

City of Tiffin, Iowa

Meeting:	Tiffin Regular City Council Meeting
Place:	Tiffin City Hall, 300 Railroad Street, Tiffin, Iowa 52340
Date/Time:	November 3, 2020 – 7:00 PM
Web Page:	www.tiffin-iowa.org
Posted:	October 30, 2020 (website & front entry of City Hall)

Mayor:	Steven Berner	City Administrator:	Doug Boldt
Council At Large:	Jim Bartels	City Attorney:	Robert Michael/Crystal Raiber
Council At Large:	Al Havens – Mayor Pro-Tem	City Clerk:	Abigail Hora
Council At Large:	Eric Schnedler	W/WW Superintendent:	Brett Mehmen
Council At Large:	Chris Olney	D. of Public Works:	Brian Detert
Council At Large:	Skylar Limkemann		

Work Session - Call to Order – 6:00 PM

A. Roll Call

The City of Tiffin City Council held a work session Tuesday, November 3, 2020, at the City Hall Council Chambers. Mayor Pro-Tem Al Havens called the meeting to order at 6:00 PM. Upon roll being called the following members were present: Jim Bartels present via phone, Eric Schnedler, Christine Olney and Skylar Limkemann (arrives at 6:01 PM). Mayor Berner present via phone (arrives at 6:32 PM). Others present City Administrator Doug Boldt, City Clerk Abigail Hora and Building Official Brian Shay.

B. Agenda Additions/Agenda Approval

Motion to approve agenda by Schnedler.

Second by Olney.

All ayes, agenda approved.

C. Update on the Park and Recreation Sponsorship Opportunities Proposal

Discussion: Frank Haege discussed updated sponsorship opportunities.

D. Discussion and Review of City of Tiffin Capital Improvements Plan

Discussion: Doug Boldt and Council review CIP.

E. Questions from Council Members regarding items on the Regular City Council Agenda

F. Other Business

G. Adjournment

Motion to adjourn by Schnedler.

Second by Limkemann.

All ayes, meeting adjourned at 7:02 PM.

A. Regular Session - Call to Order – 7:00 PM

B. Roll Call

The City of Tiffin City Council held a regular session Tuesday, November 3, 2020, at the City Hall Council Chambers. Mayor Pro-Tem Havens called the meeting to order at 7:03 PM. Upon roll being called the following members were present: Jim Bartels present via phone, Eric Schnedler, Christine Olney and Skylar Limkemann. Mayor Berner present via phone. Others present City Administrator Doug Boldt, City Clerk Abigail Hora, Building Official Brian Shay and others present.

C. Agenda Additions/Agenda Approval

Motion to approve agenda by Limkemann.
Second by Schnedler.
All ayes, agenda approved.

D. Communications and Reports

1. Unscheduled

If you wish to address the City Council on subjects pertaining to today's meeting agenda, please wait until that item on the agenda is reached. If you wish to address the City Council on an item **not** on the agenda, please approach the lectern and give your name and address for the public record before discussing your item.

• **If anyone would like to address the City Council but is unable to attend the Council Meeting, you can do so by telephone by calling 319-545-2572 ext. 0 at 7:00 p.m.**

E. Consent Agenda

Note: These are routine items and will be enacted by one motion without separate discussion unless a Council Member requests separate consideration.

1. Approval of City Council Minutes

Motion to approve consent agenda which includes City Council Minutes by Schnedler.
Second by Limkemann.
All ayes, consent agenda approved.

F. Mayoral Proclamation

1.

G. Public Hearing

1. Public Hearing on the Plans, Specifications, Form of Contract and Estimate of Cost for the 2020 Tiffin Roundabout Gateway Signage Project

a. Close Public Hearing and Proceed to I-1

Motion to open Public Hearing on the Plans, Specifications, Form of Contract and Estimate of Cost for the 2020 Tiffin Roundabout Gateway Signage Project by Limkemann.
Second by Olney.

Roll Call: Olney, Schnedler, Bartels, Limkemann, Havens.

Discussion: Nothing Received at City Hall.

Motion to close Public Hearing on the Plans, Specifications, Form of Contract and Estimate of Cost for the 2020 Tiffin Roundabout Gateway Signage Project by Bartels.
Second by Schnedler.

Roll Call: Schnedler, Bartels, Limkemann, Havens, Olney.

H. Ordinance Approval/Amendment

1.

I. Resolutions for Approval

1. Resolution 2020-083 – A Resolution Approving Plans Specifications, Form of Contract and Estimate of Cost for the 2020 Tiffin Roundabout Gateway Signage Project. Motion to approve Resolution 2020-083 – A Resolution Approving Plans Specifications, Form of Contract and Estimate of Cost for the 2020 Tiffin Roundabout Gateway Signage Project by Schnedler.
Second by Limkemann.

