

City of Tiffin, Iowa

Meeting:	Tiffin Regular City Council Meeting
Place:	Tiffin City Hall, 300 Railroad Street, Tiffin, Iowa 52340
Date/Time:	January 7, 2020 – 7:00 PM
Web Page:	www.tiffin-iowa.org
Posted:	January 3, 2020 (website & front entry of City Hall)

Mayor:	Steven Berner	City Administrator:	Doug Boldt
Council At Large:	Jim Bartels	City Attorney:	Robert Michael/Crystal Raiber
Council At Large:	Al Havens	Interim City Clerk:	Abigail Hora
Council At Large:	Eric Schnedler	D. of Public Works:	Brett Mehmen
Council At Large:	Christine Olney	City Engineer:	Hart-Frederick
Council At Large:	Rodney Walls		

Work Session: Call to Order – 6:00 PM

A. Roll Call

The City of Tiffin City Council held a work session Tuesday, January 7, 2020 at the City Hall Council Chambers. Mayor Berner called the meeting to order at 6:00 PM. Upon roll being called the following members were present: Jim Bartels, Al Havens, Eric Schnedler, Christine Olney. Absent: Rodney Walls. Others present City Administrator Doug Boldt, Interim City Clerk Abigail Hora, City Engineer Ben Carhoff and others present.

B. Agenda Additions/Agenda Approval

Motion to approve agenda by Havens
Second by Schnedler
All ayes, agenda approved.

C. Discussion of Working Days on the Roberts Ferry Road Project – Alex Weber – Vieth Construction

Discussion: Reviewed packet given by Alex Weber, project manager. Vieth has requested 23 working days to be credited. This will be on the January 21st Council Meeting as a motion for approval.

D. Discussion and Review of the Capital Improvements Plan

E. Discussion of FY 2020-2021 Budget

F. Questions from Council Members regarding items on the Regular City Council Agenda

G. Other Business

Michael LeClaire from Martin Gartner presents on Tiffin Downtown Plan.

H. Adjournment

Motion to adjourn by Schnedler
Second by Havens
All ayes, meeting adjourned by 7:07 PM

A. Regular Meeting: Call to Order – 7:00 PM

B. Roll Call

The City of Tiffin City Council held a regular meeting Tuesday, January 7, 2020 at the City Hall Council Chambers. Mayor Berner called the meeting to order at 7:08 PM. Upon roll being called the following members were present: Jim Bartels, Al Havens, Eric Schnedler, Christine Olney. Absent: Rodney Walls. Others present City Administrator Doug Boldt, Interim City Clerk Abigail Hora.

C. Agenda Additions/Agenda Approval

Motion to approve agenda by Olney

Second by Bartels

All ayes, agenda approved.

D. Communications and Reports

1. **Unscheduled**

If you wish to address the City Council on subjects pertaining to today's meeting agenda, please wait until that item on the agenda is reached. If you wish to address the City Council on an item **not** on the agenda, please approach the lectern and give your name and address for the public record before discussing your item.

E. Consent Agenda

Note: These are routine items and will be enacted by one motion without separate discussion unless a Council Member requests separate consideration.

1. **Approval of City Council Minutes**

2. **Appointment of Mayor Pro-Tem Havens**

Motion to approve consent agenda which includes Council Minutes and appointment of Mayor Pro Tem Havens by Olney

Second by Bartels

All ayes, consent agenda approved.

F. Mayoral Proclamation

1.

G. Public Hearing

1. **Public Hearing on Ordinance No. 2020-466 – An Ordinance Amending the Official Zoning Map of the City of Tiffin, Iowa, to Rezone Parcel #0633426001 (known as the Lundt Property) from R-1E to M-2, in the City of Tiffin, Iowa**

a. **Close Public Hearing and take No Action**

Motion to open the Public Hearing on Ordinance No. 2020-466 – An Ordinance Amending the Official Zoning Map of the City of Tiffin, Iowa, to Rezone Parcel #0633426001 (known as the Lundt Property) from R-1E to M-2, in the City of Tiffin, Iowa by Schnedler

Second by Havens

Roll Call: Bartels, Havens, Olney, Schnedler

Discussion: Nothing Received at City Hall. No Action Taken

Motion to close Public Hearing by Havens

Second by Olney

Roll Call: Havens, Olney, Schnedler, Bartels

2. **Public Hearing on Ordinance No. 2020-467 – An Ordinance Rezoning Grove Park Area, Tiffin, Iowa, from Mixed Use Commercial District (C-1B) to Planned Development Overlay Concept and Site District/Multi-family 12-Plex Residential District (OPD/R-12) and Planned Development Overlay Concept and Site District/Mixed Use Commercial District (OPD/C-1B) for Grove Park, Tiffin, Iowa**

a. **Close Public Hearing and Proceed to H-2**

Motion to open the Public Hearing on Ordinance No. 2020-467 – An Ordinance Rezoning Grove Park Area, Tiffin, Iowa, from Mixed Use Commercial District (C-1B) to Planned Development Overlay Concept and Site District/Multi-family 12-Plex Residential District (OPD/R-12) and Planned Development Overlay Concept and Site District/Mixed Use Commercial District (OPD/C-1B) for Grove Park, Tiffin, Iowa by Schnedler

Second by Havens

Roll Call: Havens, Olney, Schnedler, Bartels

Discussion: Nothing at City Hall

Motion to close Public Hearing by Havens

Second by Olney

Roll Call: Olney, Schnedler, Bartels, Havens

H. Ordinance Approval/Amendment

1. Ordinance No. 2019-465 – An Ordinance Amending the Municipal Code of Tiffin, Chapter 75, All-Terrain Vehicles and Snowmobiles, Section 75.04(6)

- a. Motion to Approve Second Reading

Motion to approve Ordinance No. 2019-465 – An Ordinance Amending the Municipal Code of Tiffin, Chapter 75, All-Terrain Vehicles and Snowmobiles, Section 75.04(6) by Havens

Second by Olney

Roll Call: Schnedler, Bartels, Havens, Olney

All ayes, second reading approved.

