

City of Tiffin, Iowa

Meeting:	Tiffin Regular City Council Meeting
Place:	Tiffin City Hall, 300 Railroad Street, Tiffin, Iowa 52340
Date/Time:	July 21, 2020 – 7:00 PM
Web Page:	www.tiffin-iowa.org
Posted:	July 17, 2020 (website & front entry of City Hall)

Mayor:	Steven Berner	City Administrator:	Doug Boldt
Council At Large:	Jim Bartels	City Attorney:	Robert Michael/Crystal Raiber
Council At Large:	Al Havens – Mayor Pro-Tem	City Clerk:	Abigail Hora
Council At Large:	Eric Schnedler	D. of Public Works:	Brett Mehmen
Council At Large:	Chris Olney		
Council At Large:	Vacant		

Work Session - Call to Order – 6:30 PM

A. Roll Call

The City of Tiffin City Council held a work session Tuesday, July 21, 2020, at the City Hall Council Chambers. Mayor Berner called the meeting to order at 6:30 PM. Upon roll being called the following members were present: Jim Bartels present via phone, Al Havens, Eric Schnedler, Christine Olney. Others present City Administrator Doug Boldt and City Clerk Abigail Hora.

B. Agenda Additions/Agenda Approval

Motion to approve agenda by Bartels.
Second by Schnedler.
All ayes, agenda approved.

C. Discussion and Review of 2019 City Audit

Discussion: City Administrator and City Clerk review findings with City Council.

D. Questions from Council Members regarding items on the Regular City Council Agenda

E. Other Business

F. Adjournment

Motion to adjourn by Schnedler.
Second by Havens.
All ayes, meeting adjourned at 6:59 PM.

A. Regular Session - Call to Order – 7:00 PM

B. Roll Call

The City of Tiffin City Council held a regular session Tuesday, July 21, 2020, at the City Hall Council Chambers. Mayor Berner called the meeting to order at 7:02 PM. Upon roll being called the following members were present: Jim Bartels present via phone, Al Havens, Eric Schnedler, Christine Olney. Others present City Administrator Doug Boldt, City Clerk Abigail Hora and Building Official Brian Shay.

C. Agenda Additions/Agenda Approval

Motion to amend K-3 after agenda item E by Havens.
Second by Olney.
Motion to approve as amended by Schnedler.
Second by Havens.
All ayes, agenda approved.

D. Communications and Reports

1. Unscheduled

If you wish to address the City Council on subjects pertaining to today's meeting agenda, please wait until that item on the agenda is reached. If you wish to address the City Council on an item **not** on the agenda, please approach the lectern and give your name and address for the public record before discussing your item.

Discussion: Email was received and distributed to Council from Brianna Gabel, 443 Bear Dr, who would like council to discuss streaming capability for city council meetings.

- **If anyone would like to address the City Council but is unable to attend the Council Meeting, you can do so by telephone by calling 319-545-2572 ext. 0 at 7:00 p.m.**

E. Consent Agenda

Note: These are routine items and will be enacted by one motion without separate discussion unless a Council Member requests separate consideration.

1. Approval of City Council Minutes
2. Approval of Special City Council Minutes
3. Approval of Clerk/Treasurer's Report

Motion to approve consent agenda which includes City Council Minutes, Special City Council Minutes and Clerk/Treasurer's Report by Bartels.

Second by Havens.

All ayes, consent agenda approved.

F. Mayoral Proclamation

- 1.

G. Public Hearing

- 1.

H. Ordinance Approval/Amendment

- 1.

I. Resolutions for Approval

1. Resolution 2020-061 – A Resolution Approving Bond Purchase Agreement for the Sale of General Obligation Urban Renewal and Refunding Bonds, Series 2020A thereunder and Authorizing Call of Bonds. Motion to approve Resolution 2020-061 – A Resolution Approving Bond Purchase Agreement for the Sale of General Obligation Urban Renewal and Refunding Bonds, Series 2020A thereunder and Authorizing Call of Bonds by Schnedler.

Second by Havens.

Roll Call: Olney, Bartels, Schnedler, Havens.

All ayes, motion carried.

2. Resolution 2020-062 – A Resolution Setting the Date for a Public Hearing to Rezone 505 South Park Road (Madden Addition) from R-1E to R-2, R-1D and R-1B, in the City of Tiffin. Motion to approve Resolution 2020-062 – A Resolution Setting the Date for a Public Hearing to Rezone 505 South Park Road (Madden Addition) from R-1E to R-2, R-1D and R-1B, in the City of Tiffin by Havens.

Second by Schnedler.

Roll Call: Bartels, Schnedler, Havens, Olney.

All ayes, motion carried.

J. Old Business

- 1.

K. Motions for Approval

1. Consideration of Payables List – Motion to Approve by Bartels.
Second by Havens.
All ayes, motion carried.

2. Consideration of Pay Estimate #10 – Rathje Construction – Roundabout Project – Motion to Approve by Havens.
Second by Olney.
All ayes, motion carried.
3. Discussion and Consideration of Carew Landscaping Invoice in reference to a Capped Sanitary Sewer Service Line at Hot Tub Car Wash and Council Action as Needed. Discussion: Jeff Carew and Robbie present from Carew Landscaping. Mayor Steve Berner recused himself from the conversation as Jeff Carew is a customer at Solon State Bank. Motion to pay a portion of the invoice in the amount of \$4000 for the cost of reconnecting the line by Havens.
Second by Olney.
All ayes, motion carried.
4. Discussion and Consideration of Maintenance Worker II Job Description for the Public Works Department and Council Action as Needed.
Motion to approve Maintenance Worker II Job Description for the Public Works Department by Havens.
Second by Bartels.
All ayes, motion carried.

L. Reports to be Received/Filed

1. June Johnson County Sheriff's Activity Report

M. Reports from City Personnel

1. Mayor's Report – Discussion: Mayor Berner attended the MPO meeting and they are updating the long-range transportation plan.
2. City Council Reports – Discussion: Council Person Olney attended the Joint Entities meeting and they discussed the rise of Covid-19 cases in Johnson County and encouraging cities to put in place a proclamation for face coverings and social distancing. Council Person Havens discussed removing rumple strips on North Park Road while LL Pelling is in town next week.
3. Director of Public Work's Report – Nothing to Report
4. Building Official's Report – Nothing to Report
5. Recreation Director's Report – Nothing to Report
6. Engineer's Report – Nothing to Report
7. City Attorney's Report – Nothing to Report
8. City Administrator's Report – Discussion: Nothing to Report

N. Adjournment

Motion to adjourn by Schnedler.

Second by Olney.

All ayes, meeting adjourned at 8:00 PM.



Abigail Hora, City Clerk