. Motions for Approval

1. Consideration of Payables List – Motion to Approve by Havens.

Second by Bartels.

All ayes, motion carried.

2. Consideration of Pay Estimate #10 – LL Pelling, Original Town Urbanization Project – Motion to Approve by Limkemann.

Second by Bartels.

All ayes, motion carried.

3. Consideration of Pay Estimate #3 (Final) – LL Pelling, 2019 Park Road Paving Project – Motion to Approve by Limkemann.

Second by Havens.

All ayes, motion carried.

4. Consideration of Resignation of Jim Bartels from the Library Board – Motion to Approve by Schnedler.

Second by Havens.

Roll Call: Olney, Havens, Schnedler, Limkemann.

Abstained: Bartels.

All ayes, motion carried.

5. Consideration of Special Events Application – Drive-thru Holiday Hoopla – Infuse Church.

Motion to approve by Limkemann.

Second by Schnedler.

All ayes, motion carried.

6. Discussion and Consideration of Appropriating Annual TIF Debt Certification and Council Action as Needed. Motion to approve by Limkemann.

Second by Havens.

All ayes, motion carried.

7. Discussion and Consideration of Annual Urban Renewal Report for FY 2019-2020 and Council Action as Needed. Motion to approve by Limkemann.

Second by Bartels.
All ayes, motion carried.

8. Discussion and Consideration of Purchase of Electric Tailgate Spreader for Public Works Department and Council Action as Needed. Motion to approve by Limkemann.
Second by Havens.
All ayes, motion carried.

9. Discussion and Consideration to Approve Purchase Agreement for a 60-foot Access at 480 Roberts Ferry Road, Tiffin, Iowa and Council Action as Needed. Motion to approve by Limkemann.
Second by Olney.
All ayes, motion carried.

10. Motion to Adjourn from Regular Session into Closed Session in Accordance with Iowa Code Chapter 21.5.j for Potential Real Estate Purchase. No Action Taken.

L. Reports to be Received/Filed

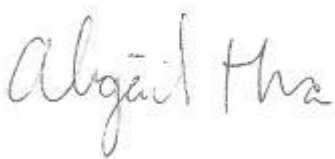
1. October Johnson County Sheriff's Activity Report

M. Reports from City Personnel

1. Mayor's Report – Nothing to Report.
2. City Council Reports – Discussion: Council Person Olney attended the joint entities meeting where covid related matters were discussed. Council Person Schnedler will be requesting PPE for Fire Association and City staff from Johnson County Emergency Management. Council Person Limkemann would like a mayor proclamation to honor an EMT on Tiffin's Fire Association.
3. Director of Public Work's Report – Nothing to Report
4. Building Official's Report – Discussion: Resident at 827 Redbird Run completes the sidewalk on the North of property line. Council has agreed to reimburse 50% of the total amount to finish the sidewalk.
5. Recreation Director's Report – City will be pushing off the start of youth basketball until January to see if the Governor's proclamation gets extended or not.
6. Engineer's Report – Nothing to Report
7. City Attorney's Report – Nothing to Report
8. City Administrator's Report – Discussion: Trail Phase 7 has begun. The flashing yellow light on North Park Road that symbolizes the school zone has been delivered and should be installed tomorrow. Codification of City ordinances will begin soon and a searchable platform will be added to the city website.

N. Adjournment

Motion to adjourn by Schnedler.
Second by Bartels.
All ayes, meeting adjourned at 8:29 PM.



Abigail Hora, City Clerk