

City of Tiffin, Iowa

Meeting:	Tiffin Regular City Council Meeting
Place:	Tiffin City Hall, 300 Railroad Street, Tiffin, Iowa 52340
Date/Time:	April 2, 2019 – 7:00 PM
Web Page:	www.tiffin-iowa.org
Posted:	March 29, 2019 (website & front entry of City Hall)

Mayor:	Steven Berner	City Administrator:	Doug Boldt
Council At Large:	Jim Bartels	City Attorney:	Robert Michael/Crystal Raiber
Council At Large:	Al Havens	City Clerk:	Ashley Platz
Council At Large:	Eric Schnedler	D. of Public Works:	Brett Mehmen
Council At Large:	Mike Ryan	City Engineer:	Hart-Frederick
Council At Large:	Peggy Upton		

Work Session

A. Roll Call

The City of Tiffin City Council held a regular scheduled work session on Tuesday, April 2, 2019 at the City Hall Council Chambers. Mayor Steven Berner called the meeting to order at 6:01 PM. Upon roll being called the following members were present: Al Havens, Jim Bartels, Eric Schnedler, Mike Ryan (Arrived at 6:03 PM) Absent: Peggy Upton. Other present City Administrator Doug Boldt, City Clerk Ashley Platz, Building Official Brian Shay, Deputy Clerk Abigail Hora, City Engineer Ben Carhoff and others present.

B. Agenda Additions/Agenda Approval

Motion to approve the agenda by Schnedler.
Second by Havens.
All ayes, motion carried.
Ryan Arrived: 6:03 PM

C. Discussion and Consideration of Change in Language to Collective Bargaining Agreement in reference to Maternity Leave

Discussion: Council discussed adding adoptions to Maternity Leave.

D. Discussion and Review of Buffalo Creek Development – Fasel Team

Discussion: John, Nick and Nathan Fasel came to council to discuss the placement of Forevergreen Road. Discussions about where Forevergreen is going to connect to Buffalo Creek and James Ave. Discussion about box culverts potentially needed for that intersection.

E. Questions from Council Members regarding items on the Regular City Council Agenda

F. Other Business

G. Adjournment

Motion to adjourn by Havens
Second by Bartels
All ayes, meeting adjourned at 6:54 PM

Regular Session

A. Call to Order – 7:00 PM

B. Roll Call

The City of Tiffin City Council held a regular session on Tuesday, April 2, 2019, at the City Hall Council Chambers. Mayor Steven Berner called the meeting to order at 7: 00 PM. Upon roll being called the following members were present: Al Havens, Jim Bartels, Eric Schnedler, Mike Ryan. Absent: Peggy Upton. Other present City Administrator Doug Boldt, City Clerk Ashley Platz, Building Official Brian Shay, City Attorney Bob Michael, City Engineer Ben Carhoff and others present.

C. Agenda Additions/Agenda Approval

Motion to approve the agenda by Bartels.

Second by Havens.

All ayes, motion carried.

D. Communications and Reports

1. Unscheduled

If you wish to address the City Council on subjects pertaining to today's meeting agenda, please wait until that item on the agenda is reached. If you wish to address the City Council on an item **not** on the agenda, please approach the lectern and give your name and address for the public record before discussing your item.

Rodney Walls - 230 Railroad St. – Railroad crossing issues. Requesting to lower the speed limit to 15 MPH. Council discussed ordering a sign stating “ROUGH CROSSING”.

Pauline Collins – 200 W Marengo Rd – Deer problem in town. Requesting sharp shooters to help with the 20 deer in the property.

Bill Staulkman – Oxford, IA Resident - Cat Ordinance issues.

Clyde Blish – Roberts Ferry Road – upset about his driveway and needs stone to keep the mud at bay.

Johnson County Deputy – Nothing to report.

E. Consent Agenda

Note: These are routine items and will be enacted by one motion without separate discussion unless a Council Member requests separate consideration.

1. Approval of City Council Minutes

2. Approval of Cigarette/Tobacco/Nicotine/Vapor Permit – Fareway Stores, Inc. #193

3. Approval of Liquor License Permit – Fareway Stores, Inc. #193

Motion to approve the Consent Agenda which includes City Council Minutes, Fareway's Tobacco Permit & Liquore License by Ryan

Second by Schnedler. All ayes, motion carried.

F. Mayoral Proclamation

1.

G. Public Hearing

1.