- b. Motion to Suspend the Requirement to Pass Ordinance on Two Considerations before Final Passage as stated in Iowa Code Section 380.3 by Schnedler

- Second by Havens

- All ayes, motion carried.

- c. Motion to Approve Third and Final Reading

Motion to approve Ordinance No. 2019-465 – An Ordinance Amending the Municipal Code of Tiffin, Chapter 75, All-Terrain Vehicles and Snowmobiles, Section 75.04(6) by Havens

Second by Bartels

Roll Call: Bartels, Havens, Olney, Schnedler

All ayes, third and final reading approved.

2. Ordinance No. 2020-467 – An Ordinance Rezoning Grove Park Area, Tiffin, Iowa, from Mixed Use Commercial District (C-1B) to Planned Development Overlay Concept and Site District/Multi-family 12-Plex Residential District (OPD/R-12) and Planned Development Overlay Concept and Site District/Mixed Use Commercial District (OPD/C-1B) for Grove Park, Tiffin, Iowa

- d. Motion to Approve First Reading and Proceed to Second Reading

Motion to approve Ordinance No. 2020-467 – An Ordinance Rezoning Grove Park Area, Tiffin, Iowa, from Mixed Use Commercial District (C-1B) to Planned Development Overlay Concept and Site District/Multi-family 12-Plex Residential District (OPD/R-12) and Planned

Development Overlay Concept and Site District/Mixed Use Commercial District (OPD/C-1B) for Grove Park, Tiffin, Iowa by Schnedler

Second by Olney

Roll Call: Schnedler, Bartels, Havens, Olney

All ayes, first reading approved.

I. Resolutions for Approval

1. Resolution 2020-001 – A Resolution Approving the Updating of the City of Tiffin’s Capital Improvements Plan. Motion to approve Resolution 2020-001 – A Resolution Approving the Updating of the City of Tiffin’s Capital Improvements Plan by Havens

Second by Olney

Roll Call: Bartels, Havens, Olney, Schnedler

All ayes motion carried.

2. Resolution 2020-002 – A Resolution Setting the Date for a Public Hearing to Set the Speed Limit on Oakdale Boulevard. Motion to approve Resolution 2020-002 – A Resolution Setting the Date for a Public Hearing to Set the Speed Limit on Oakdale Boulevard by Olney

Second by Schnedler

Roll Call: Havens, Olney, Schnedler, Bartels

All ayes, motion carried.

3. Resolution 2020-003 – A Resolution Approving the Updated 28E Agreement with the Clear Creek Amana School Board for the Springmier Library. Motion by table by Havens
Second by Bartels
All ayes, motion tabled.
4. Resolution 2020-004 – A Resolution Setting the Date for a Public Hearing for the Annexation of Certain Property to the City of Tiffin, Iowa. Motion to approve by Schnedler
Second by Olney
Roll Call: Schnedler, Bartels, Havens, Olney
All ayes, motion carried.

J. Old Business

- 1.

K. Motions for Approval

1. Consideration of Payables List – Motion to Approve by Bartels
Second by Havens
All ayes, motion carried.
2. Consideration of Pay Estimate #3 – LL Pelling, Soccer Fields Parking Lot Expansion Project –
Motion to Approve by Bartels
Second by Schnedler
All ayes, motion carried.
3. Consideration of City Council Appointments (below) and Council Action as Needed
 - a. City Clerk – Abigail Hora
 - b. City Attorney – Holland, Michael, Raiber & Sittig PLC
 - c. Official Newspaper – North Liberty LeaderMotion to approve City Council Appointments by Havens
Second by Olney
All ayes, motion carried.
4. Discussion and Consideration to Remove the Interim Designation on the Deputy City Clerk Position and to Re-establish the Office Assistant Position to a Fulltime Position and Council Action as Needed
Motion to Remove the Interim Designation on the Deputy City Clerk Position and to Re-establish the Office Assistant Position to a Fulltime Position by Bartels
Second by Havens
All ayes, motion carried.
5. Discussion and Consideration of Technology Policy for the City of Tiffin and Council Action as Needed
Motion to table by Schnedler
Second by Havens
All ayes, motion tabled.

L. Reports to be Received/Filed

- 1.

M. Reports from City Personnel

1. Mayor's Report – Discussion: Meeting Sandy Steil from MMS about green space on Potterfield Property
2. City Council Reports – Discussion: Water Shed meeting on the 15th of January.
3. Director of Public Work's Report – Discussion: Purchase of lumber to build benches for the parks.

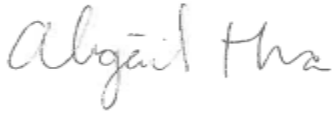
4. Building Official's Report – Discussion: Asked Council about Outdoor Storage options for Campers, Trailers and Mowers.
5. City Engineer's Report – Nothing to Report
6. City Attorney's Report – Nothing to Report
7. City Administrator's Report – Work Session with CCA School District at 6:00 PM. Blood Drive January 29th from 2pm-6pm. Joint Entities Meeting in North Liberty Doug is unavailable to go, Mayor Steve Berner will go in lieu.

N. Adjournment

Motion to adjourn by Havens

Second by Schnedler

All ayes, meeting adjourned at 8:21 PM



January 07, 2020

Abigail Hora, City Clerk