

# City of Tiffin, Iowa

**Meeting:** Tiffin Regular City Council Meeting  
**Place:** Tiffin City Hall, 300 Railroad Street, Tiffin, Iowa 52340  
**Date/Time:** February 18, 2020 – 7:00 PM  
**Web Page:** www.tiffin-iowa.org  
**Posted:** February 14, 2020 (website & front entry of City Hall)

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<b>Mayor:</b>	Steven Berner	<b>City Administrator:</b>	Doug Boldt
<b>Council At Large:</b>	Jim Bartels	<b>City Attorney:</b>	Robert Michael/Crystal Raiber
<b>Council At Large:</b>	Al Havens – Mayor Pro-Tem	<b>City Clerk:</b>	Abigail Hora
<b>Council At Large:</b>	Eric Schnedler	<b>D. of Public Works:</b>	Brett Mehmnen
<b>Council At Large:</b>	Chris Olney		
<b>Council At Large:</b>	Rodney Walls		

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## **Work Session - Call to Order – 6:15 PM**

### **A. Roll Call**

**B.** The City of Tiffin City Council held a work session Tuesday, February 18, 2020, at the City Hall Council Chambers. Mayor Berner called the meeting to order at 6:15 PM. Upon roll being called the following members were present: Jim Bartels, Eric Schnedler, Rodney Walls. Absent: Christine Olney, Al Havens. Others present City Administrator Doug Boldt, City Clerk Abigail Hora, and others present.

### **C. Agenda Additions/Agenda Approval**

Motion to approve agenda by Bartels  
Second by Walls  
All ayes, agenda approved.

### **D. Discussion and Review of the Grove Park Developer’s Agreement**

Discussion: Grove Park is seeking \$84,000 for the right turn lane East Bound.

### **E. Discussion and Review of Potential No Parking on the West Side of North Croell Avenue from Lilac Street to Goldfinch Drive**

### **F. Discussion of FY 2020-2021 Budget**

### **G. Questions from Council Members regarding items on the Regular City Council Agenda**

### **H. Other Business**

### **I. Adjournment**

Motion to adjourn by Schnedler  
Second by Walls  
All ayes, meeting adjourned at 7:09 PM

### **A. Regular Meeting - Call to Order – 7:00 PM**

### **B. Roll Call**

The City of Tiffin City Council held a regular meeting Tuesday, February 18, 2020 at the City Hall Council Chambers. Mayor Berner called the meeting to order at 7:07 PM. Upon roll being called the following members were present: Jim Bartels, Eric Schnedler, Rodney Walls. Present via phone: Christine Olney. Absent: Al Havens. Others present City Administrator Doug Boldt, City Clerk Abigail Hora and other others present.

### **C. Agenda Additions/Agenda Approval**

Motion to approve agenda by Schnedler

Second by Walls

All ayes, agenda approved.

**D. Communications and Reports**

1. Unscheduled
2. Dean Phinney - Introduction to City Council as candidate for Johnson County Board of Supervisors – November 2020

If you wish to address the City Council on subjects pertaining to today's meeting agenda, please wait until that item on the agenda is reached. If you wish to address the City Council on an item **not** on the agenda, please approach the lectern and give your name and address for the public record before discussing your item.

**E. Consent Agenda**

**Note:** These are routine items and will be enacted by one motion without separate discussion unless a Council Member requests separate consideration.

1. Approval of City Council Minutes
2. Approval of Special City Council Minutes
3. Approval of Clerk/Treasurer's Report

Motion to approve consent agenda which includes Council Minutes, Special Council Minutes and the Clerk/Treasurer's Report by Bartels

Second by Schnedler

All ayes, consent agenda approved.

**F. Mayoral Proclamation**

- 1.

