

City of Tiffin, Iowa

Meeting:	Tiffin Regular City Council Meeting
Place:	Tiffin City Hall, 300 Railroad Street, Tiffin, Iowa 52340
Date/Time:	February 4, 2020 – 7:00 PM
Web Page:	www.tiffin-iowa.org
Posted:	January 31, 2020 (website & front entry of City Hall)

Mayor:	Steven Berner	City Administrator:	Doug Boldt
Council At Large:	Jim Bartels	City Attorney:	Robert Michael/Crystal Raiber
Council At Large:	Al Havens – Mayor Pro-Tem	City Clerk:	Abigail Hora
Council At Large:	Eric Schnedler	D. of Public Works:	Brett Mehmen
Council At Large:	Chris Olney		
Council At Large:	Rodney Walls		

Work Session - Call to Order – 6:30 PM

A. Roll Call

The City of Tiffin City Council held a work session Tuesday, February 4, 2020, at the City Hall Council Chambers. Mayor Berner called the meeting to order at 6:30 PM. Upon roll being called the following members were present: Jim Bartels, Al Havens, Eric Schnedler, Christine Olney, Rodney Walls. Others present City Administrator Doug Boldt, City Clerk Abigail Hora, and others present.

B. Agenda Additions/Agenda Approval

Motion to approve agenda by Schnedler.
Second by Havens.
All ayes, agenda approved.

C. Discussion of Request from Woodfield Ridge Homeowners Association for the Rehabilitation of the Detention/Retention Pond

Discussion: Stephen Mance present from Woodfield Ridge Homeowners Association. Seeking \$11,000-\$12,000 reimbursement as the bid from Triple B was around \$37,000.

D. Discussion of RV/Camper/Trailer Parking in Residential Areas

Discussion:

E. Questions from Council Members regarding items on the Regular City Council Agenda

F. Other Business

G. Adjournment

Motion to adjourn by Olney.
Second by Schnedler.
All ayes, meeting adjourned at 7:00 PM

A. Regular Meeting - Call to Order – 7:00 PM

B. Roll Call

The City of Tiffin City Council held a regular meeting Tuesday, February 4, 2020 at the City Hall Council Chambers. Mayor Berner called the meeting to order at 7:00 PM. Upon roll being called the following members were present: Jim Bartels, Al Havens, Eric Schnedler, Christine Olney, Rodney Walls. Others present City Administrator Doug Boldt, City Clerk Abigail Hora and other others present.

C. Agenda Additions/Agenda Approval

Motion to approve agenda by Havens.
Second by Bartels.

All ayes, agenda approved.

D. Communications and Reports

1. **Unscheduled**

If you wish to address the City Council on subjects pertaining to today's meeting agenda, please wait until that item on the agenda is reached. If you wish to address the City Council on an item **not** on the agenda, please approach the lectern and give your name and address for the public record before discussing your item.

E. Consent Agenda

Note: These are routine items and will be enacted by one motion without separate discussion unless a Council Member requests separate consideration.

1. **Approval of City Council Minutes**

2. **Approval of Liquor License Renewal – Bella Sala – Special Event**

Motion to approve consent agenda which includes Council Minutes and Liquor License Renewal for Bella Sala by Olney.

Second by Havens.

All ayes, consent agenda approved.

F. Mayoral Proclamation

1.

G. Public Hearing

1. **Public Hearing on the Annexation of Certain Property to the City of Tiffin, Iowa**

a. **Close Public Hearing and Proceed to I-1**

Motion to open the Public Hearing on the Annexation of Certain Property to the City of Tiffin, Iowa by Bartels.

Second by Havens.

Roll Call: Olney, Bartels, Schnedler, Walls, Havens.

Discussion: Nothing Received at City Hall.

Motion to close Public Hearing by Havens.

Second by Bartels.

Roll Call: Bartels, Schnedler, Walls, Havens, Olney

2. **Public Hearing on Ordinance 2020-468 – An Ordinance to Amend the Municipal Code of Tiffin, Iowa, Chapter 21, Library Board of Trustees, Section 21.02, Library Trustees, to Increase the Number of Members from Eight to Ten**

a. **Close Public Hearing and Proceed to H-2**

Motion to open Public Hearing on Ordinance 2020-468 – An Ordinance to Amend the Municipal Code of Tiffin, Iowa, Chapter 21, Library Board of Trustees, Section 21.02, Library Trustees, to Increase the Number of Members from Eight to Ten by Bartels.

Second by Havens

Roll Call: Schnedler, Walls, Havens, Olney, Bartels

Discussion: Nothing Received at City Hall.

