

City of Tiffin, Iowa

Meeting: Tiffin Regular City Council Meeting
Place: Tiffin City Hall, 300 Railroad Street, Tiffin, Iowa 52340
Date/Time: October 15, 2019 – 7:00 PM
Web Page: www.tiffin-iowa.org
Posted: October 11, 2019 (website & front entry of City Hall)

Mayor:	Steven Berner	City Administrator:	Doug Boldt
Council At Large:	Jim Bartels	City Attorney:	Robert Michael/Crystal Raiber
Council At Large:	Al Havens	Interim City Clerk:	Abigail Hora
Council At Large:	Eric Schnedler	D. of Public Works:	Brett Mehmen
Council At Large:	Mike Ryan	City Engineer:	Hart-Frederick
Council At Large:	Peggy Upton		

Call to Order – 6:15 PM

A. Roll Call

The City of Tiffin City Council held a work session Tuesday, October 15th, 2019 at the City Hall Council Chambers. Mayor Berner called the meeting to order at 6:16 PM. Upon roll being called the following members were present: Jim Bartels, Al Havens, Eric Schnedler, Peggy Upton. Absent: Mike Ryan. Others present City Administrator Doug Boldt, Interim City Clerk Abigail Hora, City Engineer Ben Carhoff and others present.

B. Agenda Additions/Agenda Approval

Motion to approve agenda by Havens
Second by Schnedler
All ayes, motion carried.

C. Discussion of Little Free Libraries within the City of Tiffin – Coordinated Project with Tiffin Middle School Class

Discussion: Would like two libraries installed this fall. Pond on Goldfinch, Deerview Park, Prairie Village (near Sprout), Woodfield Park, City Park near ball diamonds.

D. Discussion of Recreation Director for the City of Tiffin

Discussion: Have Rec Direction start on Flag Football and Youth Soccer. 28E with the school. Internship setting up a rec program before hiring a director. Job Description will be on the next work session.

E. Questions from Council Members regarding items on the Regular City Council Agenda

Discussion: Additional streetlights on Deerview near Hwy 6. Grass Clipping Ordinance spread the word, add to the newsletter. Ordinance on a database for a more searchable view. No Parking on Oakdale Blvd. Possibly changing the speed limit on Oakdale Blvd from 25 mph to 35 mph.

F. Other Business

G. Adjournment

Motion to adjourn by Schnedler
Second by Upton
All ayes, meeting adjourned at 6:58 PM

A. Council Meeting – Call to Order – 7:00 PM

B. Roll Call

The City of Tiffin City Council held a regular session Tuesday, October 15th, 2019 at the City Hall Council Chambers. Mayor Berner called the meeting to order at 7:01 PM. Upon roll being called the following members were present: Jim Bartels, Al Havens, Eric Schnedler, Peggy Upton. Absent: Mike

Ryan. Others present City Administrator Doug Boldt, Interim City Clerk Abigail Hora, City Engineer Ben Carhoff and others present.

C. Agenda Additions/Agenda Approval

Motion to approve agenda by Havens
Second by Schnedler
All ayes, agenda approved.

D. Communications and Reports

1. Unscheduled

If you wish to address the City Council on subjects pertaining to today's meeting agenda, please wait until that item on the agenda is reached. If you wish to address the City Council on an item **not** on the agenda, please approach the lectern and give your name and address for the public record before discussing your item.

E. Consent Agenda

Note: These are routine items and will be enacted by one motion without separate discussion unless a Council Member requests separate consideration.

1. Approval of City Council Minutes
2. Liquor License Reimbursement – Throttle Down Sports Bar & Grill
3. Approval of Clerk/Treasurer's Report

Motion to approve consent agenda which includes Council Minutes, Liquor License Reimbursement for Throttle Down Sports Bar & Grill and Clerk's Report by Bartels

Second by Upton

All ayes, consent agenda approved.

F. Mayoral Proclamation

- 1.

G. Public Hearing

1. Public Hearing on Ordinance No. 2019-462 – Public Hearing on Ordinance No. 2018-462 – An Ordinance Amending the Municipal Code of Tiffin, Section 63.04 of Chapter 63, Speed Regulations, for North Park Road, north of Oakdale Boulevard

- a. Close Public Hearing and Proceed to H-1

Motion to open the Public Hearing on Ordinance No. 2019-462 – Public Hearing on Ordinance No. 2018-462 – An Ordinance Amending the Municipal Code of Tiffin, Section 63.04 of Chapter 63, Speed Regulations, for North Park Road, north of Oakdale Boulevard by Upton
Second by Schnedler

Roll Call: Havens, Bartels, Upton, Schnedler

Discussion: Nothing Received at City Hall

Motion to close Public Hearing by Havens

Second by Bartels

Roll Call: Bartels, Upton, Schnedler, Havens

H. Ordinance Approval/Amendment

1. Ordinance No. 2019-462 – An Ordinance Amending the Municipal Code of Tiffin, Section 63.04 of Chapter 63, Speed Regulations, for North Park Road, north of Oakdale Boulevard

- a. Motion to Approve First Reading and Proceed to Second Reading

Motion to approve Ordinance No. 2019-462 – An Ordinance Amending the Municipal Code of Tiffin, Section 63.04 of Chapter 63, Speed Regulations, for North Park Road, north of Oakdale Boulevard by Upton

Second by Schnedler

Roll Call: Schnedler, Havens, Bartels, Upton

All ayes, first reading approved.