**G. Public Hearing**

1. Public Hearing on FY 2020-2021 Proposed Maximum Property Tax Dollars
  - a. Close Public Hearing and Proceed to I-1

Motion to open the Public Hearing on FY 2020-2021 Proposed Maximum Property Tax Dollars by Walls

Second by Bartels

Roll Call: Olney, Bartels, Schnedler, Walls

Discussion: Nothing Received at City Hall

Motion to close Public Hearing by Walls

Second by Schnedler

Roll Call: Schnedler, Walls, Bartels, Olney

**H. Ordinance Approval/Amendment**

1. Ordinance No. 2020-467 – An Ordinance Rezoning Grove Park Area, Tiffin, Iowa, from Mixed Use Commercial District (C-1B) to Planned Development Overlay Concept and Site District/Multi-family 12-Plex Residential District (OPD/R-12) and Planned Development Overlay Concept and Site District/Mixed Use Commercial District (OPD/C-1B) for Grove Park, Tiffin, Iowa
  - a. Motion to Approve Third and Final ReadingMotion to approve Ordinance No. 2020-467 – An Ordinance Rezoning Grove Park Area, Tiffin, Iowa, from Mixed Use Commercial District (C-1B) to Planned Development Overlay Concept and Site District/Multi-family 12-Plex Residential District (OPD/R-12) and Planned Development Overlay Concept and Site District/Mixed Use Commercial District (OPD/C-1B) for Grove Park, Tiffin, Iowa by Olney  
Second by Bartels  
Roll Call: Bartels, Schnedler, Walls, Olney  
All ayes, third and final reading approved.
2. Ordinance No. 2020-468 – An Ordinance to Amend the Municipal Code of Tiffin, Iowa, Chapter 21, Library Board of Trustees, Section 21.02, Library Trustees, to Increase the Number of Members from Eight to Ten
  - a. Motion to Approve Second Reading

Motion to approve Ordinance No. 2020-468 – An Ordinance to Amend the Municipal Code of Tiffin, Iowa, Chapter 21, Library Board of Trustees, Section 21.02, Library Trustees, to Increase the Number of Members from Eight to Ten by Bartels

Second by Schnedler

Roll Call: Schnedler, Walls, Bartels, Olney

All ayes, second reading approved.

b. Motion to Suspend the Requirement to Pass Ordinance on Two Considerations before Final Passage as stated in Iowa Code Section 380.3 by Schnedler

Second by Walls

All ayes, motion carried.

c. Motion to Approve Third and Final Reading

Motion to approve Ordinance No. 2020-468 – An Ordinance to Amend the Municipal Code of Tiffin, Iowa, Chapter 21, Library Board of Trustees, Section 21.02, Library Trustees, to Increase the Number of Members from Eight to Ten by Bartels

Second by Walls

Roll Call: Walls, Bartels, Olney, Schnedler

All ayes, third and final reading approved.

## **I. Resolutions for Approval**

1. Resolution 2020-009 – A Resolution Approving the FY 2020-2021 Proposed Maximum Property Tax Dollars. Motion to approve Resolution 2020-009 – A Resolution Approving the FY 2020-2021 Proposed Maximum Property Tax Dollars by Schnedler

Second by Bartels

Roll Call: Walls, Bartels, Schnedler, Olney

All ayes, motion carried.

2. Resolution 2020-010 – A Resolution Approving the Updated 28E Agreement with the Clear Creek Amana School Board for the Springmier Library. Motion to approve Resolution 2020-010 – A Resolution Approving the Updated 28E Agreement with the Clear Creek Amana School Board for the Springmier Library by Bartels

Second by Schnedler

Roll Call: Olney, Bartels, Schnedler, Walls

All ayes, motion carried.

3. Resolution 2020-011 – A Resolution Setting a Date for a Public Hearing to Amend Section 7.04, Parking or Loading, to Add a Section to Address Motor Vehicle Parking and Storage. Motion to approve Resolution 2020-011 – A Resolution Setting a Date for a Public Hearing to Amend Section 7.04, Parking or Loading, to Add a Section to Address Motor Vehicle Parking and Storage by Schnedler

Second by Walls

Roll Call: Schnedler, Walls, Olney, Bartels

All ayes, motion carried.

4. Resolution 2020-012 – A Resolution Approving a Developer's Agreement with 443 Marengo Road, L.C., Regarding Grove Park, Planned Development Overlay (OPD) Site District, Tiffin, Iowa. Motion to amend Developers Agreement per Bob Michael verbiage in regards to phasing of the development, the left and right turning lanes, the time frame for payback and the amount by Schnedler

Second by Walls

All ayes, motion amended.

