

City of Tiffin, Iowa

Meeting:	Tiffin Regular City Council Meeting
Place:	Tiffin City Hall, 300 Railroad Street, Tiffin, Iowa 52340
Date/Time:	May 19, 2020 – 7:00 PM
Web Page:	www.tiffin-iowa.org
Posted:	May 15, 2020 (website & front entry of City Hall)

Mayor:	Steven Berner	City Administrator:	Doug Boldt
Council At Large:	Jim Bartels	City Attorney:	Robert Michael/Crystal Raiber
Council At Large:	Al Havens – Mayor Pro-Tem	City Clerk:	Abigail Hora
Council At Large:	Eric Schnedler	D. of Public Works:	Brett Mehmen
Council At Large:	Chris Olney		
Council At Large:	Rodney Walls		

Work Session - Call to Order – 6:00 PM

A. Roll Call

The City of Tiffin City Council held a work session Tuesday, May 19, 2020, at the City Hall Council Chambers. This was a meeting open to the public through the Iowa Open Meeting Law but due to the current public health emergency (Covid-19) most councilpersons were participating in the meeting electronically as allow by the Iowa Code, Chapter 21. Mayor Berner called the meeting to order at 6:02 PM. Upon roll being called the following members were present: Rodney Walls (present 6:04 PM), Jim Bartels present via phone, Eric Schnedler, Christine Olney, Al Havens present via Microsoft Teams. Others present were City Administrator Doug Boldt, City Clerk Abigail Hora, Building Official Brian Shay and City Attorney Robert Michael.

B. Agenda Additions/Agenda Approval

Motion to approve agenda by Schnedler
Second by Havens
All ayes, agenda approved.

C. Discussion of Madden Addition and Questions from Planning & Zoning Meeting

Discussion: Planning & Zoning wanted Council input on the long-term plan for S Park Rd. Planning and Zoning would like a sidewalk to be connected to the City Trail and other facilities inside city limits. Density was heavy per our 2018 comp plan; recommendation was to remove some R-4. Green space that was gifted to the city was not buildable ground, would like to preserve as many trees as possible. Public Present: Shannon Prince resident at 20 Gable Way president of Hickory Knoll Association. Would like council to address the proposed density, as well as sidewalks and connecting to the trail system. Would like the width of S Park Rd to be addressed. Bev Vermace resident at 400 S Park Rd, has been a longtime resident. Does not like the purposed development. Bailey Abben resident at 15 Park Place echoes the concerns of others. Melissa Fontanini owns the business at 205 S Park Rd. Concerns about the houses that would be built behind her business and not able to continue her business without a noise complaint. Would like as many trees to stay as possible if not a high privacy fence to keep the privacy for her venue. Would like the safety of the children to be a priority in regard to the road and sidewalks.

D. Discussion and Review of Proposed Collective Bargaining Agreement

Discussion: Sick time max to be increased from 480 hours to 600 hours. Council Person Walls would like the ANSI standards to be introduced to the Public Works Dept from top to bottom.

E. Discussion and Review of 2020 General Obligation Note

Discussion: Heidi Kuhl from Northland Securities present via phone to discuss the 2020 GO. This will be a 15 year note and will not increase our \$11.80 tax rate.

F. Questions from Council Members regarding items on the Regular City Council Agenda

G. Other Business

H. Adjournment

Motion to adjourn by Schnedler

Second by Walls

All ayes, meeting adjourned at 7:02 PM

A. Regular Session - Call to Order – 7:00 PM – This meeting is open to the public through the Iowa Open Meeting Law but due to the current public health emergency (Covid-19) most councilpersons will be participating in the meeting electronically as allowed by the Iowa Code, Chapter 21.

B. Roll Call

The City of Tiffin City Council held a council meeting Tuesday, May 19, 2020, at the City Hall Council Chambers. This was a meeting open to the public through the Iowa Open Meeting Law but due to the current public health emergency (Covid-19) most councilpersons were participating in the meeting electronically as allow by the Iowa Code, Chapter 21. Mayor Berner called the meeting to order at 7:02 PM. Upon roll being called the following members were present: Rodney Walls, Jim Bartels present via phone, Eric Schnedler, Christine Olney, Al Havens present via Microsoft Teams. Others present were City Administrator Doug Boldt, City Clerk Abigail Hora, and City Attorney Robert Michael.

C. Agenda Additions/Agenda Approval

Motion to approve agenda by Walls

Second by Schnedler

All ayes, agenda approved.

D. Communications and Reports

1. Unscheduled

If you wish to address the City Council on subjects pertaining to today's meeting agenda, please wait until that item on the agenda is reached. If you wish to address the City Council on an item **not** on the agenda, please approach the lectern and give your name and address for the public record before discussing your item.

- **If anyone would like to make a comment or address the City Council but is unable to attend the Council Meeting, you can do so by telephone by calling 319-545-2572 ext. 0 at 7:00 p.m.**

E. Consent Agenda

Note: These are routine items and will be enacted by one motion without separate discussion unless a Council Member requests separate consideration.

1. Approval of City Council Minutes

2. Approval of Clerk/Treasurer's Report

3. Approval of Liquor License Renewal – Bryants Off 6

Motion to approve consent agenda which includes City Council Minutes, Clerk's Report, and Liquor License by Schnedler

Second by Havens

All ayes, consent agenda approved.

