

# City of Tiffin, Iowa

<b>Meeting:</b>	<b>Tiffin Regular City Council Meeting</b>
<b>Place:</b>	<b>Tiffin City Hall, 300 Railroad Street, Tiffin, Iowa 52340</b>
<b>Date/Time:</b>	<b>August 20, 2019 – 7:00 PM</b>
<b>Web Page:</b>	<b>www.tiffin-iowa.org</b>
<b>Posted:</b>	<b>August 16, 2019 (website &amp; front entry of City Hall)</b>

---

<b>Mayor:</b>	Steven Berner	<b>City Administrator:</b>	Doug Boldt
<b>Council At Large:</b>	Jim Bartels	<b>City Attorney:</b>	Robert Michael/Crystal Raiber
<b>Council At Large:</b>	Al Havens	<b>Deputy City Clerk:</b>	Abigail Hora
<b>Council At Large:</b>	Eric Schnedler	<b>D. of Public Works:</b>	Brett Mehmen
<b>Council At Large:</b>	Mike Ryan	<b>City Engineer:</b>	Hart-Frederick
<b>Council At Large:</b>	Peggy Upton		

---

## **Council Work Session – Call to Order – 6:00 PM**

### **A. Roll Call**

The City of Tiffin City Council held a work session Tuesday, August 20th, 2019 at the City Hall Council Chambers. Mayor Berner called the meeting to order at 6:00 PM. Upon roll being called the following members were present: Jim Bartels, Al Havens, Eric Schnedler, Peggy Upton, Mike Ryan. Others present City Administrator Doug Boldt, Deputy City Clerk Abigail Hora, City Engineer Ben Carhoff and others present.

### **B. Agenda Additions/Agenda Approval**

Motion to approve the agenda by Ryan  
Second by Upton  
All ayes, motion carried.

### **C. Discussion of Original Town Urbanization Project – Sidewalk on East Side of College Street**

Discussion: Pat Sedlacek, 220 College St  
Removal of trees, council will replace with new trees. Partner with public works to get new trees and property owner will pick type of tree.

### **D. Discussion and Review of Park Place City Center Part One, Lot 3 – Site Amenities – Scott Andersen**

Discussion: Amphitheater. Park place live: First floor restaurant, other floors apartments. Park, trail, two ponds. Work on sound for the amphitheater.  
Brandon Ryan present. Social atmosphere, 10PM Sunday-Thursday. Friday-Saturday 11PM.

### **E. Questions from Council Members regarding items on the Regular City Council Agenda**

Dec 17<sup>th</sup> for Deer view and Hwy 6 traffic signals.

### **F. Other Business**

### **G. Adjournment**

Motion to adjourn by Upton  
Second by Ryan  
All ayes, meeting adjourned at 6:47 PM

## **Council Meeting –**

### **A. Call to Order – 7:00 PM**

### **B. Roll Call**

The City of Tiffin City Council held a regular session on Tuesday, August 20th, 2019 at the City Hall Council Chambers. Mayor Berner called the meeting to order at 7:02 PM. Upon roll being called the following members were present: Jim Bartels, Al Havens, Eric Schnedler and Peggy Upton, Mike Ryan. Others present City Administrator Doug Boldt, Deputy City Clerk Abigail Hora, City Engineer Ben Carhoff and others present.

**C. Agenda Additions/Agenda Approval**

Motion to approve agenda by Schnedler

Second by Bartels

All ayes, motion carried.

**D. Communications and Reports**

1. Unscheduled

If you wish to address the City Council on subjects pertaining to today's meeting agenda, please wait until that item on the agenda is reached. If you wish to address the City Council on an item **not** on the agenda, please approach the lectern and give your name and address for the public record before discussing your item.

Eileen Schmidt 506 Redbird Run: Question on Roberts Ferry Rd, seeding and completion of the road. East side that needs to be resolved. Three pallets, steel drum to be removed. Clean off sidewalks and move the socks to allow pedestrian traffic.

Toby Trail 810 Redbird Run. Hawk bus properties, operating commercial business out of residence. Would like 24 hours for a temporary parking. Will address this issue at the next WS agenda.

