

# City of Tiffin, Iowa

**Meeting:** Tiffin Regular City Council Meeting  
**Place:** Tiffin City Hall, 300 Railroad Street, Tiffin, Iowa 52340  
**Date/Time:** April 7, 2020 – 7:00 PM  
**Web Page:** [www.tiffin-iowa.org](http://www.tiffin-iowa.org)  
**Posted:** April 3, 2020 (website & front entry of City Hall)

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<b>Mayor:</b>	Steven Berner	<b>City Administrator:</b>	Doug Boldt
<b>Council At Large:</b>	Jim Bartels	<b>City Attorney:</b>	Robert Michael/Crystal Raiber
<b>Council At Large:</b>	Al Havens – Mayor Pro-Tem	<b>City Clerk:</b>	Abigail Hora
<b>Council At Large:</b>	Eric Schnedler	<b>D. of Public Works:</b>	Brett Mehmén
<b>Council At Large:</b>	Chris Olney		
<b>Council At Large:</b>	Rodney Walls		

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## **Call to Order – Work Session - 6:45 PM**

### **A. Roll Call**

**B.** The City of Tiffin City Council held a work session Tuesday, April 7, 2020, at the City Hall Council Chambers. This was a meeting open to the public through the Iowa Open Meeting Law but due to the current public health emergency (Covid-19) most councilpersons were participating in the meeting electronically as allow by the Iowa Code, Chapter 21. Mayor Berner called the meeting to order at 6:48 PM. Upon roll being called the following members were present: Jim Bartels present via phone, Eric Schnedler, Rodney Walls, Christine Olney, Al Havens present via Microsoft Teams. Others present were City Administrator Doug Boldt, City Clerk Abigail Hora, and City Attorney Crystal Raiber.

### **C. Agenda Additions/Agenda Approval**

Motion to approve agenda by Schnedler  
Second by Bartels  
All ayes, agenda approved.

### **D. Questions from Council Members regarding items on the Regular City Council Agenda**

### **E. Other Business**

### **F. Adjournment**

Motion to adjourn by Schnedler  
Second by Havens  
All ayes, meeting adjourned at 7:05 PM

## **A. Regular Meeting - Call to Order – 7:00 PM**

### **B. Roll Call**

The City of Tiffin City Council held a council meeting Tuesday, April 7, 2020, at the City Hall Council Chambers. This was a meeting open to the public through the Iowa Open Meeting Law but due to the current public health emergency (Covid-19) most councilpersons were participating in the meeting electronically as allow by the Iowa Code, Chapter 21. Mayor Berner called the meeting to order at 7:05 PM. Upon roll being called the following members were present: Jim Bartels present via phone, Eric Schnedler, Rodney Walls, Christine Olney, Al Havens present via Microsoft Teams. Others present were City Administrator Doug Boldt, City Clerk Abigail Hora, and City Attorney Crystal Raiber.

### **C. Agenda Additions/Agenda Approval**

Motion to approve agenda by Olney  
Second by Bartels  
All ayes, agenda approved.

#### **D. Communications and Reports**

##### 1. **Unscheduled**

If you wish to address the City Council on subjects pertaining to today's meeting agenda, please wait until that item on the agenda is reached. If you wish to address the City Council on an item **not** on the agenda, please approach the lectern and give your name and address for the public record before discussing your item.

Discussion: Lt. Adolph on via phone

#### **E. Consent Agenda**

**Note:** These are routine items and will be enacted by one motion without separate discussion unless a Council Member requests separate consideration.

##### 1. **Approval of City Council Minutes**

Motion to approve consent agenda which includes the City Council Minutes by Schnedler

Second by Olney

All ayes, consent agenda approved.

#### **F. Mayoral Proclamation**

##### 1.

#### **G. Public Hearing**

##### 1. **Public Hearing for Ordinance No. 2020-471 – An Ordinance Rezoning Lot 7, Park Place City Center Part One, Tiffin, Iowa, from Neighborhood Business District (C-1B) to a Planned Development Overlay Site District/Neighborhood Business District (OPD/C-1B) for Park Place City Center Part One, Tiffin, Iowa**

###### a. **Close Public Hearing and Proceed to H-3**

Motion to open Public Hearing on Ordinance No. 2020-471 – An Ordinance Rezoning Lot 7, Park Place City Center Part One, Tiffin, Iowa, from Neighborhood Business District (C-1B) to a Planned Development Overlay Site District/Neighborhood Business District (OPD/C-1B) for Park Place City Center Part One, Tiffin, Iowa by Schnedler