F. Mayoral Proclamation

1.

G. Public Hearing

1.

H. Ordinance Approval/Amendment

1. Ordinance No. 2020-472 – An Ordinance to Amend the Municipal Code of Tiffin, Iowa, Chapter 69, Parking Regulations, Section 69.07(17), to Prohibit Parking between the Lot Line and the Curb Line
 - a. Motion to Approve Second Reading and Proceed to Third Reading
Motion to approve Ordinance No. 2020-472 – An Ordinance to Amend the Municipal Code of Tiffin, Iowa, Chapter 69, Parking Regulations, Section 69.07(17), to Prohibit Parking between the Lot Line and the Curb Line by Olney
Second by Schnedler
Roll Call: Olney, Bartels, Schnedler, Walls, Havens
All ayes, second reading approved.
2. Ordinance No. 2020-473 – An Ordinance to Vacate a Portion of City Right-of-Way
 - b. Motion to Approve Second Reading and Proceed to Third Reading
Motion to approve Ordinance No. 2020-473 – An Ordinance to Vacate a Portion of City Right-of-Way by Bartels
Second by Olney
Roll Call: Bartels, Schnedler, Walls, Havens, Olney
All ayes, second reading approved.

I. Resolutions for Approval

1. Resolution 2020-036 – A Resolution Approving the Collective Bargaining Agreement between the City of Tiffin, Iowa and the American Federation of State, County and Municipal Employees from July 1, 2020 through June 30, 2023. Motion to table Resolution 2020-036 – A Resolution Approving the Collective Bargaining Agreement between the City of Tiffin, Iowa and the American Federation of State, County and Municipal Employees from July 1, 2020 through June 30, 2023 by Schnedler
Second by Walls
All ayes, motion carried.
2. Resolution 2020-037 – A Resolution Setting the Date for a Public Hearing to Dispose of Right-of-Way. Motion to approve Resolution 2020-037 – A Resolution Setting the Date for a Public Hearing to Dispose of Right-of-Way by Havens
Second by Bartels
Roll Call: Walls, Havens, Olney, Bartels, Schnedler
All ayes, motion carried.
3. Resolution 2020-038 – A Resolution Approving the Appointment of a Planning & Zoning Commission Member for the City of Tiffin, Iowa. Motion to approve Resolution 2020-038 – A Resolution Approving the Appointment of a Planning & Zoning Commission Member for the City of Tiffin, Iowa by Bartels
Second by Olney
Roll Call: Havens, Olney, Bartels, Schnedler, Walls
All ayes, motion carried.
4. Resolution 2020-039 – A Resolution Setting the Date for a Public Hearing on the Designation of the Expanded Tiffin Urban Renewal Area and on the Urban Renewal Plan Amendment. Motion to approve Resolution 2020-039 – A Resolution Setting the Date for a Public Hearing on the Designation of the Expanded Tiffin Urban Renewal Area and on the Urban Renewal Plan Amendment by Bartels
Second by Schnedler
Roll Call: Olney, Bartels, Schnedler, Walls, Havens
All ayes, motion carried.

J. Old Business

1.

K. Motions for Approval

1. Consideration of Payables List – Motion to Approve by Bartels
Second by Walls
All ayes, motion carried.
2. Consideration of Special Events Application – Infuse Church Snow Cone Social – Motion to Approve subject to the Governors potential proclamation restrictions by Schnedler
Second by Bartels
Ayes: Olney, Bartels, Schnedler, Havens
Nays: Walls
Motion carried.
3. Consideration of Change Order #3 – Price Electric, Traffic Signal Project – Motion to Approve by Havens
Second by Bartels
All ayes, motion carried.
4. Consideration of Pay Estimate #8 – Rathje Construction, Roundabout Project – Motion to Approve by Bartels
Second by Schnedler
All ayes, motion carried.
5. Discussion and Consideration to Approve Bid for Backup Generator Project and Council Action as Needed. Motion to approve Steve’s Electric bid by Schnedler
Second by Walls
All ayes, motion carried.

L. Reports to be Received/Filed

1. April Johnson County Sheriff’s Report

M. Reports from City Personnel

1. Mayor’s Report – Discussion: Fire Association is unable to apply for Federal Grant. Fire Association would like the City to apply for the Safer Grant for the Fire Dept, this would include equipment, stipend for the volunteers, and PPE. Deadline is May 27th.
2. City Council Reports – Discussion: Council Person Schnedler got face shields for City Staff. Council Person Walls had resident questions about Original Town Phase Two.
3. Director of Public Work’s Report – Nothing to Report
4. Building Official’s Report – Discussion: Inspections and permits over the last 6 weeks: 504 inspections and 87 permits.
5. Engineer’s Report – Nothing to Report
6. City Attorney’s Report – Nothing to Report
7. City Administrator’s Report – Discussion: Special Council Meeting May 26 at 1:00 PM to discuss at Budget Amendment. Next meeting will be held at the Springmier library due to City Hall being a voting place. Recreation Survey to be released tomorrow.

N. Adjournment

Motion to adjourn by Schnedler
Second by Walls
All ayes, meeting adjourned at 7:50 PM

Abigail Hora

Abigail Hora, City Clerk