

# City of Tiffin, Iowa

<b>Meeting:</b>	<b>Tiffin Regular City Council Meeting</b>
<b>Place:</b>	<b>Tiffin City Hall, 300 Railroad Street, Tiffin, Iowa 52340</b>
<b>Date/Time:</b>	<b>September 1, 2020 – 7:00 PM</b>
<b>Web Page:</b>	<b>www.tiffin-iowa.org</b>
<b>Posted:</b>	<b>August 28, 2020 (website &amp; front entry of City Hall)</b>

---

<b>Mayor:</b>	Steven Berner	<b>City Administrator:</b>	Doug Boldt
<b>Council At Large:</b>	Jim Bartels	<b>City Attorney:</b>	Robert Michael/Crystal Raiber
<b>Council At Large:</b>	Al Havens – Mayor Pro-Tem	<b>City Clerk:</b>	Abigail Hora
<b>Council At Large:</b>	Eric Schnedler	<b>D. of Public Works:</b>	Brett Mehmen
<b>Council At Large:</b>	Chris Olney		
<b>Council At Large:</b>	Vacant		

---

## **Work Session - Call to Order – 6:30 PM**

### **A. Roll Call**

The City of Tiffin City Council held a work session Tuesday, September 1, 2020, at the City Hall Council Chambers. Mayor Berner called the meeting to order at 6:30 PM. Upon roll being called the following members were present: Jim Bartels present via phone, Al Havens, Eric Schnedler, Christine Olney. Others present City Administrator Doug Boldt, City Clerk Abigail Hora and Building Official Brian Shay.

### **B. Agenda Additions/Agenda Approval**

Motion to approve agenda by Bartels  
Second by Schnedler  
All ayes, agenda approved.

### **C. Questions from Council Members regarding items on the Regular City Council Agenda**

### **D. Other Business**

### **E. Adjournment**

Motion to adjourn by Schnedler  
Second by Havens  
All ayes, meeting adjourned at 6:58 PM

### **A. Regular Session - Call to Order – 7:00 PM**

#### **B. Roll Call**

The City of Tiffin City Council held a regular session Tuesday, September 1, 2020, at the City Hall Council Chambers. Mayor Berner called the meeting to order at 7:00 PM. Upon roll being called the following members were present: Jim Bartels present via phone, Al Havens, Eric Schnedler, Christine Olney. Others present City Administrator Doug Boldt, City Clerk Abigail Hora, Building Official Brian Shay and others present.

#### **C. Agenda Additions/Agenda Approval**

Motion to approve agenda by Olney  
Second by Schnedler  
All ayes, agenda approved.

#### **D. Communications and Reports**

##### 1. Unscheduled

If you wish to address the City Council on subjects pertaining to today's meeting agenda, please wait until that item on the agenda is reached. If you wish to address the City Council on an item **not** on the agenda, please approach the lectern and give your name and address for the public record before discussing your item.

- **If anyone would like to address the City Council but is unable to attend the Council Meeting, you can do so by telephone by calling 319-545-2572 ext. 0 at 7:00 p.m.**

**E. Consent Agenda**

**Note:** These are routine items and will be enacted by one motion without separate discussion unless a Council Member requests separate consideration.

1. Approval of City Council Minutes

Motion to approve consent agenda which includes City Council Minutes by Havens

Second by Bartels

All ayes, consent agenda approve.

**F. Mayoral Proclamation**

- 1.

**G. Public Hearing**

- 1.

**H. Ordinance Approval/Amendment**

- 1.