Second by Bartels

Roll Call: Olney, Bartels, Schnedler, Walls, Havens

Discussion: Nothing Received at City Hall

Motion to close Public Hearing by Schnedler

Second by Bartels

Roll Call: Bartels, Schnedler, Walls, Havens, Olney

- **If anyone would like to make comment on this Public Hearing and are unable to attend the Council Meeting, you can do so by telephone by call 319-545-2572 ext. 0 at 7:00 p.m.**

#### **H. Ordinance Approval/Amendment**

##### 1. **Ordinance No. 2020-469 – An Ordinance Amending the Tiffin Zoning Ordinance No. 2007-287, and any Amendments Thereto, Amending Section 7.04(e), Parking or Loading, to Address Recreational Vehicle Parking and Storage**

###### a. **Motion to Approve Third and Final Reading**

Motion to approve Ordinance No. 2020-469 – An Ordinance Amending the Tiffin Zoning Ordinance No. 2007-287, and any Amendments Thereto, Amending Section 7.04(e), Parking or Loading, to Address Recreational Vehicle Parking and Storage by Havens

Second by Schnedler

Roll Call: Walls, Havens, Olney, Bartels, Schnedler

All ayes, third and final reading approved.

##### 2. **Ordinance No. 2020-470 – An Ordinance Amending the Municipal Code of Tiffin, Chapter 48, Noise Pollution, Section 48.09 and 48.10, to Add Prohibiting the Use of a Motor Vehicle Engine Brake and Renumbering Violation Section**

###### a. **Motion to Approve Second Reading and Proceed to Third Reading**

Motion to approve Ordinance No. 2020-470 – An Ordinance Amending the Municipal Code of Tiffin, Chapter 48, Noise Pollution, Section 48.09 and 48.10, to Add Prohibiting the Use of a Motor Vehicle Engine Brake and Renumbering Violation Section by Schnedler

Second by Olney

Roll Call: Havens, Olney, Bartels, Schnedler, Walls

All ayes, second reading approved.

3. Ordinance No. 2020-471 – An Ordinance Rezoning Lot 7, Park Place City Center Part One, Tiffin, Iowa, from Neighborhood Business District (C-1B) to a Planned Development Overlay Site District/Neighborhood Business District (OPD/C-1B) for Park Place City Center Part One, Tiffin, Iowa

- a. Motion to Approve First Reading and Proceed to Second Reading

Motion to approve Ordinance No. 2020-471 – An Ordinance Rezoning Lot 7, Park Place City Center Part One, Tiffin, Iowa, from Neighborhood Business District (C-1B) to a Planned Development Overlay Site District/Neighborhood Business District (OPD/C-1B) for Park Place City Center Part One, Tiffin, Iowa by Olney

Second by Havens

Roll Call: Schnedler, Walls, Havens, Olney, Bartels

All ayes, first reading approved

#### **I. Resolutions for Approval**

1. Resolution 2020-024 – A Resolution Approving the Agreement for DOT Initiated Detour of Primary Highways onto Local Roads. Motion to table Resolution 2020-024 – A Resolution Approving the Agreement for DOT Initiated Detour of Primary Highways onto Local Roads by Schnedler

Second by Bartels

All ayes, motion carried.

#### **J. Old Business**

1. Discussion and Consideration of Additional No Parking on Both Sides of Croell Avenue from Goldfinch Drive to Marengo Road and Council Action as Needed  
Discussion: No parking between lot line and street

#### **K. Motions for Approval**

1. Consideration of Payables List – Motion to Approve by Schnedler  
Second by Havens  
All ayes, motion carried.
2. Consideration of Special Events Application – Jason Wilkerson – Family 5K Obstacle Course.  
Motion to approve subject to Federal, State and Local regulations by Schnedler  
Second by Olney  
All ayes, motion carried.
3. Consideration of Change Order #2 – Price Industrial, Traffic Signal Projects – Motion to Approve by Schnedler  
Second by Havens  
All ayes, motion carried.

#### **L. Reports to be Received/Filed**

- 1.

#### **M. Reports from City Personnel**

1. Mayor's Report – Nothing to Report

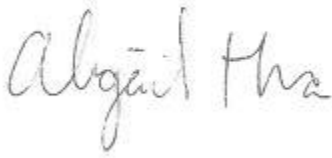
2. City Council Reports – Discussion: Council Person Schnedler addressed sidewalk replacement program throughout town. Council Person Walls would like the speed limit leaving City limits heading south on Ireland to be 35.
3. Director of Public Work’s Report: Nothing to Report
4. Building Official’s Report: Nothing to Report
5. Engineer’s Report – Nothing to Report
6. City Attorney’s Report: Nothing to Report
7. City Administrator’s Report – Discussion: Doug will present budget power point at the next in person work session.

**N. Adjournment**

Motion to adjourn by Bartels

Second by Olney

All ayes, meeting adjourned at 7:45 PM



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*Abigail Hora, City Clerk*