

# City of Tiffin, Iowa

<b>Meeting:</b>	<b>Tiffin Regular City Council Meeting</b>
<b>Place:</b>	<b>Tiffin City Hall, 300 Railroad Street, Tiffin, Iowa 52340</b>
<b>Date/Time:</b>	<b>August 6, 2019 – 7:00 PM</b>
<b>Web Page:</b>	<b>www.tiffin-iowa.org</b>
<b>Posted:</b>	<b>August 2, 2019 (website &amp; front entry of City Hall)</b>

---

<b>Mayor:</b>	Steven Berner	<b>City Administrator:</b>	Doug Boldt
<b>Council At Large:</b>	Jim Bartels	<b>City Attorney:</b>	Robert Michael/Crystal Raiber
<b>Council At Large:</b>	Al Havens	<b>Deputy City Clerk:</b>	Abigail Hora
<b>Council At Large:</b>	Eric Schnedler	<b>D. of Public Works:</b>	Brett Mehmen
<b>Council At Large:</b>	Mike Ryan	<b>City Engineer:</b>	Hart-Frederick
<b>Council At Large:</b>	Peggy Upton		

---

## **A. Call to Order – 7:00 PM**

## **B. Roll Call**

**C.** The City of Tiffin City Council held a regular session on Tuesday, August 6, 2019 at the City Hall Council Chambers. Mayor Berner called the meeting to order at 7:03 PM. Upon roll being called the following members were present: Jim Bartels, Al Havens, Eric Schnedler and Peggy Upton. Absent: Mike Ryan. Others present City Administrator Doug Boldt, Deputy City Clerk Abigail Hora, City Engineer Ben Carhoff and others present.

## **D. Agenda Additions/Agenda Approval**

Motion to approve agenda by Havens.  
Second by Upton.  
All ayes, motion carried.

## **E. Communications and Reports**

### 1. Unscheduled

Roger Janssen – 230 Summerhays St – Discussion on type of road being use for the alleys in the original part of town.

Ed Swim – 210 Summerhays St – Discussion on sidewalks on Summerhays

### 2. Chuck Deisbeck – South Slope Fiber Network Build in Tiffin

If you wish to address the City Council on subjects pertaining to today's meeting agenda, please wait until that item on the agenda is reached. If you wish to address the City Council on an item **not** on the agenda, please approach the lectern and give your name and address for the public record before discussing your item.

## **F. Consent Agenda**

**Note:** These are routine items and will be enacted by one motion without separate discussion unless a Council Member requests separate consideration.

1. Approval of City Council Minutes
2. Approval of Special City Council Minutes
3. Approval of Liquor License – Wine of Wheels Iowa

Motion to approve consent agenda which includes Council Minutes and Liquor License of Wine of Wheels by Bartels.

Second by Havens.

All ayes, motion carried.

## **G. Mayoral Proclamation**

1. Proclamation of Recognition for Ashley Platz

## **H. Public Hearing**

1. Public Hearing on Ordinance No. 2019-461 – An Ordinance Amending the Official Zoning Map of the City of Tiffin, Iowa, to Rezone a portion of Shamrock Center from C-2B to M-2, in the City of Tiffin, Iowa
  - a. Close Public Hearing and Proceed to H-1Motion to open a Public Hearing for Ordinance No. 2019-461 – An Ordinance Amending the Official Zoning Map of the City of Tiffin, Iowa, to Rezone a portion of Shamrock Center from C-2B to M-2, in the City of Tiffin, Iowa by Schnedler.  
Second by Upton.  
Roll Call: Upton, Havens, Bartels, Schnedler.  
All ayes, public hearing opened 7:41 PM.  
Discussion: Nothing received at City Hall and nothing presented by the public.  
Motion to close public hearing by Havens.  
Second by Upton.  
Roll Call: Upton, Bartels, Schnedler, Havens.  
All ayes, public hearing closed at 7:45 PM.