**I. Resolutions for Approval**

1. Resolution 2020-067 – A Resolution Waiving the City of Tiffin’s 2-Mile Extra-Territorial Review of the Hibbs Subdivision Preliminary and Final Plats. Motion to approve Resolution 2020-067 – A Resolution Waiving the City of Tiffin’s 2-Mile Extra-Territorial Review of the Hibbs Subdivision Preliminary and Final Plats by Bartels  
Second by Schnedler  
Roll Call: Bartels, Olney, Schnedler, Havens  
All ayes, motion carried.
2. Resolution 2020-068 – A Resolution Setting the Date for a Public Hearing to Rezone 505 South Park Road (Madden Addition) from R-1E to R-2, R-1D and R-1B, in the City of Tiffin. Motion to approve Resolution 2020-068 – A Resolution Setting the Date for a Public Hearing to Rezone 505 South Park Road (Madden Addition) from R-1E to R-2, R-1D and R-1B, in the City of Tiffin by Olney  
Second by Havens  
Roll Call: Olney, Schnedler, Havens, Bartels  
All ayes, motion carried.
3. Resolution 2020-069 – A Resolution Setting the Date for a Public Hearing to Rezone the property formally known at the ‘Lundt Property’ from R-1E to M-2, in the City of Tiffin. Motion to approve Resolution 2020-069 – A Resolution Setting the Date for a Public Hearing to Rezone the property formally known at the ‘Lundt Property’ from R-1E to M-2, in the City of Tiffin by Havens  
Second by Schnedler  
Roll Call: Schnedler, Havens, Bartels, Olney  
All ayes, motion carried.
4. Resolution 2020-070 – A Resolution Setting the Dates for the Public Hearing on the Plans, Specifications, Form of Contract and Estimate of Cost, Opening of Bids and Authorizing Publication of Notices for the Tiffin Trail Project – Phase 7. Motion to approve Resolution 2020-070 – A Resolution Setting the Dates for the Public Hearing on the Plans, Specifications, Form of Contract and Estimate of Cost, Opening of Bids and Authorizing Publication of Notices for the Tiffin Trail Project – Phase 7 by Schnedler  
Second by Havens  
Roll Call: Havens, Bartels, Olney, Schnedler  
All ayes, motion carried.

5. Resolution 2020-071 – A Resolution Setting the Date for a Public Hearing to Vacate the Sanitary Sewer and Utility Easement on Lot 2, Villages of Tiffin – Phase One, Tiffin, Iowa. Motion to approve Resolution 2020-071 – A Resolution Setting the Date for a Public Hearing to Vacate the Sanitary Sewer and Utility Easement on Lot 2, Villages of Tiffin – Phase One, Tiffin, Iowa by Bartels  
Second by Olney  
Roll Call: Bartels, Olney, Schnedler, Havens  
All ayes, motion carried.

**J. Old Business**

- 1.

**K. Motions for Approval**

1. Consideration of Payables List – Motion to Approve by Olney  
Second by Havens  
All ayes, motion carried.
2. Consideration of Pay Estimate #11 – Rathje Construction – Roundabout Project – Motion to Approve by Havens  
Second by Schnedler  
All ayes, motion carried.
3. Discussion and Consideration to Proceed with Purchase of Vehicle for Recreation Department and Council Action as Needed. Motion to approve by Schnedler  
Second by Havens  
All ayes, motion carried.
4. Motion to Adjourn from Regular Session into Closed Session in Accordance with Iowa Code Chapter 21.5(1)(C) to discuss strategy with counsel in matters that are presently in litigation or where litigation is imminent where its disclosure would be likely to prejudice or disadvantage the position of the governmental body in that litigation by Havens  
Second by Schnedler  
Roll Call: Olney, Schnedler, Havens, Bartels  
Motion to adjourn from Closed Session into Regular Session by Schnedler  
Second by Havens  
Roll Call: Schnedler, Havens, Bartels, Olney  
All ayes, motion carried.

**L. Reports to be Received/Filed**

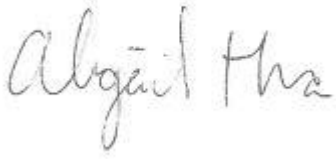
- 1.

**M. Reports from City Personnel**

1. Mayor's Report – Nothing to Report
2. City Council Reports – Nothing to Report
3. Director of Public Work's Report – Nothing to Report
4. Building Official's Report – Discussion: Brian Shay sent letters out to property owners of undeveloped lots that need sidewalks, will be on the next agenda to install sidewalks on those lots.
5. Recreation Director's Report – Nothing to Report
6. Engineer's Report – Nothing to Report
7. City Attorney's Report – Nothing to Report
8. City Administrator's Report – Discussion: The City has placed three white flags at Blue Jay Court where the no parking signs will be placed.

**N. Adjournment**

Motion to adjourn by Schnedler  
Second by Havens  
All ayes, meeting adjourned at 7:46 PM

A handwritten signature in cursive script that reads "Abigail Hora".

---

*Abigail Hora, City Clerk*