Roll Call: Bartels, Limkemann, Havens, Olney, Schnedler.

All ayes, motion carried.

2. Resolution 2020-084 – A Resolution to Award the Bid for the 2020 Tiffin Roundabout Gateway Signage Project. Motion to approve Resolution 2020-084 – A Resolution to Award the Bid for the 2020 Tiffin Roundabout Gateway Signage Project by Schnedler.

Second by Limkemann.

Roll Call: Limkemann, Havens, Olney, Schnedler, Bartels.
All ayes, motion carried.

3. Resolution 2020-085 – A Resolution Approving the Appointment of a Zoning Board of Adjustment Member for the City of Tiffin, Iowa. Motion to approve Resolution 2020-085 – A Resolution Approving the Appointment of a Zoning Board of Adjustment Member for the City of Tiffin, Iowa by Limkemann.
Second by Olney.
Roll Call: Havens, Olney, Schnedler, Bartels, Limkemann.
All ayes, motion carried.
4. Resolution 2020-086 – A Resolution for Final Acceptance of the Traffic Signals Project: Ireland Avenue/Roberts Ferry Road and Highway 6/Marengo Road; Tiffin, Iowa – Contractor – Price Industrial, LLC. Motion to approve Resolution 2020-086 – A Resolution for Final Acceptance of the Traffic Signals Project: Ireland Avenue/Roberts Ferry Road and Highway 6/Marengo Road; Tiffin, Iowa – Contractor – Price Industrial, LLC by Limkemann.
Second by Schnedler.
Roll Call: Olney, Schnedler, Bartels, Limkemann, Havens.
All ayes, motion carried.
5. Resolution 2020-087 – A Resolution Approving Additional No Parking on Buck Street. Motion to approve Resolution 2020-087 – A Resolution Approving Additional No Parking on Buck Street by Limkemann.
Second by Schnedler.
Roll Call: Schnedler, Bartels, Limkemann, Havens, Olney.
All ayes, motion carried.

J. Old Business

- 1.

K. Motions for Approval

1. Consideration of Payables List – Motion to adjust Martin Gardner invoice to remove the \$6000.00 by Schnedler.
Second by Bartels.
Motion to approve as amended by Schnedler.
Second by Limkemann.
All ayes, motion carried.
2. Consideration of Pay Estimate #11 (Final) – Price Industrial, Traffic Signals Project – Motion to Approve by Limkemann.
Second by Olney.
All ayes, motion carried.
3. Discussion and Consideration of One-time Water and Sewer Adjustment at 545 Potter Street and Council Action as Needed. Motion to approve by Limkemann.
Second by Bartels.
All ayes, motion carried.
4. Motion to Adjourn from Regular Session into Closed Session in Accordance with Iowa Code Chapter 21.5(j) for Potential Real Estate Purchase by Limkemann.
Second by Schnedler.
Roll Call: Olney, Schnedler, Bartels, Limkemann, Havens.

Motion to adjourn from Closed Session into Regular Session by Limkemann.

Second by Schnedler.

Roll Call: Schnedler, Bartels, Limkemann, Havens, Olney.

All ayes, motion carried.

L. Reports to be Received/Filed

1.

M. Reports from City Personnel

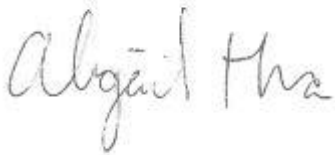
1. Mayor's Report – Nothing to Report
2. City Council Reports – Discussion: Council Person Limkemann discussed with residents on Redbird Run the streetlights. Would like to see the standard from Alliant Energy regarding their lighting.
3. Director of Public Work's Report – Discussion: Brian Detert would like to put an electric tailgate spreader on Brett Mehmen's work vehicle to become a plow truck. Public Works building will be bided on Spring of 2021.
4. Building Official's Report – Nothing to Report
5. Recreation Director's Report – Discussion: Fall sports are completed for the season and 92 kids are signed up for Winter Youth Basketball so far.
6. Engineer's Report – Nothing to Report
7. City Attorney's Report – Nothing to Report
8. City Administrator's Report – Discussion: Doug Boldt would like a special council meeting to discuss the RFQ for the well on Monday, November 16th to discuss the engineering firms.

N. Adjournment

Motion to adjourn by Schnedler.

Second by Limkemann.

All ayes, meeting adjourned at 8:08 PM.



Abigail Hora, City Clerk