H. Ordinance Approval/Amendment

1. Ordinance No. 2019-431 – An Ordinance Rezoning Park Place City Center, Tiffin, Iowa, from Neighborhood Business District (C-1B) to a Planned Development Overlay Concept District/Neighborhood Business District (OPD/C-1B) for Park Place City Center, Tiffin, Iowa

a. Motion to Approve Third and Final Reading

Motion to TABLE Ordinance No. 2019-431 & 2019-432 by Havens.

Second by Ryan.

All ayes, ordinance tabled.

2. Ordinance No. 2019-432 – An Ordinance Rezoning Lot 1, Park Place City Center, Tiffin, Iowa, from Neighborhood Business District (C-1B) to a Planned Development Overlay Site District/Neighborhood Business District (OPD/C-1B) for Park Place City Center, Tiffin, Iowa

a. Motion to Approve Third and Final Reading

Tabled in the above motion.

3. Ordinance No. 2019-450 – An Ordinance Amending the Municipal Code of Tiffin, Iowa, Section 92.02 of Chapter 92, Rates for Service

a. Motion to Approve Third and Final Reading

Motion to approve Ordinance No. 2019-450 – An Ordinance Amending the Municipal Code of Tiffin, Iowa, Section 92.02 of Chapter 92, Rates for Service by Havens.

Second by Ryan.

Roll Call: Havens, Ryan, Schnedler, Bartels. All ayes, third and final reading approved.

4. Ordinance No. 2019-451 – An Ordinance Amending the Municipal Code of Tiffin, Iowa, Section 95.6 of Chapter 95, Service Outside the City
 - a. Motion to Approve Third and Final ReadingMotion to approve Ordinance No. 2019-451 – An Ordinance Amending the Municipal Code of Tiffin, Iowa, Section 95.6 of Chapter 95, Service Outside the City by Schnedler.
Second by Bartels.
Roll Call: Havens, Ryan, Schnedler, Bartels. All ayes, third and final reading approved.
5. Ordinance No. 2019-452 – An Ordinance Amending the Municipal Code of Tiffin, Iowa, Section 99.06 of Chapter 99, Charges Based on Usage
 - a. Motion to Approve Third and Final ReadingMotion to approve Ordinance No. 2019-452 – An Ordinance Amending the Municipal Code of Tiffin, Iowa, Section 99.06 of Chapter 99, Charges Based on Usage by Havens.
Second by Bartels.
Roll Call: Havens, Ryan, Schnedler, Bartels. All ayes, third and final reading approved.
6. Ordinance No. 2019-453 – An Ordinance Rezoning a Portion of Lots 9 and 10, Park Place City Center – Part One from Community Business District (C-2B) to a Planned Development Overlay Concept District/Neighborhood Business District (OPD/C-1B), Tiffin, Iowa
 - a. Motion to Approve Third and Final ReadingMotion to approve Ordinance No. 2019-453 – An Ordinance Rezoning a Portion of Lots 9 and 10, Park Place City Center – Part One from Community Business District (C-2B) to a Planned Development Overlay Concept District/Neighborhood Business District (OPD/C-1B), Tiffin, Iowa by Ryan.
Second by Schnedler.
Roll Call: Havens, Ryan, Schnedler, Bartels. All ayes, third and final reading approved.
7. Ordinance No. 2019-454 – An Ordinance Rezoning Aster Village, Tiffin, Iowa, from Multi-Family 12-Plex Residential District (R-12) to a Planned Development Overlay Concept and Site District/Multi-Family 12-Plex Residential District (OPD/R-12) for Aster Village, Tiffin, Iowa
 - a. Motion to Approve Third and Final ReadingMotion to TABLE Ordinance No. 2019-454 by Ryan.
Second by Schnedler.
All ayes, motion to table carried.

I. Resolutions for Approval

1. Resolution 2019-031 – A Resolution Setting the Date of Public Hearing for Prairie Village – Part 1, Lot 59 as a Planned Development Overlay Site District
Motion to approve Resolution 2019-031 – A Resolution Setting the Date of Public Hearing for Prairie Village – Part 1, Lot 59 as a Planned Development Overlay Site District by Havens.
Second by Ryan.
Roll Call: Schnedler, Bartels, Havens, Ryan. All ayes, motion carried.
2. Resolution 2019-032 – A Resolution Setting the Date of Public Hearing to Vacate a Portion of State Street
Motion to approve Resolution 2019-032 – A Resolution Setting the Date of Public Hearing to Vacate a Portion of State Street by Schnedler.
Second by Bartels.
Roll Call: Schnedler, Bartels, Havens, Ryan. All ayes, motion carried.

