

City of Tiffin, Iowa

Meeting:	Tiffin Regular City Council Meeting
Place:	Tiffin City Hall, 300 Railroad Street, Tiffin, Iowa 52340
Date/Time:	November 19, 2019 – 7:00 PM
Web Page:	www.tiffin-iowa.org
Posted:	November 15, 2019 (website & front entry of City Hall)

Mayor:	Steven Berner	City Administrator:	Doug Boldt
Council At Large:	Jim Bartels	City Attorney:	Robert Michael/Crystal Raiber
Council At Large:	Al Havens	Interim City Clerk:	Abigail Hora
Council At Large:	Eric Schnedler	D. of Public Works:	Brett Mehmen
Council At Large:	Mike Ryan	City Engineer:	Hart-Frederick
Council At Large:	Peggy Upton		

Work Session - Call to Order – 6:30 PM

A. Roll Call

The City of Tiffin City Council held a work session Tuesday, November 19th, 2019 at the City Hall Council Chambers. Mayor Berner called the meeting to order at 6:31 PM. Upon roll being called the following members were present: Jim Bartels, Al Havens, Eric Schnedler, Peggy Upton, Mike Ryan. Others present City Administrator Doug Boldt, Interim City Clerk Abigail Hora, City Engineer Ben Carhoff and others present.

B. Agenda Additions/Agenda Approval

Motion to approve agenda by Schnedler
Second by Ryan
All ayes, agenda approved.

C. Discussion of a Potential Capital Campaign for the Recreation Center

Discussion: Shive has a person that could facilitate the capital campaign, target March or April of 2020. Public Information meeting involving the public. Moving up the Joint School Board meeting (8th or 15th in January).

D. Questions from Council Members regarding items on the Regular City Council Agenda

E. Other Business

F. Adjournment

Motion to adjourn by Ryan
Second by Schnedler
All ayes, meeting adjourned at 7:01 PM

A. Council Meeting - Call to Order – 7:00 PM

B. Roll Call

The City of Tiffin City Council held a regular session Tuesday, November 19th, 2019 at the City Hall Council Chambers. Mayor Berner called the meeting to order at 7:02 PM. Upon roll being called the following members were present: Jim Bartels, Al Havens, Eric Schnedler, Peggy Upton, Mike Ryan. Others present City Administrator Doug Boldt, Interim City Clerk Abigail Hora, City Engineer Ben Carhoff and others present.

C. Agenda Additions/Agenda Approval

Motion to move K-9 to D-3 on the agenda by Ryan

Second by Schnedler
All ayes, agenda approved
Motion to approve agenda as amended by Ryan
Second by Upton
All ayes, agenda approved as amended.

D. Communications and Reports

1. Unscheduled
2. Lonny Pulkrakek – Johnson County Sheriff – Annual Review and Report
Discussion: Purposed increasing hours by 10 current contracted hours are 60/week.
3. Discussion and Consideration of Iowa Snowdrifters Trail Route Proposal into Tiffin and Council Action as Needed
Discussion: Derek with the Iowa Snowdrifters presents Tiffin Trail Route, will need to be approved via Resolution on the first meeting in December
Motion to approve Iowa Snowdrifters Trail Route Proposal into Tiffin by Ryan
Second by Upton
All ayes, motion carried.

E. Consent Agenda

Note: These are routine items and will be enacted by one motion without separate discussion unless a Council Member requests separate consideration.

1. Approval of City Council Minutes
2. Approval of Clerk/Treasurer’s Report

Motion to approve consent agenda which includes Council Minutes, Clerk/Treasurer’s Report by Havens

Second by Bartels

All ayes, consent agenda approved.

F. Mayoral Proclamation

- 1.

G. Public Hearing

- 1.