Chris Aswegan 342 Rolling Hills Dr. Ponds to be dredging and is in support of this motion K-8.

Tara Scranton 316 Linden Lane present and in favor of K-8.

**E. Consent Agenda**

**Note:** These are routine items and will be enacted by one motion without separate discussion unless a Council Member requests separate consideration.

1. Approval of City Council Minutes
2. Approval of Joint Work Session Minutes
3. Approval of Liquor License – Bryants Off 6
4. Approval of Clerk/Treasurer's Report

Motion to approve consent agenda which includes Council Minutes, Joint Work Session Minutes, Liquor License for Bryants Off 6 and the Clerks report by Havens

Second by Bartels

All ayes, motion carried.

**F. Mayoral Proclamation**

- 1.

**G. Public Hearing**

- 1.

**H. Ordinance Approval/Amendment**

1. Ordinance No. 2019-461 – An Ordinance Amending the Official Zoning Map of the City of Tiffin, Iowa, to Rezone a portion of Shamrock Center from C-2B to M-2, in the City of Tiffin, Iowa

- a. Motion to Approve Second Reading and Proceed to Third Reading

Motion to approve Ordinance No. 2019-461 – An Ordinance Amending the Official Zoning Map of the City of Tiffin, Iowa, to Rezone a portion of Shamrock Center from C-2B to M-2, in the City of Tiffin, Iowa by Havens

Second by Schnedler

Roll Call: Havens, Bartels, Upton, Ryan, Schnedler

All ayes, second reading approved.

**I. Resolutions for Approval**

1. Resolution 2019-096 – A Resolution Authorizing and Approving a certain Loan Agreement, Providing for the Issuance of \$4,500,000 General Obligation Corporate Purpose Bonds, Series 2019A, and providing for the Levy of Taxes to Pay the same. Motion to approve A Resolution Authorizing and Approving a certain Loan Agreement, Providing for the Issuance of \$4,500,000 General Obligation Corporate Purpose Bonds, Series 2019A, and providing for the Levy of Taxes to Pay the same by Schnedler  
Second by Havens

Roll Call: Havens, Bartels, Upton, Ryan, Schnedler.  
All ayes, motion carried.

2. Resolution 2019-097 – A Resolution Appointing the City Clerk for the City of Tiffin and Setting the Salary for the Appointed Officer. Motion to approve A Resolution Appointing the Interim City Clerk for the City of Tiffin and Setting the Salary for the Appointed Officer by Upton  
Second by Ryan.  
All ayes, motion to amend.  
Motion to approved as amended Resolution 2019-097 A Resolution Appointing the Interim City Clerk for the City of Tiffin and Setting the Salary for the Appointed Officer by Bartels  
Second Ryan.  
Roll Call: Bartels, Upton, Ryan, Schnedler, Havens.  
All ayes, motion carried
3. Resolution 2019-098 – A Resolution Waiving the City of Tiffin’s 2-mile Extra-territorial Review of The Other Place Addition Preliminary and Final Plats. Motion to approve A Resolution Waiving the City of Tiffin’s 2-mile Extra-territorial Review of The Other Place Addition Preliminary and Final Plats by Ryan  
Second by Schnedler  
Roll Call: Upton, Ryan, Schnedler, Havens, Bartels  
All ayes, motion carried.
4. Resolution 2019-099 – A Resolution Approving the Final Plat of Park Place City Center – Part Two, Phase Four. Motion to approve A Resolution Approving the Final Plat of Park Place City Center – Part Two, Phase Four by Ryan  
Second by Upton  
All ayes, motion to amend.  
Motion to approve as amended Resolution 2019-099 – A Resolution Approving the Final Plat of Park Place City Center – Part Two, Phase Four by Ryan  
Roll Call: Ryan, Schnedler, Havens, Bartels, Upton  
Second by Bartels.  
All ayes, motion carried.
5. Resolution 2019-100 – A Resolution Authorizing Condemnation. Motion to approve A Resolution Authorizing Condemnation by Ryan  
Second by Havens  
All ayes, motion carried.  
Schnedler, Havens, Bartels, Upton, Ryan  
Public present: Bob Downer, Ruth Rarick trust.
6. Resolution 2019-101 – A Resolution Accepting the Dedication of Park Road Right-of-Way. Motion to approve A Resolution Accepting the Dedication of Park Road Right-of-Way by Upton  
Second by Schnedler  
All ayes, motion carried.  
Roll Call: Havens, Bartels, Upton, Ryan, Schnedler
7. Resolution 2019-102 – A Resolution Approving an Addendum to the Revised Developer’s Agreement for Park Place City Center. Motion to approve A Resolution Approving an Addendum to the Revised Developer’s Agreement for Park Place City Center by Havens  
Second by Bartels  
All ayes, motion carried.  
Roll Call: Bartels, Upton, Ryan, Schnedler, Havens