3. Resolution 2019-033 – A Resolution Setting the Date of Public Hearing to Amend the Municipal Code of Tiffin, Iowa, Chapter 55, Animal Protection and Control and Chapter 56, Dog and Cat Licenses Required, to Address Community Cats and a Trap-Neuter-Return Program
Motion to approve Resolution 2019-033 – A Resolution Setting the Date of Public Hearing to Amend the Municipal Code of Tiffin, Iowa, Chapter 55, Animal Protection and Control and Chapter 56, Dog and Cat Licenses Required, to Address Community Cats and a Trap-Neuter-Return Program by Ryan.
Second by Schnedler.
Roll Call: Schnedler, Bartels, Havens, Ryan. All ayes, motion carried.
4. Resolution 2019-034 – A Resolution Setting the Date of Public Hearing to Adopt the 2018 Edition, International Building Code, International Residential Code including Appendix's and certain Amendments of the Code of Iowa, Electric Code, Plumbing and Mechanical Codes and Amending Provisions of the Municipal Code of Tiffin, Iowa, Chapter 156, Housing Code
Motion to approve Resolution 2019-034 – A Resolution Setting the Date of Public Hearing to Adopt the 2018 Edition, International Building Code, International Residential Code including Appendix's and certain Amendments of the Code of Iowa, Electric Code, Plumbing and Mechanical Codes and Amending Provisions of the Municipal Code of Tiffin, Iowa, Chapter 156, Housing Code by Schnedler.
Second by Ryan.
Roll Call: Schnedler, Bartels, Havens, Ryan. All ayes, motion carried.

J. Old Business

- 1.

K. Motions for Approval

1. Consideration of Payables List – Motion to Approve by Ryan.
Second by Havens.
All ayes, motion carried.
2. Consideration of Pay Estimate #3 – Price Industrial, LLC. – Motion to Approve by Ryan.
Second by Schnedler.
All ayes, motion carried.
3. Consideration of Change Order #4 – LL Pelling – Motion to Approve by Schnedler.
Second by Bartels.
All ayes, motion carried.
4. Consideration of Change Order #5 – LL Pelling – Motion to Approve by Havens.
Second by Ryan.
All ayes, motion carried.
5. Discussion and Consideration to Sealcoat a portion of 340 Street as a Condition of Voluntary Annexation for 2718 340th Street SW and Council Action as Needed
Motion to approve to Sealcoat a portion of 340th Street as a Condition of Voluntary Annexation for 2718 340th St SW subject to Johnson County approval by Bartels.
Second by Schnedler.
All ayes, motion carried.
6. Motion to Adjourn from Regular Session into Closed Session in Accordance with Iowa Code Chapter 21.5.j for Potential Real Estate Purchase by Schnedler
Second by Bartels.
Roll Call: Havens, Ryan, Schnedler, Bartels. All ayes, adjourn into Closed Session at 8:17 PM
Motion to adjourn closed session and enter back into open session by Ryan.
Second by Schnedler.
Roll Call: Havens, Ryan, Schnedler, Bartels. All ayes, adjourn into Open Session at 8:49 PM

L. Reports to be Received/Filed

1.

M. Reports from City Personnel

1. Mayor's Report – Seedlings from DNR. Emergency Management of Johnson County requiring Public Officials to take the training. Mayor will send information to the City Administrator to send out to Council. MPO meeting tomorrow and will report next meeting – Board will hopefully be approving our grant request.
2. City Council Reports – Sidewalks are a mess, requesting a sidewalk repair program. Lots on Rolling Hills no sidewalks installed. Central Park Condos on Potter St. has completely blocked on both sides of the street.
3. Director of Public Work's Report – Nothing to report.
4. Building Official's Report – Installed Fareway's Signs today. Meeting tomorrow at Fareway to get everything finished up to open on time. Brief discussion on the new international code updates.
5. City Engineer's Report – Pelling is back to work and Veith is back working. Roundabout contract waiting on DocExpress and InfoTech to finalize our authorization to sign the contract.
6. City Attorney's Report – Nothing to report.
7. City Administrator's Report – Johnson County Refuse yard waste pickup discussion with Steve. Look to next meeting for it to come to Council. Summer Intern is wanted this year. Update on CIPCO lines. Fire Department Pancake Breakfast this Sunday.

N. Adjournment

Motion to adjourn by Ryan.

Second by Havens.

All ayes, meeting adjourned at 8:50 PM.



Ashley Platz, City Clerk

April 3, 2019