**I. Ordinance Approval/Amendment**

1. Ordinance No. 2019-461 – An Ordinance Amending the Official Zoning Map of the City of Tiffin, Iowa, to Rezone a portion of Shamrock Center from C-2B to M-2, in the City of Tiffin, Iowa
  - a. Motion to Approve First Reading and Proceed to Second ReadingMotion to approve Ordinance 2019-461 An Ordinance Amending the Official Zoning Map of the City of Tiffin, Iowa, to Rezone a portion of Shamrock Center from C-2B to M-2, in the City of Tiffin, Iowa by Havens.  
Second by Bartels.  
Roll Call: Schnedler, Upton, Havens, Bartels.  
All ayes, first reading approved.

**J. Resolutions for Approval**

1. Resolution 2019-094 – A Resolution Approving Bond Purchase Agreement for the Sale of Bonds Thereunder. Motion to approve Resolution 2019-094 A Resolution Approving Bond Purchase Agreement for the Sale of Bonds Thereunder by Havens.  
Second by Schnedler.  
All ayes, motion carried.
2. Resolution 2019-095 – A Resolution Setting the Salaries for the Appointed Officers and Employees of the City of Tiffin. Motion to approve Resolution 2019-095 A Resolution Setting the Salaries for the Appointed Officers and Employees of the City of Tiffin by Bartels.  
Second by Havens.  
All ayes, motion carried.

**K. Old Business**

1. Discussion and Consideration of Sponsorship Opportunities for Our Town Tiffin and Council Action as Needed. Motion to approve the Associate Sponsorship by Bartels.  
Second by Schnedler.  
Ayes: Havens, Bartels, Schnedler. Nays: Upton. Motion Carried.

**L. Motions for Approval**

1. Consideration of Payables List – Motion to Approve by Havens.  
Second by Bartels.  
All ayes, motion carried.
2. Consideration of Pay Estimate #1 – Streb Construction – Motion to Approve by Havens.  
Second by Schnedler.

All ayes, motion carried.

3. Consideration of Pay Estimate #2 – Rathje Construction – Motion to Approve by Bartels.  
Second by Schnedler.  
All ayes, motion carried.
4. Consideration of Pay Estimate #1 – VSI&C – Final – Motion to Approve by Havens.  
Second by Bartels.  
All ayes, motion carried.
5. Consideration of Change Order #7 – Portzen Construction – Motion to Approve by Havens.  
Second by Schnedler.  
All ayes, motion carried.
6. Discussion and Consideration of Compensation Study by Hinson Consulting, LLC and Council Action as Needed. Motion to approve the Compensation Study by Hinson Consulting, LLC by Upton.  
Second by Havens.  
All ayes, motion carried.
7. Discussion and Consideration of Bid from Hydro Klean to Remove and Replace Media from Softeners at Water Plant and Council Action as Needed. Motion to approve the bid from Hydro Klean by Schnedler.  
Second by Bartels.  
All ayes, motion carried.
8. Motion to Adjourn from Regular Session into Closed Session in Accordance with Iowa Code Chapter 21.5(j) for Potential Real Estate Purchase by Upton.  
Second by Schnedler.  
Roll Call: Havens, Bartels, Upton, Schnedler. Absent: Ryan.  
Motion to adjourn from Closed Session into Regular Session by Upton.  
Second by Havens.  
All ayes, motion carried.

**L. Reports to be Received/Filed**

- 1.

**M. Reports from City Personnel**

1. Mayor's Report – ECICOG housing rehab grant. FEMA updated flood map
2. City Council Reports – Nothing to report.
3. Director of Public Work's Report – PW employees knocked down weeds at Deerview Park so Grace Excavating can maintain going forward.
4. Building Official's Report – Next meeting will discuss another vehicle for purchase.
5. City Engineer's Report – Update of City Projects
6. City Attorney's Report – Nothing to Report
7. City Administrator's Report – Big thanks to Bri Wilkerson for all her work on National Night Out, it was huge success. Joint School Board Meeting in Oxford at their new District Office at 6:30 PM Wednesday.

**N. Adjournment**

Motion to adjourn by Schnedler.  
Second by Upton.  
All ayes, meeting adjourned at 8:46 PM.

Abigail Hora

---

*Abigail Hora, City Clerk*

August 6, 2019