Motion to close Public Hearing by Havens

Second by Bartels

Roll Call: Walls, Havens, Olney, Bartels, Schnedler

H. Ordinance Approval/Amendment

1. **Ordinance No. 2020-467 – An Ordinance Rezoning Grove Park Area, Tiffin, Iowa, from Mixed Use Commercial District (C-1B) to Planned Development Overlay Concept and Site District/Multi-family 12-Plex Residential District (OPD/R-12) and Planned Development Overlay Concept and Site District/Mixed Use Commercial District (OPD/C-1B) for Grove Park, Tiffin, Iowa**

a. **Motion to Approve Third and Final Reading**

Motion to table Ordinance No. 2020-467 – An Ordinance Rezoning Grove Park Area, Tiffin, Iowa, from Mixed Use Commercial District (C-1B) to Planned Development Overlay Concept and Site District/Multi-family 12-Plex Residential District (OPD/R-12) and Planned Development Overlay Concept and Site District/Mixed Use Commercial District (OPD/C-1B) for Grove Park, Tiffin, Iowa by Havens

Second by Schnedler

Roll Call: Bartels, Schnedler, Walls, Havens, Olney

All ayes, motion carried.

2. Ordinance No. 2020-468 – An Ordinance to Amend the Municipal Code of Tiffin, Iowa, Chapter 21, Library Board of Trustees, Section 21.02, Library Trustees, to Increase the Number of Members from Eight to Ten

- a. Motion to Approve First Reading and Proceed to Second Reading

Motion to approve Ordinance No. 2020-468 – An Ordinance to Amend the Municipal Code of Tiffin, Iowa, Chapter 21, Library Board of Trustees, Section 21.02, Library Trustees, to Increase the Number of Members from Eight to Ten by Bartels

Second by Schnedler

Roll Call: Olney, Bartels, Schnedler, Walls, Havens

All ayes, first reading approved.

I. Resolutions for Approval

1. Resolution 2020-008 – A Resolution Approving the Annexation of Certain Property to the City of Tiffin, Iowa. Motion to approve Resolution 2020-008 – A Resolution Approving the Annexation of Certain Property to the City of Tiffin, Iowa by Schnedler

Second by Bartels

Roll Call: Bartels, Schnedler, Walls, Havens, Olney

All ayes, motion carried.

J. Old Business

- 1.

K. Motions for Approval

1. Consideration of Payables List – Motion to Approve by Bartels

Second by Olney

All ayes, motion carried.

2. Consideration of Special Events Application – Veritas Youth 5K – Motion to Approve by Bartels

Second by Schnedler

All ayes, motion carried.

3. Consideration of Special Events Application – CCA Community School Foundation 5K Fun Run. Motion to approve by Bartels

Second by Olney

All ayes, motion carried.

4. Consideration of Special Events Application – Infuse Church – Easter Egg Hunt. Motion to approve by Havens

Second by Olney

Motion to approve \$500 contribution by Havens

Second by Schnedler

All ayes, motion carried.

5. Consideration of Special Events Applications – Infuse Church – Movie in the Park (June 20, July 18, August 15). Motion to approve by Schnedler
Second by Olney
All ayes, motion carried.
6. Consideration of Resignation of Tim Yoder from the Planning & Zoning Commission – Motion to Approve by Bartels
Second by Havens
All ayes, motion carried.
7. Consideration of Change Order #5 – Rathje Construction, Roundabout Project – Motion to Deny by Walls
Second by Havens
All ayes, motion tabled.
8. Consideration of Pay Estimate #7 – Rathje Construction, Roundabout Project – No Council Action Taken
9. Consideration of Pay Estimate #4 – Triple B Construction, Stormwater Rehabilitation Project – Motion to Approve by Havens
Second by Bartels
All ayes, motion carried.
10. Consideration of Change Order #6 – Streb Construction, Forevergreen Road Project – Motion to Approve by Havens
Second by Olney
All ayes, motion carried.
11. Consideration of Pay Estimate #5 (Final) – Streb Construction, Forevergreen Road Project – Motion to Approve by Havens
Second by Walls
All ayes, motion carried.
12. Discussion and Consideration of Promoting Emily Meyer from Office Assistant to the Utility Billing Clerk and Council Action as Needed
Motion to promote Emily Meyer from Office Assistant to Utility Billing Clerk by Schnedler
Second by Olney
All ayes, motion carried.

L. Reports to be Received/Filed

- 1.

M. Reports from City Personnel

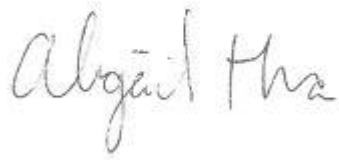
1. Mayor’s Report – Discussion: MPO meeting, reviewed Budget.
2. City Council Reports – Discussion: Attended Emergency Management Commission and ECICOG meeting. Semi using Jake Brake and adding additional signs to enforce off Forevergreen on/off ramps. Discuss Railroad Crossing on Ireland.
3. Director of Public Work’s Report – Nothing to Report
4. Building Official’s Report – Nothing to Report
5. Engineer’s Report – Nothing to Report
6. City Attorney’s Report – Developers Agreement draft by first reading of the Ordinance to City Attorney.
7. City Administrator’s Report – Discussion: Flashing Lights for Stop Signs for Oakdale Blvd and Park Rd. Special Council Meeting Tuesday 6:30 PM to review Budget.

N. **Adjournment**

Motion to adjourn by Schnedler

Second by Havens

All ayes, meeting adjourned at 8:15 PM

A handwritten signature in cursive script that reads "Abigail Hora".

Abigail Hora, City Clerk