## **J. Old Business**

1.

**K. Motions for Approval**

1. Consideration of Payables List – Motion to Approve by Ryan  
Second by Bartels  
All ayes, motion carried.
2. Consideration of Special Events Applications – Infuse Church – Movies in the Park – Date Change from July 20<sup>th</sup> to September 21<sup>st</sup> – Motion to Approve by Havens  
Second by Upton  
All ayes, motion carried.
3. Consideration of Special Events Application – River to River Retro Road Trip – Motion to Approve by Schnedler  
Second by Bartels  
All ayes, motion carried.
4. Consideration of Pay Estimate #16 – Portzen Construction – Motion to Approve by Bartels  
Second by Havens  
All ayes, motion carried.
5. Consideration of Change Order #2 – Streb Construction – Motion to Approve option 1 by Upton  
Second by Ryan  
All ayes, motion carried.
6. Consideration of Change Order #1 – Price Electric – Motion to Approve by Havens  
Second by Ryan  
All ayes, motion carried.
7. Discussion and Consideration of City of Tiffin Procurement Policy, Fraud Reporting Policy and Conflict of Interest Policy for the Iowa Department of Homeland Security and Emergency Management Hazard Mitigation Grant Program and Council Action as Needed by Ryan  
Second by Havens  
All ayes, motion carried.
8. Discussion and Consideration to Dredge Woodfield Detention/Retention Pond as Part of the Stormwater Rehabilitation Project and Council Action as Needed by Havens  
Second by Ryan  
All ayes, motion carried.
9. Motion to Adjourn from Regular Session into Closed Session in Accordance with Iowa Code Chapter 21.5(j) for Potential Real Estate Purchase by Havens  
Second by Bartels  
Roll Call: Havens, Bartels, Upton, Ryan, Schnedler  
Motion to adjourn from Closed Session into Regular Session by Ryan  
Second by Havens  
All ayes, motion carried.  
Roll Call: Havens, Bartels, Upton, Ryan, Schnedler.
10. Discussion and Consideration of Approval of Purchase Agreement for Real Estate and Council Action as Needed. Motion to approve the Purchase Agreement by Upton  
Second by Schnedler.  
All ayes, motion carried.

**L. Reports to be Received/Filed**

1. July Johnson County Sheriff's Activity Report

**M. Reports from City Personnel**

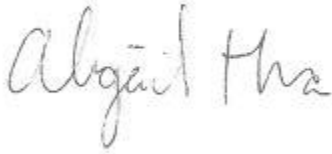
1. Mayor's Report – Nothing to report
2. City Council Reports – Nothing to report
3. Director of Public Work's Report – Nothing to report
4. Building Official's Report – Vehicle Discussion: Ford Escape
5. City Engineer's Report  
Discussion: Contacted Vieth about issues, will be here tomorrow to address. Roundabout traffic to change Thursday (rip out the North side of road) permanent pavement completed as well as South Park. Would like North Park Rd to be opened before school begins. Redesign sidewalk on College St.
6. City Attorney's Report – Nothing to report
7. City Administrator's Report – Discussion: 3-way stop at Owen St and Jackson St.

**N. Adjournment**

Motion to adjourn by Ryan

Second by Schnedler

All ayes, meeting adjourned at 9:01 PM



---

*Abigail Hora, City Clerk*

August 20, 2019