H. Ordinance Approval/Amendment

1. Ordinance No. 2019-462 – An Ordinance Amending the Municipal Code of Tiffin, Section 63.04 of Chapter 63, Speed Regulations, for North Park Road, north of Oakdale Boulevard
 - a. Motion to Approve Third and Final Reading
Motion to approve Ordinance No. 2019-462 – An Ordinance Amending the Municipal Code of Tiffin, Section 63.04 of Chapter 63, Speed Regulations, for North Park Road, north of Oakdale Boulevard by Ryan
Second by Schnedler
Roll Call: Havens, Bartels, Upton, Ryan, Schnedler
All ayes, third and final reading approved.
2. Ordinance No. 2019-463 – An Ordinance Rezoning Lot 3, Park Place City Center Part One, Tiffin, Iowa, from Neighborhood Business District (C-1B) to a Planned Development Overlay Site District/Neighborhood Business District (OPD/C-1B) for Park Place City Center Part One, Tiffin, Iowa
 - a. Motion to Approve First Reading and Proceed to Second Reading
Motion to approve Ordinance No. 2019-463 – An Ordinance Rezoning Lot 3, Park Place City Center Part One, Tiffin, Iowa, from Neighborhood Business District (C-1B) to a Planned Development Overlay Site District/Neighborhood Business District (OPD/C-1B) for Park Place City Center Part One, Tiffin, Iowa by Bartels

Second by Havens
Roll Call: Bartels, Upton, Ryan, Schnedler, Havens
All ayes, first reading approved.

I. Resolutions for Approval

1. Resolution 2019-120 – A Resolution Setting a Date for a Public Hearing to Update the Water Ordinance to Address the Water Meter Fee
Motion to approve Resolution 2019-120 – A Resolution Setting a Date for a Public Hearing to Update the Water Ordinance to Address the Water Meter Fee by Bartels
Second by Upton
Roll Call: Upton, Ryan, Schnedler, Havens, Bartels
All ayes, motion carried.
2. Resolution 2019-121 – A Resolution Approving the Compensation Program
No Action Taken

J. Old Business

- 1.

K. Motions for Approval

1. Consideration of Payables List – Motion to Approve by Havens
Second by Schnedler
All ayes, motion carried.
2. Consideration of Special Events Application – Veritas Youth 5K – No Action, Requesting Map
3. Consideration of Pay Estimate #3 – Triple B Construction, Stormwater Rehabilitation Project –
Motion to Approve by Upton
Second by Ryan
All ayes, motion carried.
4. Consideration of Pay Estimate #5 – Rathje Construction, Roundabout Project – Motion to
Approve by Havens
Second by Ryan
All ayes, motion carried.
5. Consideration of Pay Estimate #19 – Portzen Construction, Wastewater Treatment Plant
Expansion Project – Motion to Approve by Havens
Second by Ryan
All ayes, motion carried.
6. Discussion and Consideration of Appropriating Annual TIF Debt Certification and Council
Action as Needed.
Motion to approve the Appropriating Annual TIF Debt Certification by Upton
Second by Havens
All ayes, motion carried.
7. Discussion and Consideration of Annual Urban Renewal Report for FY 2018-2019 and Council
Action as Needed
Motion to approve Annual Urban Renewal Report for FY 2018-2019 by Havens
Second by Schnedler
All ayes, motion carried.

8. Discussion and Consideration to Replace/Update City Server – Approval of Quote from Access Systems and Council Action as Needed
Motion to approve the purchase the City Server by Schnedler
Second by Havens
All ayes, motion carried.
9. Discussion and Consideration of Iowa Snowdrifters Trail Route Proposal into Tiffin and Council Action as Needed. This item was moved to D-3

L. Reports to be Received/Filed

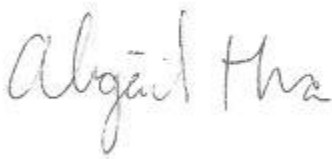
1. October Johnson County Sheriff's Activity Report

M. Reports from City Personnel

1. Mayor's Report – Discussion: MPO meeting, nominate new chair in December. Little increase in Budget.
2. City Council Reports – Discussion: Mud over sidewalk on College St to be addressed
3. Director of Public Work's Report: Well #4 drops tomorrow, presentation next meeting.
4. Building Official's Report: Nothing to Report
5. City Engineer's Report – Discussion: North Park Rd open, South Park Rd open next week. LL Pelling to repair 125ft on East side of project. Put information on newsletter/website/facebook. Deerview & Hwy 6 traffic signals to be up by Dec 15th.
6. City Attorney's Report: Nothing to Report
7. City Administrator's Report – Discussion: ECICOG representative Al Havens has volunteered. Send out invites for holiday party later this week/beginning of next week. Snow removal with three steps before fining.

N. Adjournment

Motion to adjourn by Ryan
Second by Schnedler
All ayes, meeting adjourned at 8:58 PM



Abigail Hora, City Clerk
November 19, 2019