Motion to approve as amended Resolution 2020-012 – A Resolution Approving a Developer's Agreement with 443 Marengo Road, L.C., Regarding Grove Park, Planned Development Overlay (OPD) Site District, Tiffin, Iowa by Schnedler

Second by Bartels

Roll Call: Walls, Bartels, Schnedler, Olney

All ayes, motion carried.

5. Resolution 2020-013 – A Resolution Setting a Date for a Public Hearing for FY 2020-2021 Budget. Motion to approve Resolution 2020-013 – A Resolution Setting a Date for a Public Hearing for FY 2020-2021 Budget by Schnedler  
Second by Bartels  
Roll Call: Bartels, Schnedler, Walls, Olney  
All ayes, motion carried.

**J. Old Business**

- 1.

**K. Motions for Approval**

1. Consideration of Payables List – Motion to Approve by Walls  
Second by Bartels  
All ayes, motion carried.
2. Consideration of Special Events Application – Woodruff Construction – Easter Egg Hunt.  
Motion to approve by Bartels  
Second by Schnedler  
All ayes, motion carried.
3. Consideration of Pay Estimate #21 – Portzen Construction, WWTP Expansion Phase II – Motion to Approve by Schnedler  
Second by Walls  
All ayes, motion carried.
4. Consideration of Change Order #5 – Rathje Construction, Roundabout Project – Motion to Approve by Bartels  
Second by Olney  
All ayes, motion carried.
5. Consideration of Pay Estimate #7 – Rathje Construction, Roundabout Project – Motion to Approve by Bartels  
Second by Schnedler  
All ayes, motion carried.
6. Discussion and Consideration of Contribution to Woodfield Ridge Homeowners Association for Stormwater Detention/Retention Rehabilitation and Council Action as Needed. Motion to approve \$10,000 by Walls  
Second by Schnedler  
All ayes, motion carried.
7. Discussion and Consideration to Move the March City Council Meetings from the 1<sup>st</sup> and 3<sup>rd</sup> Tuesdays to the 2<sup>nd</sup> and 4<sup>th</sup> Tuesdays for the Purpose of Approving and Certifying the FY 2020-2021 Budget and Council Action as Needed. Motion to approve March City Council Meeting by Bartels  
Second by Schnedler  
All ayes, motion carried.
8. Discussion and Consideration to Hire Abigail Hayes for the Position of Office Assistant for the City of Tiffin and Council Action as Needed. Motion to hire Abigail Hayes as Office Assistant by Schnedler  
Second by Olney  
All ayes, motion carried.
9. Discussion and Consideration of Donation to Clear Creek Amana 2020 Post Prom and Council Action as Needed. Motion to approve by Walls  
Second by Schnedler

All ayes, motion carried.

**L. Reports to be Received/Filed**

1. January Johnson County Sheriff's Report

**M. Reports from City Personnel**

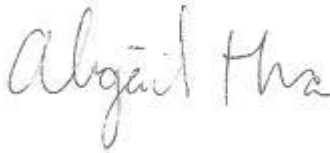
1. Mayor's Report – Nothing to Report
2. City Council Reports – Discussion: Council Person Walls called DOT in regard to railroad crossing on Ireland Ave.
3. Director of Public Work's Report – Discussion: Lights are on top of stop signs at Oakdale & Croell Ave.
4. Building Official's Report – Discussion: Brian & Nick are working on updating the Fire Code in the next couple of months to closely mirror surrounding communities. Discussed No Parking between Lilac and E Goldfinch on the West Side.
5. Engineer's Report – Report in Packet
6. City Attorney's Report – Nothing to Report
7. City Administrator's Report - Discussion: Rescheduled Joint Work Session with School Board from March 4<sup>th</sup> to March 11 at City Hall.

**N. Adjournment**

Motion to adjourn by Schnedler

Second by Bartels

All ayes, meeting adjourned at 8:26 PM



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Abigail Hora, City Clerk