I. Resolutions for Approval

1. Resolution 2019-114 – A Resolution Approving Alliant Energy to Install Two Additional Street Lights on Roberts Ferry Road between Goldfinch Drive and Oakdale Boulevard. Motion to approve Resolution 2019-114 – A Resolution Approving Alliant Energy to Install Two Additional Street Lights on Roberts Ferry Road between Goldfinch Drive and Oakdale Boulevard by Upton
Second by Havens
Roll Call: Havens, Bartels, Upton, Schnedler
All ayes, motion carried.
2. Resolution 2019-115 – A Resolution Setting the Date for a Public Hearing for the Annexation of Certain Property to the City of Tiffin, Iowa. Motion to approve Resolution 2019-115 – A Resolution Setting the Date for a Public Hearing for the Annexation of Certain Property to the City of Tiffin, Iowa by Bartels
Second by Upton
Roll Call: Bartels, Upton, Schnedler, Havens
All ayes, motion carried.
3. Resolution 2019-116 – A Resolution Setting the Date for a Public Hearing for Park Place City Center Part One, Lot 3, as a Planned Development Overlay Site District. Motion to approve Resolution 2019-116 – A Resolution Setting the Date for a Public Hearing for Park Place City Center Part One, Lot 3, as a Planned Development Overlay Site District by Schnedler
Second by Bartels
Roll Call: Upton, Schnedler, Havens, Bartels
All ayes, motion carried.

J. Old Business

- 1.

K. Motions for Approval

1. Consideration of Payables List – Motion to Approve by Havens
Second by Bartels
All ayes, motion carried.
2. Consideration of Pay Estimate #3 – Streb Construction, 2019 Forevergreen Road Project – Motion to Approve by Havens
Second by Bartels
All ayes, motion carried.
3. Consideration of Change Order #2 – Triple B Construction – Stormwater Rehabilitation Project – Motion to Approve by Upton
Second by Bartels
All ayes, motion carried.
4. Consideration of Change Order #4 – Triple B Construction – Stormwater Rehabilitation Project – Motion to Approve by Bartels
Second by Havens
All ayes, motion carried.
5. Consideration of Pay Estimate #2 – Triple B Construction – Stormwater Rehabilitation Project – Motion to Approve by Havens
Second by Schnedler
All ayes, motion carried.
6. Consideration of Pay Estimate #18 – Portzen Construction – WWTP Expansion Project – Motion to Approve by Bartels

Second by Havens
All ayes, motion carried.

7. Consideration of Pay Estimate #4 – Rathje Construction – Roundabout Project – Motion to Approve by Havens
Second by Bartels
All ayes, motion carried.
8. Discussion and Consideration of Additional No Parking in Tiffin Heights East and Council Action as Needed. Motion to Approve Additional No Parking in Tiffin Heights East by Schnedler
Second by Havens
All ayes, motion carried.
9. Motion to Adjourn from Regular Session into Closed Session in Accordance with Iowa Code Chapter 21.5(j) for Potential Real Estate Purchase by Havens
Second by Schnedler
Roll Call: Havens, Bartels, Upton, Schnedler
Motion to adjourn from Closed Session into Regular Session by Schnedler
Second by Havens
Roll Call: Bartels, Upton, Schnedler, Havens
All ayes, motion carried.

L. Reports to be Received/Filed

1. September Johnson County Sheriff's Activity Report

M. Reports from City Personnel

1. Mayor's Report Discussion: Nothing to report
2. City Council Reports Discussion: Watershed meeting 10/15, no blocking driveway at Graceland Preschool. Dry pond near Jackson needs mowed.
3. Director of Public Work's Report – Fixing concrete issue on Ponds Ct, dropping well end of October. Add Grass Carps to Ponds Ct.
4. Building Official's Report – Nothing to report
5. City Engineer's Report Discussion: Guard rail installed on Park Road, East sidewalk on RFR should be done before winter shut down. Original Town Phase 1 closed out before end of October.
6. City Attorney's Report – Nothing to report
7. City Administrator's Report – Nothing to report

N. Adjournment

Motion to adjourn by Schnedler
Second by Havens
All ayes, meeting adjourned at 8:18 PM



